

MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
COMMUNITY UNIT SCHOOL DISTRICT 200
May 11, 2005

The first regular meeting of the month of May of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Whittier Elementary School, 218 W. Park Avenue, Wheaton, IL, by Board President Andrew Johnson, on Wednesday, May 11, 2005, at 7:33 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Andrew Johnson
 Ken Knicker
 Barbara Intihar
 Rosemary Swanson
 John Bomher
 Joann Coghill
 Marie C. Slater

Also in Attendance: Dr. Gary T. Catalani
 Dr. Lori Belha
 Mr. Bill Farley
 Dr. Margo Sorrick
 Mrs. Linda Knicker

PLEDGE OF ALLEGIANCE

Mrs. Joanne Hall led the Board and community in the Pledge of Allegiance.

COMMUNICATIONS WITH THE HOST SCHOOL

Mrs. Hall, Principal of Whittier Elementary School, welcomed the Board, administration and community to Whittier School. Mrs. Hall recognized the Whittier staff and stated that they were pleased to be able to welcome the District 200 Special Olympic team and their families.

Mrs. Linda Knicker thanked the coaches, team members and their families for the successful first year of the Special Olympics Team. Mrs. Knicker thanked Dr. Catalani for bringing this idea to the district and supporting and encouraging the efforts. Each member of the team was recognized with a certificate and the coaches were honored. The students thanked Mrs. Knicker with flowers for making their “dreams come true”. Dr. Catalani thanked Mrs. Knicker for going above his expectations with this project.

President Johnson recognized Whittier for receiving the Academic Excellence Award. Wiesbrook also received this award.

MODIFICATIONS TO THE AGENDA

Dr. Catalani stated that the Board was provided a replacement calendar page for item 3, the Board of Education Meeting Calendar for 2005-06. The dates have not been changed, but some of the locations for the meetings have been changed.

PUBLIC COMMENT

Mr. Johnson stated that the public comments are valuable and important to Board members. However, it is the Board's policy not to take action on any items until time has been taken to gather adequate information and objectively discuss available options. Lack of action on comments made at this meeting does not imply any lack of interest in what has been said.

Speaker	Mark O. Stern
Topic	Full Release

Speaker	Joe Arvia
Topic	Food Service

RECOGNITIONS AND ACHIEVEMENTS

President Johnson reported that the Wheaton Warrenville PTA Council was named the Outstanding PTA Council in the State of Illinois at the recent PTA State Convention.

The Board recognized the Safe Celebration Committee for their outstanding work on the two post prom celebrations for the high schools. The committee, the crew and the students are to be commended for an outstanding job and the collegial spirit demonstrated as both schools worked together to make the event a huge success for all involved.

President Johnson responded to comments made by Mr. Stern at a previous meeting regarding the disposal of the mobile classroom units. Mr. Johnson stated that Glen Ellyn confirmed they had a conversation with Mr. Stern about the mobiles but had no interest in purchasing the mobiles. The dates that they needed them and the dates District 200 needed them removed by would not have coincided, nor was Glen Ellyn interested in buying units. They entered into a lease agreement. Mr. Johnson wanted to set the record straight that District 200 did everything possible to advertise and sell the units. Mr. Johnson encouraged all citizens to do their homework before they address the Board. Mr. Stern contacted Glen Ellyn but never had the courtesy to contact District 200 staff or Board members with his questions to make sure he had his facts in order before making public accusations. These types of accusations cause needless work on the part of the staff to gather and provide the correct information. District 200 expects the students to come to class having done their homework and prepared and the Board asks the same of adults that come to speak at the meetings.

The WWEA held the annual Honors Tea at the Abbington today to honor this year's retirees and employees celebrating 15 & 25 years of service to the district. The Board members were honored to attend this event and that is the reason they are all wearing flowers tonight.

President Johnson commended Dr. Catalani for the recent parent newsletter that was mailed to District 200 families.

SUPERINTENDENT'S REPORT

Dr. Catalani reported the following:

- Thanked Linda Knicker for her work in developing the Special Olympics team. Dr. Catalani challenged her to engage in a team and she went beyond his dream.
- Congratulations to Betsy Bennett and the PTA Council. Special thanks to Betsy for her great leadership in this group and her willingness to work with and support the district.
- Mr. Stern's comments tonight were accurate that the WWEA President is released from teaching to attend to the work of the WWEA. District 200 is a people business and if strong collaborative relationships can be built we have a stronger organization. The WWEA President helps the district attend to the needs of the employees. Dr. Catalani will be asking for this release time again for next year. The WWEA reimburses the district for the cost of an average teacher salary in the district. This year it was the full amount of the salary cost of the teacher that replaced the President. There is no way to measure the way that the cost outweighs the benefits of the work that is done by this person in relationships. Jim Fullen says there are three things in successful businesses: relationships, relationships, relationships. The release time helps build relationships.

