

COMMUNITY UNIT SCHOOL DISTRICT 200
130 West Park Avenue, Wheaton, Illinois 60189
Ph. (630) 682-2000 Fax (630) 682-2384
www.cusd200.org

SUBSTITUTE EMPLOYMENT APPLICATION

I. PERSONAL DATA

Name: _____ Date: _____

Address: _____
Street City State Zip

Telephone: (_____) _____ SSN: _____ / _____ / _____

II. POSITION DESIRED

_____ Substitute Teacher _____ Substitute Aide _____ Other _____
 _____ Homebound Tutor _____ Substitute Nurse

III. GRADE LEVEL

K-5 6 - 8 9 -12

IV. EMPLOYMENT HISTORY

Dates From To		Employer	Check one FT PT		Position Grade/Subject	# Years	Supervisor Phone #	Reason for Leaving

Have you ever worked for District 200 as a Substitute? YES / NO (circle one)

TEACHERS' RETIREMENT SYSTEM

Participation in the Illinois Teachers' Retirement System pension (TRS) is mandatory for all substitute teachers, *unless retired* from TRS or The Public Schools Teachers' Pension & Retirement Fund of Chicago. The District deducts 9.4% from substitute teacher earnings for TRS pension and .84% for THIS. Illinois Teachers' Retirement System (800) 877-7896.

Are you retired and collecting retirement benefits from the Illinois Teachers' Retirement System (TRS) or The Public Schools Teachers' Pension & Retirement Fund of Chicago? YES _____ NO _____

V. EDUCATION

Please list all colleges/universities attended and all degrees received

Degree	School & Location	Dates Attended		Date Received	GPA
		From	To		

Student Teaching Experience				
Dates		School & Location	Grade Level / Subject	Grade (A,Pass,etc..)
From	To			

VI. Applicant Agreement

Failure to provide requested employment or employer history which is material to the applicant’s qualifications for employment or the provision of false statements or statements which the applicant does not believe to be true may be a class A misdemeanor.

A person who makes a statement which he or she does not believe to be true or who knowingly omits or fails to include any employment history or employer required to be furnished on this application which is material to his or her qualification for employment shall be deemed to have made a false statement on his or her application.

I hereby certify that the above information, to the best of my knowledge is true, accurate and complete. Any misrepresentation or omission of facts shall be sufficient cause for my disqualification of employment or termination of employment. Furthermore it is understood that this application and records become property of District 200 (the District). I further agree to observe all rules, regulations and policies of the District now in force and effect as they may change during my employment, if I am employed with the District.

I hereby authorize the District to conduct work history and reference checks to determine my acceptability for employment. I release from liability any person giving or receiving such information.

I also hereby authorize the District to forward my name to the Illinois Department of State Police and Federal Bureau of Investigation for the purpose of conducting a criminal background check as required by the Illinois School Code, Section 10-21.9, and agree to be fingerprinted and execute any forms required by said department for such purpose.

Furthermore, I hereby indemnify, save and hold harmless the District, DuPage County, Illinois and any of its officers, agents, and employees from any claim of liability or damage which might arise from the proceedings of the Illinois Department of Law Enforcement.

Signature of Applicant _____ Date _____

District 200 will comply with all federal and state statutes, laws, rules and regulations that prohibit discrimination in employment on the basis of race, religion, color, national origin, ancestry, age, sex, marital status, mental or physical disability, or any other unlawful basis.