

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
August 13, 2008

The first regular meeting of the month of August of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W. Park Avenue, Wheaton, IL, by Board President Andy Johnson, on Wednesday, August 13, 2008, at 7:00 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Andrew Johnson
 Rosemary Swanson
 John Bomher
 Ken Knicker
 Marie Slater (arrived at 7:15)
 Joann Coghill (arrived at 7:06)
 Barbara Intihar (arrived at 7:06)

Also in Attendance: Dr. Richard W. Drury
 Dr. Lori Belha
 Mr. Bill Farley
 Dr. Robert Rammer
 Dr. Margo Sorrick

MOTION

Member Swanson moved, Member Bomher seconded to suspend the rules and adjourn to Closed Session for the purpose of discussing Personnel Issues, 5 ILCS 120/2(c)(1). Upon a roll call vote being taken, the vote was: AYE 4, NAY 0. **The motion carried 4-0.**

MOTION

Member Knicker moved, Member Slater seconded to reinstate the rules and reconvene in Open Session. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

PLEDGE OF ALLEGIANCE

Coach Schreier led the Board and community in the Pledge of Allegiance.

RECOGNITIONS AND ACHIEVEMENTS

- WWSHS Volleyball Team
- Poetry Outloud Competition State Winner – Mark Thomas Schmidt

MODIFICATIONS TO THE AGENDA

None

PUBLIC COMMENTS – Agenda Items

None

SUPERINTENDENT’S REPORT

The Superintendent reported the following:

- Greg Gauthier, a 2008 WNHS graduate, and Curt Peterson, a 2008 WWSHS graduate, were among the five high school students who represented the State of Illinois against teams from 27 other states to win the first prize in the 21st annual Panasonic Academic Challenge. This premier high school academic competition was held at the Walt Disney World’s Contemporary Hotel in Orlando. This is the 2nd consecutive year that Illinois has won this championship. Greg Gauthier was chosen to the All American Team for the second consecutive year and he is only the third student in the history of the competition to receive this honor two years in a row. Each of the students received a \$2500 scholarship. The team answered questions in subjects that include math, science, language arts, social studies, fine arts, foreign languages and technology.
- The Board of Education recently received a memo that outlined the meal price structure for 2008-09 school year. These increases are within the contract with Sodexo and do not require Board approval. They have been given to you for information only.
- The district received a check from the state in the amount of \$50,000 for the removal of the Jefferson portable building. State Representative Mike Fortner was able to set this money aside for the district and we are most appreciative to him.
- The WNHS Library was one of 40 high school libraries in Illinois to win a set of 22 2009 Abraham Lincoln books from the first annual Illinois School Library Media Association/Library Book Selection Services (ISLMA/LBSS) Endowment Fund Grant. WNHS Library Teacher Jeri Ramp submitted this grant proposal last spring. The books will be in the school and ready for student use when school opens next week. Thanks to Jeri Ramp for her efforts in obtaining this great addition to the WNHS library.
- Senator Carol Pankau requested a 20 minute meeting with the Board of Education to discuss some initiatives for the coming school year. We have scheduled the Senator to be the first person to address the Board at the September 13 Chat with the Board session.

REPORTS TO THE BOARD OF EDUCATION

CONSENT AGENDA

1. Approval of Disposal of Fixed Assets – Recommend the approval of the disposal of fixed assets as presented.
2. Appointment of Audit Committee Board Representatives – Recommend approval of Ken Knicker and Andy Johnson to the Audit Committee.
3. Approval of Renewal of Intergovernmental Agreement, School Liaison Officers – Recommend the approval of the renewal of the Intergovernmental Agreement for two high school liaison officers as presented.
4. Approval to Renew Membership in the Legislative Education Network of DuPage County (LEND) – Recommend approval to renew the membership as presented.
5. Approval of Annual NSBA Dues – Recommend the approval of the annual dues as presented.
6. Approval of Change in Appointment to DAOES Board – Recommend the approval of the change in appointment to Dr. Charles Baker as presented.
7. Approval of Surety Bond Coverage of the Working Cash Fund Bonds – Recommend the approval of surety bonds as presented.

8. Approval of Permit for Use of Facilities at Pleasant Hill Community Church – Recommend the approval of the permit for the use of the Pleasant Hill Community Church for the Transition House as presented.
9. Approval of Recommendation on Closed Session Minutes – Recommend the approval to open the December 12, 2007 and May 14, 2008 Closed Session minutes. All other Closed Session minutes will remain closed.
10. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
11. Approval of Minutes –July 9, 2008 Open and Closed Minutes - Recommend approval of the minutes as presented. The Closed Session minutes will remain closed.
12. Approval of Personnel and Supplemental Personnel Reports – Recommend the approval of the Personnel and Supplemental Personnel Reports as presented.

