

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
May 11, 2016

The first regular meeting of the month of May of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W. Park Avenue, Wheaton, IL, by Board President Jim Vroman, on Wednesday, May 11, 2016, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Brad Paulsen
 Joann Coghill
 Chris Crabtree
 Jim Gambaiani
 Barbara Intihar

Absent: Jim Mathieson

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mrs. Erica Loiacono
 Mr. Rod Mack
 Dr. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Mr. Rod Mack led the Board and community in the Pledge of Allegiance.

MODIFICATIONS TO THE AGENDA

None.

PUBLIC COMMENTS – Agenda Items

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name and address, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Stephanie Fanthorpe
Topic	Community Advisor Council Recap

Speaker	Harold Lonks
Topic	Contracts

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- There will be an Open House prior to the June 8 Board meeting beginning at 6:45 PM to recognize the retirement of Mary Lou Sender.
- Staff, under the leadership of Jeannine Prucha, coordinated a program called the Seal of Biliteracy for our students to receive the Seal of Biliteracy or a Commendation. At Wheaton North High School, 27 students were honored and at Wheaton Warrenville South High School 60 students were honored.
- There have been conversations in Springfield about school funding. A bill has passed out of the Senate but has not yet been called in the House. Legislators are considering an evidence based model as well and it appears to be getting some good traction. It was introduced in a committee meeting today and more conversations will follow.
- There are many end-of-year activities going on in all of our schools over the next few weeks. Board Members are encouraged to check in with their adopted schools to participate in one or more of the celebratory events going on.

CONSENT AGENDA

1. Acceptance of the Gift to Edison Middle School– Recommend the acceptance of the gift to Edison as presented.
2. Acceptance of Gift to Wheaton Warrenville South High School - Recommend the acceptance of the gift to Wheaton Warrenville South High School as presented.
3. Approval to Post Board Policies 7.190 Student Discipline, 7.20 Suspension, 7.210 Expulsion, for Public Review and Comment – Recommend approval to post the policies as presented.
4. Approval to Post Middle School Math 8 Textbook for Public Review and Comment – Recommend approval to post the textbook for public review and comment.
5. Approval to Approval to Post High School Information Technology II Textbook – Recommend approval to post the textbook for public review and comment
6. Approval to Adopt Standards for High School Course, Modern and Contemporary Literature – Recommend adoption of the standards as presented.
7. Approval to Adopt Standards for HS Course Journalism - Recommend adoption of the standards as presented.
8. Approval to Adopt Standards for High School Course, Senior Rhetoric – Recommend adoption of the standards as presented.
9. Approval of High School, Middle School, and Elementary School Student Handbooks for 2016-2017 – Recommend approval of the handbooks as presented.
10. Appointment of the District Representative to the DuPage Area Occupational Education System (DAOES) for the 2016-17 Organizational Year – Recommend the appointment of Dr. Robert Rammer as the District Representative to DAOES as presented.
11. Approval of Band Uniform Bid – Recommend approval of the uniform bid as presented.
12. Approval of Athletic Trainer Services Contract Proposal – Recommend approval of the Athletic Trainer Services Contract as presented.

