

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**COMMUNITY UNIT SCHOOL DISTRICT 200**  
**December 8, 2004**

The first regular meeting of the month of December of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Sandburg Elementary School, 1345 Jewell Road, Wheaton, IL, by Board President Andy Johnson, on Wednesday, December 8, 2004, at 7:30 PM.

**ROLL CALL**

Upon the roll being called, the following were present:

Board Members:     Andrew Johnson  
                          Ken Knicker  
                          Barbara Intihar  
                          Rosemary Swanson  
                          Marie C. Slater  
                          John Bomher  
                          Joann Coghill

Also in Attendance:  Dr. Gary T. Catalani  
                          Dr. Lori Belha  
                          Mr. Bill Farley  
                          Dr. Margo Sorrick  
                          Mrs. Linda Knicker

**PLEDGE OF ALLEGIANCE**

Dr. Dawn Snyder led the Board and community in the Pledge of Allegiance.

**COMMUNICATIONS WITH THE HOST SCHOOL**

Dr. Catalani, on behalf of Mr. Aaron Bacon, welcomed the Board, administration and community to Sandburg Elementary School.

**MODIFICATIONS TO THE AGENDA**

None.

**RECOGNITIONS AND ACHIEVEMENTS**

President Johnson commended the administration and staff for the recent meetings at Monroe and Johnson regarding Choice.

The WWSHS Marching Band was recognized for their Class 5A State Championship.

**PUBLIC COMMENT**

None.

## **SUPERINTENDENT'S REPORT**

Dr. Catalani reported the following:

- Updated information was placed in the Board members folders at the table on the student achievement reports and the school report cards. The school report cards will be on the district web site by the end of next week. Individual student reports will be sent home after the winter break.

## **REPORTS TO THE BOARD OF EDUCATION**

### **CONSENT AGENDA**

1. Acceptance of Gift to Longfellow School – Recommend the acceptance of the gift of a sculpture valued at \$2100 in memory of Joanne Thompson to Longfellow School as presented.
2. Approval to Dispose of Fixed Assets – Recommend that the Board declare the 1986 Ford Stake Body Truck as surplus and allow the district to advertise it's sale.
3. Approval of Change Orders, WWSHS, WNHS Phase II & Bower HVAC – Recommend the approval of the change orders as presented.
4. Approval to post High School Curriculum – Intro to Acting, counseling Services, and Technical Theater – Recommend the approval to post the curriculum for 30 days for public review and comment as presented.
5. Approval to Open Closed Session Minutes – Recommend the approval to open the Closed Session minutes from May 14, 2003, June 14, 2004 and October 18, 2004, and to keep all other Closed Session minutes closed.
6. Approval of Bills Payable and Payroll – Recommend the approval of the bills payable and payroll as presented.
7. Approval of Minutes – November 10 Open & Closed - Recommend the approval of the minutes as presented. The Closed Session minutes will remain closed.
8. Approval of Personnel and Supplemental Personnel Reports – Recommend the approval of the Personnel and Supplemental Personnel Reports as presented.

### **MOTION**

Member Bomher moved, Member Knicker seconded to accept the Consent Agenda as presented. The Closed Session minutes will remain closed. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

### **ACTION ITEMS**

#### Item 9 – Acceptance of Audit Report

Tim Cole from William F. Gurrie addressed the Board to offer his findings and opinions on the 2003-04 Audit. It is recommended that the Board accept the Audit as presented.

The Board requested that the letter of explanation from the audit report be placed on the district web site.

Dr. Catalani commended the staff for their work with the audit team.

