

MINUTES
BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
April 26, 2017

The Committee of the Whole meeting of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W. Park Avenue, Wheaton, IL, by Board President Jim Vroman, on Wednesday, April 26, 2017, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Brad Paulsen
 Chris Crabtree
 Joann Coghill
 Jim Gambaiani
 Barbara Intihar

Absent: Jim Mathieson

Also in Attendance: Dr. Jeff Schuler
 Mrs. Faith Dahlquist
 Mrs. Erica Loiacono
 Mr. Rod Mack
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Member Coghill led the Board and community in the Pledge of Allegiance.

MOTION

Member Crabtree moved, Member Coghill seconded to suspend the rules and adjourn to workshop setting. Upon a roll call vote being taken the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Business Services

Facility Master Plan – Next Steps

President Vroman commented that the Board Principles of Operation state the board will move forward and not look back before introducing Dr. Jeff Schuler to provide an update on the Facility Master Plan – next steps.

“Post-Referendum Next Steps and Survey Overview” presentation included the following:

- Background
 - April 4 referendum result
 - Facility needs remain
 - Board reorganization/New committee assignments

- Goal for Discussion Tonight
 - Identify 30 day action steps/questions (community survey, review of 2017-18 fees, FY18 budget potential steps)
 - Review proposed community survey to solicit feedback
 - Begin discussion on 90 day steps to prioritize committee work for summer
- Facility Master Plan – 30 day Priorities
 - Community survey
 - Review of 2017-18 fees
 - FY18 budget potential steps to allocate more resources for capital renewal
 - Analyze election data when available
 - Update enrollment projections
- Referendum Feedback Survey Design
 - Based on multiple inputs
 - Vetted by stakeholders
 - Economically efficient
 - Anonymous
- Suggested Timeline
 - Board survey review and discussion (April 26)
 - Survey window (May 14-19)
 - Communications
 - Survey opens (May 4 E-blast and social media)
 - Reminder (May 11 E-blast and social media)
 - Reminder (May 18 Social media only)
 - General survey results available immediately following close of survey
- Key Communicator Groups
 - District E-blast
 - PTA's
 - Social media (District, Ask individuals to share to other groups and personal pages)
 - Chamber e-blasts
 - Civic groups (Rotaries, Lions)
 - School newsletters
 - Specific contact with community members who did not support referendum
 - Local media (Daily Herald, Suburban Life, WDCB Radio, post on Patch)
 - Others?

There were additional comments and/or questions on the following:

- The Board will reorganize on May 2nd and Board committee assignments will be adjusted and completed immediately following that meeting.
- The facility needs remain regardless of outcome of referendum.
- The Board was asked to identify 30-day action items outside of the community survey, review of 2017-18 fees, review of potential FY18 budget for additional allocation of resources for capital renewal, and revisit the Kasarda enrollment projects.
- A building capacity study needs to take place.
- It is important that the community knows what has changed since 2003 in our buildings, specifically the number of additional programs the District has taking place in our buildings besides grade level classrooms. This includes ESL, math coaching, early intervention, etc. Previous capacity numbers did not factor in those programs and the number of students taking part in those programs.