13. Approval of an Extension of the Advertising Agreement with Side Effects at Wheaton North and Wheaton Warrenville South – Recommend the extension of the advertising agreement at the high schools as presented.
14. Approval to Set the Drivers Education Fee at \$250 – Recommend approval to set the Drivers Education fee as presented.
15. Approval of Chartwells Food Service Management Contract Renewal – Recommend approval of the contract renewal as presented.
16. Approval to Switch Phone Service Provider to CallOne – Recommend approval to switch providers as presented.
17. Approval to Dispose of Miscellaneous Surplus Assets – Recommend approval to dispose of surplus assets as presented.
18. Approval of Compressor and Installation Bid, Wheaton North High School – Recommend approval of the bid as presented.
19. Approval of Bid for Roof Replacements at Sandburg Elementary and Monroe Middle School, and ROE Permit Applications – Recommend approval of the bid and the permit applications as presented.
20. Approval of Bids for Tuck-pointing, Basement Infill and Chimney Reduction at Whittier Elementary, and Roe Permit Application – Recommend approval of the bids and permit application as presented.
21. Approval of Resolution Appointing Treasurer and Approving the Treasurer’s Bond – Recommend approval of the resolution and bond as presented.
22. Approval of Treasurer’s Bond Coverage – Recommend approval of the bond coverage as presented.
23. Approval of Financial Advisory Agreement with PMA Financial Network – Recommend approval of the agreement with PMA Financial Network as presented.
24. Approval of the Resolution Authorizing Interfund Loan from Operations and Maintenance Fund to Education Fund – Recommend approval of the resolution for an interfund loan as presented.
25. Adoption of the Board of Education Meeting Calendar for 2016-2017 – Recommend the adoption of the Board of Education meeting calendar as presented.
26. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
27. Approval of Minutes – April 13, 2016 Open and Closed, April 27, 2016 Open and Closed and Approval to Destroy Recordings of Closed Sessions Prior to December 2014 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to December 2014 as allowable by law.
28. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.

MOTION

Member Intihar moved, Member Crabtree seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

CONSENT AGENDA 2

1. Approval of the Resolution Designating Depositories – Recommend approval of the resolution designating depositories as presented.

MOTION

Member Paulsen moved, Member Coghill seconded to accept the Consent Agenda 2 as presented. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

ACTION ITEMS

Approval of Transportation Services Contract Bid

The District bid transportation services in 2013 and the Board of Education awarded a three-year contract in April 2013 to Illinois Central School Bus for regular and special education in-district transportation, and to Septran Inc. for special education out of district transportation. Both of these contracts are set to expire on June 30, 2016.

A bid package was prepared that included three (3) base bids. Base Bid A included all regular in-district transportation services. Base Bid B included all special education in-district transportation services. Base Bid C included all special education out of district transportation services. Vendors were allowed to bid on any or all of the base bids. Legal notice was published and bid packages were sent to twelve (12) potential vendors.

Base Bids A and B were evaluated based on total cost for all one-way rates. Base Bid C was evaluated based on total cost to service the out-of-district transportation. The regular school term was based on 176 days. The transportation contract period is for a three (3) year term from July 1, 2016 through June 30, 2019. The agreement may be extended for additional 2-year terms based on mutual agreement, and in accordance with Illinois School Code.

One (1) vendor bid on Base Bid A – Illinois Central School Bus (Illinois Central). Due to changes in the labor market, Districts across the state have seen substantial increases in rates for transportation services contracts. Illinois Central's bid is 19.6% higher than our current rates. The contract affords the District the right to terminate for convenience; therefore, the Board may exercise this option and re-bid the contract for next year. Subsequently, as the Board considers options, performance will be a major contributing factor.

Two (2) vendors bid on Base Bid B – Illinois Central and Septran Inc. Based on a review, evaluation, and financial analysis (see attachment), the lowest responsible bidder for Base Bid B is Illinois Central. Total estimated annual cost for Base Bid A and B is \$5,920,379.92 for fiscal year 2017.

One (1) vendor bid on Base Bid C - Septran Inc. These rates are based on a cost per vehicle per day. Due to only receiving one bid, the Board is limited on alternatives similar to Base Bid A. The Board may exercise the same option as discussed for Base Bid A above. Total estimated annual cost for Base Bid C is \$1,051,130.08 for fiscal year 2017.

It is recommended that the Board of Education approve Base Bid A and Base Bid B from Illinois Central School Bus and Base Bid C from Septran, Inc. for a three (3) year contract period.

Mr. Bill Farley reported that staff had conversations with Illinois Central to find efficiencies and save costs. The gas escalator clause will save the district some money. Staff is looking for other efficiencies in out of district transportation costs as well. There was only one bid and Mr. Farley believes that the smaller bus companies cannot meet the needs of the district.

