

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
April 13, 2016

The first regular meeting of the month of April of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Longfellow Elementary School, 311 W Seminary, Wheaton, IL, by Board President Jim Vroman, on Wednesday, April 13, 2016, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Brad Paulsen
 Chris Crabtree
 Jim Gambaiani
 Barbara Intihar
 Jim Mathieson

Absent: Joann Coghill

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mrs. Erica Loiacono
 Mr. Rod Mack
 Dr. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Mr. Sean Walsh led the Board and community in the Pledge of Allegiance.

COMMUNICATION WITH THE HOST SCHOOL

Mr. Sean Walsh, Principal of Longfellow, welcomed the Board, community and administration to the school. Mr. Walsh stated that Longfellow was a Blue Ribbon Award recipient and that they earned that distinction through collaboration between staff, parents and students. Mr. Walsh thanked the PTA for their long standing partnership in providing programs that further educational opportunities. He also thanked the PTA for refreshments that they provided for this meeting. Many Longfellow staff members were present and Mr. Walsh recognized them and stated that the Blue Ribbon recognition is a tribute to them and former principal Dianne Thornburg. Longfellow teacher Barbara Anderson and several students explained and demonstrated their work in the PTA sponsored Coding Club.

MODIFICATIONS TO THE AGENDA

None.

RECOGNITIONS AND ACHIEVEMENTS

WNHS Steppers – 1st Place at State

Ms. Julie Pavlini, Assistant Principal at WNHS introduced Jackie Morgan who is the Coach for the Steppers Team. Ms. Morgan introduced the members of the team and the team did a

demonstration of their program. The Board recognized them for taking first place in the state competition. The team brought their trophy for the Board to see.

Erica Valenti – Illinois School Health Educator of the Year

Principal Dave Claypool introduced Erica Valenti and the Board recognized her for her achievement as the Illinois Health Educator of the Year.

PUBLIC COMMENTS – Agenda Items

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name and address, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Susan Booton
Topic	Master Facility Plan

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- Staff received an email this week with another budget proposal for K-12 education. This proposal did not shift the formula in any form, but did recommend that the plan be fully funded. Staff was made aware that the remaining state funds for this year might not come to the district. Staff has looked at this and the district has the money to cover expenses until the next tax dollars arrive. There are many options being discussed and staff will be watching to see what happens.
- The Board will discuss the facility plan at the Committee of the Whole on April 27, 2016 and at the Committee of the Whole workshop session on April 30, 2016.
- The district sponsored Family Day of Play will take place on April 16, 2016 from 9:00 AM to noon at Hubble Middle School. This is an open house and families in the community are invited to a morning of fun activities for young children and information for parents and caregivers. This is a free event.
- April 26, 2016 will be the Distinguished Teacher Awards evening at WNHS from 6:00-8:00 PM. All Board members are invited to attend this event that is sponsored by the NEW 200 Foundation.

CONSENT AGENDA

1. Acceptance of the Gift to WNHS Athletic Department, Girls Basketball Program– Recommend the acceptance of the gift to WNHS as presented.
2. Approval to Post Standards for HS Course Journalism - Recommend approval to post the standards as presented.

3. Approval to Post Standards for High School Course, Senior Rhetoric – Recommend approval to post the standards as presented.
4. Approval to Post Standards for High School Course, Modern and Contemporary Literature – Recommend approval to post the standards as presented.
5. Approval of the District Concussion Oversight Team – Recommend the approval of the Concussion Oversight Team as presented.
6. Approval to Purchase Internet Connectivity Services – Recommend approval to purchase the Internet connectivity services as presented.
7. Approval to Purchase Network Firewalls for SSC and Hubble – Recommend approval to purchase the network firewalls as presented.
8. Approval of Wireless Refresh for Middle School – Recommend approval of the wireless refresh at the middle schools as presented.
9. Approval of GCA Services Group Custodial Cleaning Services Contract Renewal – Recommend approval of the GCA Services Group contract renewal as presented.
10. Approval of Waste and Recycling Services Contract Renewal – Recommend approval of the waste and recycling services contract renewal as presented.
11. Approval of Contest Gym Bleacher Replacement Bids and ROE Permit – Recommend approval of the bleacher replacement bids and ROE permit as presented.
12. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
13. Approval of Minutes – March 9, 2016 Open and Approval to Destroy Recordings of Closed Sessions Prior to November 2014 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to November 2014 as allowable by law.
14. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.