REPORTS TO THE BOARD OF EDUCATION

CONSENT AGENDA

1. Approval to Dispose of Fixed Assets – Recommend the approval to declare specified computers and accessories surplus and allow the disposal of them.
2. Approval of Usage of WNHS Facility for Alternate Emergency Site – Recommend the approval of the request from Tri-City Emergency Planning Board to use WNHS as a secondary site in the event of an emergency or disaster.
3. Adoption of 2005-06 Board of Education Meeting Calendar – Recommend the adoption of the calendar as presented, which can be modified as needed following the guidelines of the Open Meetings Act.
4. Approval of Bills Payable and Payroll – Recommend the approval of the Bills Payable and Payroll as presented.
5. Approval of Minutes – April 25 Special Meeting, April 27 Open & Closed - Recommend the approval of the minutes as presented. The closed session minutes will remain closed.
6. Approval of Personnel and Supplemental Personnel Reports – Recommend the approval of the Personnel and Supplemental Personnel Reports as presented.

MOTION

Member Knicker moved, Member Swanson seconded to accept the Consent Agenda as presented. The Closed Session minutes will remain closed. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ACTION ITEMS

Item 7 – Approval of Recommendation for New Local Assessment Scoring System

District 200 now administers over 100 local assessments that are electronically scored through a software program called Abacus. The program can be used for database storage, manipulation and alignment of the local curriculum, creation of assessments, and reporting of student achievement. When Abacus was purchased, the anticipation for the possible uses of it was high. As Abacus began to be used, it became apparent that the system fell short in key areas. Technical problems slowed progress of the system's utilization. As a result of these and other concerns, staff began investigating alternative scoring systems for local assessments. This

spring, “The Assessor”, a product of Software America, was studied and found to be quite similar to Abacus and uses the same hardware and has the same networking requirements. The Assessor could generate building and district level data in a fraction of the time possible using Abacus, and it is easier to use and easier to create customized reports. The Assessor would cost the district less money over a five year contract. It is recommended that the Board discontinue the contract with Pearson Educational for Abacus and switch to Software America’s “The Assessor” for scoring local assessments.

There was a discussion about how the local assessments are being used in the district.

MOTION

Member Slater moved, Member Intihar seconded to approve the discontinuation of the contract with Pearson Educational for Abacus and switch to Software America’s “The Assessor” for scoring local assessments. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Item 8 – Approval of Bid for Two Electric Scissor Lifts

In order to maintain the new field houses at both high schools, a scissor lift is needed for each building to reach high areas for cleaning and maintenance. They will also be used as needed in other areas of the buildings, such as the commons area and band/orchestra rooms. These lifts are safer and more stable than the ones we currently have and will be used regularly at each site. Bids were received and based on the bid tabulation and review, it is recommended that the Board approve the base bid of National Lift Truck, Inc. in the amount of \$25,718.00 for two electric scissor lifts.

MOTION

Member Swanson moved, Member Bomher seconded to accept the bid of National Lift Truck, Inc. in the amount of \$25,718.00 for two electric scissor lifts. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Item 9 – Approval of Food Service Bid

Since District 200 participates in the National School Lunch Program, the district is required by the Illinois State Board of Education to bid food service management every five years. Based on this requirement, District 200 solicited bids for the management of student and staff food services for all District 200 schools. The contractor is to provide personnel, employee training, food preparation and service, marketing, food and supply acquisition, and overall management of the school food service program within the policies of District 200 and the Illinois State Board of Education. All bid specifications must be approved by the Illinois State Board of Education prior to distribution to bidders. Part of the approval process is an evaluation of certain criteria based on a pass/fail system. The six criteria were developed by the Food Service Committee that was formed to review the bid documents and evaluate the vendors. The committee consisted of nine voting members: three students, three staff members, and three parents. Based on the review of all data submitted (both financial and non-financial), review of evaluations completed by members of the committee, and after review with legal counsel, it is recommended that the Board approve the five-year contract with Sodexo School Services.

Mr. Farley thanked Chartwells for their work in the district over the five year contract period. The hot lunch program at the elementary schools, point of sale system in the schools and the breakfast program at Johnson were all started under their leadership.

Employees currently working in District 200 buildings under Chartwells will be given the opportunity to stay in the district and become Sodexo employees without loss of benefits.

The Board expressed a desire for Sodexo to find ways to promote healthy food options for the students that would entice them to purchase the healthier choices over the junk food.

