

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
June 13, 2012

The first regular meeting of the month of June of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W. Park Avenue, Wheaton, IL, by Board President Rosemary Swanson, on Wednesday, June 13, 2012, at 6:00 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Rosemary Swanson
 Barbara Intihar
 Ken Knicker
 Joann Coghill (by phone for Open Session only)
 Jim Gambaiani
 Andy Johnson
 Jim Vroman

Absent:

Also in Attendance: Dr. Brian Harris
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mr. Rodney Mack
 Mrs. Joanne Panopoulos
 Dr. Robert Rammer

ADJOURN TO CLOSED SESSION

MOTION

Member Vroman moved, Member Knicker seconded to suspend the rules and adjourn to closed session for the purpose of discussing Personnel Items 5ILCS120/2(c)(1) and Collective Bargaining 5ILCS120/2(c)(2). Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

The meeting was adjourned to Closed Session at 6:01 PM.

RECONVENE IN OPEN SESSION

MOTION

Member Intihar moved, Member Knicker seconded to reinstate the rules and reconvene in Open Session. Upon a voice call vote being taken, all were in favor and **the motion carried 7-0.**

The meeting was reconvened at 7:30 PM

PLEDGE OF ALLEGIANCE

Dr. Harris led the Board and community in the Pledge of Allegiance.

MODIFICATIONS TO THE AGENDA

None.

RECOGNITIONS & ACHIEVEMENTS

Superintendent Art Award recipients were honored. The students recognized were:

- Anja Sundquist, Lowell
- Chloe Davis, Lowell
- Adella Strong, Monroe
- Anamika Gurung, WNHS
- Olivia Linebarger, WWSHS

Jefferson School staff was recognized for all teachers at the school receiving their ELL endorsement. A representative of the University of St. Francis presented the school with a certificate of accomplishment.

PUBLIC COMMENTS – Agenda Items

President Swanson stated that while the Board appreciates all questions and comments, it may not be prepared to respond at this meeting. Speakers were asked to confine their comments to three minutes or less. To ensure dignified and respectful presentation of all sides of any issue, it is asked that audience representatives refrain from applause or other expressions of support or opposition to comments being made.

Speaker	Lynn Miller
Topic	Deferred until after the WWEA Action Item

SUPERINTENDENT'S REPORT

Dr. Harris reported the following:

- The All Day Kindergarten numbers have been updated and there will be a program at 12 of the 13 elementary buildings for the 2012-13 school year. Once all of the student fees have been collected, the Board will receive a financial update.
- Summer school started today for the extended year program. There are 200 students enrolled in the program that is being run at Monroe Middle School.
- At the May 23 Committee of the Whole meeting there was a discussion about the Jefferson/SSC project. A timeline was included in each Board member's green folder that indicates a proposed timeline. This will be discussed further at the July 13, 2012 Board meeting.
- Part of the personnel report that will be approved during the Consent Agenda is approval to hire Mr. Bryan Buck as the new principal at Monroe Middle School. Mr. Buck was introduced to the community.

CONSENT AGENDA

1. Acceptance of a Gift to Johnson School – Recommend acceptance of the gift as presented.
2. Approval of Revised Board Policy 7.360 Student Directory – Recommend approval of the revised policy as posted and presented.
3. Approval of High School Science Textbooks – Recommend approval of the text books as posted and presented.

