

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
May 13, 2015

The first regular meeting of the month of May of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W Park Avenue, Wheaton, IL, by Board President Jim Vroman, on Wednesday, May 13, 2015, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Joann Coghill
 Chris Crabtree
 Jim Gambaiani
 Barbara Intihar
 Jim Mathieson
 Brad Paulsen

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mr. Rodney Mack
 Mrs. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Mr. David DeMarzo led the Board and community in the Pledge of Allegiance.

MODIFICATIONS TO THE AGENDA

None

RECOGNITIONS AND ACHIEVEMENTS

The Board recognized the WWSHS Speech Team members that placed first in the State Championship competitions.

PUBLIC COMMENTS – Agenda Items

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

⇒ Please use the microphone, state your name and address, and address your comments to the Board

- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Jan Shaw
Topic	Curriculum for Public Comment

Speaker	Harold Lonks
Topic	Technology Spending

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- Faith Dahlquist reported that 244 students will be exiting the EL program this year. This represents 20% of our EL students; the state expects 11%. This has been accomplished by raising the bar of expectations for this group of learners, along with creating a report card to reflect how they are doing on the English competencies. Graduating out of the program means that these students will spend time in the classrooms all day working on content area. Dr. Schuler stated that the quicker students pass through the program the quicker they achieve in the content areas.
- Donald Robinson has left his role at the Carol Stream Outreach Center. Mr. Robinson was an advocate for our Carol Stream community and Dr. Schuler recognized him for his great work as he moves on to new areas. Dr. Schuler and other staff members will be working with his replacement to continue the relationship between the school district and community outreach program.
- There was information in the Board members green folders regarding the high school graduations.
- This summer the district will be migrating from the current Exchange service to Gmail and Google Calendar. This will affect the district email accounts for Board members. If Board members want training or help please let Jeff Schuler know so that a training time can be set up. This switchover will happen on June 15, 2015.
- The City of Warrenville is contemplating a new TIF district. Staff members are meeting with Warrenville leaders to understand what they are considering.
- There have been some recent developments in Springfield related to the proration of general state aid funds. The current recommendation would be similar to SB16 and District 200 would still stand to lose approximately \$1.5 million. There have also been conversations relative to pension cost shifts again. Dr. Schuler will keep the Board up to date on any proposals or conversations on these issues.
- Colin Wilkie has received the Facilities Management Designation from the Illinois Association of School Business Officials (IASBO). The district appreciates Mr. Wilkie completing this program.

CONSENT AGENDA

1. Acceptance of Gifts from Special Education Alliance (SEA200) – Recommend acceptance of gifts from SEA 200 as presented.
2. Acceptance of Gifts from the Department of Leadership, Educational Psychology and Foundations at Northern Illinois University – Recommend acceptance of the gift from

the Department of Leadership, Educational Psychology and Foundations at Northern Illinois University as presented.

3. Acceptance of a Gift to Lowell Elementary School – Recommend acceptance of the gift to Lowell as presented.
4. Acceptance of a Gift to Pleasant Hill Elementary School – Recommend the acceptance of the gift to Pleasant Hill as presented.
5. Approval of High School AP Human Geography Curriculum – Recommend acceptance of the curriculum as posted and presented.
6. Approval of Middle School Health Standards – Recommend approval of the standards as posted and presented.
7. Approval to Post Middle School Health Textbook – Recommend approval to post the textbook as presented.
8. Approval to Post Novels for High School World Languages – Recommend approval to post the novels as presented.
9. Approval to Set the Last Student Attendance Day for 2014-2015 – Recommend approval to set the last student attendance day for the 2014-2015 school year as June 8, 2015.
10. Approval of Student Handbook Changes for 2015-2016 – Recommend approval of the changes to the student handbook as presented.
11. Approval of Athletic Trainer Services Contract Renewal – Recommend approval of the contract renewal as presented.
12. Approval of Lease Agreement for Elementary Staff Laptops – Recommend approval of the lease agreement as presented. **This item was moved to an action item.**
13. Approval to Purchase Classroom Flat Panel Projection – Recommend approval of to purchase the flat panel projection solution as presented.
14. Approval of Temporary Construction Easement at Wheaton North High School – Recommend approval of the temporary construction easement at WNHS as presented.
15. Approval of Resolution Appointing Treasurer and Approving the Treasurer's Bond – Recommend approval of the Resolution Appointing the Treasurer and Approving the Treasurer's Bond as presented.
16. Approval of Treasurer's Bond Coverage – Recommend approval of the treasurer's bond coverage as presented.
17. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
18. Approval of Minutes – April 8, 2015 Open and Closed, April 22, 2015 Open, April 27, 2015 Open and Closed, April 29, 2015 Special Meeting, and Approval to Destroy Recordings of Closed Sessions Prior to December 2013 as Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to December 2013 as allowable by law.
19. Approval of Personnel Report, to include Employment, Resignation, Retirement and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the personnel report as presented.

There was discussion about the flat panel projection purchase. Mr. Rod Mack reviewed the recommendation and the bid process. This item was presented at the April 22, 2015 Committee of the Whole meeting and the request is for the equipment and pricing as reported at that meeting.

Item 12 was moved to Action Items due to a conflict of interest for Member Mathieson. By moving the item Mr. Mathieson could still vote on the Consent Agenda and abstain only on the item causing the conflict of interest.

MOTION

Member Crabtree moved, Member Intihar seconded to accept the Consent Agenda as presented, minus Item 12 that was moved to Action Items. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ACTION ITEMS

Approval of Food Service Management Contract Bid

In May 2010, the Board approved a contract with Aramark to provide food service management for District 200. This contract allowed for up to four (4) annual renewals, and the last renewal expires on June 30, 2015. Also, since District 200 participates in the National School Lunch Program, we are required by the Illinois State Board of Education to bid food service management every five years. Based on this requirement, District 200 solicited bids for food service management and prepared this recommendation for the Board of Education. This contract is for the provision of the management of student and staff food services for all District 200 schools. The contractor is to provide personnel, employee training, food preparation and service, marketing, food and supply acquisition, and overall management of the school food service program within the policies of District 200 and the Illinois State Board of Education.

Evaluation Process:

Because the Illinois State Board of Education must administer all National School Lunch Program funds, they are involved in food service contract specifications and bidding procedures. All bid specifications must be approved by the Illinois State Board of Education prior to distribution to bidders. The approval process involves an evaluation of the bid price and certain criterion based on a pass/fail system. Bids were evaluated based on the following ten (10) criteria, developed by the District and incorporated in the bid specifications:

Criteria for Evaluation:

- Required documents
- Experience in school food service
- Performance history
- Corporate and financial stability
- Staffing provisions and training
- Marketing and communication plan
- POS program
- Purchasing program
- Menus
- On-site evaluation

One of the criteria is an on-site evaluation, and a District evaluation team was formed to conduct on-site evaluations of food service vendor(s). The evaluation team consisted of nine (9) members: three (3) students, four (4) staff members, and two (2) parents. The bid results were attached to the Board report.

Each bidder on this project was required to submit data with their bid to cover each of the areas listed above. The first step was reviewing the bid price and evaluating the lowest bid, which was Chartwells' bid. The ten (10) criteria were evaluated for Chartwells on a pass/fail basis, and Chartwells passed all ten (10) criteria.

The on-site evaluation consisted of a 15 question review completed by committee members. If a review had 12 yes answers out of 15, it received a pass score. Scores were tabulated and Chartwells passed the on-site evaluation.

Since Chartwells had the lowest bid and passed all ten (10) evaluation criterion, the evaluation process ends for all other vendors. We are recommending the Board approve the bid from Chartwells.

Mr. Farley reviewed the bid process and requirements. The site visit team included students, parents and staff and all were happy with the food they sampled at Barrington School District. Reference checks were made and current clients similar in size to District 200 include DeKalb and Barrington. There was discussion about current services with Aramark as compared to the expected services from Chartwells. Mr. Farley stated that there has been a downturn in student usage across the nation based on the dietary requirements schools must follow if they participate in the National School Lunch Program. Staff will work with the new vendor to attempt to increase sales. Mrs. Lisa Maher reported that the district wants to serve what the kids will eat and still be within the state guidelines. Some board members expressed concern over changing vendors for a less than 1% savings and dismay in a system that directs this type of bid process. Board members expressed appreciation for the relationship and service with Aramark over the contract period.

MOTION

Member Coghill moved, Member Paulsen seconded to approve the Food Service Management Contract Bid as presented. Upon a roll call being taken, the vote was: AYE 6, NAY 1. **The motion carried 6-1.**

Approval of Wireless Refresh for WNHS and WWSHS

The Master Technology Plan presented at the March 2015 Committee of the Whole Meeting presented the upgrade and refresh of wireless access points to address the need for more density and bandwidth of the wireless network. An E-rate RFP was posted for new access points and high availability wireless controllers this past winter. CDW was the vendor chosen based on price, district relationship and past network knowledge of CUSD 200 infrastructure. Portions of this project will be done by Department of Technology staff that greatly reduced the overall cost of the project.

Both high schools will get all current access points refreshed to a higher capacity model. The schools will also get an increase in the number of access points to cover one access point for each instructional classroom. The new access points have a higher network capacity and allow for more user connections at the same time. A breakdown of the cost was attached to the Board report.

This project adds high availability to the current wireless network. This functions as a backup in case of hardware failure on any major component to the wireless infrastructure district wide. The new controller software will allow more granular network monitoring, shaping and control. The feature allows the DOT to adjust access and packet shaping to each room individually to support the needs of instruction.

