

MINUTES
BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
January 28, 2015

The Committee of the Whole meeting of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W. Park Avenue, Wheaton, IL, by Board President Barbara Intihar, on Wednesday, January 28, 2015, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Barbara Intihar
 Jim Vroman
 Brad Paulsen
 Joann Coghill
 Jim Gambaiani
 Jim Mathieson
 Rosemary Swanson

Also in Attendance: Dr. Jeff Schuler
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mr. Rodney Mack
 Mrs. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Mr. Andy Johnson led the Board and community in the Pledge of Allegiance.

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

Monday, January 26, was the PTA Reflections Awards Ceremony. It was a wonderful event that celebrated the arts and the District 200 program, as well as the PTA Council.

The NEW 200 Foundation works very hard to financially support the district and teachers. Dr. Schuler introduced Andy Johnson and Pamela Paulsen from the NEW 200 foundation. Mr. Johnson and Mrs. Paulsen shared information about the work of the foundation, the volunteers involved in the work of the foundation, and the goals for this year. Mr. Johnson challenged the Board members and Administrators to make personal donations to the Foundation and that there is an anonymous donor that will match these donations up to \$1000.

MOTION

Member Swanson moved, Member Vroman seconded to suspend the rules and adjourn to workshop setting. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Business Services

Financial Forecast

- Bill Farley presented the following information from the PMA 5 Year Financial Projection:
 - Process
 - Data Elements
 - Operating funds Revenue Budget - \$153,521,300
 - Revenue Assumptions – Property Taxes (CPI Levy Years)
 - Revenue Assumptions – Property Taxes (New EAV Growth)
 - Revenue Assumptions – Other Local Revenue
 - Revenue Assumptions – State & Federal
 - General State Aid Revenue
 - Revenue Sensitivity
 - Operating Funds Expense Budget - \$153,476,300
 - Expenditure Assumptions
 - Expenditure Assumptions – Other
 - Staffing Assumptions
 - Additional Assumptions
 - Projected Revenues vs. Expenditures – Aggregate
 - Historical/Projected Fund Balances
 - Financial Profile Score by Fiscal Year

Discussion occurred on the following:

- Line items will be added to the forecast for expenses in technology and capital development projects
- Budget cuts made last year resulted in a positive forecast for the next 5 years
- If any projections change to the disadvantage of the budget the district will not be able show a balanced budget
- Some financial changes in the forecast are the result of a projected large number of retirees next year
- Increasing special education costs have been in excess of CPI
- Unpaid student fees are currently over \$300,000 and the district is working with an outside vendor to collect these dollars
- The district spends no money for retired teachers' pensions and no previous superintendents are receiving any funds from the District expense funds
- The Affordable Care Act projected changes are figured into this forecast
- New growth could result in an increase in enrollment, should the demographics study be updated
- Engage 200 recommendations regarding hiring additional staff for interventions, professional development, and other programs are included in the forecast
- Possible need to adjust the CPI figure used in the 5 year projections due to recent history of the CPI being lower
- Some technology funds are being redirected towards the impact of online testing that will result in reductions in other technology projects that were intended for that money
- The actual property tax amount will be known at the end of March or beginning of April
- There is money in the projections for building maintenance and routine work but no money for capital projects, buildings will be cared for but there is no money for capital renewal work

- If there are significant changes during the Spring Legislative Session that result in changes to funding, the district will have to pay close attention because any staffing reductions that would result from cuts must be made within the prescribed deadlines

Facility Master Plan

Dr. Schuler stated that the Facility Committee met several times and worked hard to develop the materials provided in the green folders tonight. This information outlines the discussion areas for this meeting. The front page lays the ground work to develop a Facility Master Plan. Mr. Farley reviewed the three major focus areas of the information, which are 1) Physical Conditions and Deferred Maintenance, 2) Future of Jefferson Early Childhood Center, 3) Educational Program Driven Areas. These three areas would be the major components of a Facility Master Plan. Mr. Farley shared historical information about the Qualifications Based Selection (QSB) process used for architectural services in previous years. Mr. Farley pointed out that the QSB process does not allow the district to ask about the costs and can only be based on quality of work.

Discussion occurred on the following:

- A timeline has not been developed for completion of this project until some additional decisions are made
- This project will take time to complete and will require the expertise of staff and outside professionals
- There is no funding in the current budget for the deferred maintenance issues
- The district needs to first understand what the dollar amount is, what the yearly priorities are and then determine what the operating funds can accommodate, what can be deferred, and where increased revenue might come from
- Potential refunding and/or refinancing opportunities discussed last year
- Upcoming 10 year Life Safety Survey that is coming up will cause some cost increases
- Future of Jefferson Early Childhood Center needs to be addressed

The second page of the handout addresses scenarios for a Qualifications Based Selection (QBS) process for looking at architectural firms. Some of the work to develop a Facility Master Plan will require the expert services of an architectural firm. The Board was presented with the following three options:

- Do not go thru a QBS process
- Conduct a QBS process for all architect services
- Conduct a QBS process only for Focus areas 2 and 3

Discussion occurred on the following:

- The failed Jefferson referendum
- The District does not have concerns about any work that Legat has provided; the projects have all come in within the deadlines and under budget
- A Facility Master Plan is a new project for this district
- Concerns about spending the money to develop the plan and then not be able to implement it due to financial constraints
- Consensus is to use option three, understanding that after the QBS process the Board could decide to maintain the relationship with Legat and a secondary firm, complete the relationship with the new firm after the Facility Master Plan and continue with Legat as the District Architect, or complete the Facility Master Plan and only use the new firm as the District Architect

- A Board vote is not necessary to direct staff and the Facility Committee to complete a QBS for architectural firms and develop a timeline for the Facility Master Plan

PUBLIC COMMENTS – Non-Agenda Items

None

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Vroman moved, Member Paulsen seconded to adjourn the meeting to closed session for the purpose of discussing Collective Negotiating Matters 5ILCS 120/2(c)(2). Upon a roll call being taken, the vote was: AYE 7 &, NAY 0. **The motion carried 7-0.**

The meeting was adjourned to Closed Session at 9:40 PM.

Brad Paulsen, Secretary

Barbara Intihar, President