- Does the Kasarda study project numbers in Special Education or can it look at trends in Special Education or EL?
- Who will receive the community survey? Will it go out to everyone in the community?
- How can we best approach voters?
- What is the “process” we will use to develop solutions to the Early Learning Center? We cannot identify the options in the 30-day timeframe, but can we identify the “process”?
- The list of questions and items to review is very extensive. How do we prioritize? Should the prioritization be the decisions of the Board Committees?
- What are the District’s options for 2017-18 in terms of budget? What can we look at and not look at?
- How can we get ideas early on from those who said they had better ideas than the referendum?
- The Board needs to learn more about debt service extension bonds.
- Can the Facilities Committee look at a 5-year window, 10-year window, and 15-year window?
- What can be done this summer to address secure entries in the buildings?
- There is a lot of anxiousness in the community about what is going to happen and when it is going to happen. The District needs a communication plan to let our community know there is a plan in place. This should be done before people leave for summer break.
- The need to implement a listening tour to identify those groups in the community that were against the referendum and hear what they have to say.
- The need to find out if there is a number people can rally around or if there is a facility plan that people can rally around and support.
- The need to identify what has changed with the plan. There were efficiencies that were identified by the plan that was defeated.
- What is the status of the feasibility study that is being conducted?
- The District needs to develop a new plan, separate capital needs from other projects.
- The capital improvement plan is built on the assumption of each of those projects being a separate item/project. There was a discount identified for combining projects, but the stand alone project costs were also identified.
- Can we have Mr. Robinson of Facilities review the Sherman Dergis and update any figures in light of the failed referendum and project work that was stalled at the buildings?
- FY18 budget – what are potential options due to the timing of where we are in the budget process?
- The “Facility Master Plan” should be renamed – it is much more than just facilities in light of what needs to be looked at in order to address capital needs.

There were additional comments and questions regarding the Community Survey:

- Board members had an opportunity to review a draft of the survey. The district is seeking feedback from our internal and external communities on the April 4 referendum.
- Survey design – was based on multiple inputs and vetted by stakeholders, including the Senior Leadership Team and the Citizens Advisory Committee.
- This survey would be economically efficient since it would be done by internal district staff and delivered via google forms.
- The survey is designed to be anonymous.
- Some demographic information is sought and there is an opportunity for cross tabulation.

- Dr. Schuler would like to open the survey window on May 4 and keep it open for a two week window, again stressing the importance of getting feedback prior to people escaping for the summer.
- The survey should ask people where they get their information from...a “check all that applies” type of question.
- Did we give people the information that was needed to make a decision?
- How do we answer to the misinformation that is being put out on social media? If a specific question is asked, the District will respond. Otherwise, the District does not engage on anonymous pages.
- The District will work on making sure that the information people are seeking on the website is accessible and people can easily find answers. Our responsibility is to work with some of our advisory groups to ensure information is available on the D200 website.

Instruction

Update on Multi-Tiered Systems of Support Implementation

Dr. Schuler introduced Mrs. Faith Dahquist who provided an update on the implementation on MTSS for the district.

The MTSS-Multi-Tiered System of Support presentation included the following:

- Why MTSS?
- What is important to know about MTSS?
- For all 3 Tiers, there must be...
- How does MTSS fit with FIT
- Implementation Timeline
- Tier 1 – Elementary 2016-17
 - Instruction expectations, way to monitor instruction, data to determine health of instruction
 - Focus
 - Reading
 - Math
 - Behavior/SEL
- Tier 2 – Elementary 2016-17
 - Instruction expectations, way to monitor instruction, data to determine health of instruction
- Tier 3 – Elementary 2016-17
 - Instruction expectations, way to monitor instruction, data to determine health of instruction
- Highlights of MTSS work – Elementary
- Tier 1 – Elementary Academic Plans 2017-18
- Tier 1 – Elementary Behavior/SEL Plans 2017-18
- Tier 2 – Elementary Plans 2017-18
- Tier 1 – MS 2016-17 Highlights
- Tier 1 Plans (Academic) for MS 2017-18
- Tier 1 Plans (Behavior/SEL) for MS 2017-18
- MS – Tier 2 Plans for 2017-18
- New Supports
- D200 MTSS Site
- BOE MTSS Goal
- Questions?

