

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
July 18, 2012

The first regular meeting of the month of July of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W. Park Avenue, Wheaton, IL, by Board President Rosemary Swanson, on Wednesday, June 13, 2012, at 6:00 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Rosemary Swanson
 Barbara Intihar
 Ken Knicker
 Joann Coghill
 Jim Gambaiani
 Andy Johnson
 Jim Vroman

Absent:

Also in Attendance: Dr. Brian Harris
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Dr. Robert Rammer

ADJOURN TO CLOSED SESSION

MOTION

Member Johnson moved, Member Intihar seconded to suspend the rules and adjourn to closed session for the purpose of discussing Personnel Items 5ILCS120/2(c)(1). Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

The meeting was adjourned to Closed Session at 7:03 PM.

RECONVENE IN OPEN SESSION

MOTION

Member Vroman moved, Member Johnson seconded to reinstate the rules and reconvene in Open Session. Upon a voice call vote being taken, all were in favor and **the motion carried 7-0.**

The meeting was reconvened at 7:33 PM

PLEDGE OF ALLEGIANCE

Mr. Bill Farley led the Board and community in the Pledge of Allegiance.

MODIFICATIONS TO THE AGENDA

The Approval of the IASB Annual Dues item was moved from the Consent Agenda to Action Items for separate action.

RECOGNITIONS & ACHIEVEMENTS

- The Board honored the following sports teams/individuals and the coaches for their accomplishments during the spring sports season:
 - WWSHS Boys Volleyball State Champs & ESPN National Champs
 - Wheaton Boys Co-Op Gymnastics Team
 - WNHS Boys Track Long Jump State Champion
 - WWSHS Girls Track 4.800 Meter Relay

PUBLIC COMMENTS – Agenda Items

None

SUPERINTENDENT’S REPORT

Dr. Harris reported the following:

- The district has preliminary ISAT and PSAE scores. Mrs. Faith Dahlquist reported that because the state of Illinois has applied for a waiver from NCLB requirements, they are not releasing the official test scores. Based on the preliminary data the district has put together, it appears that there might be some schools that will not make AYP. Mrs. Dahlquist reminded the Board that the only schools that would need to offer choice would be the Title I schools. Last year Johnson School offered choice. This year, Johnson School had a 22% gain in reading scores, but this is not enough to take the school off the list. Therefore, choice will again be offered if the state does not obtain the NCLB waiver. If the waiver is not obtained, Hawthorne will be required to offer choice, and Sandburg might be on the list as well. Mrs. Dahlquist reviewed what choice means and how it works. There is no information on when the state might know if the waiver is granted or not.
- The district received a Library Grant from the Secretary of State’s Office in the amount of \$10,341
- Johnson Elementary School received a grant from School Grants for Healthy Kids in the amount of \$2000 from the Walmart Foundation. This grant will help to fund the Breakfast in a Bag program for the coming school year.

CONSENT AGENDA

1. Acceptance of a Gift to Lincoln School – Recommend acceptance of the gift as presented.
2. Acceptance of a Gift to Lowell School – Recommend acceptance of the gift as presented.
3. Acceptance of a Gift to Pleasant Hill School – Recommend acceptance of the gift as presented.
4. Acceptance of a Gift to Franklin Middle School – Recommend acceptance of the gift as presented.
5. Approval of Material for Foundations and Navigating Informational Sources – Recommend approval of the materials as presented and posted.
6. Approval of Xerographic Bond Paper Bid – Recommend approval of the bid as presented.
7. Approval of Printshop Paper Bid – Recommend approval of the bid as presented.
8. Approval to Dispose of Surplus Assets – It is recommended that the Board approve the disposal of this equipment as presented.

9. Approval of Amendment to the Intergovernmental Agreement with Carol Stream Park District – It is recommended that the Board approve the amendment to the agreement as presented.
10. Approval of the IASB Annual Dues – It is recommended that the Board approve the annual dues to IASB as presented. ****This item was moved to Action Items****
11. Approval of the 2012-13 LUDA Membership Dues – It is recommended that the Board approve the LUDA membership dues as presented.
12. Approval of the Renewal of the Discovery Education Streaming Subscription – Recommend approval of the renewal as presented.
13. Approval to Modify the Name of Jefferson Preschool to Jefferson Early Childhood Center – Recommend the approval to modify the name of Jefferson to be aligned with the language used by the Illinois State Board of Education.
14. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll reports as presented.
15. Approval of Minutes – May 23, 2012 Closed Session, May 23, 2012 Committee of the Whole, June 13, 2012 Open and Closed Session, and Approval to Destroy the Recordings of Closed Sessions Prior to February 2011 as Allowable by Law - Recommend that the minutes be approved as presented and the approval to destroy the closed session recordings as permissible by law. The closed session minutes will remain closed.
16. Approval of Personnel and Supplemental Personnel Reports – Recommend the approval of the Personnel and Supplemental Personnel Reports as presented.

