

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
June 12, 2013

The first regular meeting of the month of June of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W. Park Avenue, Wheaton, IL, by Board President Barbara Intihar, on Wednesday, June 12, 2013, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Barbara Intihar
 Jim Vroman
 Brad Paulsen
 Joann Coghill
 Jim Gambaiani
 Jim Mathieson
 Rosemary Swanson

Also in Attendance: Dr. Brian Harris
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mr. Rodney Mack
 Mrs. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Member Swanson led the Board and community in the Pledge of Allegiance.

MODIFICATIONS TO THE AGENDA

None

RECOGNITIONS AND ACHIEVEMENTS

The Board recognized 2012-13 Superintendent Art Award recipients

The Board recognized the Wheaton Warrenville Co-op Boy’s Gymnastics team for taking first at the State IHSA competition.

PUBLIC COMMENTS – Agenda Items

President Intihar stated that while the Board appreciates all questions and comments, it may not be prepared to respond at this meeting. Speakers were asked to confine their comments to three minutes or less. To ensure dignified and respectful presentation of all sides of any issue, it is asked that audience representatives refrain from applause or other expressions of support or opposition to comments being made.

Speaker	Mary Ann Vitone
Topic	Approval of Minutes

Speaker	Jan Shaw
Topic	Approval of Goals

Speaker	Kelly Weber
Topic	Wellness Policy

SUPERINTENDENT'S REPORT

Dr. Harris reported the following:

- As of yesterday, the current virtual charter school proposal put forth by VLS was denied. The Charter School Commission posted the agenda and it reflected that the recommendation was to deny the proposal. VLS then withdrew their appeal from the commission and the commission accepted the withdrawal. The new law that was passed to put a moratorium on virtual charter schools requires the commission to develop guidelines for virtual charter schools and produce a report on this by April 1, 2014. Through this process District 200 learned that there is no viable virtual learning program in place in the district, and, therefore, staff is going to begin pursuing some options.
- The 2012-13 school year ended last Thursday. Things went well with the exception of one little issue at Lincoln Elementary School. An acrobatic group was performing at the school and hit a sprinkler head with their mats and knocked the head off the sprinkler. This caused the sprinkler to spray water and set off the fire alarm. No one was harmed or in danger and the staff and facilities crew cleaned up the area and the day continued as usual.
- All administrators met yesterday morning and at the meeting they were asked to share one item they want to celebrate from this year. Dr. Harris shared a summary of the items for each level; elementary – functioning PLCs at every grade level, restructuring of the kindergarten program and the ELL program; middle school – implementation of PLCs to target interventions, the implementation of new middle school courses, the restructuring of reading services to serve more students; high school – PLC's, establishing essential standards across the grade levels, the creation of English learning standards at both high schools.
- The WWSHS fishing team took second place at the IHSA state competition.

CONSENT AGENDA

1. Acceptance of a Gift to Wiesbrook Elementary School – Recommend acceptance of the gift to Wiesbrook Elementary School as presented.
2. Acceptance of a Gift to Lincoln Elementary School – Recommend acceptance of the gift to Lincoln Elementary School as presented.
3. Acceptance of a Gift to Lowell Elementary School – Recommend acceptance of the gift to Lowell Elementary School as presented.
4. Approval to Post Revised Policy 3.60 General Administration for Community Review and Comment – Recommend the approval to post the policy as presented.
5. Approval to Post Policy 7.350 Access to Student Records for Public Review and Comment - Recommend the approval to post the policy as presented.
6. Approval of Revised Policy 6.50 Wellness – Recommend approval of the revised policy as posted and presented.
7. Approval of Revised Policy 7.100 Health Examination – Recommend approval of the revised policy as posted and presented.
8. Approval of Pre-calculus A Curriculum – Recommend approval to of the curriculum as posted and presented.

9. Approval of Pre-calculus A Textbook – Recommend approval of the textbook as posted and presented.
10. Approval of Resolution to Approve Usage of the Temporary Facility – Recommend approval of the resolution to approve usage of the temporary facility (mobile unit) at Washington Elementary School.
11. Approval of Life Safety Extension for Jefferson Early Childhood Center – **This item was moved to Action Items.**
12. Approval of Resolution Ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said School District – Recommend approval of the resolution as presented.
13. Approval of Snack Vending Contract Bid – Recommend approval of the bid with Park Vending as presented.
14. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
15. Approval of Minutes – May 7, 2013, May 8, 2013 Open and Closed, May 22, 2013 Open and Closed, May 28, 2013 Open and Closed, and Approval to Destroy the Recordings of Closed Sessions Prior to January 2011 as Allowable by Law - Recommend that the minutes be approved as presented and the approval to destroy the closed session recordings as permissible by law. The closed session minutes will remain closed.
16. Approval of Personnel Report to Include Employment, Resignation, Retirement and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff. Recommend the approval of the Personnel Report as presented.

Member Paulsen requested that the Approval of the Life Safety Extension for Jefferson Early Childhood Center report be moved to the Action Items for separate action.