There were additional comments on the following:

- The emphasis is on improving instruction for all to avoid the need for intervention.
- Response to Intervention (RTI) was previous name of this concept.
- MTSS is about reading, math and behavior/SEL (social emotional learning).
- There are 3 Tiers: Tier 1 – Research based core instruction; Tier 2 – Targeted intervention; Tier 3 – Intensive intervention.
- Math coaches have really improved instruction.
- A lot of engagement by the students is being seen with elementary math after school program.
- A lot of work has been done with MS, including reworking of the Grade 6-7 math standards, vocabulary and assessments.
- Shared a snapshot of the MTSS site. Kudos given to John DiSanza for the endless hours spent on the development of this site.
- There will be a new tracking system in place to monitor the data/instruction success.
- Shared the Indicators of Accomplishment with regard to the Board dashboard MTSS Goal.
- The community needs to understand if we put the money and effort in at the younger grades, the students may not need this level of support at the higher grades.

There were questions and/or discussion on the following:

- The level of time the math coaches pull out vs. come in to work in the classroom.
- The amount of assessments and does this take away from instruction time in the classroom?
- Trying to work on a systematic approach to how we are moving with SEL/Behavioral, like we have detailed in Math and Reading.
- Can we have core instruction time available for all kids?
- Is there a way to track the successes achieved at the elementary level when the students reach the MS level?
- Does the District have a process in place to monitor grade level collaboration? Do we have systems in place to track progress from Jefferson through the levels?

Instruction

District Professional Development Plan for 2017-18

Dr. Schuler introduced Mrs. Faith Dahlquist to present the plan for the upcoming school year.

The “Highlights of Professional Growth” presentation included the following:

- Professional Development for Educators
- Sustained and On the Job Training
- Sustained Focus – Big Picture
- Snowballs and Paddles
- Teacher Choice!
- Week of Learning Topics – Summer 2017
- More Week of Learning
- Administrators Involved!
- Preview into Next Year

There were additional comments on the following:

- The 3 factors that have the biggest positive impact on professional development include sustained and on-the-job training; teacher voice and choice in topic; and administrator/leader involvement.
- Sustained and on-the-job training include the coaches (math, reading, ESD directors), PLC's (professional learning communities) and SIP (school improvement plan).
- Examples of teacher choice were shared, including: on-line professional development for both elementary and middle school, week of learning and Schooogle day, and planning of training/in-service days.
- Administrators are participating in the FIT meetings/workouts with Lee Cook and building staff members, as well as in the elementary coaches and middle school grading meetings.
- A detailed handout highlighting the D200 Professional Development Plan for 2017-18 was distributed and included: the areas of focus for all staff; emphasis; measurement and monitoring; and ways to accomplish.

There were questions and/or comments on the following:

- Is there concern with "choice" that a disparity between the buildings may develop?
- Clarification on the funding for professional development.
- The allocation for math coaches this year is 9 FTE's.
- "Title 2" funding and the potential for this being zeroed out in the proposed federal budget.
- Kagan training – WN vs. WWS.
- The training listed in the PD plan for 2017-18 is detailed at the elementary level, but not as specified at the middle school level.
- Dr. Rammer was asked to share an update on the "Restorative Justice" program that has been successful at Monroe and how there are opportunities to share this with the high schools and other schools in the District. There is hope this program will spill over into classroom management.
- Dr. Schuler shared how this tied in with professional growth at the administrator level. At the monthly EC-12 meetings, administrators/principals have taken what they have learned through professional development and share with the group of colleagues. This has included presentations on growth mindset, changing culture through celebrations, closing the achievement gap and more.

Additional Comments:

- Dr. Schuler shared the U.S. News and World Report High School Rankings that were released. The Best High Schools in Illinois list included: Wheaton North High School at #30 and Wheaton Warrenville South High School came in at #34. Both of the District 200 High Schools are well represented in the rankings.

PUBLIC COMMENTS – Non-Agenda Items

None

CLOSED SESSION

Closed Session Items are Listed for Possible Action - The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District 5ILCS120/2(c)(1).

MOTION

Member Crabtree moved, Member Intihar seconded to adjourn the meeting to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District 5ILCS120/2(c)(1).

No action is expected following the Closed Session.

The meeting was adjourned to Closed Session at 9:26PM.

Chris Crabtree, Secretary

Jim Vroman, President