

COMMUNITY UNIT SCHOOL DISTRICT 200

Administration and School Service Center

Human Resources Department

130 W. Park Avenue

Wheaton, IL 60189

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EMPLOYEE / SUBSTITUTE / VISITOR / OBSERVER

CONFIDENTIALITY STATEMENT

Welcome to our program. We are very pleased that you are taking the time to learn about the educational program in our school.

As a community school, there is a possibility that you will recognize children's faces and their names. Our staff respects the privacy of all students and we appreciate that you will respect the privacy of others.

Therefore, as a courtesy to our families who have children in our school, it is imperative that you do not repeat the names of the children you see today nor identify them by their physical characteristics.

Thank you very much for your cooperation. We hope that you enjoy your visit with us.

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I understand the importance of confidentiality and agree to not repeat the names of children in the classroom nor identify them by physical characteristics.

Signature

Print Name

Date