

**MINUTES**  
**BOARD OF EDUCATION MEETING**  
**COMMUNITY UNIT SCHOOL DISTRICT 200**  
**January 11, 2017**

The first regular meeting of the month of January of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Lincoln Elementary School, 630 Dawes Avenue, Wheaton, IL, by Board President Jim Vroman, on Wednesday, January 11, 2017, at 7:30 PM.

**ROLL CALL**

Upon the roll being called, the following were present:

Board Members:      Jim Vroman  
                             Brad Paulsen  
                             Chris Crabtree  
                             Joann Coghill  
                             Jim Gambaiani  
                             Barbara Intihar  
                             Jim Mathieson

Also in Attendance:  Dr. Jeff Schuler, Superintendent  
                             Mrs. Faith Dahlquist  
                             Mr. Bill Farley  
                             Mrs. Erica Loiacono  
                             Mr. Rod Mack  
                             Dr. Joanne Panopoulos  
                             Dr. Robert Rammer

**PLEDGE OF ALLEGIANCE**

Mr. Jeff Mitchem led the Board and community in the Pledge of Allegiance.

**COMMUNICATION WITH THE HOST SCHOOL**

Lincoln Elementary School Principal Jeff Mitchem welcomed everyone and thanked the Lincoln staff. A short video which was directed by some fifth grade students was shown highlighting Lincoln School and what makes it special.

**MODIFICATIONS TO THE AGENDA**

None

**PUBLIC COMMENTS – Agenda Items**

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name and address, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Jan Shaw
Topic	Referendum

Speaker	Harold Lonks
Topic	Action Items: Capital Renewal Funding; Bond Resolution

### **SUPERINTENDENT REPORT**

Dr. Schuler reported the following:

- There are a number of celebrations in the district to note:
  - First, the keynote speaker at the Joint Annual Conference, Mawi Asgedom, who is a product of District 200, shared the impact of the schools and District 200 in his keynote speech to the group. He presented a special award to Dr. Schuler and the district to recognize the powerful educators in the district that made a difference in his life.
  - Second, Niche, one of the groups that analyzes and ranks school districts, has ranked CUSD200 #9 on the list of the Best School Districts in Illinois. This ranking is achieved by scoring highly on a variety of factors, including academics, college readiness, quality of the teachers in the district, diversity of the student population as well as other factors. It was noted that our comparative districts in the area are all included in the rankings as well.
  - Third, Stephanie Farrelly, Principal of Jefferson, shared that the preschool expansion grant recently received the gold circle of quality award. This award recognizes programs that have demonstrated quality in all 15 standards that are used to assess programs that are part of the preschool expansion grant. It was noted this award is result of an outside evaluation. Dr. Schuler reminded the board this program happens in partnership with Metropolitan Family Services.
  - Lastly, Mr. Guy Callipari, teacher and soccer coach at WWSHS, was honored at an event for the work that he does both on and off the field and in the area of community service. It was a proud moment for Mr. Callipari, WWSHS, as well as the district.
- Board Members have an updated list of gifts approved by the board for the 2016-17 school year. The six month total for gifts received is over \$113K.
- There is legislation that is soon going to require testing of drinking water. District 200 has been working on testing water in all buildings. To date there have been over 2300 tests done and the process is nearly complete. All drinking waters have been tested with no results over the amount or level that has been deemed poor. The district has partnered with an agency to spot test some sources of water. Communication regarding the testing will be coming out soon.

## **CONSENT AGENDA**

1. Acceptance of Gift to Hawthorne Elementary School – Recommend acceptance of the gift to Hawthorne School as presented.
2. Approve Policy 4.45 Insufficient Funds – Recommend approval of policy 4.45 as presented.
3. Approve Revised Policy 6.150 Hospital and Home Instruction – Recommend approval of revised policy 6.150 as presented.
4. Approve Revised Policy 6.160 English Learners – Recommend approval of revised policy 6.160 as presented.
5. Approve Revised Policy 6.30 Instructional Organization – Recommend approval of revised policy 6.30 as presented.
6. Approve Revised Policy 6.50 Wellness – Recommend approval of revised policy 6.50 as presented.
7. Approve Revised Policy 6.65 Student Social and Emotional Development – Recommend approval of revised policy 6.65 as presented.
8. Approve Revised Policy 6.80 Teaching About Controversial Issues – Recommend approval of revised policy 6.80 as presented.
9. Approve Revised Policy 6.180 Extended Learning – