

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
May 8, 2013

The first regular meeting of the month of May of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Madison Elementary School, 1620 Mayo Avenue, Wheaton, IL, by Board President Barbara Intihar, on Wednesday, May 8, 2013, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Barbara Intihar
 Jim Vroman
 Brad Paulsen
 Jim Gambaiani
 Jim Mathieson
 Rosemary Swanson

Absent: Joann Coghill

Also in Attendance: Dr. Brian Harris
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mr. Rodney Mack
 Mrs. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Mr. Tim Callahan led the Board and community in the Pledge of Allegiance.

COMMUNICATION WITH THE HOST SCHOOL

Madison Principal, Mr. Tim Callahan, welcomed the Board of Education, Administration and community to the School. The fifth grade orchestra performed in the hallway prior to the meeting. Mr. Callahan shared a video that depicted “What Makes Madison so Unique and Special” – the diverse population and the students love for learning and reading.

MODIFICATIONS TO THE AGENDA

None

RECOGNITIONS AND ACHIEVEMENTS

The Board recognized the WNHS Step Team and their coach, Jackie Morgan for their state championship.

The Board recognized Mary Clare O’Grady, LLC Director at Monroe Middle School, for being named to the Board of Advisors for FactCite: Lincoln Library Online. She is the only librarian from Illinois to be selected to join the Board.

PUBLIC COMMENTS – Agenda Items

President Intihar stated that while the Board appreciates all questions and comments, it may not be prepared to respond at this meeting. Speakers were asked to confine their comments to three minutes or less. To ensure dignified and respectful presentation of all sides of any issue, it is asked that audience representatives refrain from applause or other expressions of support or opposition to comments being made.

Speaker	James Sostak
Topic	Custodial Bid

SUPERINTENDENT’S REPORT

Dr. Harris reported the following:

- An item on the consent agenda is to reset the last day of school due to the school closing for the flood. The new last day of school is June 6, 2013.
- On April 10, the Board took action to reject the charter school proposal from Illinois Virtual School. Under law, they have the right to file an appeal with the State Charter School Commission. On May 15 the commission is meeting to decide if there will be a joint hearing for all 18 school districts involved or 18 separate hearings. Through our legal counsel the district has requested its own hearing. There is a bill in Springfield asking to put a moratorium on charter schools for one year to better understand the process. Board members will be kept informed as the process moves forward.
- Staff is working on the 2013-14 budget. Revenue is the issue right now because we do not know what the revenue stream is going to look like. Until the district receives numbers for the GSA, federally funded title grants and the public pension situation, everything has to be based on projections.
- High school graduations are May 25 at North Central College. More information for Board members will be sent soon.

CONSENT AGENDA

Mr. Mathieson requested that Item 16, Approval of the Resolution Designating Depositories be moved from Consent Agenda to Action Items for separate action.

1. Acceptance of a Gift to Hawthorne Elementary School – Recommend acceptance of the gift to Hawthorne Elementary School as presented.
2. Acceptance of a Gift to Pleasant Hill Elementary School – Recommend acceptance of the gift to Pleasant Hill Elementary School as presented.
3. Acceptance of a Gift to Franklin Middle School – Recommend acceptance of the gift to Franklin Middle School as presented.
4. Approval to Post Revised Policy 6.50 School Wellness for Community Review and Comment – Recommend the approval to post the policy as presented.
5. Approval to Post Policy 7.100 Health Examination, Immunization and Exclusion of Students for Public Review and Comment - Recommend the approval to post the policy as presented.
6. Appointment of District Representative to DuPage West Cook Governing Board – Recommend the appointment of Joanne Panopoulos to the DuPage West Cook Governing Board.
7. Approval to Post Precalculus A Curriculum – Recommend approval to post the curriculum as presented.
8. Approval of Freshman and Sophomore English I Level Curriculum – Recommend approval of the curriculum as presented and posted.