It is recommended that the Board approve the wireless project as presented.

Mr. Rod Mack explained the bid process and the 5 points of comparison that had to be met. The hope is that some money will be received in E-rate Funds to reimburse some of the costs.

MOTION

Member Mathieson moved, Member Intihar seconded to approve the wireless project as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of the Resolution Designating Depositories

Each year the administration presents to the Board of Education a recommendation to approve the financial institutions the District uses to hold funds. The District currently conducts business with the following institutions: Citibank, Community Bank, JP Morgan Chase Bank, MB Financial Bank, PMA Financial Network, Inc., Illinois School District Liquid Asset Fund at Harris Bank, PFM Asset Management, LLC, Illinois Funds and Wheaton Bank and Trust. It is recommended that the resolution designating depositories be approved as presented.

MOTION

Member Intihar moved, Member Coghill seconded to approve the resolution designating depositories as presented. Upon a roll call being taken, the vote was: AYE 6, NAY 0, ABSTAIN 1. **The motion carried 6-0-1.**

Selection and Appointment of the IASB Governing Board Representative

Every two years, each board in the Division is asked to designate one of its members as an IASB Governing Board Representative. The representative will serve for a two-year term. The representative will help alert all members to events and encourage participation. The representative will carry district concerns to the division meetings and then report division activity and actions back to the Board.

MOTION

Member Mathieson moved, Member Coghill seconded to appoint Member Intihar as the IASB Governing Board Representative for two years. Upon a roll call being taken, the vote was: AYE 7, NAY 0. The motion carried 7-0.

Approval of Lease Agreement for Elementary Staff Laptops

This item was moved from Consent Agenda to Action Items

The Master Technology Plan presented at the March 2015 Committee of the Whole Meeting presented the purchase of staff laptops for elementary staff as part of the elementary computer refresh. This lease is for 550 staff laptops and 360 desktop docking stations for elementary staff. These units will replace the classroom desktop computers as the district moves to more mobile devices for staff and students. The lease is a three year fair market value (FMV) lease. The units will need to be returned at lease end and refreshed. The docking stations will be bought out at lease end for \$1.00 each. It is recommended that the Board approve the lease as presented pending review by legal counsel.

There was discussion about the lease agreement. Mr. Mack reported that there are more laptops than docking stations because the docking stations are only needed in areas that projection is necessary. All elementary teachers, including specialists will be receiving a laptop. Dr. Schuler stated that this is a very efficient use of resources and well aligned with the district goals. The current lease for elementary computers is up and the units are scheduled to be returned. The

district will be purchasing some of the units that still have a significant life for the computer labs. This lease represents a move to a different type of equipment.

MOTION

Member Intihar moved, Member Coghill seconded to approve the lease of elementary laptops as presented. Upon a roll call being taken, the vote was: AYE 6, NAY 0, ABSTAIN 1. **The motion carried 6-0-1.**

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

These reports were provided for information only.

REPORTS FROM BOARD MEMBERS

Board Committee Reports

None

Other Reports From Board Members

Member Paulsen reported that he attended a fun run at Hawthorne.

President Vroman reported that an Annual Board Topics Calendar has been created. This does not limit other topics that come up, but it gives a sense of what and when routine items are addressed annually.

President Vroman reported that it had been suggested that the Board adopt a more casual dress code for their regular board meetings. After conversation it was decided to maintain the current practice.

President Vroman reported that it is time for the Board to submit resolutions for the IASB Delegate Assembly. Board members are asked to submit any suggestions to President Vroman. President Vroman intends to research what resolutions have been proposed in previous years and what the outcome was of those resolutions. Dr. Schuler will look into this and see what the trend has been and will report back to the Board.

President Vroman reported that it has been suggested that the Board meetings begin at 7:00 PM instead of 7:30. President Vroman will have a conversation with Dr. Schuler and board members were asked to send any feedback on this idea to President Vroman.

TOPICS FOR FUTURE DISCUSSION

Vision 2018 – Review of Community Engagement Plan

Board Representative in WWEA Bargaining

ANNOUNCEMENTS

Committee of the Whole – May 27, 2015, SSC 7:30 PM

NEXT REGULAR MEETING

June 10, 2015, SSC 7:30 PM

PUBLIC COMMENTS – Non-Agenda Items

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values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

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Speaker	Kristen Hass
Topic	Spanish Class at Bower starting in elementary school

CLOSED SESSION

MOTION

There being no further business to come before the Board in Open Session, Member Crabtree moved, Member Intihar seconded to adjourn the meeting to Closed Session for the purpose of discussing Collective Negotiating Matters, 5ILCS120/2(c)(2). Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

The meeting was adjourned to Closed Session at 8:53 PM.

Chris Crabtree, Secretary

Jim Vroman, President