

Personnel**General Personnel - Staff Development Program**

The District will provide staff development opportunities through:

1. planned in-service programs, courses, seminars, and workshops offered within the District;
2. visits to other classrooms and schools, and attendance at conferences, workshops, and other meetings;
3. leaves of absence for advanced training and internships.

The Superintendent will appoint a Professional Development Committee to plan District-sponsored activities. The Committee may include Board members and administrative and instructional staff representatives. The Superintendent will present to the Board an Inservice Committee report along with recommendations and rationale for upcoming District-sponsored development activities.

Release to Attend Meetings and Workshops**Please refer to an Agreement Between Board of Education Community Unit School District 200 and Wheaton-Warrenville Education Association.**

For employees not covered by this Agreement, with the Superintendent's approval, staff members may be released with full pay to attend conventions, professional meetings and workshops, visit exemplary programs, and participate in other professional growth activities. At the time of approval, the Superintendent will indicate which expenses, if any, will be reimbursed by the District. After participation, a written report must be submitted when requested by the Superintendent or his designee.

With the approval of the Superintendent or designee, staff members may be released with full pay to serve as speakers, consultants, or resource persons outside the District. Any fee or honorarium received for such work must be returned to the district. The employee or the institution receiving the services is responsible for travel, lodging, and meal expenses and for substitute costs if any are incurred.

LEGAL REF.: 105 ILCS 5/2-3.60 AND 5/10-22.39 [Ill. Rev. Stat., ch. 122, ¶¶ 2-3.60 and 10-22.39].

CROSS REF.: 5.270

Adopted: October 11, 1995
Amended: February 25, 2004