9. Approval to Post Precalculus A Textbook – Recommend approval to post the textbook as presented.
10. Approval to Set the Last Day of School for the 2012-13 School Year – Recommend approval to set the last day of school for the 2012-13 school year for June 6, 2013.
11. Approval of Truck Bid – Recommend approval of the truck bid as presented.
12. Approval of Building Permits for WNHS & WWSHS – Recommend approval of the permits as presented.
13. Approval to Dispose of Surplus Assets – Recommend approval to dispose of the surplus assets as outlined.
14. Approval of Resolution Appointing Treasurer and Approving the Treasurer’s Bond – Recommend approval of the resolution appointing Maureen Zyburt as the Treasurer and approval of the treasurer’s bond as presented.
15. Approval of Treasurer’s Bond Coverage – Recommend approval of the bond coverage as presented.
16. Approval of the Resolution Designating Depositories – **This item was moved to Action Items for separate action.**
17. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
18. Approval of Minutes – April 10, 2013 Open & Closed and Approval to Destroy the Recordings of Closed Sessions Prior to December 2011 as Allowable by Law - Recommend that the minutes be approved as presented and the approval to destroy the closed session recordings as permissible by law. The closed session minutes will remain closed.
19. Approval of Personnel Report to Include Employment, Resignation, Retirement and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff. Recommend the approval of the Personnel Report as presented.

MOTION

Member Swanson moved, Member Vroman seconded to accept the Consent Agenda as presented, minus item 16. Upon a roll call vote being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

ACTION ITEMS

Approval of Intergovernmental Agreement with the Wheaton Park District for Installation of Synthetic Fields at Monroe Middle School

The Wheaton Park District approached the school district with a request to install synthetic fields behind Monroe Middle School. The Wheaton Park District currently utilizes school district property behind Monroe Middle School for football as well as well as softball. The football field is used by the Wheaton Rams program, and the two softball diamonds were constructed by the Wheaton Park District. The new fields would be designed primarily for soccer, lacrosse and football use. Both entities have enjoyed a long and mutually beneficial working relationship. Intergovernmental agreements have been approved in the past for several different projects as well as a baseline agreement for cooperative facility use on an on-going basis. The intergovernmental agreement (attached to the board report) would allow for the construction of up to two synthetic fields behind Monroe Middle School. The agreement would be in place for twenty five (25) years. School district counsel has prepared and provided the agreement which the Wheaton Park District has reviewed and approved with some minor changes. The Wheaton Park District Board will take action on this agreement at the May 15, 2013 meeting.

It is recommended that the Board of Education approve the intergovernmental agreement with the Wheaton Park District for the installation of synthetic turf fields behind Monroe Middle School.

Member Swanson made a motion, and Member Mathieson seconded, to approve the intergovernmental agreement. After discussion about the agreement, and on the advice of Dr. Harris, Member Swanson withdrew her motion.

MOTION

Member Mathieson moved, Member Vroman seconded to table this agreement until further discussion with the Park District. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Approval of Custodial Cleaning Services Bid

In 2005, District 200 entered into a three (3) year contract with SBM Maintenance Contractors, Inc. (now GCA Services Group, Inc.) for custodial cleaning services. The contract states that after the initial term, the parties may extend the duration of the base contract for additional one year terms upon mutual agreement of the parties. The Board has approved one year extensions of the contract in each year since the original contract was approved in 2005. The Board approved a one year extension of the contract in May 2008 (2.5% Consumer Price Index (CPI) increase), June 2009 (2.1% increase, actual CPI was 4.1%), May 2010 (0.1% CPI increase and \$102,800 in additional contract cost reductions), April 2011 (0% increase, actual CPI was 2.7%), and March 2012 (0% increase, actual CPI was 1.5%). The latest extension expires on June 30, 2013. A contract was let out to bid for custodial cleaning services. This contract for bid is for a three (3) year period, ending on June 30, 2016, with an option to extend for additional one year terms. Extensions are limited to the percent increase in the Consumer Price Index used for tax cap purposes on the most recent tax levy. The bid was advertised in the Daily Herald and sent to twenty-three (23) vendors. Six (6) vendors responded to the bid. The bid specified a contract for the provision of labor services, with complete day and afternoon supervision; all required cleaning equipment, hand tools and small equipment; cleaning chemicals; and equipment repair to provide day time cleaning and service activity and afternoon cleaning services for one (1) early childhood, thirteen (13) elementary, three (3) middle schools, and partial staffing for the two (2) high schools. The previous base contract (from 2005) did not include services for the two (2) high schools. Also, the previous base contract (from 2005) included health benefits for the custodial contract employees. The bid called for an Alternate, which would provide a medical coverage benefit package with adequate medical coverage for all full time employees provided in this contract. A bid evaluation process was developed to address the need to have a high quality program at a competitive price. Six (6) criterion were used, with price being the predominant one. District administration conducted scope reviews with the three (3) lowest bidders – ABM, GCA Services Group, and Aramark. During the scope review, ABM stated they had made several errors in their bid, which errors were evidenced to the District in several spreadsheets. ABM attempted to submit several alternate bids to the District which would have increased their price considerably. The District is not permitted by law to accept an alternate bid after the bid opening for an increased bid. After completion of the scope review process and evaluation criteria analysis, GCA Services Group is the lowest responsible bidder which has submitted a conforming bid.

