

**MINUTES**  
**BOARD OF EDUCATION MEETING**  
**COMMUNITY UNIT SCHOOL DISTRICT 200**  
**June 8, 2016**

The first regular meeting of the month of June of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W. Park Avenue, Wheaton, IL, by Board President Jim Vroman, on Wednesday, June 8, 2016, at 7:30 PM.

**ROLL CALL**

Upon the roll being called, the following were present:

Board Members:      Jim Vroman  
                             Brad Paulsen  
                             Joann Coghill  
                             Chris Crabtree  
                             Jim Gambaiani  
                             Barbara Intihar  
                             Jim Mathieson

Also in Attendance:  Dr. Jeff Schuler, Superintendent  
                             Mr. Bill Farley  
                             Mrs. Erica Loiacono  
                             Dr. Joanne Panopoulos  
                             Dr. Robert Rammer

**PLEDGE OF ALLEGIANCE**

President Vroman led the Board and community in the Pledge of Allegiance.

**MODIFICATIONS TO THE AGENDA**

None.

**RECOGNITIONS AND ACHIEVEMENTS**

The Board recognized the Superintendent Art Award Recipients.

**PUBLIC COMMENTS – Agenda Items**

None

**SUPERINTENDENT REPORT**

Dr. Schuler reported the following:

- There was a Large Unit District Association (LUDA) meeting last week and the meeting focused on the state budget and the apparent lack of ability for the passage of a state budget prior to the start of school in August. Last year the state passed an education budget without a full budget but that does not seem likely for this year. There are districts in the state that will not be able to open school without the money from the state. District 200 will be OK financially until the spring. When the Board begins conversations about the upcoming budget consideration will have to be given to the potential \$12M loss of funding and options to deal with that.
- This week the bond sale previously approved by the Board took place. The rates came in better than expected and refinance will save the taxpayers approximately \$3.3M.

- The district held a great Week of Learning this week and “Schoogle” Days last week. Summer is well under way.
- Staff continues to monitor daily/weekly enrollment numbers for next year. Two more sections were added this week and there are approximately 8 other classes on the watch list as their numbers approach the target number for adding an additional class. An enrollment report was given to Board members that indicates the enrollment trends over the last two years by building, the three Kasarda scenarios and predictions for each building, and the utilization of each building.

## **CONSENT AGENDA**

1. Acceptance of a Gift to the Vocational Staff of the Transition Program and WNHS Program – Recommend acceptance of the gift as presented.
2. Approval to Post Revised Policy 7.305 Concussion, for Public Review and Comment – Recommend approval to post the policy as presented.
3. Approval of Revised Policies 7.190 Student Discipline, 7.20 Suspension, 7.210 Expulsion – Recommend approval of the revised policies as posted and presented.
4. Approval to Post Materials for High School English Course, Modern and Contemporary Literature – Recommend approval to post the materials for public review and comment as presented.
5. Approval to Post High School Information Technology I Textbook – Recommend approval to post the textbook for public review and comment as presented.
6. Approval to Post Novels for the PACE Program – Recommend approval to post the novels for public review and comment as presented.
7. Approval of Middle School Math 8 Textbooks – Recommend approval of the textbooks as posted and presented.
8. Approval of High School Information Technology II Textbook – Recommend approval of the textbook as posted and presented.
9. Appointment of District Representative to DuPage West Cook Governing Board – It is recommended that Dr. Panopoulos be appointed as the representative to the DuPage West Cook Governing Board and Dr. Jeff Schuler be appointed as the alternate representative.
10. Approval of Revised Concussion Oversight Team Roster – Recommend approval of the revised roster as presented.
11. Approval of IHSA Annual Renewal – Recommend approval of the IHSA renewal as presented.
12. Approval of Snack Vending Contract Renewal – Recommend approval of the contract renewal as presented.
13. Approval of AIMSweb Software Renewal – Recommend approval of the renewal as presented.
14. Approval to Dispose of Surplus Technology Assets – Recommend approval to dispose of surplus assets as presented.
15. Approval of Copier Lease and Maintenance Agreement – Recommend approval of the lease and maintenance agreement as presented.
16. Approval of Transition Program Lease – Recommend approval of the lease as presented.
17. Approval of Mileage Reimbursement Rate for 2016-17 School Year – Recommend approval of the mileage reimbursement rate as presented.
18. Approval of the Resolution Ascertaining the Prevailing Rate of Wages for Laborers, Workmen, Mechanics Employed on Public Works of Said School District – Recommend approval of the resolution as presented.
19. Approval of Resolution Designating Lease Agreement as a Qualified Tax Exempt Obligation – Recommend approval of the resolution as presented.
20. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.