MOTION

Member Swanson moved, Member Bomher seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

As a part of the Personnel Report, the Board approved the hiring of Mr. James Venckus as the Assistant Principal at WNHS. Dr. Drury introduced Mr. Venckus and welcomed him to District 200.

ACTION ITEMS

Approval to Re-Post Revisions to Policy 6.210, Instructional Materials

At the request of the Board of Education, a committee was formed in the Spring of 2007 to address Policy 6.210, Instructional Material, as it relates to the provisions for showing R-Rated movies in the classroom. A committee of parents, teachers, assistant principals, principals, and a Board Member was formed and chaired by Dr. Charles Baker. The group met several times and heard testimony from community members, students, and other teachers before making a recommendation for a policy change. The recommendation resulted in a change to the policy and the addition of an administrative regulation specific to the procedures that were to be followed when a teacher wishes to use an R-Rated film in the classroom. At the July 11, 2007 Board meeting, the Board voted to post this policy and the Administrative Regulation (AR) for 30 days. Based on public input and a second review by the committee, additional changes have been made and it is recommended that the Board vote to re-post the policy and the AR for an additional 30 days for public review and comment. After Board action in July 2007 regarding policy 6.210, high school staff implemented the revisions in two stages. During the first semester, teachers used R-Rated films and clips only after a rigorous review provided by high school administration. In the second semester, teachers used R-Rated films only with the full edit capability of a product called ClearPlay. Teacher concerns over ClearPlay were negative and the committee reconvened, reviewed all policies and administrative regulations, and reshaped the policy and the administrative regulations as submitted herein. The only significant change in the attached policy is the revision of foreign film use. Previously, teachers were prohibited from using any foreign film because such films usually do not carry American ratings. The committee recommends the removal of the ban on foreign films, but still requires their advance approval under the same provisions as all other films. It is recommended that Policy 6.210 and AR 6.210, Instructional Materials, be re-posted for 30 days public review and comment.

MOTION

Member Intihar moved, Member Slater seconded to approve the posting of Policy 6.210 and AR 6.210 for 30 days for public review and comment. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval to Post the 2008-09 Budget

Section 17-1 of the School Code requires Boards of Education to adopt an annual school district budget before or during the first quarter of each fiscal year (by September 30). Prior to adoption, Boards must make a tentative budget available for inspection by the public for at least 30 days. Additionally, a public hearing regarding the budget must be conducted. The tentative budget will be available for inspection by the public at the School Service Center and the libraries of Wheaton, Warrenville, Carol Stream and Winfield. The budget will also be posted on the district web site. A public notice regarding the availability to inspect the budget will be published in the Daily Herald newspaper, which has a circulation within the local communities. The public notice will also include the date of the Public Hearing, which will be held on Wednesday, September 24, 2008. Adoption of the 2008-09 Budget is also scheduled for the September 24, 2008 Board of Education Meeting. It is recommended that the Board of Education post the tentative budget for the 2008-09 fiscal year.

Mr. Bill Farley gave an oral report on the proposed budget. The Board discussed the presentation and the implications of the budget deficit. Staff will be assembling a Finance Committee to study the declining revenue and rising expenditures and develop recommendations to balance the budget. Dr. Drury stated that the Finance Committee will initially be made up of the Cabinet members and two Board Members and will expand as needed. The first meeting of the committee will be spent clarifying the charge of the committee. Board members are asked to submit their thoughts on the charge of the committee to Dr. Drury or the two Board representatives, John Bomher and Marie Slater. Dr. Drury and Bill Farley will bring a report to the next Board meeting that will be a draft of the charge of the committee. Dr. Drury stated that the most important issue is finding a way to increase revenue and reduce expenditures to get a balanced budget. The committee will need to find an immediate fix and then a long term correction.

There was a discussion regarding the effects of declining enrollment and high absenteeism on revenue. The Board requested that information about the impact of attendance on funding be included in the first communication from the Superintendent's office, including the dollar figure that the district loses due to high absenteeism. Parents need to be reminded about the number of minutes that constitute a half or full day of attendance.

MOTION

Member Swanson moved, Member Intihar seconded to approve the posting of the 2008-09 Budget for at least 30 days for public review and comment and to set the September 24, 2008 as the date for the Public Hearing on the budget. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of the Health Insurance Third Party Administration and Stop Loss Policy

The district operates a self insured health and dental program that utilizes the services of a Third Party Administrator (TPA) to administer the district plan document. Benefit Brokers & Consultants (BBC) serves as the broker of record for the district and is responsible for seeking quotations for TPA services as well as excess loss coverage and prescription benefit services.

The district has contracted with Professional Benefit Administrators, Inc. (PBA) of Hinsdale as the TPA since the 2006-07 plan year. The current broker, Edward Vesely of Benefit Brokers & Consultants, Inc. (BBC), has been seeking Stop Loss Insurance in the marketplace. The district is completing the second year with PBA as our TPA. When the Board of Education originally approved PBA, the service contract stated that the cost of second year would not be increased over the base year. We are very satisfied with the service provided by PBA, not only to the district, but to staff as well. We would recommend that the Board of Education renew our agreements with PBA as our TPA and name BBC as our Broker of Record for the 2008-09 policy year.

