

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
July 8, 2015

The first regular meeting of the month of July of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W Park Avenue, Wheaton, IL, by Board President Jim Vroman, on Wednesday, July 8, 2015, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Joann Coghill
 Chris Crabtree
 Barbara Intihar
 Jim Mathieson
 Brad Paulsen

Absent: Jim Gambaiani

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mrs. Joanne Panopoulos

PLEDGE OF ALLEGIANCE

Dr. Schuler led the Board and community in the Pledge of Allegiance.

MODIFICATIONS TO THE AGENDA

The order of the action items was switched.

PUBLIC COMMENTS – Agenda Items

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name and address, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Jan Shaw
Topic	Personnel Report

Speaker	Pamela Paulsen
Topic	NEW 200

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- In the green folders for the Board members there is a Master School Board Member form that each board member needs to complete and send to the IASB by July 31, 2015. Board members are asked to also send a copy to Mary Lou Sender so that the report on the district website can be updated as required by law.
- Board members are invited to a Property Tax Town Hall Meeting being hosted by Representative Jeanne Ives. The session will focus on property taxes and how they fund local public entities. Dr. Schuler will be presenting with other local leaders. The meeting will be held on July 15 at the Wheaton Community Center.
- Dr. Schuler met with the Wheaton Kiwanis group at the Leisure Center at Memorial Park. It was a great opportunity to meet with a local group. This group of citizens work with our schools a lot and are very supportive. Due to the groups work with our high schools, four high school students were also in attendance.
- Conversations continue with the City of Wheaton regarding the potential funding sources with the development plans for the city. A couple of the proposed plans include the extension of some of the current TIFs. In the future the city might ask for the opinion of the district since any actions could have a big impact on the school district. Dr. Schuler will keep the board informed.

CONSENT AGENDA

1. Acceptance of Gifts from Longfellow PTA – Recommend acceptance of the gifts from Longfellow PTA as presented.
2. Acceptance of Gifts from Wiesbrook PTA – Recommend acceptance of the gifts from Wiesbrook PTA as presented.
3. Acceptance of Gifts from the NEW 200 Foundation – Recommend acceptance of gifts from the NEW 200 Foundation as presented.
4. Acceptance of a Technology Gift to Longfellow School – Recommend acceptance of the technology gift to Longfellow School as presented.
5. Approval to Post Revised Policy 6.50 Wellness, for Public Review and Comment – Recommend approval to post Policy 6.50 for public review and comment.
6. Approval of the Driver Education Waiver – Recommend approval of the Driver Education Waiver as presented.
7. Approval of the IASB Annual Dues – Recommend the approval of the IASB annual dues as presented
8. Approval of the 2015-16 LUDA Membership Dues – Recommend approval of the 2015-16 LUDA dues as presented.
9. Approval of Discovery Streaming Subscription Renewal – Recommend approval of the subscription renewal as presented.
10. Approval of Gaggle Safety Management for Google Apps – Recommend approval of the safety management application as presented.
11. Approval to Accept Paving Alternates – Recommend acceptance of the Paving Alternates as presented.

12. Approval of Compressor and Installation Bid – Recommend approval of the compressor and installation bid as presented.
13. Approval of GCA Services Group Custodial Cleaning Services Contract Renewal & First Amendment to Services Agreement – Recommend approval of the GCA Services contract renewal and first amendment to the agreement as presented.
14. Approval of Printshop Paper Bid – Recommend approval of the printshop paper bid as presented.
15. Approval of Xerographic Bond Paper Bid – Recommend approval of the xerographic bond paper bid as presented.
16. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
17. Approval of Minutes – June 10, 2015 Open and Closed and Approval to Destroy Recordings of Closed Sessions Prior to February 2014 as Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to February 2014 as allowable by law.
18. Approval of Personnel Report, to include Employment, Resignation, Retirement and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the personnel report as presented.

MOTION

Member Intihar moved, Member Crabtree seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Dr. Schuler pointed out that the donations accepted at this meeting from the NEW 200, the PTA's, and donation to Longfellow equaled almost \$20,000. It was requested that staff compile a summary of the donations and amounts from the last school year and report that at the next meeting.

There was a discussion about the GCA contract and health care benefits for their employees in response to comments made at previous meetings by GCA employees and the union that represents them. Mr. Farley reports the GCA employees are being offered health care from GCA under the Affordable Care Act and at no cost to District 200.

Member Paulsen stated that as a parent in the district he appreciates the protection of our students with the approval of the Gaggle Safety Management. This protection will follow the student any time they are logged into Google from any device or location.

ACTION ITEMS

Resolution Providing for the Issue of Not to Exceed \$6,250,000 General Obligation Refunding School Bonds, Series 2015, of the District, for the Purpose of Refunding Certain Outstanding Bonds of the District, Providing for the Levy of a Direct Annual Tax Sufficient to Pay the Principal and Interest on Said Bonds, and Authorizing the Sale of Said Bonds to the Purchaser Thereof.

