

**MINUTES**  
**BOARD OF EDUCATION MEETING**  
**COMMUNITY UNIT SCHOOL DISTRICT 200**  
**April 9, 2014**

The first regular meeting of the month of April of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Franklin Middle School, 211 E. Franklin Street, Wheaton, IL, by Board President Barbara Intihar, on Wednesday, April 9, 2014, at 7:30 PM.

**ROLL CALL**

Upon the roll being called, the following were present:

Board Members:      Barbara Intihar  
                             Jim Vroman  
                             Brad Paulsen  
                             Jim Mathieson  
                             Rosemary Swanson

Absent:                 Joann Coghill  
                             Jim Gambaiani

Also in Attendance: Mrs. Faith Dahlquist  
                             Mr. Bill Farley  
                             Mr. Rodney Mack  
                             Mrs. Joanne Panopoulos  
                             Dr. Robert Rammer

**PLEDGE OF ALLEGIANCE**

Mr. David Bendis led the Board and community in the Pledge of Allegiance.

**COMMUNICATION WITH THE HOST SCHOOL**

Mr. David Bendis, Principal at Franklin Middle School, welcomed the Board, administration and community to the school, and recognized the staff and the PTA. Prior to the meeting the Franklin Orchestra played as people gathered for the meeting. The Future Cities Club had a display of their work set-up in the gym. Mr. Bendis presented information about things that are going on at Franklin and the things that make him proud to be the principal of this school.

**MODIFICATIONS TO THE AGENDA**

The Approval of IGA for Virtual Learning item was removed from the agenda for action at a future meeting.

**PUBLIC COMMENTS – Agenda Items**

None

**CONSENT AGENDA**

1. Acceptance of Gifts from Whittier PTA – Recommend acceptance of the gifts from the Whittier PTA as presented.

2. Approval of Revised Policy 4.22 Board Fund Balance for Public Review and Comment – Recommend approval of revised Policy 4.22 as posted for public review and comment.
3. Approval to Post Policy 7.25 Teen Dating Violence Prohibited for Public Review and Comment – Recommend approval of Policy 7.25 as posted for public review and comment.
4. Approval of Geometry Textbooks – Recommend the Board approve the geometry textbooks as presented.
5. Approval to Purchase the Geometry Textbooks – Recommend approval to purchase the Geometry textbooks as presented.
6. Approval to Post Algebra II/Trig Textbook – Recommend approval to post the Algebra II/Trig Textbook for public review and comment.
7. Approval of IGA for Virtual Learning – Recommend approval of the IGA for virtual learning as presented. **This report was removed from the agenda for action at a future meeting.**
8. Approval to Set the Last Day of School for the 2013-2014 School Year – Recommend setting the last day of school for the 2013-2014 school year for June 10, 2014.
9. Approval of Amendment to the Superintendent's Contract – Recommend the approval of the amendment to the superintendent's contract as presented.
10. Approval of Activity Vehicle Lease Bid – Recommend approval of the bid as presented.
11. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
12. Approval of Minutes – March 10, 2014 Special Closed Session, March 12, 2014 Open and Closed, and Approval to Destroy the Recordings of Closed Sessions Prior to November 2012 as Allowable by Law - Recommend that the minutes be approved as presented and the approval to destroy the closed session recordings as permissible by law. The closed session minutes will remain closed.
13. Approval of Personnel Report to Include Employment, Resignation, Retirement and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff - Recommend the approval of the Personnel Report as presented.

## **MOTION**

Member Vroman moved, Member Paulsen seconded to accept the Consent Agenda as presented minus the approval of the IGA contract. Upon a roll call vote being taken, the vote was: AYE 5, NAY 0. **The motion carried 5-0.**

## **ACTION ITEMS**

### **Adoption of Resolution Authorizing Non-reemployment of Full-time, First, Second, and Third-year, Non-tenured Certified Staff**

Illinois School Code requires that probationary (non-tenured) certified staff be notified 45 calendar days before the end of the school year if they are not to be reemployed for the following school year. A resolution that was attached to the report addressed non-renewals and /or honorable dismissals for the end of the 2013-2014 school term. It is recommended that the Board of Education adopt the Resolution Authorizing Non-reemployment of Full-time, First, Second, and Third-year, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School code, Section 24-11.

Board Secretary Paulsen read the resolution title.

## **MOTION**

Member Swanson moved, Member Vroman seconded to adopt the Resolution Authorizing Non-reemployment of Full-time, First, Second, and Third-year, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School code, Section 24-11. Upon a roll call vote being taken, the vote was: AYE 5, NAY 0. **The motion carried 5-0.**

### **Adoption of Resolution Authorizing Non-reemployment of Part-time, Non-tenured Certified Staff**

Illinois School Code requires that probationary (non-tenured) certified staff be notified 45 calendar days before the end of the school year if they are not to be reemployed for the following school year. A resolution that was attached to the report addressed non-renewals and /or honorable dismissals for the end of the 2013-2014 school term. It is recommended that the Board of Education adopt a Resolution Authorizing Non-reemployment of Part-time, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School code, Section 24-11.

Board Secretary Paulsen read the resolution title.

## **MOTION**

Member Vroman moved, Member Paulsen seconded to adopt the Resolution Authorizing Non-reemployment of Part-time, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School code, Section 24-11. Upon a roll call vote being taken, the vote was: AYE 5, NAY 0. **The motion carried 5-0.**

### **Adoption of Resolution for Reduction in Force, Dismissal, and Termination of Classified Staff**

As required by the Illinois School Code, classified employees shall receive written notice from the employing Board at least 30 days before the end of the school year. Depending on the circumstances, these individuals may be eligible for recall. A resolution that was attached to the report addressed reduction and /or honorable dismissals for the end of the 2013-2014 school term. It is recommended that the Board of Education adopt the resolution authorizing reduction in force of educational support personnel effective June 10, 2014.