4. Approval to Post Materials for Foundations and Navigating Informational Sources – Recommend approval to post the materials for public review and comment.
5. Approval of Native Heritage Spanish 1 and Native Heritage Spanish 2 Curriculum – Recommend approval of the curriculum as posted and presented.
6. Approval of AIMSweb Assessment Software Renewal – Recommend the approval of the software renewal as presented.
7. Approval of Waste and Recycling Services Contract Renewal – Recommend approval of the contract renewal as presented.
8. Approval of Workers' Compensation Renewal – Recommend approval of the contract renewal as presented.
9. Approval of Property Casualty Insurance Renewal – Recommend approval of the insurance as presented.
10. Approval of Life Safety Extension for Jefferson Early Childhood Center – Recommend approval of the extension as presented.
11. Approval of Mobile Classroom Inspection – Recommend approval of the inspection as presented.
12. Approval to Dispose of Surplus Assets – Recommend the approval of the disposal of assets as presented.
13. Approval of Snack Vending Contract Renewal – Recommend approval of the contract renewal as presented.
14. Adoption of Prevailing Rate of Wages Renewal – Recommend approval of the rate of wages as presented.
15. Approval of Paving Bids and Permits – Recommend approval of the bids and permits as presented.
16. Approval of Roof Bid and Permit – Recommend the approval of the bids and permit as presented.
17. Approval of Mileage Reimbursement Rate for 2012-13 School Year – Recommend approval of the mileage reimbursement rate as presented.
18. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll reports as presented.
19. Approval of Minutes – May 9, 2012 Open and Closed, May 23, 2012 Special Meeting, and Approval to Destroy the Recordings of Closed Sessions Prior to January 2011 as Allowable by Law - Recommend that the minutes be approved as presented and the approval to destroy the closed session recordings as permissible by law. The closed session minutes will remain closed.
20. Approval of Personnel and Supplemental Personnel Reports – Recommend the approval of the Personnel and Supplemental Personnel Reports as presented.

MOTION

Member Intihar moved, Member Johnson seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ACTION ITEMS

Ratification of the WWEA Contract

In April of 2010, the district and the Wheaton Warrenville Education Association (WWEA) signed a two-year contract that expires on June 30, 2012. The District and the WWEA began the bargaining process on January 14, 2012 and reached a tentative agreement on June 1, 2012. The WWEA membership ratified that tentative agreement on June 5, 2012.

This three year tentative agreement, covers the 2012-13, 2013-14, and 2014-15 school years, and provides for a balanced budget based on revenue projections. It also contains a limited reopener

memorandum to address the impact of possible modifications in the State pension law. This agreement addresses teacher professional time, the impact of Senate Bill 7, teacher retirement provisions, contract language cleanup, and fiscally responsible compensation.

It is recommended that the Board approve the agreement with the WWEA for the 2012-13 through 2014-2015 school years as presented.

Dr. Harris thanked the staff, WWEA members and Board representatives for their work to reach this agreement. Dr. Harris shared the press release that will be given to the media following the meeting.

Member Vroman stated that he believes this is an extremely fair contract that was reached through a very collaborative effort on the part of all parties. This contract provides a balanced budget, and implementation of the Professional Learning Communities (PLC). Member Vroman applauded the WWEA for their work to support education.

Member Knicker reported that he and Mr. Vroman had attended a session in January to introduce them to interest based bargaining. It seemed like a great way to collaborate and ended in a contract he feels good about. It provides a way to keep an eye on the budget while compensating the teachers for what they do.

Member Intihar stated that reaching this agreement shows that there is a good team for the students of District 200 and she appreciates the efforts to reach such a collaborative contract.

Member Johnson complimented all involved and thanked them for eliminating the 6% retirement incentive and aligning raises to the CPI.

Member Coghill stated that she is very happy that this agreement was reached before the end of the current school year and cleaned up so much of the language in the contract.

Member Gambaiani stated that while he agrees with most of the agreement, the net effect is still additional salaries over the next three years and deal with unpredictable revenue and unpredictable funding. Due to the impact on the taxpayers, he will not be able to support this agreement.

President Swanson thanked all involved in the negotiation process. The District 200 community indicated that good teachers are an important aspect of the district and community. This is a good contract that upholds that desire.

MOTION

Member Vroman moved, Member Knicker seconded to ratify the WWEA contract as presented. Upon a roll call vote being taken, the vote was: AYE 6 (Vroman, Knicker, Coghill Intihar, Johnson, Swanson), Nay 1 (Gambaiani). **The motion carried 6-1.**

PUBLIC COMMENTS – Non-Agenda Items

Speaker	Lynn Miller
Topic	WWEA Contract

Approval of Resolution to Extend the Superintendent Contract

Annually, the Board evaluates the Superintendent. The Board conducted an evaluation of Dr. Brian Harris. Dr. Harris has met and/or exceeded all of his contract and Board assigned goals. The Board has extended Dr. Harris' contract through the 2014-15 school year. It is recommended that the Board approve the Resolution to Extend the Superintendent's contract as presented.

