

**MINUTES**  
**BOARD OF EDUCATION MEETING**  
**COMMUNITY UNIT SCHOOL DISTRICT 200**  
**March 9, 2016**

The first regular meeting of the month of March of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Wheaton Warrenville South High School, 1920 S Wiesbrook Road, Wheaton, IL, by Board President Jim Vroman, on Wednesday, March 9, 2016, at 7:30 PM.

**ROLL CALL**

Upon the roll being called, the following were present:

Board Members:      Jim Vroman  
                             Brad Paulsen  
                             Joann Coghill  
                             Chris Crabtree  
                             Jim Gambaiani  
                             Barbara Intihar  
                             Jim Mathieson

Also in Attendance:  Dr. Jeff Schuler, Superintendent  
                             Mrs. Faith Dahlquist  
                             Mr. Bill Farley  
                             Mrs. Erica Loiacono  
                             Mr. Rod Mack  
                             Dr. Joanne Panopoulos  
                             Dr. Robert Rammer

**PLEDGE OF ALLEGIANCE**

President Vroman led the Board and community in the Pledge of Allegiance.

**COMMUNICATION WITH THE HOST SCHOOL**

Mr. Dave Claypool, Principal of WWSHS, welcomed the Board, community and administration to the school. Mr. Claypool reported that it is an exciting time of the year at the high school as they transition into spring activities. This weekend WWS is hosting the Choral Classics, one of the largest show choir events in the country. Twenty-five schools from six states will be participating. Exciting things are also going on in the classrooms as a result of the FIT Guide. The school is doing well with incorporating the FIT Guide and will continue to get better at it. This year the school developed the Core Program for incoming freshman that uses a different approach to helping the students that are not quite where they need to be. Staff worked in teams to discuss what is going on and what is working and what is not. As a team they realized they needed more training to properly use best practice in the classroom. This approach is working on academic success, but also on social emotional issues as well. WWS staff realizes that, like most high schools, there is a learning gap and they are working hard to fix it and close the gap.

**MODIFICATIONS TO THE AGENDA**

Member Mathieson stated that he would like to table the item to approve Phase IV of the Perkins+Will contract. President Vroman asked if there was consensus among the Board for this proposal. There was not consensus and further action to table this action item will require a motion when the Board considers this item.

## **RECOGNITIONS AND ACHIEVEMENTS**

### High School National Merit Semifinalists

Mr. Matt Biscan and Mr. Dave Claypool introduced the High school National Merit Semifinalists and the Board recognized students from both high schools.

### Elizabeth Spurlock, WNHS Student – 2016 Distinguished Finalist, Prudential Spirit of Community Award

Mr. Matt Biscan introduced the student and the Board recognized her for her achievement.

## **PUBLIC COMMENTS – Agenda Items**

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name and address, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Jeanne Chmelik
Topic	Math Support Personnel

## **SUPERINTENDENT REPORT**

Dr. Schuler reported the following:

- Mrs. Faith Dahlquist reported on the March 4, 2016 Institute Day. The elementary teachers were all together at Hubble for the day to learn about the new science standards. The morning started with a general presentation and then broke into 20 different sessions that teachers could choose from. Mrs. Dahlquist commended Bridget Moore for her work in organizing and orchestrating the day.
- Many of the items on the agenda tonight are the direct result of the Engage 200 Sessions. These items are things the Board heard directly from the community.
- Yesterday, staff sent out a survey to staff, parents and community members regarding the school calendar. As of this afternoon, 2300 responses have been received. This survey was sent out through BlackBoard Connect and through our other email lists.
- Through the work of the Rotary Club, the district continues to provide food pantries. Each mobile food pantry can feed 120 of our families in need.
- The district has received the second categorical payment from the State and the third payment is due now.
- Important bids have gone out for the transportation contract and for the cost estimating for the Master Facility planning.
- Franklin Middle School will again host their dodge ball tournament this week and WWSHS will host the show choir contest that Mr. Claypool spoke about.