## **MOTION**

Member Intihar moved, Member Slater seconded to accept the 2003-04 Audit as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

### Item 10- Approval of FFE Purchase

The first phase of purchasing from the FF&E budget was for the newly constructed administrative office spaces at WWSHS. These spaces are scheduled for move in over the winter break. The next phase is the ordering of the tablet arm desks to be used in the classroom additions at both high schools. The total needed is 629 units. The desks are needed for additional seating as well as replacement of current furniture. By purchasing new, the district can save approximately \$10,000 due to a price increase of \$15.22 per unit that goes into effect next month. The units are the district standard Columbia student desk. The district is able to take advantage of the Central Management Services (CMS State of Illinois Purchasing) purchasing contract. The contract is available to the district at competitively bid governmental pricing, and allowable under the school code. It is recommended that the Board approve the purchase of student tablet arm desks for both high schools by utilizing the CMS purchasing contract in the amount of \$43,287.78.

## **MOTION**

Member Swanson moved, Member Bomher seconded to approve the purchase of student tablet arm desks for both high schools by utilizing the CMS purchasing contract in the amount of \$43,287.78. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

### Item 11 – Approval of Bid for Franklin Generator Project

The generator system at Franklin is in need of replacement. The current system runs on a battery system. Legat Architects and KJWW engineering reviewed the current system as well as provided specifications for the new system. The proposed base system would run on natural gas and would accommodate the lighting and exiting signage throughout the building. An alternate was included in the bid to provide a separate panel to accommodate boiler and pump systems in the school. Notification of the project was published in the newspaper and a pre-bid meeting was held. Five bidders responded to the notice of bid. Based on the recommendation of the architect and engineering firm it is recommended that the base and alternate bid of AMP Electric in the amount of \$90,800 be approved.

## **MOTION**

Member Intihar moved, Member Bomher seconded to approve the bid and alternate of AMP Electric in the amount of \$90,800 as presented and reject the bid of Site Development due to failure to provide a complete and accurate bid reply. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

### Item 12 – Approval to Apply for a Building Permit for Franklin Middle School

All large construction projects are required to have a Regional Office of Education building permit. Legat Architects has certified the plans and specifications associated with the generator project at Franklin Middle School. It is recommended that the Board of Education approve the application to the Regional Office of Education for a building permit for the Franklin generator project.

## **MOTION**

Member Swanson moved, Member Intihar seconded to approve the application for a building permit from the Regional Office of Education. Upon a roll call vote being taken, all were in favor and **the motion carried.**

Item 13 - Approval of the 2004 Levy

Staff presented the tentative 2004 levy information to the Board at the October 13, 2004 meeting. The levy increase reported was 10.20% over the previous Tax Extension for 2003. The Board held the Public Hearing as required by law on November 10, 2004 and the levy has been on display for review and public comment. It is recommended that the resolutions for the 2004 Tax Levy be adopted as presented, that the Certificate of Tax Levy be executed, and that all forms be filed with the County Clerk.

**MOTION**

Member Slater moved, Member Knicker seconded to adopt the 2004 Tax Levy as presented, that the Certificate of Tax Levy be executed, and that all forms be filed with the County Clerk. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Item 14 – Approval of K-5 Math Curriculum

The Educational Services Department has been reviewing the math curriculum for grades K-5. It is recommended that the Board approve the K-5 Elementary Math Curriculum as presented. The curriculum has been on display for public review and comment.

**MOTION**

Member Intihar moved, Member Coghill seconded to approve the K-5 Math Curriculum as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Item 15 – Approval of K-5 Math Textbooks

The selection of elementary mathematics textbooks are a part of Cycle D of the Curriculum Renewal Cycle. The district piloted two textbooks during the first part of this school year. The timeline for the pilot of the math textbooks had to be compacted due to a change in date for the use of Illinois Textbook Loan monies. The pilot was completed on November 15, 2004. All of the pilot teachers met to discuss the two piloted texts and resulted in a split decision between primary and intermediate teachers. The non-pilot teacher feedback displayed an equal split. Dr. Catalani, Dr. Sorrick, Mrs. Bossier, and two principals met to review and discuss the information collected throughout the process. After this review and the results of the teacher groups, the decision was made to select *Houghton Mifflin/Children's Math World* for these three key reasons: 1) it was a stronger tool for teaching the critical content, 2) it provided greater flexibility, and 3) there were fewer concerns with this series. For these reasons, it is recommended that the Board approve the *Houghton Mifflin Mathematics and Children's Math World* materials. These materials were on display for public review and comment.

**MOTION**

Member Slater moved, Member Swanson seconded to approve the *Houghton Mifflin Mathematics and Children's Math World* materials as posted and presented for the K-5 math curriculum. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Item 16 – Approval of High School Curriculum – Journalism, Argumentation, Spanish 1, German 1, 3 & 4, French 1, Intro to Algebra II

The Department of Instruction has been reviewing these curricula as a part of the Continuous Improvement Model for Instruction. The curriculum has on display for public review and comment. It is recommended that the Board approve the curriculum as posted and presented.

**MOTION**

Member Bomher moved, Member Slater seconded to approve the high school Journalism, Argumentation, Spanish 1, German 1, 3 & 4, French 1, Intro to Algebra II curricula as posted and presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Item 17 – Approval of Contractual Agreement for Parent Mentor Program

In June 2004, the State distributed requests for proposals for a new program, the Parent Mentor Project. The State proposed the implementation of a Parent Mentor Program to increase the meaningful, effective involvement of families in the educational process. The purpose of this project is to help parents of children with disabilities effectively navigate the educational system in partnership with school district personnel. Funding allows participation of eleven districts state wide, with the intention that this funding continue over a period of three years. District 200 worked closely with the SEA 200 parent group in the development of the application and has been given the award of grant monies. Staff and parent representatives worked together to create a proposal to contract the services of a half-time person, Seton Handville, to carry out the responsibilities of the mentor in the activities listed in the Board Report. The contract will be \$25,000 for the period of the grant term in year one of the project and will be funded through the grant money. It is recommended that the Board approve a contractual agreement with Ms. Seton Handville in the amount of \$25,000 as presented.

**MOTION**

Member Intihar moved, Member Swanson seconded to approve a contractual agreement with Ms. Seton Handville in the amount of \$25,000 as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

**WRITTEN REPORT**

Item 18 – Early Release Day – September 24

Item 19 – Early Release Day – October 22

These reports were provided for information only.

**REPORTS FROM BOARD MEMBERS**

Member Swanson stated that at the Joint Conference she obtained some information about some services through IASB that District 200 is eligible to receive due to the fact that some of our schools did make adequate yearly progress. Member Swanson suggested that the Board have a conversation about this opportunity to decide if it would be a benefit or not.

President Johnson asked when the 2005-06 School Calendar will be brought to the Board for approval. Dr. Catalani stated that the survey included in his most recent community newsletter is due back to the Administration Center by the first Friday in January. That survey asks for the opinion of the parents on the attendance at school on Veteran's Day and the week off at

Thanksgiving. That information will be used by the Collaborative Team to develop the 2005-06 calendar. The calendar will probably be brought to the Board in February.

### **TOPICS FOR FUTURE DISCUSSION/ACTION**

In order for District 200 to continue to strive for higher levels of greatness, the Board of Education adopted the following high priority goals:

- Renew the District's Vision/Mission Statement to Reflect the Beliefs and Values of the Entire School Community
- Develop a Long-term Financial Plan that is Consistent with the Renewed Vision/Mission Statement
- Continue Implementation of the Board's Decision to Build a New Middle School in the Southwest Part of the District

### **ANNOUNCEMENTS**

- Next Regular Meeting – January 12, 2005 – Lincoln Elementary School

### **MOTION**

There being no further business to come before the Board in Open Session, Member Intihar moved, Member Bomher seconded to suspend the rules and adjourn the meeting to Closed Session for the purpose of discussing personnel issues 5ILCS 120/2(c)(11) and pending litigation 5ILCS 120/2(c)(1). Upon a voice call vote being taken, all were in favor and **the motion carried**. The meeting was adjourned to Closed Session at 8:24 PM.

No action is expected following the Closed Session.

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**Ken Knicker, Secretary**

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**Andrew Johnson, President**