Member Knicker read the resolution.

Member Vroman stated that he fully endorses this resolution. Attached to Dr. Harris's contract are his goals that he was to achieve this year. Dr. Harris has met or exceeded all of these goals. The effort he has put in to promote this district have been above and beyond and his administrative staff has done an outstanding job under his direction.

Member Coghill stated that as she reflected on the last few years, she has a feeling the turn and switch is happening. The district is more collaborative and there is a better atmosphere under his great leadership.

Dr. Harris thanked the Board for their support and stated that he is looking forward to continuing the great work that has been started.

MOTION

Member Intihar moved, Member Johnson seconded to approve the resolution to extend the superintendent contract as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of Resolution to Partially Abate and Transfer Monies from Working Cash Fund to the Operations and Maintenance Fund

In 2009, the District issued \$20,000,000 in Working Cash Bonds. The parameters of this issuance require the District utilize \$3,000,000 of these funds for capital expenditures in either the Education Fund or the Operations and Maintenance Fund. A majority of these monies need to be spent over a three year period. When funds are spent, monies are moved, or abated, from Working Cash to the expending fund. In 2011, we abated \$548,850 to the Education Fund and \$558,850 to the Building Fund. That leaves a required abatement amount of \$1,892,300 for this year. The Building Fund has over \$312,000 in capital expenditure items that qualify for this transfer for fiscal year 2012. It is recommended that the Board of Education approve the resolution to partially abate and transfer monies from the Working Cash Fund to the Building Fund.

MOTION

Member Intihar moved, Member Johnson seconded to approve the resolution to Partially Abate and Transfer Monies from Working Cash Fund to the Operations and Maintenance Fund as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of Resolution to Partially Abate and Transfer Monies form Working Cash Fund to the Education Fund

In 2009, the District issued \$20,000,000 in Working Cash Bonds. The parameters of this issuance require that the District utilize \$3,000,000 of these funds for capital expenditures in either the Education Fund or the Operations and Maintenance Fund. A majority of these monies need to be spent over a three year period. When funds are spent, monies are moved, or abated,

from Working Cash to the expending fund. In 2011, we abated \$548,850 to the Education Fund and \$558,850 to the Building Fund. That leaves a required abatement amount of \$1,892,300 for this year. The Education Fund has over \$1,580,300 in capital expenditure items that qualify for this transfer for fiscal year 2012. It is recommended that the Board of Education approve the resolution to partially abate and transfer monies from the Working Cash Fund to the Education Fund.

MOTION

Member Johnson moved, Member Knicker seconded to approve the Resolution to Partially Abate and Transfer Monies form Working Cash Fund to the Education Fund as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of Resolution to Transfer Funds to the Education Fund from Operations & Maintenance to Pay Network Lease

In June of 2011, the Board of Education approved a five-year lease proposal from American Capital for the network upgrades. The payment structure for this agreement included a first year payment of \$500,000.00, a second year payment of 650,000.00 and years three through five payment of \$782,440.00. This agreement allowed for early payoff without penalty. The district has the opportunity to pay off the lease after the first year with the proceeds received from the State of Illinois. The lease was structured to afford the Board of Education the opportunity to pay the lease early should the district receive the funding from the State of Illinois. The total payoff is \$2,863,397.64, and the estimated savings by paying the lease early would be \$133,922.36. The attached document outlines the cost structure of the original lease. It is the recommendation of the administration that the Board of Education direct staff to use the proceeds from the State of Illinois to pay the lease prior to June 30, 2012. The resolution would allow for the transfer of the funds from the Operations & Maintenance Fund to the Education Fund from which the payment will be made. It is recommended that the Board of Education direct staff to pay the network lease in the amount of \$2,863,397.64 by the June 30, 2012 deadline, and approve the attached resolution transferring the funds to the Education Fund from the Operations & Maintenance Fund.

MOTION

Member Vroman moved, Member Intihar seconded to approve the purchase of additional server storage and backup as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of Teacher Resignation Agreement

Staff, with the advice of legal counsel, has negotiated a resignation agreement with the specified employee. It is recommended that the Board approve the resignation agreement with said employee.