Dr. Harris stated that the financial report reflects the fact that April and May are the lowest point for cash flow in the district. At the January 9, 2013 Board meeting the Board approved an interfund transfer from the fund balance to cover the cash shortfall until the local revenue money is received. The lowest balance in the fund balance after the transfer was \$11.3 million and will be deposited back into the fund balance once that revenue deposit is received. Mr. Mathieson pointed out that had the district not deposited the \$14 million dollars into the fund balance the district would have needed to take a short term interest bearing loan to meet payroll. Mr. Mathieson also suggested that the Board may need to review and change some of the fund transfer policies.

Member Swanson stated that she served on the Wellness Policy Committee. The committee was very large with representation from staff, parents and Board of Education. Only seven comments were received from the entire district. This policy is really only changing the food for birthday celebrations and positive rewards in the classrooms. The committee conducted a survey of staff, parents and students and only 23% of the students across the district did not think it was important to have healthier food choices in the schools.

Member Swanson asked questions about the policy regarding providing of contact information for families and if the Board was interested in looking into changes to the policy to protect parents from their information going to various groups. Dr. Harris and Dr. Rammer reported that this action is driven by law and families have to agree to disclosure to all groups or no groups. That is difficult for students looking for scholarships, class ring information and other such things. The umbrella of “directory” information makes it hard to select what groups we can give information to and which ones we cannot.

MOTION

Member Vroman moved, Member Swanson seconded to accept the Consent Agenda with the exception of the Approval of the Life Safety Extension for Jefferson Early Childhood Center report. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ACTION ITEMS

Approval of Workers' Compensation Renewal

In June 2012, the Board of Education approved the Workers' Compensation renewal for 2012-13 with the School Employees Loss Fund (SELF) at a total cost of \$510,363.39. The base cost for the 2012-13 school year was \$591,467. However, the district also had credit adjustments of \$85,874.78 for audit adjustments and return of contributions, and assessments in the amount of \$4,771.17. Based on the assessments and credits, the overall cost for 2012-13 was \$510,363.39. The district received the renewal from SELF for the 2013-14 school year in the amount of \$601,017. This represents a 1.6% increase over the 2012-13 total premium. The district also has a return of contributions for the years FY04-FY11 in the amount of \$30,914. Based on these credits, the overall cost for FY14 is \$570,103. Potential audit adjustments are under review which may result in additional add/credit. The final overall cost will appear in the 2013-14 Budget. It is recommended that the Board of Education approve the renewal with SELF in the amount of \$570,103, pending final audit adjustments.

MOTION

Member Vroman moved, Member Paulsen seconded to approve the renewal with SELF in the amount of \$570,103, pending final audit adjustments. Upon a roll call being taken, the vote was: AYE 6 (Vroman, Paulsen, Coghill, Gambaiani, Swanson, Intihar), NAY 0, Abstain 1 (Mathieson). **The motion carried 6-0-1.**

Mr. Mathieson abstained due to the fact that his company works with SELF.

Approval of Property Casualty Insurance Renewal

In June 2012, the Board of Education approved the Property, Casualty and Liability Insurance package with the Collective Liability Insurance Cooperative (CLIC) pool in the amount of \$451,337. The policy term was for the period of July 1, 2012 to June 30, 2013.

The Collective Liability Insurance Cooperative (CLIC) is made up of approximately 172 school districts. The comprehensive package includes property, excess property, general liability, excess liability, auto liability and physical damage, EDP, crime, as well as school board legal liability. The pool also covers student accident, boiler and machinery, pollution coverage, identity theft coverage and fiduciary liability coverage. The current renewal quote is \$468,517. This represents a 3.8% increase over the expiring policy year. The increase is due in part to losses that have occurred over the past five years leading to high loss ratios (see attached Executive Summary). District 200 is not immune to these losses which have included flooding, storm damage and a fire event. The renewal would be effective July 1, 2013-June 30, 2014.

It is recommended that the Board of Education approve the renewal with CLIC in the amount of \$468,517 for the term of July 1, 2013 to June 30, 2014.

MOTION

Member Coghill moved, Member Vroman seconded to approve the renewal with CLIC for property casualty insurance as presented. Upon a roll call being taken, the vote was: AYE 6

(Coghill, Vroman, Gambaiani, Paulsen, Swanson, Intihar), NAY 0, Abstain 1 (Mathieson). **The motion carried 6-0-1.**

Mr. Mathieson abstained because his company works with CLIC.

Approval of Proposed IASB Resolutions

Each year the Illinois Association of School Boards (IASB) holds an annual conference. At the annual conference, Boards of Education submit resolutions for consideration by the delegates. Resolutions that are adopted then become items the IASB works to change or implement. The District 200 Board of Education proposed IASB resolutions were discussed as presented. Three resolutions will be submitted; one on pension reform and two related to charter schools.

The pension resolution calls for some districts to be able to levy outside the tax caps to fund the pension increases. Mr. Mathieson asked that the wording be changed to “of or by some other alternative”. This change will be made prior to submission.