MOTION

Member Intihar moved, Member Crabtree seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

ACTION ITEMS

Adoption of Resolution Authorizing Non-reemployment of Full-time, First, Second, and Third Year Non-tenured Certified Staff

Illinois School Code requires that probationary (non-tenured) certified staff be notified 45 calendar days before the end of the school year if they are not to be reemployed for the following school year. The resolution that was attached to this report addresses non-renewals and /or honorable dismissals for the end of the 2015-2016 school term. It is recommended that the Board of Education adopt a Resolution Authorizing Non-reemployment of Full-time, First, Second, and Third-year, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School code, Section 24-11.

Dr. Schuler reported that this is an annual process as staff is finalizing plans for next year. These are all honorable releases.

MOTION

Member Paulsen moved, Member Gambaiani seconded to adopt the Resolution Authorizing Non-reemployment of Full-time, First, Second, and Third-year, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School code, Section 24-11. as presented. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Approval of Resolution Authorizing Non-reemployment of Part-time, Non-tenured Certified Staff

Illinois School Code requires that probationary (non-tenured) certified staff be notified 45 calendar days before the end of the school year if they are not to be reemployed for the following school year. The resolution that was attached to the report addresses non-renewals and /or honorable dismissals for the end of the 2015-2016 school term. It is recommended that the Board of Education adopt the Resolution Authorizing Non-reemployment of Part-time, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School code, Section 24-11.

MOTION

Member Crabtree moved, Member Intihar seconded to adopt the Resolution Authorizing Non-reemployment of Part-time, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School code, Section 24-11 as presented. Upon a roll call being taken, the vote was: AYE 6 NAY 0. **The motion carried 6-0.**

Approval to Purchase Devices for Universal Access

The update to the Master Technology Plan presented at the February 2016 Committee of the Whole Meeting presented the concept of Universal Access and how the district would accomplish meeting the needs of students and devices. Universal Access will add devices to buildings so that the largest grade level/class section at each school building will be able to access a device at the same time. Universal Access also allows for additional devices of five per classroom so students have availability to devices if the classroom sets are all checked out or in use.

This purchase/lease proposal is for...

Dell--4600 Chromebooks (non-touchscreen)

Dell--100 Chromebooks (touchscreen)

Dell--100 Chromeboxes

Dell--Chrome Management Costs for all 4700 devices

Dell--500 Docking Stations and adapters

Fathom Media--45 Carts

The total cost of the items listed above is \$1,173,219. Dell Direct was the lowest price received from three different vendors for all Dell items listed. Fathom Media was the lowest price for the carts needed.

The lease is a three year dollar out lease with annual payments of \$397,934.88. The lease is with Wintrust Capital who was the winning bidder from three leasing vendors. The first lease payment will be due July 1, 2016. Lease payments will total \$1,193,804.64 over three years for a total finance charge of \$20,585.64. At the end of the lease the district will own all devices for \$1 dollar buyout. The total annual lease cost of \$397,934.88 is allocated in the 2016-2017 technology budget. It is recommended that the Board approve the purchase and lease as presented pending review by legal counsel.

Dr. Schuler reported that this action is part of the Master Tech Plan that was presented in February. This purchase addresses the goals of FIT.

It was mentioned that this is a net gain of 3100 devices and is a large step in moving the Tech Plan forward. At the Chat with the Board held on April 12 at WNHS, the students stated that they have their own devices at home so they can access their work at home. Teachers work to

make certain that students that do not have access can get their work done and this will help with those situations.