## CONSENT AGENDA

1. Acceptance of Gifts from Lowell PTA – Recommend the acceptance of the gifts from the Lowell PTA as presented.
2. Approval of ACT Expenditure for Testing – Recommend approval of the expenditure as presented.
3. Approval to Purchase Laptops for Middle and High School Staff – Recommend approval of the purchase of laptops as presented.
4. Approval of Buyout of Elementary Desktops from Lease – Recommend approval of the buyout of the desktop computers as presented.
5. Approval of 2016-17 Fee Schedule – Recommend approval of the 2016-17 Fee Schedule as presented.
6. Approval of the Resolution to Authorize Transfer (Repayable Inter-fund Loan) from Working Cash Fund to IMRF Fund – Recommend approval of the resolution as presented.
7. Approval of the Resolution to Amend and Restate the Community Unit School District 200 Section 125 Medical Flexible Spending Account, Dependent Care Flexible Spending Account, and Pre-Taxed Premium Plan – Recommend approval of the resolution as presented.
8. Approval of the Ten-Year Life Safety Survey for the District to be completed by Legat Architects – Recommend approval of the quote from Legat Architects to perform the ten-year Life Safety Survey as presented.
9. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
10. Approval of Minutes – February 10, 2016 Open and Closed, February 22, 2016 Special Meeting Open and Closed, February 24, 2016 Committee of the Whole, and Approval to Destroy Recordings of Closed Sessions Prior to October 2014 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to October 2014 as allowable by law.
11. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.

There was discussion about the expenditure for the ACT testing. Dr. Schuler stated that the state put out procurement for a college assessment and SAT was awarded the bid. However, this is not funded yet by the state. District 200 did a bid for ACT and the cost was included in the budget. This will continue providing trend data for the district since the ACT test has been used in years past.

Questions were brought up regarding the transfer of cash to the IMRF fund. Mr. Farley reported that state money comes in slowly and the tax money arrives in June. The district has regularly transferred funds to cover certain things and then when the state money and the tax money arrive the money is transferred back into the education fund. That is why the 25% fund balance is so important. Without that money the district would have to take a loan and pay it back with interest. This is normal course of business for school districts. The Finance Committee discussed this and this was expected.

## MOTION

Member Crabtree moved, Member Paulsen seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

## **ACTION ITEMS**

### Approval of Elementary Math Instructional Support Proposal

In many arenas, the need for coaching and intervention has been apparent at the elementary level. The Community Engage 200 sessions during school year 2013-2014 produced a list of priorities of the community. One of the top ones was the need for early interventions and instructional coaching for teachers. As we begin identifying and working on Tier 2 Multi-Tiered Systems of Support (MTSS) implementation it is critical to have staff and support to strengthen core instruction, provide interventions and monitor the integrity/success of interventions. In reading and behavior, we have the staff to do this. This is an area of concern for math.

Recent PARCC data shows that our English Language Arts ( ELA) scores are significantly higher than our Math scores in all grade levels. We spend over two million dollars on reading intervention/coaching salaries at the elementary level and none on math. The district wide MTSS math committee has identified the need for math coaching at K-2 to be the strongest need and has agreed to move ahead with 75 minutes of math instruction to provide differentiation for all students. To go along with this, on-line programs are being looked at for grade 3-5 and piloted in extended day programs at four schools.

There is a need to have onsite “just in time” coaching available to staff. Currently, the two people doing this for all 13 elementary schools are Bridget Moore and Lee Cook. Bridget and Lee do this in addition to their regular assigned duties. This is a continued need. More support is needed to fully implement FIT. There is a need to co-teach and model instructional techniques. After much investigation, the proposal requests an additional 6.5 FTE to be funded from district dollars to provide coaching and support to all elementary schools. The proposal also suggests that Title I fund an additional 2.5 FTE so that Title I buildings can have a half day interventionist in addition to the coaching position. Due to the use of grant moneys and reallocated district funds, this proposal will only cost \$15,000 in additional district funding.

It is recommended that the board approve the proposed allocation of staff to provide all elementary schools with additional instructional support.

Dr. Schuler reported that this was reviewed and discussed at the Teaching & Learning Committee meeting and was fully supported by them.

Mrs. Faith Dahlquist reported that one of the items that came from the community during the Engage 200 sessions was the need to provide resources and professional development for teachers. Test scores indicate lower results in math. A committee worked and developed this recommendation to help with remedial, on target and already know levels.