In addition, the Board of Education annually approves the stop loss coverage for the policy. The district purchases aggregate coverage for all claims as well as specific coverage which provides a ceiling on individual claims. For the expiring policy year, the specific level was \$160,000.

Listed below are the renewal rates for stop loss and administrative fees:

Fixed Costs*	2007-08	2008-09
Aggregate Policy	\$24,720.00	\$27,192.00
Specific Policy	\$684,190.80	\$768,110.16**
TPA Fee	\$158,208.00	\$165,624.00
PPO Access	\$58,710.00	\$61,800.00
Utilization Review	\$19,776.00	\$19,776.00
Best Doctors	\$18,540.00	\$18,540.00
Total	\$964,144.80	\$1,061,042.16 10%increase

*all rates based on enrollment/per person costs

**Includes \$160,000 specific rate

It is recommended that the Board of Education approve the rates and vendors as presented for Health/Dental insurance.

MOTION

Member Coghill moved, Member Slater seconded to approve the rates and vendors for the Health/Dental insurance as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of Furniture Consultant Contract

As part of the new Hubble Middle School construction project, furniture needs must be assessed and evaluated. For the High School project, the district utilized the services of Legat Architects. The cost at the time was approximately \$60,000. Given the amount of work associated with the completion of the construction of the building, we decided to look for an alternative source to assist with this aspect of the project. Based on references from similar construction projects, we contacted and interviewed FAIRCO, a furnishings and interior resources company. FAIRCO has submitted a proposal for services which provide a comprehensive needs assessment for purposes of furnishing the new Hubble Middle School, room by room CAD drawings and interior color schemes, bid specifications, and project management supervision. The fee for these services would be \$30,000. It is recommended that the Board of Education approve the contract with FAIRCO in the amount of \$30,000 for furniture consulting services at the new Hubble Middle School.

MOTION

Member Intihar moved, Member Bomher seconded to approve the contract with FAIRCO in the amount of \$30,000 for furniture consulting services at the new Hubble Middle School. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval to Purchase High School CAD Computers with Grant Funds

District 200 is eligible on an annual basis for the state Career and Technical Education Improvement Grant (CTEIG). This grant is designed to support and foster career and technical education activities that will improve student achievement, as well as promote the expansion of career development for all students. The high school architectural drafting sequence of courses has continued to maintain positive enrollment growth over the last four years at both high schools. Such enrollment patterns tax the use of the current hardware and software because the original computers, now at least five- years-old, were originally purchased for multiple uses within the technical education program and not intended for exclusive use by the architecture/drafting classes. In addition, the technological advances in the field of computer-aided drafting and design programs have moved beyond our current hardware and software. This purchase, coupled with previous acquisition of the most current version of the appropriate software, will maintain and improve the viability of the courses. The total amount for 62 computers at \$1,023 each is \$63,426. This is being paid from the Career and Technical Education Improvement Grant (CTEIG). The computers are Dell OptiPlex 755 computers, which are the District standard for desktops. Each high school campus will receive 31 computers. It is recommended that the Board approve the purchase of the technology as presented.

MOTION

Member Swanson moved, Member Slater seconded to approve the purchase of the high school CAD computers with grant funds as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

WRITTEN REPORTS

FOIA Requests

This report was provided for information only.

REPORTS FROM BOARD MEMBERS

Member Coghill updated the Board on the work of the planning committee for the Wheaton Sesquicentennial celebration. Mrs. Coghill described a request to have students design and create murals to be hung on the back side of a brick building facing the railroad tracks. Mrs. Coghill is working with staff to see if this is possible.

TOPICS FOR FUTURE DISCUSSION

2008-09 Budget

ANNOUNCEMENTS

Chat with the Board Sessions

President Johnson stated that the calendar for the Chat with the Board sessions reflects the meeting on the second Saturday of each month per Board action. Three of the dates fall on holiday weekends. The Board discussed whether these dates should be rescheduled to another Saturday, canceled or left on the second Saturday of the month. The Board decided to leave two of them on the holiday weekend and to cancel the April meeting because it falls on Easter weekend.

NEXT REGULAR MEETING

August 27, 2008 - SSC

PUBLIC COMMENTS – Non-Agenda Items

None

MOTION

There being no further business to come before the Board in Open Session, Member Knicker moved, Member Swanson seconded to suspend the rules and adjourn the meeting to Closed Session for the purpose of discussing Personnel Issues, 5 ILCS 120/2(c)(1). Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

The meeting was adjourned to Closed Session at 9:20 PM.

No action is expected following the Closed Session.

Barbara Intihar, Secretary

Andrew Johnson, President