MOTION

Member Crabtree moved, Member Intihar seconded to approve Base Bid A and Base Bid B from Illinois Central School Bus, and Base Bid C from Septran, Inc. for a three year contract period. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Approval of Resolution Providing for the Issue of Not to Exceed \$34,865,000 General Obligation Refunding School Bonds, Series 2016, of the District for the Purpose of Refunding Certain Outstanding Bonds of the School District, Providing for the Levy of a Direct Annual Tax

Sufficient to Pay the Principal and Interest on Said Bonds, and Authorizing the Sale of the Bonds to the Purchaser Thereof

On February 26, 2014, the Board of Education passed a resolution regarding the intention to restructure bond and interest debt when the bonds became callable. Interest rates are at historic lows, and this presents an opportunity for the district to refinance a portion of our debt to save money for the taxpayers. Approximately \$35M of the 2006 Bonds are callable within the next few months. These Bonds were issued to finance referendum approved projects and to advance refund a portion of the district's outstanding debt. These Bonds currently have an average interest rate of 4.17%. Current interest rates are in the low 2% range. The Finance Committee has reviewed the plan and the report was included as a written report at the last Board of Education meeting. Over the course of the past few months, the Board Finance Committee has met with representatives of PMA Securities to review refinancing options. Based on the current interest rate environment, the Finance Committee is recommending that the Board of Education consider refinancing approximately \$35M of the 2006 Bonds.

In order to accomplish this the Board must approve the Resolution providing for the issue of not to exceed \$34,865,000 General Obligation Refunding School Bonds, Series 2016, of the District, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. The approximate net present value savings is \$2.5M. Also attached to this report is an updated version of the restructuring report that was included as a discussion item at the April meeting. The new report includes the cost of issuance details.

It is recommended that the Board of Education approve the Resolution Providing for the Issue of Not to Exceed \$34,865,000 General Obligation Refunding School Bonds, Series 2016, of the District for the Purpose of Refunding Certain Outstanding Bonds of the School District, Providing for the Levy of a Direct Annual Tax Sufficient to Pay the Principal and Interest on Said Bonds, and Authorizing the Sale of the Bonds to the Purchaser Thereof as read by Board Secretary Chris Crabtree.

MOTION

Member Paulsen moved, Member Intihar seconded to approve the Resolution Providing for the Issue of Not to Exceed \$34,865,000 General Obligation Refunding School Bonds, Series 2016, of the District for the Purpose of Refunding Certain Outstanding Bonds of the School District, Providing for the Levy of a Direct Annual Tax Sufficient to Pay the Principal and Interest on Said Bonds, and Authorizing the Sale of the Bonds to the Purchaser Thereof. Upon a roll call being taken, the vote was: AYE 6 NAY 0. **The motion carried 6-0.**

DISCUSSION ITEM

Continuation of Facility Master Plan Discussion

Dr. Schuler stated that the April 30, 2016 Board Committee of the Whole session was a very long day so the minutes are much longer than usual. Board members were provided a draft of the minutes in the Board Packet. Board members are asked to review them and send any recommendations, adjustments for feedback to Dr. Schuler. The minutes will then be brought to the Board for approval at the June 8, 2016 Board meeting.

Dr. Schuler recapped where the Board is in the process of finalizing the Master Facility Plan (MFP). The final report from the architects with all options was delivered to the Board at the April 13, 2016 Board meeting. There was Board discussion at the April 27, 2016 Committee of the Whole and the April 30, 2016 all day Committee of the Whole. The Board reviewed a draft communication to the community.

