

## **Board of Education**

### **Public Participation at Board of Education Meetings and Petitions to the Board**

At each regular and special open meeting, members of the public may comment on or ask questions of the Board, subject to reasonable constraints.

Immediately prior to inviting public comments, the Board President will make an announcement, such as the following:

“Public comments are valuable and important to Board Members. However, it is our policy not to take action on any items until we’ve taken the time to gather adequate information and objectively discuss available options. Also, to preserve the confidentiality of the individuals involved, the Board and its President reserve the right to request that items relating to either personnel or students be provided to the Board privately or in writing for consideration in a future closed session. Please understand that lack of action on your comments tonight does not imply any lack of interest in what you have to say.”

The individuals appearing before the Board are expected to follow these guidelines:

1. Sign in on the designated public comments form, stating name, address, and topic
2. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President.
3. Identify themselves and be brief. Public comments are limited to three minutes per speaker.
4. The President may deny an opportunity to speak to a person who has previously addressed the Board on the same subject.
5. The Board President shall have the authority to determine procedural matters regarding public participation not otherwise defined in Board of Education policy.

Petitions or written correspondence directed to the Board shall be delivered to the Board President, who shall inform and provide copies to all Board of Education members at or before the next regularly scheduled Board meeting.

LEGAL REF.: 105 ILCS 5/10-6 and 5/10-16 [Ill. Rev. Stat., ch. 122, ¶¶ 10-6 and 10-16].

Adopted: October 11, 1995  
Revised: March 8, 2000  
Revised: April 16, 2008