21. Approval of Minutes – April 30, 2016 Committee of the Whole, May 11, 2016 Open and Closed, May 18, 2016 Special Meeting and Closed, and Approval to Destroy Recordings of Closed Sessions Prior to January 2015 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to January 2015 as allowable by law.
22. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.

### **MOTION**

Member Crabtree moved, Member Paulsen seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

### **CONSENT AGENDA 2**

1. Approval of Liability Insurance Renewal with CLIC – Recommend approval of the liability insurance renewal as presented.
2. Approval of Workers' Compensation Renewal with SELF – Recommend approval of the workers' compensation renewal as presented.

### **MOTION**

Member Paulsen moved, Member Intihar seconded to accept the Consent Agenda 2 as presented. Upon a roll call being taken, the vote was: AYE 6 (Paulsen, Intihar, Coghill, Crabtree, Gambaiani, Vroman, NAY 0, Abstain 1 (Mathieson). **The motion carried 6-0-1.**

### **ACTION ITEMS**

#### Approval of Resolution Authorizing Membership in the Northern Illinois Health Insurance Program

The district has been investigating the option of joining a cooperative for our medical and dental programs. The district currently participates in cooperatives for Workers' Compensation and Property/Liability insurance coverages and has had a good experience with both. The benefits of cooperatives include group purchasing power, reduced administrative expenses such as medical administrative fees, access fees, stop loss premiums, risk sharing at renewal for large claimants, improved cost predictability and greater effectiveness with cost savings initiatives.

Through the investigative process it was determined that the Northern Illinois Health Insurance Program (NIHIP) was a good fit for the district. NIHIP was established in 1983, and is made up of 28 school districts. In April, the full board of NIHIP approved our district for membership, pending Board of Education approval. As we have worked through the process of joining a cooperative, staff has worked with both the WWEA and CEA, and presented information and updates to the district insurance committee. Additionally, the Board Finance Committee has been updated. Under NIHIP, the district would continue to offer a PPO in the Blue Cross Blue Shield Network which would include minor changes to our current plan benefits. Staff would also have access to an HMO and high deductible plan. The district would maintain the current \$225K specific level of coverage for the near term of the agreement.

Since this involves a change in benefits, the WWEA and CEA have worked with the district and the insurance committee to bring forward this item to the rank and file. The WWEA and CEA held an informational meeting on May 23rd, and staff voted and approved the move to NIHIP on May 27th. The final step in the process is for the Board of Education to formally approve the resolution to join NIHIP.

It is recommended that the Board of Education approve the resolution Authorizing Membership in the Northern Illinois Health Insurance Program.

## **MOTION**

Member Crabtree moved, Member Coghill seconded to approve a resolution authorizing membership in the Northern Illinois Health Insurance Plan (NIHIP) as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

## **ORAL REPORTS**

### Update 2016-2017 Budget

Mr. Farley presented a PowerPoint update on the budget that will be brought to the Board at the July 13, 2016 Board Meeting.

The Board of Education continues to offer programs for the students that meet and address the mission and vision of the district, as well as the priorities outlined in the Vision2018 strategic plan. This has been accomplished with a funding stream that is tied to the cost of living and comes with much uncertainty on a year to year basis.

