

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
August 17, 2016

The first regular meeting of the month of August of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W. Park Avenue, Wheaton, IL, by Board President Jim Vroman, on Wednesday, August 17, 2016, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Brad Paulsen
 Joann Coghill
 Chris Crabtree
 Jim Gambaiani
 Barbara Intihar
 Jim Mathieson

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mr. Rod Mack
 Dr. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Member Mathieson led the Board and community in the Pledge of Allegiance.

PUBLIC HEARING

Approval to Open the Public Hearing on the 2016-17 Budget

MOTION

Member Intihar moved, Member Paulsen seconded to open the Public Hearing on the 2016-17 Budget. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

PUBLIC COMMENTS ON HEARING

None

Approval to Close the Public Hearing on the 2016-17 Budget

MOTION

Member Paulsen moved, Member Intihar seconded to close the Public Hearing on the 2016-17 Budget. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

MODIFICATIONS TO THE AGENDA

None

PUBLIC COMMENTS – Agenda Items

None

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- The school year was opened today. Dr. Schuler thanked the senior leadership team for handling the logistics of the start to the school year. All schools were visited today, and with exception of a couple of minor transportation issues, it was a great start to the year. It was fun to see the schools alive with kids today.
- Dr. Schuler mentioned two financial issues: The State Superintendent, Tony Smith, did a back to school webinar today. The state is still anticipating that the fourth quarter categorical payment from last year which was voucher approved will be delivered to districts in early September. Second, the district has been working through a Title 1 grant issue with the state, who appear to have a desire to work this out without any financial impact to the district.

A question was asked regarding the money that was delayed from last year's categorical payment. It was just over \$2.5 million and will be reported in last year's income since the Illinois State Board of Education has vouchered the money.

CONSENT AGENDA

1. Acceptance of Gifts from Sandburg PTA – Recommend acceptance of the gifts from Sandburg PTA as presented.
2. Acceptance of Gifts From Whittier PTA – Recommend acceptance of the gifts from Whittier PTA as presented.
3. Acceptance of Gifts from Edison PTA – Recommend acceptance of the gifts from Edison PTA as presented.
4. Acceptance of Gifts from Hubble PTA – Recommend acceptance of the gifts from Hubble PTA as presented.
5. Acceptance of Gifts from WWSHS Tiger PAWS – Recommend acceptance of the gifts from WWSHS Tiger PAWS as presented.
6. Acceptance of Grant from ECOLAB to Hawthorne Elementary School– Recommend acceptance of the grant from ECOLAB to Hawthorne as presented.
7. Adoption of Policy 4.32 Disclosure– Recommend adoption of policy 4.32 as presented.
8. Adoption of Revised Policy 7.305 Concussion– Recommend adoption of revised policy 7.305 as presented.
9. Adoption of Revised Policy 7.60 Student Residency– Recommend adoption of revised policy 7.60 as presented.
10. Approval to Administer PSAT 8/9 and PSAT 10 Assessments – Recommend approval to administer PSAT 8/9 and PSAT 10 assessments as presented.
11. Approval of Annual Certification of Serious Safety Hazard Bus Routes – Recommend approval of the annual certification of serious safety hazard bus routes as presented.
12. Approval to Add Serious Safety Hazard Bus Route– Recommend approval to add the serious safety hazard bus route as presented.
13. Approval of Occupancy Permits and Statements of Completion from the ROE – Recommend approval of the occupancy permits and statements of completion from the ROE as presented.
14. Approval of Health, Dental, Vision, Stop Loss, Life, FSA, COBRA, HSA and Wellness Contracts with NIHIP – Recommend approval of health, dental, vision, stop loss, life, FSA, COBRA, HSA and wellness contracts with NIHIP as presented.
15. Approval to Increase Paid Lunch Price– Recommend approval of the increase of paid lunch price as presented.
16. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.

17. Approval of Minutes – July 13, 2016 Open, and Approval to Destroy Recordings of Closed Sessions Prior to March 2015 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to March 2015 as allowable by law.
18. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified

MOTION

Member Crabtree moved, Member Coghill seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

DISCUSSION ITEMS

Facility Master Plan

Dr. Schuler introduced Joe Papanicholas of Nicholas & Associates who provided the Board with an updated set of numbers with regard to the Facility Master Plan. To recap, cost estimates have been seen for some of the bigger project costs. The goal for this presentation is to bring the numbers from the Facility Master Plan and get them in line with the capital numbers to total one cost estimate for those projects.

Mr. Papanicholas discussed the following

- Refining of the projects at the three middle schools (Edison, Franklin and Monroe), Sandburg and Washington Elementary Schools and the ELC (Early Learning Center)
- Capital projects in general for the District total \$83.5 million, which represents a reduction of \$14 million through refined unit pricing; economies of scale by grouping items together; inflation rate; and refined and reprioritized needs
- Specific project work total is almost \$76 million, however if all projects are done at the same time as capital needs, this number is reduced to \$71.8 million (overlap is \$4.1 million)

Discussion was on the following:

- Confirmation of what capital needs total is for the district
- It would be helpful to walk the buildings with significant project needs to visually see what needs to be done
- Clarification of numbers from previous report provided by Director of Facilities
- Overlapping of projects and cost savings
- Responsibility of Board to the community to understand the numbers, cross off those things that cannot be done, based on cost

Dr. Schuler summarized the discussion and recapped the plan for the August 31 meeting:

- Board members need to understand reconciling of the original capital projects document (condition 1 and 2 items) relative to the project bucket list
- A google response form will be sent to the board to determine the interest in touring specific buildings
- Any board members who would like further explanation on the breakdown of the numbers and/or documents should contact Dr. Schuler. He will set time aside to do this
- Project bucket list: the fifth column is for a board rating of each project. “1” would be project should be included in the implementation plan; “2” would be not sure about the project; “3” would be project should not be included in the implementation plan. All board members were encouraged to go through this process for all projects included on the list prior to the August 31 meeting

There was additional comments on the following:

- Stand-alone projects vs. all or none projects such as Franklin
- Obtaining feedback from staff at the buildings in terms of what projects they deem as “1,2, or 3”
- The educational components of each project
- Responsibility of the board to determine the dollar figure that the community will support

2016-17 Budget Update

Mr. Farley provided an update to the Board on the 2016-17 proposed budget. Information was presented on the following changes:

- Education Fund – Revenues
 - Reduction in CPPRT and Increase in GSA
- Education Fund – Expenditures
 - Increase in Other Purchased Services and Terminated Employee Benefits

Discussion was on the following:

- Continued monitoring of TRS pension contribution and all salary and personnel expense
- Budget approval will be on the September 14 board agenda
- Budget continues to have a positive operating balance
- Implications on the budget of a potential Title 1 refund

ORAL REPORTS

Teacher Evaluation Process

Dr. Schuler introduced Dr. Robert Rammer who provided a presentation on PERA (Performance Evaluation Reform Act). The presentation included information on the following:

- Overview
- Purpose of PERA
- Overview of Danielson’s Framework
- Sample – Instruction
- Process
- Student Growth

Discussion was on the following:

- PERA is not a perfect model due to the time of year the growth is monitored
- Site improvement – assessment provided for all students at each specific site
- How can this information be used to help the board evaluate performance?
- Teacher evaluation is not a metric on the board dashboard
- Intent of the legislation that created PERA
- Supports encouraging everyone in Professional Learning Community to act collectively as a team – everybody together for every child in District 200.
- A significant amount of time is dedicated to this process at all levels, but instructional time has not been lost due to the evaluation process
- Staff feedback has been positive

Vision 2018/Board Goals

Dr. Schuler provided background on the process that the board goes through annually with regard to the goals and the Vision 2018 plan. That plan was distributed to members at the last meeting and feedback was encouraged by the board members to determine the priority areas of

focus. The feedback suggested focus be on four areas: 1) FIT (Future of Instruction & Technology), 2) Implementation strategies of the Master Facility Plan, 3) Support services – kinds of intervention services and plans, 4) Engagement & communication on all of these pieces. Dr. Schuler encouraged members of the board to direct district administration to develop detailed goal plans on these four areas. The goal is to have the plans ready to discuss at the board self-evaluation on August 25th.

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

REPORTS FROM BOARD MEMBERS

Board Committee Reports

Teaching and Learning Committee- Member Intihar and Crabtree reported that the committee met and discussed the switch from ACT to SAT. Information was provided as to how concurrence tables will be used to convert information from ACT scores to SAT and staff is confident that going forward, this will be a good measurement tool and will assist in tracking student progress and providing trend data. The district is cognizant of the fact that students may have been preparing for the ACT and will be host site for April ACT exam and sent letters to parents about the change in exams administered. It was noted that all colleges accept either exam.

Finance Committee- Member Mathieson and President Vroman reported the committee began to discussing alternatives to finance through bonding components of the Master Facility Plan. Once there is a more concrete number, this can be discussed further. The committee was provided information from PMA which showed the different impact if money is borrowed sequentially vs. all at once.

Facilities Committee- Members Paulsen reported the meeting on August 3 was a continuation of the previous meeting, which saw two presentations on proposals for the Early Learning Center. The general consensus was leaning toward one direction, one architectural firm.

Community Engagement Committee- Members Coghill and Intihar reported that a vendor was chosen to conduct the community survey should we choose to do one prior to putting a question to the voters.

Other Reports from Board Members

- President Vroman reported that the board committee assignments for the 2016-17 school year will be the same as last year.
- President Vroman also reported that the adopted schools list for the 2016-17 school year has been updated. Some of the schools remained the same, while others have been changed. A list was distributed to all board members.
- New teacher orientation took place last week and President Vroman participated in welcoming the new staff members. He noted that approximately one-third of the new teachers are a product of District 200.
- Member Crabtree discussed adding an item to the board parking lot. The item is the reevaluation of the final exam process in the high schools. The thought is that as we are

evolving in our instruction, we should continue to evolve in our exam process. It was suggested that we add this to the Teaching and Learning Board Committee discussion.

TOPICS FOR FUTURE DISCUSSION

- Facility Master Plan

ANNOUNCEMENTS

August 25, 2016 - Board Governance Workshop with IASB, Closed Session, 6:00 PM, SSC

August 31, 2016 – Committee of the Whole, 7:30 PM, SSC

NEXT REGULAR MEETING

September 14, 2016, 7:30 PM, Franklin Middle School

PUBLIC COMMENTS – Non-Agenda Items

None

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Intihar moved, Member Crabtree seconded to adjourn the meeting. Upon a voice call being taken, all were in favor and **the motion carried 7-0.**

The meeting was adjourned at 9:46 PM.

Chris Crabtree, Secretary

Jim Vroman, President