MOTION

Member Johnson moved, Member Knicker seconded to accept the Consent Agenda, minus the IASB dues renewal, as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ACTION ITEMS

Approval to Post the 2012-13 Budget

Section 17-1 of the School Code requires Boards of Education to adopt an annual school district budget before or during the first quarter of each fiscal year (by September 30). Prior to adoption, Boards must make a tentative budget available for inspection by the public for at least 30 days. Additionally, a public hearing regarding the budget must be conducted. The tentative budget will be available for inspection by the public at the School Service Center and the libraries of Wheaton, Warrenville, Carol Stream and Winfield. The budget will also be posted on the district web site.

A public notice regarding the availability to inspect the budget will be published in the Daily Herald newspaper, which has a circulation within the local communities. The public notice will also include the date of the Public Hearing, which will be held on Wednesday, September 12, 2012 at Bower Elementary School.

It is recommended that the Board of Education post the tentative budget for the 2012-13 fiscal year, and set the Public Hearing on the 2012-13 Budget for Wednesday, September 12, 2012 at 7:30 pm at Bower Elementary School.

Mr. Farley shared a PowerPoint that outlined the following:

- Budget Calendar
- Budget Posting
- 2012-13 Budget Highlights

- Budget Impacts
- Fund Highlights
- Revenue by Source - All Funds
- Revenue by Source – Operating Funds
- Expenditure Type – All Funds
- Expenditure Type- Operating Funds
- All Funds Summary
- Operating Funds Summary
- Operating Budget Comparison

MOTION

Member Johnson moved, Member Intihar seconded to approve the posting of the 2012-13 Budget and to set the Public Hearing for September 12, 2012 at 7:30 PM at Bower Elementary School. Upon a roll call vote being taken, the vote was: AYE 7, Nay 0. **The motion carried 7-0.**

Approval of Resolution Authorizing Transfer of Surplus Funds from Site & Construction Fund to Operations and Maintenance Fund in Connection with School Bonds, Series 2008A

If excess funds remain from a Site & Construction project it is common practice to transfer the money to the Operations and Maintenance Fund. Since the original project is capital in nature, the natural use of remaining funds is for capital projects out of the Operations & Maintenance Fund.

The Hubble project is complete, and the remaining funds are available for transfer to the Operations & Maintenance Fund for capital projects or equipment purchases. Proceeds from the Site & Construction Fund would need to be transferred to the Operations & Maintenance fund to cover the cost of capital projects or equipment purchases in the Operations & Maintenance Fund. The administration has conferred with legal and bond counsel on the process, and the attached resolution was prepared to complete the transfer. It is recommended that the Board of Education approve the Resolution Authorizing Transfer of Surplus Funds from Site & Construction Fund to Operations & Maintenance Fund in Connection with School Bonds, SERIES 2008A.

MOTION

Member Johnson moved, Member Vroman seconded to approve the resolution authorizing the transfer of funds from the Site & Construction Fund to the Operations & Maintenance Fund in connection with the School Bonds Series 2008A as presented. Upon a roll call vote being taken, the vote was: AYE 7, Nay 0. **The motion carried 7-0.**

Approval of Performance Contracting Agreement, Financing Resolution and Permit Request

The Board Capital Planning Committee has been engaged in a lengthy review process of performance contracting. Performance Contracting is a different approach from the traditional capital renewal process. Benefits include guaranteed energy savings, no change orders and a "turnkey" process. A Request for Proposal (RFP) was sent out and three vendors replied to the RFP. The committee reviewed the submittals and narrowed it down to two vendors. Both vendors were interviewed by the committee and Performance Services was chosen as the preferred vendor. At the last Board of Education meeting the Board initiated a letter of intent with Performance Services authorizing the administration to initiate formal negotiations with Performance Services, for a performance contracting program and authorizing the

Superintendent or his designee to finalize a cost saving analysis of energy conservation and building improvement measures.

Staff has reviewed the base scope of work and has determined that projects at Wheaton North High School, Franklin Middle School and Lowell Elementary in the amount of \$1,446,000 are appropriate. A full listing of the base scope of work at all three buildings was attached to the report. The return on investment for these projects is 5.67 years. The project also qualifies for DCEO incentives estimated at \$162,391 as it pertains to the lighting retrofit at WNHS.

The schedule for the work for these projects was attached to the report. The contract with Performance Services was reviewed by district counsel and was attached to the report. The terms of the financing and corresponding resolutions have been reviewed by legal counsel and were attached to the report.

In addition, Permit Applications for the work will be submitted to the Regional Office of Education (ROE) for approval.