MOTION

Member Intihar moved, Member Vroman seconded to approve the resignation agreement of Aleyce Chenobrov Gilmer. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of Aramark Contract Renewal

Aramark is under contract with the district for management of food services. The District will be completing the second year of a five-year contract renewal option. The United States Department of Agriculture (USDA) has implemented new regulations for the National School Lunch Program, which take effect with the 2012-2013 school year. Per USDA regulations, a

new Food-Based Meal Pattern must be implemented for the 2012-2013 school year, which will replace our current NuMenus meal pattern approach. Based on the anticipated increased food costs that may occur as a result of the new Food-Based Meal Pattern guidelines, additional meal rate fees, of \$.06 per meal, are permitted with the contract renewal.

Also, as part of the new regulations, a paid lunch equity requirement ensures that sufficient funds are provided to the food service account for paid lunches. In order to comply with this requirement, we need to increase the cost of a paid lunch from \$2.40 to \$2.55.

Additionally, due to rising costs, we need to increase the cost of a la carte milk from \$.40 to \$.50, increase the cost of an adult meal from \$2.75 to \$3.25, and increase the cost on various a la carte items. Attached to the report is the current a la carte pricing for 2011-2012, as well as the proposed pricing structure for 2012-2013, which includes increases on some of the items. The contract renewal proposal for the 2012-2013 school year is also attached.

The administration recommends approving the extension of the contract for food service with Aramark as presented, as well as the price increases, for the 2012-2013 school year.

Staff from Aramark presented information through a PowerPoint that outlined the following:

- 2012-13 Goals
- USDA Final Rule
- Current vs. New Requirements – Lunch Service
- Current vs. New Requirements – Breakfast Service
- Piloted Programs
- Communication & Training

MOTION

Member Knicker moved, Member Intihar seconded to approve the Aramark contract renewal as presented. Upon a roll call being taken, the vote was: AYE 6 (Knicker, Intihar, Coghill, Johnson, Vroman, Swanson), NAY 1 (Gambaiani). **The motion carried 6-1.**

Approval of the Execution of a Letter of Intent for Performance Contracting Services

The Board Capital Planning Committee has been engaged in a lengthy review process of performance contracting. Performance Contracting is a different approach from the traditional capital renewal process. Benefits include guaranteed energy savings, no change orders and a "turn key" process. A Request for Proposal (RFP) was sent out and three vendors replied to the RFP. The committee reviewed the submittals and narrowed it down to two vendors. Both vendors were interviewed by the committee and a preferred vendor was chosen.

Attached to the report was a Letter of Intent, authorizing the administration to initiate formal negotiations with Performance Services, for a performance contracting program and authorizing the Superintendent or his designee to finalize a cost saving analysis of energy conservation and building improvement measures.

The Board reserves the right to withdraw its tentative approval of Contractor's Performance Contracting Program, in the absence of any penalty or cost, at any time prior to its execution of a final agreement with Contractor. The final agreement will be brought to the Board of Education for approval prior to moving forward.

It is recommended that the Board of Education approve and execute the Letter of Intent, authorizing the Administration to initiate formal negotiations with Performance Services for a Performance Contracting Program and authorizing the Superintendent or his designee to finalize a cost saving analysis of Energy Conservation and Building Improvement Measures.

Representatives from Performance Services used a PowerPoint to present on the following:

- Performance Services Overview
- Experience and Qualifications
- Guaranteed Performance
- Financial Approach
- Summary

Dr. Harris stated that staff is requesting approval of the letter of intent and as projects come up they will be brought to the Board for approval.

MOTION

Member Vroman moved, Member Coghill seconded to approve the execution of a letter of intent for Performance Contracting Services authorizing the Administration to initiate formal negotiations with Performance Services for a Performance Contracting Program and authorizing the Superintendent or his designee to finalize a cost saving analysis of Energy Conservation and Building Improvement Measures. Upon a roll call being taken, the vote was: AYE 7, NAY 0.

The motion carried 7-0.

WRITTEN REPORTS

FOIA Report

This report was provided for information only.