It is recommended that the Board of Education approve the base bid of GCA Services Group in the amount of \$2,598,879.26.

Mr. Farley updated the Board on activities that occurred since the board reports were released and Dr. Harris stated that the Board could table the action for further discussion, reject all bids and rebid, extend for one more year with the current bidder, or accept the recommendation to accept the lowest bidder that met the specifications. After Board discussion it was decided to approve the bid as recommended by staff.

MOTION

Member Mathieson moved, Member Vroman seconded to approve the base bid of GCA Services Group as presented and recommended. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Approval of Lease Agreement for High School Desktop Computers

The Department of Technology is maintaining an existing replacement plan so that all computers are an effective resource in delivering instruction and administrative support. In 2011-2012, the elementary schools received new computers and in 2012-2013 the middle schools received new computers. The current need is 1221 computers for the two high schools. The quotes include a purchase of 100 computers with wireless cards; a purchase of 660 computers with the same specs - minus the wireless card; a purchase of 340 computers with higher processing power that will be used in student labs; and 121 iMac machines for specialty art and business labs. The lease is a four year Municipal Lease through Providence Capital Network with a yearly payment of \$185,098.00. There is an end of lease option to purchase all or some of the equipment.

It is recommended that the Board approve the computer lease as presented pending review by legal counsel.

MOTION

Member Swanson moved, Member Paulsen seconded to approve the computer lease as presented pending review by legal counsel. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Approval to Purchase Desktop Monitors for High School Computers

The expiring high school lease includes 1150 flat panel monitors and sound bars. The monitors are still in working order so we will be purchasing them instead of buying new ones at a savings of about 60%. As a cost savings measure, we are buying out the 1150 monitors and sound bars from the previous high school lease. Each monitor/sound bar combo will be \$50.62. Purchasing new monitors and sound bars would add about \$146,988.00 (\$122.49 per monitor/sound bar) to the lease. This purchase saves \$88,775 over adding all new monitors and sound bars to the high school computer lease. The existing monitors and sound bars will be used with the new PCs. It is recommended that the Board approve the buy-out of the high school monitors as presented.

MOTION

Member Paulsen moved, Member Gambaiani seconded to approve the buy-out of the high school monitors as presented. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Approval of Lease Agreement for Laptop Computers

The five year plan presented to the Board of Education in February 2011 included the purchase of laptops and carts to increase the count of mobile devices available to staff and students. With the upcoming PARCC requirements, the district needs to continue to add these devices. This lease is for 860 student model laptops for student use as well as refreshing older model laptops throughout the district. This lease also includes twenty-six (26) mobile carts to house and secure

the laptops. In an effort to keep technologies current and in working order, the department can no longer support models prior to the Dell E5500 Series. This purchase will add one (1) cart at all elementary locations, two (2) carts at each middle and high school location. This purchase will also refresh the dated Dell D630 models currently in use at multiple buildings. The lease is a three year Municipal Lease through Providence Capital Network with a yearly payment of \$165,719.00. There is an end of lease option to purchase all or some of the equipment.

It is recommended that the Board approve the laptop lease as presented pending review by legal counsel.

MOTION

Member Vroman moved, Member Paulsen seconded to approve the laptop lease as presented pending review by legal counsel. Upon a roll call being taken, the vote was: AYE 6, NAY 0.

The motion carried 6-0.