MOTION

Member Intihar moved, Member Paulsen seconded to approve the purchase and lease of the devices for universal access, as presented pending review by legal counsel. Upon a roll call being taken, the vote was: AYE 5, Abstain 1, NAY. **The motion carried 5-1-0.**

Approval of Cost Estimating/Construction Management Services Agreement

At the February 10th Board of Education meeting the Facilities Committee reported out on the upcoming key dates for the Facility Master Plan process. On March 9th the Board approved Phase IV of the agreement with Perkins+Will to prepare the final report which would be brought to the Board at the April 13th meeting. The committee discussed a more targeted cost estimating process to assist with prioritizing the content of the Facility Master Plan. As part of this process it was determined that issuing an RFP for cost estimating/construction management services was needed to assist the Board once the final report is received in April. The district issued an RFP for cost estimating/construction management services on March 2, 2016. On March 22, 2016 the district received thirteen (13) responses to the RFP. Administration reviewed the submittal and short listed seven (7) vendors to interview with a district team which included two building principals. The group identified the finalist based on a preset list of evaluation criteria. The recommended firm is Nicholas & Associates of Mt. Prospect, IL. Nicholas & Associates has K-12 experience assisting in this type of endeavor, and has seen projects through the final construction process. The submittal from Nicholas & Associates indicated that they would provide the service at no charge as they do not charge any of their current K-12 clients for cost estimating services. It is recommended that the Board of Education enter in to an agreement for Cost Estimating/Construction Management Services with Nicholas & Associates.

The Facilities Committee reported on this at a previous Board meeting. The committee had worked through a process to arrive at the decision being recommended. The process included reviewing the 13 vendors that responded to the RFP, and narrowing it down to 7 vendors that were interviewed. The team included Jeff Schuler, Bill Farley, Erica Loiacono, John Robinson, Stephanie Farrelly, and Dave Bendis. The team rated the vendors using a rubric and Nicholas was the unanimous recommendation. Nicholas will provide information on how to group the work together and cost decisions. Nicholas is doing this work at no charge to the district. Part of the cost estimating is refining the costs in front of us and how to sequence the projects. It provides an expert to look at the big picture of how you make decisions on what projects go together to get the economy of scales. Nothing is final until the projects are decided upon and bids are awarded. This is like Vision 2018. There are lots of things the district wants to do but it cannot be done in one year. This is like looking at the vision and then figuring out how to work through it over time. This group will help the Board make decisions on how the plan and work come together and the best way to work through this plan.

Above and beyond the plan being looked at now, the district also has work that must be done from the list of day to day, week to week, year to year items that must be done. This is a balancing act and a process that cannot allow the calendar to dictate the decision. This is a two prong decision as the Board moves forward.

MOTION

Member Intihar moved, Member Paulsen seconded to enter into an agreement for Cost Estimating/Construction Management Services with Nicholas & Associates. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

ORAL REPORTS

SB 100

Dr. Robert Rammer presented information regarding changes in the law relative to student exclusions from school. Senate Bill 100, now State law 105 ILCS 10-20.14, changes the conditions under which a student may be excluded from school by suspension, expulsion, or transfer to an alternate school setting. This presentation will provide the background for forthcoming recommended changes to Board Policies and student handbooks.

A committee will be meeting to review all of the student handbooks to make sure they are accurate. A policy change will be brought to the Board after the school year is complete. Amending the policy now could lead to a conflict between the policy and the practice since SB 100 does not go into effect until September.

Master Facility Plan Report

In June of 2015, the Board of Education approved moving forward with Perkins+Will Architects on a Facility Master Planning process. The approval of the first two phases included: development of the planning team, establishment of goals as well as benchmarking, facility tours, visioning, data collection and assessments. Perkins+Will presented an update to the Board of Education on the progress of Phase I & II of the process at the September Committee of the Whole Meeting. Phase III involved additional community engagement sessions which built upon the initial State of the District session held in September. The general intent of these community engagement sessions was to review the established vision driving the master plan, highlight findings and issues at each campus, and thoughtfully articulate a range of possible solutions. Phase IV of the Facility Master Planning process followed the completion of the community engagement sessions. The Perkins+Will design team has worked to compile the final deliverable for the Master Facilities Plan which includes options related to the Jefferson Early Learning Center. Perkins+Will presented this document to the Board of Education.