The four Buckets, by level, were created and a status update was provided with follow-up information. The buckets are as follows:

- a. Elementary Schools
- b. Middle Schools
- c. High Schools
- d. Early Learning Center

The next steps are as follows:

- a. Full Board – discussion on June 8 to review updated information and costs for each of the buckets and further refine the plan
- b. Finance committee – Review key funding elements
 - i. Potential Referendum Options for MFP Needs
 - ii. Discussion on potential use of available fund balance
 - iii. Potential funding plans for ongoing maintenance needs moving forward
- c. Community Engagement Committee
 - i. Discuss plan for continued community engagement/communications around Master Facility Plan
 - ii. Discuss potential community survey as Board refines MFP
 - iii. Discuss fall information campaign and community engagement around MFP
- d. Facilities Committee
 - i. Discuss plan and recommendation for architectural services as we move forward
 - ii. Review cost estimates for buckets as appropriate in MFP

Perkins+Will provided information on the following:

- Districtwide Educational Improvements by Category
- Districtwide Educational Improvements by Facility
- Major Categories – Early Childhood & Elementary, Educational Improvements
- Major Categories – Middle Schools, Educational Improvements
- Major Categories – High Schools, Educational Improvements
- Districtwide Capital Improvements by Category
- Districtwide Capital Improvements by Facility
 - Mr. Robinson stated that he looked at all condition 1's for all schools, and took out Sandburg, Jefferson, SSC and Franklin
 - Discussion about how much work would go away on the condition 1 and 2 lists if the district went ahead with the work outlined in the MFP
 - Discussion about the work needed at Franklin versus building a new building
- Major Categories – By Year, Capital Improvements
- Hypothetical Grouping – Example by Facility

There was discussion about other sites that could accommodate an addition to house the Jefferson program. Dr. Schuler reported that no sites really stood out as possibilities because of the loss of space for any of the existing schools. Board members expressed an interest in making certain that the public knows that the Board has looked at numerous options for the Early Childhood Center including the SSC site, the Woodland site, all other District 200 school sites, other commercial sites and the Wheaton Park District Community Center. There is an interest in looking at Hubble as a potential site for the Early Childhood program.

This topic will continue to be on Board meeting agendas for further discussion as information on other options becomes available.

ORAL REPORTS

Community Engagement Planning

Dr. Schuler presented information on the following:

Vision 2018

2015-16 Celebrations

Work Plan Highlights

A draft of the Community Engagement Planning 2016-17 was distributed. The Board was asked to look over the plan and send any thoughts to Dr. Schuler.

There was discussion about additional avenues to reach out to community groups to share the district story. Board members are glad to see the Annual State of the District on the plan. It was suggested that communications from the Board carry a more personal message from the Board President. The Board discussed various options for increasing Chat with the Board attendance and other ways to promote two way conversations with community members. It was suggested that the Friday Focus include updates on things going on in Springfield that impact the district similar to the information Dr. Schuler shares with the Board in his Friday Update.

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

REPORTS FROM BOARD MEMBERS

Board Committee Reports

None

Other Reports from Board Members

- President Vroman reported that the WWSHS Senior Honors event would be on May 18 at 7:00 PM and the WNHS Senior Honors Program will be held on May 20.
- Member Crabtree reported that she spent the morning at Hubble and had an incredible experience. She was interacting with students and they shared their iShare projects. It reaffirmed why the Board is here.

TOPICS FOR FUTURE DISCUSSION

Master Facility Plan Report

2016-2017 Budget

Review of Vision 2018 and Goal Setting

Review of Social Emotional Learning (SEL) Report/Progress Update

NEXT REGULAR MEETING

June 8, 2016, 7:30 PM, SSC

PUBLIC COMMENTS – Non-Agenda Items

None

CLOSED SESSION

Closed Session Items are Listed for Possible Action - The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District 5ILCS120/2(c)(1), and Collective Negotiating Matters Between the District and its Employees or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees 5ILCS120/2(c)(2)

No action is expected following the Closed Session.

The meeting was adjourned to Closed Session at 9:20 PM

Chris Crabtree, Secretary

Jim Vroman, President