Approval to Purchase Network Firewall

In March 2013 the Board of Education approved a new 1-gigabit internet service to be installed the summer 2013. This service was needed so District 200 staff and students can efficiently use digital media and resources. The current SonicWall firewall can only handle 250Mb worth of data traffic. The Sonicwall firewall is needed to protect district services and devices. The current firewall cannot handle the data of the increased internet coming the summer of 2013. This purchase includes high availability services in the case of system failure, installation and configuration of the firewall, training and migration of current settings from the current firewall. It is recommended that the Board of Education approve the purchase of the Sonicwall Firewall as presented.

MOTION

Member Swanson moved, Member Vroman seconded to approve the purchase of the Sonicwall Firewall as presented. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Approval of Aramark Food Service Contract Renewal

Aramark is under contract with the district for management of food services. The District will be completing the third year of a five-year contract renewal option. A number of changes and enhancements to the food service program have been made this year, including the following: implementing a web-based Nutrition Calculator; introducing menu icons to highlight items that are low calorie, whole grain, or vegetarian; conducting secondary level student surveys; and conducting an upcoming elementary parent survey scheduled for mid-May. The United States Department of Agriculture (USDA) implemented new regulations for the National School Lunch Program, which took effect with the 2012-2013 school year, and these changes have been implemented within our District. Per USDA regulations, a new Food-Based Meal Pattern was implemented. As part of the renewal process the Board of Education can annually approve the contract up to the full five-year length of the contract. According to the Illinois State Board of Education and our original contract, the negotiated price increase must not exceed the most recent year's Consumer Price Index (CPI), which has been set at 1.7% for December 2012. Aramark has proposed an increase of 1.7%. Based on anticipated increased food costs resulting from the new Food-Based Meal Pattern guidelines, additional meal rate fees, of \$.06 per meal, were permitted with the previous contract renewal, and approved by the Board in June 2012. The additional meal rate fees are not subject to any CPI increase.

It is recommended that the Board approve the extension of the contract for food service for the 2013-2014 school year with Aramark as presented.

MOTION

Member Vroman moved, Member Paulsen seconded to approve the extension of the contract for food service for the 2013-2014 school year with Aramark as presented. Upon a roll call being taken, the vote was: AYE 5 (Vroman, Paulsen, Mathieson, Swanson, Intihar), NAY 1 (Gambaiani). **The motion carried 5-1.**

Approval of the Resolution Designating Depositories

The report was moved from Consent Agenda.

Each year the administration presents to the Board of Education a recommendation to approve the financial institutions the District uses to hold funds. The list of institutions was attached to the Board report. It is recommended that the resolution designating depositories be approved as presented.

MOTION

Member Paulsen moved, Member Gambaiani seconded to approve the resolution designating depositories as presented. Upon a roll call being taken, the vote was: AYE 5 (Paulsen, Gambaiani, Vroman, Swanson, Intihar), NAY 0, Abstain 1 (Mathieson). **The motion carried 5-0-1.**

WRITTEN REPORTS

FOIA Report

This report was provided for information only.

REPORTS FROM BOARD MEMBERS

Member Swanson reported that the deadline for submitting resolutions for the IASB General Assembly is June 19. There was discussion about possible topics for resolutions. Member Swanson is willing to work with another Board member to prepare possible resolutions. Board members are asked to submit ideas to President Intihar and she will designate an additional member to work on this. Action will need to be taken at the June 12 Board meeting.

TOPICS FOR FUTURE DISCUSSION

Budget

NEXT REGULAR MEETING

May 22, 2013 – SSC, 7:30 PM

PUBLIC COMMENTS – Non-Agenda Items

President Intihar stated that while the Board appreciates all questions and comments, it may not be prepared to respond at this meeting. Speakers were asked to confine their comments to three minutes or less. To ensure dignified and respectful presentation of all sides of any issue, it is asked that audience representatives refrain from applause or other expressions of support or opposition to comments being made.

Speaker	Harold Lonks
Topic	Agenda

**ADJOURNMENT
MOTION**

There being no further business to come before the Board in Open Session, Member Paulsen moved, Member Gambaiani seconded to adjourn the meeting to Closed Session for the purpose of discussing Personnel Items 5ILCS120/2(c)(1). Upon a roll call vote being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

The meeting was adjourned to closed session at 8:57PM.

Brad Paulsen, Secretary

Barbara Intihar, President