DISCUSSION ITEM

2012-13 Board of Education Goals

Member Intihar reviewed the process used last year to develop and write the goals and stated that at the end of the goal development, the Board will review the process again and determine if changes to the process are needed.

The Board reviewed and reaffirmed the current mission, vision and belief statements and recommended no changes.

The Board discussed the following topics:

Overarching Goals

- The need for a way to address community relations and engagement
- Maintaining district facilities (this can probably be covered under goal 3)
- Looking at the items on the Parking Lot it appears that all of the ideas will fit under the overarching goals and the goals should be left as they stand
- Majority support the three overarching goals
- Add the word transparency to goal 3 (maybe add it to the belief statements instead)

Board Goals

Increase student learning and mastery of 21st century skills

- Continue the plan for common core – implement the plan
- Parking lot items – what role do they play in setting board or superintendent goals
- Kasarda enrollment

- Maybe put under maintaining financial stability
 - Engaging parents in policy decisions to improve transparency
 - Maybe another belief statement
 - Need an ongoing process to get input, have several of those in place like PTA Council, teacher groups, just not necessarily a formal plan
 - Some districts have a community engagement process that they use
 - There are vendors that provide that type of help depending on how big or isolated you want those types of things to be
 - Develop a policy of how to engage the parents with the process determined by the superintendent
 - Develop a policy and process to find ways to engage the community
 - Establish a regular analysis of enrollment and make recommendations based on community input
- RFP for legal services
 - SEL goal
 - Conduct a study for the best long-term timeline for technology and a way to know what is coming
 - Technology goal – policy surrounding acceptable use
 - Superintendent goal – more about professional development and expectations and seek opportunities to enhance education
 - What happens to the parking lot ideas, maybe need a goal to state what we do with them now that they are on the list
 - Student use of technology in and out of the classroom
 - Counseling services in the educational goal
 - Working calendar of what happens at each month in the board work (maybe add to board meeting policy)
 - Integrate technology into the classroom
 - Study how technology and PD are affecting students
 - Integrate PLC work into SIP reporting and show how it is moving the district to the target (what processes are teachers using because of PLC)
 - Maybe a teacher blog to show they are embracing PLC
 - Tracking system to see how students are doing with common core implementation
 - Ways to attract new staff with the number of retirements that are coming up
 - Financial stability – balanced budget
 - Jefferson study – capital development goal
 - Better way to draft board reports so that the community is better educated on the background and funding of consent agenda items (this will be added to the parking lot)
 - Gathering student input after they graduate (add students to goal 3)
 - Commitment of Board to engage in additional board training together, maybe a self-evaluation
 - Way to be more proactive in developing a plan if the state funding continues to decline

President Swanson summarized what she heard as follows:

Implement Common Core

Staff and student use of technology

Kasarda enrollment

Policy for ongoing community engagement

Report on PLC staff progress

RFP on legal services

Codifying the Board calendar
Board governance training at the end of the year
Adding transparency and community engagement to the Board Beliefs
SEL component

President Swanson, Member Intihar and Dr. Harris will serve as a writing committee to develop a draft of the goals and bring them to the Board for discussion and adoption.

REPORTS FROM BOARD MEMBERS

Member Vroman commended Dr. Rammer, Ms. Luther and Mr. Farley for their work on the WWEA contract.

NEXT REGULAR MEETING

July 11, 2012 – SSC

PUBLIC COMMENTS – Non-Agenda Items

President Swanson stated that while the Board appreciates all questions and comments, it may not be prepared to respond at this meeting. Speakers were asked to confine their comments to three minutes or less. To ensure dignified and respectful presentation of all sides of any issue, it is asked that audience representatives refrain from applause or other expressions of support or opposition to comments being made.

Speaker	Harold Lonks
Topic	Agenda Items

**ADJOURNMENT
MOTION**

There being no further business to come before the Board in Open Session, Member Johnson moved, Member Knicker seconded to adjourn the meeting. Upon a voice call vote being taken, all were in favor and **the motion carried 7-0.**

The meeting was adjourned at 10:27 PM.

Ken Knicker, Secretary

Rosemary Swanson, President