On February 26, 2014, the Board of Education passed a resolution regarding the intention to restructure bond and interest debt when the bonds became callable. Interest rates are at historic lows, and this presents an opportunity for the district to refinance a portion of our debt to save money for the taxpayers. Approximately \$6M of the 2005 Bonds are callable within the next four(4) months. These Bonds were issued to finance referendum approved projects and to advance refund a portion of the district's outstanding debt. These Bonds currently have an average interest rate of 5%. Current interest rates are in the low 2% range. The Finance Committee has reviewed the plan as did the full Board at the last meeting.

Over the course of the past few months, the Board Finance Committee has met with representatives of PMA Securities to review refinancing options. Based on the current interest rate environment, the Finance Committee is recommending that the Board of Education consider refinancing approximately \$6M of the 2005 Bonds.

In order to accomplish this the Board must approve the Resolution providing for the issue of not to exceed \$6,250,000 General Obligation Refunding School Bonds, Series 2015, of the District, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

It is recommended that the Board of Education approve a Resolution providing for the issue of not to exceed \$6,250,000 General Obligation Refunding School Bonds, Series 2015, of the District, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Bob Lewis from PMA presented information on the following:

- Summary of Results
- Bid Summary
- Savings Summary - Debt Service Comparison

Secretary Chris Crabtree read the title of the resolution.

Member Jim Mathieson reported that the Finance Committee discussed this opportunity. By taking this action the district will realize a lower interest rate for a shorter period of time which will save the taxpayers money. No new money will be added and this action does not increase the debt.

MOTION

Member Intihar moved, Member Paulsen seconded to approve a Resolution providing for the issue of not to exceed \$6,250,000 General Obligation Refunding School Bonds, Series 2015, of the District, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Upon a roll call being taken, the vote was: AYE 5 (Intihar, Paulsen, Coghill, Crabtree, Vroman), ABSTAIN 1 (Mathieson), NAY 0.

The motion carried 5-1-0.

Approval to Post the 2015-16 Tentative Budget

Section 17-1 of the School Code requires Boards of Education to adopt an annual school district budget before or during the first quarter of each fiscal year (by September 30). Prior to adoption, the Board must make a tentative budget available for inspection by the public for at least 30 days. Additionally, a public hearing regarding the budget must be conducted.

The tentative budget for posting was attached to the report. The tentative budget will be made available for inspection by the public at the School Service Center and the libraries of Wheaton, Warrenville, Carol Stream and Winfield. The budget will also be posted on the district website.

A public notice regarding the availability to inspect the budget will be published in the Daily Herald newspaper, which has a circulation within the local communities. The public notice will

also include the date of the Public Hearing, which will be held on Wednesday, August 12, 2015 at the School Service Center.

It is recommended that the Board of Education post the tentative budget for the 2015-16 fiscal year, and set the Public Hearing on the 2015-16 Budget for Wednesday, August 12, 2015 at 7:30 pm at the School Service Center.

Mr. Bill Farley reported that the 2014-15 FY budget came in under cost and if the state funds come in before the audit and those funds are captured the end of year report will be positive.

Mr. Farley presented the following information regarding the 2015-2016 tentative budget:

- Budget Calendar
- Budget Posting
- 2014-15 Budget Recap
- 2015-16 Budget Highlights
- Fund Highlights
 - Aggregate Revenues
 - Aggregate Expenditures
 - Education Fund Revenues
 - Education Fund Expenditures
 - Operations & Maintenance Revenue
 - Operations & Maintenance Expenditures
 - Bond & Interest
 - Transportation Fund Revenue
 - Transportation Fund Expenditures
 - IMRF/Social Security
 - Capital Projects Fund
 - Working Cash
- Revenue by Source All Funds
- Revenue by Source Operating Funds
- Expenditure Type All Funds
- Expenditure Type Operating Funds
- All Fund Summary
- Operating Fund Summary
- Operating Budget Comparison

There was discussion on the following:

- Amount earmarked for projects this summer and some for the following summer
- Movement of excess fund balance money over the policy amount and when that should be considered – staff stated that this will be looked at after the state finalizes the allocations for next year and if this year’s funds are received in a timely fashion
- The need to make sure the fund does not go below the 25% called for in the policy
- No program reductions will occur due to this budget
- The budget provides a 7% increase to the health fund
- Facility Committee will be looking at the issue of funding for the facility issues
- Other committees will also be looking at this issue because the Board has to address programs, hiring, and community engagement
- The presentation from this meeting will be posted with the budget for the community and a link to the tentative budget will be included in the Friday Focus on Learning

During Public Comment there were statements made about the Public Relations position. It was suggested that the title be changed to Communications to clarify the role of this job and the important part of the entire budget, facility and community engagement process.