Board Secretary Paulsen read the resolution title.

## **MOTION**

Member Swanson moved, Member Paulsen seconded to adopt the resolution authorizing reduction in force of educational support personnel effective June 10, 2014. Upon a roll call being taken, the vote was: AYE 5, NAY 0. **The motion carried 5-0.**

### **Approval of Flooring Bid & Building Permit – WNHS LLC**

In December of 2013, a frozen coil on a univent burst, flooding the library at Wheaton North High School. As part of the remediation, the carpet in the library was removed. Staff reviewed options relative to replacement flooring and decided to specify a luxury vinyl tile product. On Monday, April 7, 2014, at 11:00 a.m. bids were opened for this project. Four bids were submitted to the District. The project scope consists of the installation of new flooring in the library and miscellaneous adjacent spaces and all required floor preparation.

Legat Architects has reviewed the qualifications and references of the low bid contractor and have found no evidence which would disqualify the apparent low bidder, TSI Commercial Floor Covering, Inc., from being awarded the contract for the work in the amount of \$77,910. A letter

of recommendation from Legat Architects, bid tabulation and sign in sheet are attached to this report.

In addition, the project requires that the attached Permit Application be submitted to the ROE for approval.

It is recommended that the Board of Education award the bid for flooring in the library at Wheaton North High School to TSI Commercial Floor Covering, Inc., in the amount of \$77,910. Insurance will cover the cost of the replacement.

#### **MOTION**

Member Vroman moved, Member Swanson seconded to award the bid for flooring in the library at Wheaton North High School to TSI Commercial Floor Covering, Inc., in the amount of \$77,910. Upon a roll call being taken, the vote was: AYE 5, NAY 0. **The motion carried 5-0.**

#### **Approval of Locker Bid and Building Permit – Monroe Middle School**

As part of the capital facilities plan, the lockers in the commons at Monroe Middle School were identified as needing replacement. This project is included in the overall plan for work to be completed this summer. This project was expedited as lockers have a longer lead time for delivery. The bid document included a base bid for the work to install the new lockers as well as remove the concrete bases of the existing lockers and repair the floor. The flooring bid which will be let later next month will include an alternate to tile the commons at Monroe should funding be available. Two alternates were also included in the bid to remove the liquidated damages portion of the contract and to dispose of existing lockers.

A pre-bid meeting to review the bid document and the scope of the work was held at Monroe Middle School on March 17, 2014. Five vendors attended the pre-bid meeting. The bid opening for lockers was held March 28, 2014. Two vendors replied to the bid. The base bids were \$56,469.47 from Carroll Seating Company, Inc, and \$94,187 from Larson Equipment. Both of these bids are well under budget as the scope of the work was reduced.

A letter of recommendation from Legat Architects is attached to this report. The apparent low bidder asked to withdraw their submission as they omitted scope from the project. Therefore, it is recommended to move forward with the base bid from Larson in the amount of \$94,187, and reject Alternate 1 and accept Alternate 2 in the amount of \$8,725. The total cost for this work will be \$102,912.

In addition, the attached Permit Application must be submitted to the ROE for approval.

It is recommended that the Board approve the base bid from Larson in the amount of \$94,187, and reject Alternate 1 and accept Alternate 2 in the amount of \$8,725. The total cost for this work will be \$102,912.

#### **MOTION**

Member Paulsen moved, Member Vroman seconded to approve the base bid from Larson in the amount of \$94,187, and reject Alternate 1 and accept Alternate 2 in the amount of \$8,725. The total cost for this work will be \$102,912. Upon a roll call being taken, the vote was: AYE 5, NAY 0. **The motion carried 5-0.**

The Board requested a future list of the projects with Performance Services and the actual costs compared to the projected costs.

## **WRITTEN REPORTS**

Monthly Financial Reports

FOIA Report

These reports were provided for information only.

## **REPORTS FROM BOARD MEMBERS**

Member Vroman announced that the Community Engagement Facilitating Team met on April 7 to review the last engagement session and looked at the plans for the next session. Scott Brown shared an update on the process to date and encouraged all to attend the April 16 session.

Member Swanson reported that she attended the NSBA Annual Conference and attended some great sessions on wellness, SEL connections, and building teacher capacity before going to 1:1 computing. She intends to share more information at a future session. President Intihar stated that she too attended the conference and will report on the many good sessions she attended.

## **TOPICS FOR FUTURE DISCUSSION**

Technology Update

## **ANNOUNCEMENTS**

April 15, 2014 – Chance to Chat with the Board of Education, WNHS, 4:00-5:30 PM

April 23, 2014 – Committee of the Whole, 7:30 PM, SSC

## **NEXT REGULAR MEETING**

May 14, 2014 - 7:30 PM, Monroe Middle School

## **PUBLIC COMMENTS – Non-Agenda Items**

None

## **ADJOURNMENT**

### **MOTION**

There being no further business to come before the Board in Open Session, Member Vroman moved, Member Paulsen seconded to adjourn the meeting. Upon a roll call vote being taken, the vote was: AYE 5, NAY 0. **The motion carried 5-0.**

The meeting was adjourned at 8:35 PM.

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**Brad Paulsen, Secretary**

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**Barbara Intihar, President**