A Board member asked what will be eliminated to provide the Title I money that will be redirected to the proposal. Mrs. Dahlquist explained the Title I funding formula and explained that some of the money will come from rolled over Title money and some from reconfiguration of some teachers that were working in the Education Department.

The Board commended staff for bringing a proposal that can be implemented without adding a large budget amount. Staff continues to find ways to implement items from Engage 200 in different ways that do not increase the budget.

Dr. Schuler reported that there is currently a bill in the House that addresses using federal money from grants to pay staff that causes a TRS penalty. Staff will be following this and will report back with updates.

## **MOTION**

Member Intihar moved, Member Mathieson seconded to approve the Elementary Math Instructional Support Proposal as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

### Approval of Phase IV Authorization of Contract with Perkins+Will

In June of 2015, the Board of Education approved moving forward with Perkins+Will Architects on a Facility Master Planning process. The contract with Perkins+Will was structured to give the Board of Education the opportunity to review and approve moving forward at certain milestone points in the process. The initial approval covered the first two phases of the process. In October 2015 the Board of Education approved moving forward with Phase III of the Facility Master Planning Process. The Board of Education is now being asked to approve moving to (final) Phase IV of the Facility Master Planning process. This phase will follow the completion of the Community Engagement Sessions, and the review of the same with the Oversight Committee and Board of Education. The Perkins+Will design team will work to compile the final options for both the Jefferson Early Learning Center and the Master Facilities Plan. These final options will be shared with the Oversight Committee and Board, vetted and edited prior to presentations at normal public Board of Education meetings. For the Board of Education, this then becomes a deliberative process – one of seeking any necessary clarifications, asking questions, listening to further community input and providing the necessary direction towards a final plan. We anticipate this step will take time to accomplish before the design team is in a position to, and with the Board of Education's blessing, prepare the final planning documents for the Jefferson ELC and the Facilities Master Plan.

The cost of Phase IV is \$44,186 plus estimated reimbursable expenses of \$1,289 and is included in the budget.

It is recommended that the Board of Education approve Facility Master Planning Phase IV work at cost of \$44,186 plus estimated reimbursable expenses of \$1,289 with Perkins+Will Architects.

Dr. Schuler reported that at the last Board meeting the Facility Committee reported on the Master Facility Plan. The action requested tonight is the culmination of that plan. When the Board and district entered into this it was designed to be done in four phases instead of approving the entire plan in one contract.

Mr. Farley presented information and a handout that illustrated the four phases of the development process. Samples of the drawings were shown with costs using Lowell, Edison and Jefferson as examples. These samples included some cost estimates. Dr. Schuler stated that these plans are fluid and that is why all 20 buildings were not presented at this time. That information is part of Phase IV and will be delivered to the Board at the April meeting. This request is not to approve the Master Facility Plan but to approve the next and final step with Perkins+Will. If Phase IV is not approved the Board will not receive a final report on the plan.

Board members expressed an interest in assuring that the final report will included several options for Jefferson Early Childhood Center and a menu of options to look at that can be prioritized and decided on.

Dr. Schuler stated that the cost estimates shared tonight are built on a concept only. That is part of the reason that the Facility Committee decided to do an RFQ for cost estimates. The April 30, 2016 Board workshop is when the Board will start to look at the plan and make considerations and decisions on the concepts. The final Master Facility Plan will not include a

recommendation for Jefferson; however, it will include costs for the options including the transition costs while the work is being completed.

A Board member asked if the Board could see the drawings for all of the buildings with costs prior to voting on the next phase. Dr. Schuler stated that the plans that were shared at the last community engagement session are available to anyone. Those plans have already changed since then and continue to change. Once the cost estimators have looked at the plans and submitted more firm numbers that information will also be available.

Member Mathieson stated that as indicated at the start of the meeting, he would like to table this item. Based on the previous lack of consensus to table this decision, he will not proceed with such a motion. Member Mathieson does not feel that the Board was given a Phase III report that he believes was promised. Because that report is not available and the numbers have been available since the first community session Mr. Mathieson feels there is no need to approve Phase IV. He believes the Board needs to know what the district can afford prior to developing plans and would like to see a report that is recommendations based on the money the district has to spend.