Information on the following was presented:

- Expenditures
  - Staffing and Benefits
  - Curriculum and Instruction
  - Student Services
  - Technology – Tech Plan
  - Operational Services
- Revenues
  - Three sources of Revenue – Local, State & Federal

There was discussion on the following:

- The projection of how the 2015-2016 budget will be at the end of the budget year
- The potential impact of the CPPRT
- The potential funds from TIF Districts that will be retired soon
- The impact of no state budget
- Conversations about what will happen if the district does not receive money from the state
- What things would have to be done without if money from the state does not come to the district?
- What will the plan be to educate the community on the impact of not receiving the education money from the state?

Dr. Schuler reported that staff does not have a detailed plan at this time, but staff is beginning to wrestle with the realities and communication will be a large part of the conversations.

A contingency plan could potentially include spending cuts and using some of the working cash fund. The district can probably fund the budget through February or March without the state funding, but would have to borrow money against the anticipated tax money to finish the school year. It would be difficult to defer much after the school year is started. A budget is a best estimate based on predictions of the amount of money from the state. This district had the foresight to put money into the working cash fund, which will help the district get through the school year if the state funding does not arrive.

This district is in better condition than many other districts. If the state budget is not resolved, some districts across the state will not be able to open school in the fall. District 200 has invested a lot of money on technology, the buildings, learning coaches, and refinanced debt two times recently to save taxpayers money. All of this has been done within the Consumer Price Index (CPI) and the limitations that are imposed on school districts.

### Social Emotional Learning Update

Joanne Panopoulos presented information on Social Emotional Learning (SEL) that included the following:

- Implementation
- Vision 2018
- SEL Learning
- Core Competencies
- Implementation
- Learning Environment Matters
- Collaboration and Creation
- Measuring SEL
- Projected Costs

There was a handout that indicated the School Improvement Plans (SIP) Incorporating SEL.

Discussion focused on the following:

- Schools have various plans to address this
- When students feel welcome their confidence goes up
- This program creates the core of our community
- Having Ruth Cross is a great bonus to the district
- Peers helping peers
- District 200 is several years ahead of other districts
- The SEL targets are embedded in the Vision and Mission Statements
- These are things that are not measured in a test score but are critical to helping form the students we are trying to develop in our district
- There are many students in our district that deal with trauma, cannot self-manage their stressors, deal with peer pressure, suffer from anxiety and depression, or just cannot cope with things going on in their lives. Their issues can manifest in a varied of ways.

The SEL teams and buildings continue to work on SEL within the schools and classrooms.

### **DISCUSSION ITEM**

#### Facility Master Plan Discussion

Dr. Schuler stated that this is a continuation of the Facility Master Plan conversations. Handouts included a project bucket list, a prioritization of the schools by condition, and a summary of the programs at the Early Childhood Center.

Representatives from Nicholas & Associates shared information that identified the components from the Master Plan per site. A document that was shared identified individual projects and highlighted the scope of the work. These documents form the roadmap to fill in numbers and options for each concept. When there are numbers attached to each project, the numbers will include the 1-3 year items on the building maintenance plan.

Nicholas and Associates has looked at six priorities that include the Middle Schools (except Hubble), Sandburg, Washington and the Early Childhood Center. Dr. Schuler stated that these six projects are not the entire list but they are the top six. Nicholas is working on estimating all of those projects and assigning cost estimates.

Discussion focused on the following:

- The process and how items will be incorporated from the condition recommendations
- A recommendation to remove Furniture, Fixtures and Equipment (FFE) items from the list
- The 21<sup>st</sup> Century needs are included in the document
- A desire to have a placeholder for the \$41M of work already identified
- A desire to have a list of items that get dropped from the list due to not having enough money to fund those items
- If all of the work is done at Edison will all of the items be listed under combined projects with the dollar amounts? Yes

John Robinson commented on the Capital Project prioritization and the fact that some condition 2 or 3 projects might make sense to do when other work is being done at a given site. Mr. Robinson reviewed what the condition designations (1, 2 or 3) indicate. By doing the condition 1, 2 and/or 3 items with other similar work will reduce the need for additional money for many years.