It is recommended that the Board of Education approve the contract with Performance Services in the amount of \$1,446,000, and approve the corresponding financing resolution as proposed by JP Morgan Chase Bank as presented and attached to the report. It is also recommended that the Board of Education direct staff to submit the appropriate permit applications to the Regional Office of Education.

MOTION

Member Intihar moved, Member Coghill seconded to approve the performance contracting agreement, financing resolution and permit request as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of the 2012-13 Board Goals

Annually the Board of Education develops goals for the school year. At the June 13, 2012 Board meeting, the Board discussed goals for the 2012-13 school year that pertain to its own areas of responsibility and functioning as a Board. The Board discussion was intended to generate concepts, with specific verbiage to be worked out by a writing group, for approval by the Board. Mrs. Intihar and Mrs. Swanson volunteered to serve in that capacity and proposed goal wording is attached. It is recommended that the Board approve the 2012-13 Board goals as attached to the report and presented.

MOTION

Member Vroman moved, Member Knicker seconded to approve the 2012-13 Board Goals. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of the 2012-13 Superintendent Goals

The Board of Education is required to establish contract goals for the Superintendent which become part of his annual evaluation. By the terms of the contract, each year the Board, in consultation with the Superintendent, may make modifications to those goals. At the June 13, 2012 Board meeting, the Board discussed goals for the 2012-13 school year that pertain to the contract goals for the Superintendent. The Board discussion was intended to generate concepts, with specific verbiage to be worked out by a writing group for approval by the Board. Mrs. Intihar and Mrs. Swanson volunteered to serve in that capacity. After review with Dr. Harris, proposed goal wording was attached to the report. It is recommended that the Board modify and approve the Superintendent contract goals as presented.

MOTION

Member Coghill moved, Member Knicker seconded to approve the 2012-13 Superintendent Goals as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of the IASB Annual Dues

IASB is a not-for-profit corporation offering leadership and services for public school boards in Illinois. IASB is governed by and for the 856 school boards that make up its dues-paying membership. IASB is governed by member school boards and speaks for those boards through public relations programs, direct lobbying and work with local citizens' groups. IASB provides many excellent services for its membership such as publications, lobbying, consultations with staff and reduced fee-for-service programs such as executive searches, policy services, in-district and regional workshops and the annual conference. The membership renewal and dues for the 2012-2013 school year is \$16,603.00.

It is recommended that the Board of Education approve the IASB membership renewal and dues for the 2012-2013 school year as presented.

Member Gambaiani stated that he questions the return on the investment and cannot justify or support this expense. Other Board members expressed their support of this membership and the many benefits they have experienced with involvement with IASB.

MOTION

Member Intihar moved, Member Johnson seconded to approve the IASB membership renewal and dues for the 2012-13 school year as presented. Upon a roll call being taken, the vote was: AYE 6 (Intihar, Johnson, Coghill, Knicker, Vroman, Swanson), NAY 1 (Gambaiani). **The motion carried 6-1.**

DISCUSSION ITEM

Capital Development Community Engagement

Dr. Harris stated that copies were given to the Board members in their green folders of the capital development timeline and a document from legal counsel that outlines permissive activities for staff and the Board during a referendum. At the May Committee of the Whole, the Board indicated a desire to obtain community input for the district capital projects. Staff has developed a plan to generate some community focus groups and a community survey to seek input and judge the community support for the scope of the projects. Dr. Harris asked the Board for direction on finding a vendor to conduct a community survey and to offer feedback on the concept of community forums.

The Board discussed the following points:

- The make-up of the target groups – service clubs, local government groups, park districts, senior citizens, parents, chambers of commerce, realtors
- Creating and posting a webcast – a link to the webcast could be included in the invitation to the forums
- Using the video being created about the Jefferson Early Childhood Center
- Investigating the cost of a community phone survey
- Engagement of Board members in the process and the forums

Board members support the ideas presented and staff will move forward in finding a vendor for the community survey and continue to develop a plan for the forums.

Board members were asked to let President Swanson know if they have an interest in a particular area of this initiative. President Swanson suggested that the Board committee structure be used to involve Board members.

WRITTEN REPORTS

FOIA Report

Wellness Policy Report

These reports were provided for information only.

REPORTS FROM BOARD MEMBERS

President Swanson reported that the dates for Chance to Chat need to be established. Board members are asked to send their thoughts and suggestions to President Swanson.

President Swanson reminded Board members that the Master Board Member questionnaires are in the green folders and need to be returned to IASB by July 31.

NEXT REGULAR MEETING

August 15, 2012 – SSC

PUBLIC COMMENTS – Non-Agenda Items

None

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Intihar moved, Member Vroman seconded to suspend the rules and adjourn to closed session for the purpose of discussing Personnel Items 5ILCS120/2(c)(1). Upon a voice roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

The meeting was adjourned to closed session at 9:35 PM.

Ken Knicker, Secretary

Rosemary Swanson, President