MOTION

Member Slater moved, Member Coghill seconded to approve the contract with Sodexo School Services for the food services of District 200. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Item 10 – Approval of Cleaning Service Bid

In 2001, District 200 entered into a three year contract with SBM Maintenance Contractors, Inc., for custodial cleaning services. In 2004, the district renewed the contract for one year at the Consumer Price Index. Bids were obtained for a three year contract with an option for an additional two years. The contract is for the provision of labor services, with complete day and afternoon supervision; all required cleaning equipment, hand tools and small equipment; cleaning chemicals; and equipment repair to provide day time cleaning and service activity and afternoon cleaning services for the preschool center, 13 elementary schools and three middle schools. A committee of district administrators composed the bid documents and reviewed those submitted. A bid evaluation process was developed to address the need to have a high quality program at a competitive price. Based on the review of all data submitted (both financial and non-financial), bid evaluation, and review with legal counsel, it is recommended that the Board approve the bid with SBM Maintenance Contractors, Inc. in the amount of \$1,874,253.52.

MOTION

Member Swanson moved, Member Knicker seconded to approve the bid with SBM Maintenance Contractors, Inc. in the amount of \$1,874,253.52 for the cleaning services as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Item 11 – Approval of Follett Contract Renewal

All District 200 libraries are automated using Follett circulation and union catalog software. Follett TextLink is used to check out textbooks to high school and middle school students. The Follett software contract must be renewed every year to maintain support and upgrades. The cost for the contract renewal is \$18,275.20. It is recommended that the Board approve the renewal of the contract with Follett as presented.

MOTION

Member Intihar moved, Member Bomher seconded to renew the contract for library automation with Follett as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Item 12 – Approval of Network Associates License and Support Renewal

All District 200 computers have anti-virus software installed to protect District data from viruses. This software is McAfee VirusScan from Network Associates. This virus protection is also for the servers in the District. The license and support agreement with Network Associates is a two year subscription to use and upgrade the software and the regularly released files used to detect and clean viruses. The subscription is purchased through a third party vendor, Galaxy Tech. The cost for the contract renewal is \$32,700.00. It is recommended that the Board of Education approve the renewal of the license and support contract with Network Associates for anti-virus protection as presented.

MOTION

Member Intihar moved, Member Slater seconded to approve the renewal of the license and support contract with Network Associates for anti-virus protection in the amount of \$32,700. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Item 13 – Approval of CIMS Software Support Renewal

CIMS is the District's administrative software package. It is used for employee, student and financial management administration. A yearly support agreement provides the District with ongoing support to use CIMS as the administrative software system. This agreement covers support as well as updates. The cost for coverage for all products is \$29,223. It is recommended that the Board of Education approve the purchase of CIMS software support with Timpanogos Technologies as presented.

MOTION

Member Slater moved, Member Intihar seconded to approve the purchase of CIMS software support with Timpanogos Technologies in the amount of \$29,223. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

DISCUSSION ITEM

Item 14 – Approval of Elementary Music Program Proposal

The Board discussed the proposal for changes to the elementary band and orchestra program as provided in the Board report. The Board would like to see the impact on the budget of adding FTE before they make a decision. Member Swanson feels this decision is more a philosophical decision than a financial decision. It is a decision of whether the Board wants to maintain the music program while protecting instructional time or not. There was a question about whether the parents that responded to the survey that they want the music sectionals to continue during the school day understand the financial impact and the disruption to the school day. Dr. Catalani stated that the request is for up to 2 FTE and might be less. This item will appear on the June 8 Board meeting agenda for action.

REPORTS FROM BOARD MEMBERS

Member Swanson reported that she recently attended a meeting of the Executive Committee of the IASB. The meeting was to plan the fall division dinner meeting which will be held at Argonne National Laboratory.

Member Knicker announced that Tom Caprel, a student at WWSHS, was named the 10th grade winner in a National Character Essay Contest sponsored by Character Counts and the Josephson Institute of Ethics. The award was a \$10,000 scholarship.

Member Intihar congratulated Dr. Catalani and Mr. Bill Farley for working with the attorneys to collect money due to the district from recalculations of state aid from previous years.

President Johnson stated that the IASB is looking for resolutions for the November conference. If any Board members have ideas of resolutions that should be proposed they should let Andy know and the Board will discuss them at the June 8 Board meeting.

TOPICS FOR FUTURE DISCUSSION/ACTION

In order for District 200 to continue to strive for higher levels of greatness, the Board of Education adopted the following high priority goals:

- Renew the District's Vision/Mission Statement to Reflect the Beliefs and Values of the Entire School Community
- Develop a Long-term Financial Plan that is Consistent with the Renewed Vision/Mission Statement
- Continue Implementation of the Board's Decision to Build a New Middle School in the Southwest Part of the District

ANNOUNCEMENTS

- Next Regular Meeting – May 25 – Edison Middle School

There was no Closed Session at this meeting.

MOTION

There being no further business to come before the Board in Open Session, Member Slater moved, Member Intihar seconded to adjourn the meeting. Upon a voice call vote being taken, all were in favor and the **motion carried**. The meeting was adjourned at 9:47 PM.

Barbara Intihar, Secretary

Andrew Johnson, President