The Board received the report in book format and it will be posted on the web site. The report included an executive summary, a school by school list of findings and recommendations, appendices.

Representatives of Perkins+Will reviewed the contents of the book with the Board.

Questions were as follows:

- The Executive Summary is marked as a Draft, is that accurate? Yes
- Are the amounts in the Executive Summary mutually exclusive amounts? Yes
- Is the dollar figure all of it or one part of it? It includes all items in the report.
- Would like to have a harder number on needs and highly needed items; also other funding options to help decide how to spread the expenses over time and the various manners of funding.
- Are the numbers in the cost piece for the Jefferson option the numbers from 2013? Yes

President Vroman stated that the Board has lots of work ahead of it. There are lots of details in the report. The Board will have two opportunities to talk about this report – April 27, 2016 at the Committee of the Whole, and April 30, 2016 at the all day workshop. The intent is to discuss the section regarding Jefferson at the April 27 Committee of the Whole and then broaden to the other buildings on April 30. Board members are asked to read the Jefferson section prior to the April 27 Committee of the Whole. In preparation for the April 30 all day workshop, Board members are asked to read the executive summary and the full report for their assigned schools. At the

April 30 workshop each Board member is asked to come prepared to give a 3-5 minute objective summary of the facts and needs of their assigned schools.

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

Phase Two Refinancing/Restructuring

REPORTS FROM BOARD MEMBERS

Board Committee Reports

- Finance Committee – Member Paulsen and Member Mathieson reported that the committee met and talked about the many options for funding the Facility Master Plan. The committee looked at an option for a health care coop situation and more information will be brought to the Board about this at a future meeting. The District Insurance Committee will also be discussing this soon.

Other Reports from Board Members

- Citizens Advisory Committee (CAC) – Member Crabtree reported that she attended the last meeting of the CAC. Mrs. Dahlquist led a session with them that explained FIT to the group and gave them an opportunity to develop videos and talk about technology needs of the future. Member Crabtree was very excited and impressed with the committee and feels it has been very well orchestrated and received by the committee members. The next CAC meeting is April 20 and President Vroman is the Board member that will be attending.

TOPICS FOR FUTURE DISCUSSION

Review of Staff Development Plan

Review of Social Emotional Learning (SEL) Plan

Master Facility Plan

Review of Options for Jefferson Early Childhood Center

ANNOUNCEMENTS

Board of Education Committee of the Whole – April 27, 2016, 7:30 PM, SSC

Distinguished Teacher Awards – April 26, 1016, 6:00-8:00 PM, WNHS

NEXT REGULAR MEETING

May 11, 2016, 7:30 PM, SSC

PUBLIC COMMENTS – Non-Agenda Items

None

CLOSED SESSION

Closed Session Items are Listed for Possible Action - The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District 5ILCS120/2(c)(1), and Security Procedures and the School Building Safety and Security, and the use of Personnel and Equipment to Respond to an Actual, Threatened, or a Reasonable Potential Danger 5ILCS120/2(c)(8)

Action will be taken following the Closed Session

The meeting was adjourned to Closed Session at 9:49 PM

RECONVENE IN OPEN SESSION

Reconvene in Open Session for the Purpose of Taking Action on Items from Closed Session

MOTION

Member Mathieson moved, Member Intihar seconded to reconvene in Open Session. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

The meeting reconvened in Open Session at 10:35 PM

Approval to Terminate a Classified Employee

MOTION

Member Paulsen moved, Member Crabtree seconded to terminate the employment of Naghma Shams effective April 14, 2016 as discussed in Closed Session. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Intihar moved, Member Paulsen seconded to adjourn the meeting. Upon a voice call vote being taken, all were in agreement. **The motion carried 6-0.**

The meeting was adjourned at 10:37 pm.

Chris Crabtree, Secretary

Jim Vroman, President