MOTION

Member Mathieson moved, Member Intihar seconded to approve the posting of the tentative budget for the 2015-16 fiscal year, and set the Public Hearing on the 2015-16 Budget for Wednesday, August 12, 2015 at 7:30 PM at the School Service Center. Upon a roll call vote being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

DISCUSSION ITEMS

Citizens Advisory Committee (CAC) Charter & Bylaws

Dr. Schuler recapped the previous discussions to this point. Mrs. Erica Loiacono presented a handout of the communication planning document for the coming year. The CAC is a structured opportunity to listen to the community. It is an extension of the Engage 200 program the district started. The committee allows for engagement and a significant opportunity for people to volunteer and to meet regularly in a structured setting. The participants will be educated about the district and will represent the broad community.

Dr. Schuler stated that the Board talked about the Concept of the CAC at the May Committee of the Whole. At that time, the Board requested to see what this committee might look like. At the June Board meeting staff presented a proposed Charter and By-laws. The plan contained a lot of detail on purpose to make the charter and mission very clear and to detail the relationship between the board work and decisions. The Board will be asked to take action at the August Board meeting and the purpose at this meeting was to determine if this is what the Board is thinking.

Discussion was on the following:

- May be difficult to find the right people to represent all areas of the district
- What will the application process look like
- Time frame
- The first year will include a lot of time getting the group organized and moving forward – this probably will happen in the spring
- How the Open Meetings Act impacts this group – the members will have to understand the act but not go through the same formal training as Board members
- Suggestion to change the wording of “a quorum to take official action” to “a quorum to make a formal recommendation” for clarification purposes
- Have to be willing to hear things the Board might not want to hear and that the silent majority is heard
- Have to be willing to accept that all might not always be in agreement
- Have to be willing to listen to criticism
- Those selected might need to share the common idea that they want what is best for the community and the school children
- The committee has to be willing to work through problems and disagreements so that problems can be solved and the district can become better

Dr. Schuler reminded the Board that this is not the end all be all to community engagement – it is part of a bigger communication process. The goal of the CAC is to give the Board one more voice to listen to as decisions are made.

Discussion of Vision 2018 and Board Goals for 2015-2016

Included in the meeting packet were summaries of the four areas prioritized for goals for the 2015-16 school year. The board was asked to think about other areas they want addressed for the coming year. The facility goal has to continue. From the Vision 2018 chart the Board might want to consider science as the district looks at those standards. Technology is an essential area. Teacher evaluations for the inclusion of student growth in the process will need to be addressed this year. Community engagement, including the CAC and leveraging partnerships will also be priorities. The focus tonight is whether the Vision 2018 plan still represents the work the district wants to do, what areas should be rolled over and what areas might be considered for addition.

Discussion included the following:

- How can the district know if we have achieved the model of access for every student?
- How does the district compare to our peer districts in technology?
- This will be a critical year for SEL along with science
- Should the district consider having a grant director to leverage partnerships and alternative revenue sources like non-educational grants?
- Will the policy to address the ability to obtain other money need to be revised?
- How can the CAC help with groups that haven't yet been tapped?
- Should the district approach the alumni to be more supportive of the district
- Send recommendations of people to join the NEW 200 board to Barb Intihar

Dr. Schuler summarized that partnerships, facilities and planning, technology, the learning environment, access, STEM and SEL are the priorities. The Senior Leadership Team will take this feedback and work to develop it into goal plans. This will be brought back to the Board in draft form at the August Board meeting.

Board Representation on Collective Bargaining Teams

Dr. Schuler reported that this topic was brought forward by Board members. This is not really a decision for now because bargaining will not happen again for a couple of years. There will likely be a different group of Board members making this decision at the time of bargaining. President Vroman stated that as he is talking with Board members regarding committee assignments he thought it would be a good idea to form a policy committee and then they could begin looking at what other districts have done in this regard. By starting to do some research on this idea the Board could have a more meaningful conversation before they make a decision on this topic.

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

These reports were provided for information only.

REPORTS FROM BOARD MEMBERS

Board Committee Reports

Facility Committee – Member Paulsen reported that the committee met with Perkins+Will to discuss moving forward. Discussion included creating a citizen committee different from CAC. Perkins+Will will lead a discussion with principals in August. The process for the Master Facility Plan is being followed.

Other Reports From Board Members

President Vroman stated that he is finalizing committee assignments. The committees will be addressing all of the challenges and will need to work hand-in-hand to achieve the common goals.

TOPICS FOR FUTURE DISCUSSION

2015-2016 Budget

ANNOUNCEMENTS

The May 25, 2016 Committee of the Whole has been removed from the Board of Education Meeting Calendar.

NEXT REGULAR MEETING

August 12, 2015, SSC 7:30 PM

PUBLIC COMMENTS – Non-Agenda Items

None.

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Mathieson moved, Member Coghill seconded to adjourn the meeting. Upon a voice call being taken, all were in favor and **the motion carried 6-0.**

The meeting was adjourned at 9:37 PM.

Chris Crabtree, Secretary

Jim Vroman, President