Member Paulsen, also a member of the Facility Committee, stated that the solutions right now are very broad. The objective/purpose of the master plan is to develop what the needs are, figure out where the priorities are and develop a plan and a series of funding options to address it. If the Board does not approve Phase IV then we have not finished the plan that was approved by this Board. This plan addresses what the community said they wanted and is fulfilling the Engage 200 and Facility Committee recommendations. Once the Board has the list of items that need to be done a plan can be determined for the work and the money. All of the recommendations will not be able to be funded at once which is why it is important to work to prioritize the needs and then develop a plan to fund them.

The Board is being asked to accept the final Master Facility Plan on April 13, 2016. Then at the scheduled workshop on April 30, 2016 the Board will begin to prioritize the list. During June and July the plans will be revised and prioritized to develop a basic plan.

Member Mathieson stated that he is not sure the Board will have any additional information on April 30 and is not clear on the deliverable for April 13. He does not feel that the district will gain anything from Phase IV and will vote no on this motion.

Member Intihar stated that she appreciates wanting to start with the what the district can afford but thinks it is important to have a vision and then go from there and refine what can be afforded.

## **MOTION**

Member Paulsen moved, Member Intihar seconded to approve the Facility Master Planning Phase IV work with Perkins+Will Architects at a cost of \$44,186 plus estimated reimbursable expenses of \$1,289 as presented. Upon a roll call being taken, the vote was: AYE 5 (Paulsen, Intihar, Coghill, Crabtree, Vroman), NAY 2 (Gambaiani, Mathieson). **The motion carried 5-2.**

## **WRITTEN REPORTS**

Monthly Financial Reports

FOIA Report

## **REPORTS FROM BOARD MEMBERS**

Board Committee Reports

- Teaching & Learning Committee

Member Crabtree reported that the committee met on February 11. At the meeting there was a presentation and discussion about the elementary math support personnel proposal and the committee fully supports this proposal. There was also discussion about the school calendar and recommended that the staff look at what parts of the calendar should be driven by education and student needs and then survey the community on the remaining elements of the calendar. The FIT plan was also discussed.

- HR Committee

President Vroman reported that the committee met on February 23. Mr. John Eckert, a staff member from Wheaton College, met with the committee to explain his work as a member of the district salary schedule committee. Mr. Eckert has considerable experience in this area and has done extensive research and work in the area of salary schedules. Mr. Eckert asked the committee why the Board is looking at a different salary structure. President Vroman and Member Crabtree replied that the reason is lack of sustainability in the current structure, while there is a desire to compensate good teachers. Mr. Eckert, Dr. Schuler and Dr. Rammer shared the direction the salary schedule committee is heading. Dr. Schuler and Dr. Rammer also shared information on SB100 that impacts how discipline is handled in the schools. This will necessitate a policy change and this will be brought to the Board in April.

#### Other Reports from Board Members

Member Mathieson asked what topics have been discussed at the Citizens Advisory Committee (CAC) meetings. Dr. Schuler stated that they have discussed the school calendar and facilities and the next agenda will address the FIT Guide.

Mr. Mathieson reported that he has been invited to serve on the IASB Joint Annual Conference Panel Proposal Review Committee and will be participating.

President Vroman reported that at the invitation of the Illinois Education Association (IEA) he went to the showing of the movie *Paper Tigers*. The movie was about an alternative high school in the state of Washington. There are wonderful things being done as illustrated in the movie. President Vroman stated that he is grateful that District 200 does not have the level of issues this district has.

#### **TOPICS FOR FUTURE DISCUSSION**

Master Facility Plan Reports  
Review of Staff Development Plan  
Review of Social Emotional Learning (SEL) Plan

#### **ANNOUNCEMENTS**

Chat with the Board, April 12, 2016, 8:00-9:30 AM at WNHS – **This is a change of date from the originally approved Board meeting calendar**

#### **NEXT REGULAR MEETING**

April 13, 2016, 7:30 PM, Longfellow Elementary School

#### **PUBLIC COMMENTS – Non-Agenda Items**

None

#### **ADJOURNMENT MOTION**

There being no further business to come before the Board in Open Session, Member Intihar moved, Member Mathieson seconded to adjourn the meeting. Upon a voice call vote being taken, all were in agreement. **The motion carried 7-0.**

The meeting was adjourned at 9:28 pm.

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**Chris Crabtree, Secretary**

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**Jim Vroman, President**