The intent of the three charter school resolutions is to make sure virtual charter schools meet the same requirements of the brick and mortar schools; that they not be run by a for profit group; public money is not used to support home schooling; and the academic standards of all charter schools and traditional schools match with an SEL component.

MOTION

Member Mathieson moved, Member Swanson seconded to approve the IASB resolutions as amended. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of Life Safety Extension for Jefferson Early Childhood Center

This item was moved from the Consent Agenda.

Once a Life Safety Amendment has received all necessary approvals, a school district has three years in which to complete the projects identified. If the projects are not completed in that time frame an extension of time request form must be filed with the Regional Superintendents Office. These reports are due by July 1. When life safety amendments have been completed as certified by the district architect, they are also submitted to the Regional Office of Education to close the amendment items. Legat Architects has been inspecting District 200 buildings for life safety compliance. They have compiled a list of outstanding amendments that require filing of the extension form with the Regional Office of Education. With the exception of the Jefferson amendment, all outstanding life safety amendments have been addressed through the referendum work at the schools. The Jefferson amendment is still outstanding. Pending the outcome/decision on the future of the site, it is recommended that the Board of Education approve the Life Safety Extension of Time Application for Jefferson Early Childhood Center as presented.

Member Paulsen stated that this is a long-term recurring extension and the costs are outdated. Member Paulsen suggested this action be tabled and staff confirm with ISBE what they expect the district to do. Staff needs to look at the 2006 survey and have the architects update the report with 2013 costs. The Board directed staff to bring a revised document back to the Board for consideration after current costs are determined.

MOTION

Member Paulsen moved, Member Vroman seconded to table this action for further information. Upon a voice call vote being taken, all were in favor and **the motion carried.**

ORAL REPORTS

2013-14 Budget

Mr. Farley presented an update on the District 200 budget.. The PowerPoint included the following topics:

- What Has Changed Since January
 - Local Revenues
 - State Revenues
 - Federal Revenues
 - Salary Expenditures
 - Benefit Expenditures
 - Purchased Services, Supplies & Tuition Expenditures
- Moving Forward
 - Technology
- Budget Calendar
 - July 17 Posting of Tentative Budget
 - September 11 Public Hearing on Tentative Budget
 - September 25 Approval of Final Budget

There was discussion on the following topics:

- Local revenue is affecting the district due to late payments and tax assessment adjustments
- With lane and step movement on the teachers' pay scale the district saw about a 1% increase in 2012-13
- Insurance increases in the model for budget development reflect a 7% increase
- The federal government is trying to get districts to not use grant money for staffing due to TRS expenses

Member Paulsen stated that he recently saw Mike Francis from PMA and Mr. Francis commented that it was quite impressive that over the last six years, compared to peer districts, District 200 has been on target with expected and actual budgets.

In response to a question from Mr. Mathieson, Mr. Farley stated that the district levies above the allowable amount to capture as much local money as possible and the money from new growth within the district.

Member Swanson asked questions about a letter that board members recently received regarding B Teams being back into the budget. Dr. Harris stated that he spoke with the middle school principals about this and they said they would rather put the money into staffing for reading instead of spending the approximately \$150,000 on co-curriculars. This is not about providing or not providing opportunities for kids, it is about helping kids with academics that have nowhere else to get help and co-curriculars where there are other opportunities to participate. Staff will investigate other ways to offer some co-curriculars that will not have an impact on the budget.

DISCUSSION ITEM

Board Goals/Superintendent Goals

Members Paulsen and Swanson worked to develop board goals for the 2013-14 school year. The goals were sent to board members for their review. All were in agreement with the goals as presented. Members Paulsen and Swanson will work with Dr. Harris to develop measurable goals for the superintendent that will achieve the goals of the board. These measurable goals will be used for the evaluation of the superintendent. Once these goals are developed the Board will take action to adopt the Board goals and the Superintendent goals.

There was a discussion about the Parking Lot list of topics for future Board consideration. The Board decided to leave them as they currently are and discuss this at a future date.

WRITTEN REPORTS

FOIA Report

This report was provided for information only.

REPORTS FROM BOARD MEMBERS

Dr. Harris stated that in the green folders given to each board member was a Master Board Member form that board members need to complete and submit to the IASB by July 31, 2013.

TOPICS FOR FUTURE DISCUSSION

Budget

Elementary Report Card Update

NEXT REGULAR MEETING

July 17, 2013 – SSC, 7:30 PM

PUBLIC COMMENTS – Non-Agenda Items

President Intihar stated that while the Board appreciates all questions and comments, it may not be prepared to respond at this meeting. Speakers were asked to confine their comments to three minutes or less. To ensure dignified and respectful presentation of all sides of any issue, it is asked that audience representatives refrain from applause or other expressions of support or opposition to comments being made.

Speaker	Harold Lonks
Topic	Public Comments

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Vroman moved, Member Coghill seconded to adjourn the meeting to Closed Session for the purpose of discussing Personnel Items 5ILCS120/2(c)(1). Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

The meeting was adjourned to closed session at 9:39 PM.

Brad Paulsen, Secretary

Barbara Intihar, President