All projects and all numbers will be put on the master sheet as estimates come in to the district.

Dr. Schuler shared information about the Early Learning Center. A document was attached to the Board Report that explains the early learning program and the needs of the students served there. This document will be used as the staff and board look at options including a new facility, any potential property that could be acquired and repurposed, or using a current facility in the district that is repurposed or added on to. This document indicates the facility needs to run the program no matter where it is housed. There was also discussion about meeting the least restrictive environment requirements of the program.

Staff looked at Hubble as the Board requested to determine if the early learning program could be housed at that school. A map was provided that indicates underutilized or not used classrooms while the middle school program is in full operation. There were only five classrooms that met that description and they are not in a segregated spot to separate the middle school program from the early learning program. Dr. Schuler's recommendation is to not pursue this option. Board members requested that staff take one more look to determine if use of existing classrooms at Hubble plus an addition would satisfy the need and would the cost for that be more or less than building a new Early Childhood Center.

## **WRITTEN REPORTS**

Monthly Financial Reports

FOIA Report

Wellness Policy Report

## **REPORTS FROM BOARD MEMBERS**

Board Committee Reports

Community Engagement Committee – Members Intihar and Coghill reported that the committee met and talked about a number of items. The focus was on what would need to be done if the Board decides to put a question in front of the voters in April. Staff put together a timeline

project plan that presumes a question is on the April ballot. The committee requests that the Board members come to Board meetings prepared to discuss the items on the timeline. The plan targets are also included and the dependency of one committee on another committee to get the work done. It is important that all Board members be on the same page at the end of the day. All questions need to be on the table and Board members have to get out and do the work. Staff did a great job on this timeline. President Vroman asked that any feedback be sent to Member Intihar or Member Coghill. It is important to come to consensus or the chances for success are limited. April is the only opportunity in 2017 to have a question put before the voters. One Board member was concerned that this was premature. Dr. Schuler clarified that this was done as part of the Community Engagement Plan. One of their requests was to look at a timeline. Ultimately, it will be the decision of the Board whether to put a question on the ballot or not. If the Board does decide to put a question on the ballot the ground work has to be in place to move forward. No action is being asked for at this time from this report.

#### Other Reports from Board Members

- President Vroman reported that it is time for the Board to consider the resolutions process for the IASB conference. This will be on a future agenda.
- Yesterday the Bond sale to refinance and restructure the debt of district took place. The interest rate came in lower than anticipated which will result in a greater savings for the taxpayers. Staff and PMA did a great job on this refinance.
- Board members honored Mary Lou Sender for her years of service and dedication to the district and board since this is her last board meeting prior to her retirement.

#### **ANNOUNCEMENTS**

August 25, 2016 Board Governance Workshop with IASB, Closed Session, 5:00 PM, SSC

#### **TOPICS FOR FUTURE DISCUSSION**

Facility Master Plan

2016-2017 Budget

#### **NEXT REGULAR MEETING**

July 13, 2016, 7:30 PM, SSC

#### **PUBLIC COMMENTS – Non-Agenda Items**

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name and address, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board's "Chance to Chat" or present your comments to us in writing.

Speaker	Sybil Scaccia
Topic	District Target Limits

Speaker	Cecilia Horejs
Topic	District Target Limits

Speaker	Rachel Seifert
Topic	District Target Limits

**CLOSED SESSION**

Closed Session Items are Listed for Possible Action - The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District 5ILCS120/2(c)(1).

**MOTION**

Member Paulsen moved, Member Intihar seconded to adjourn the meeting to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District 5ILCS120/2(c)(1).

No action is expected following the Closed Session.

The meeting was adjourned to Closed Session at 10:36 PM

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**Chris Crabtree, Secretary**

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**Jim Vroman, President**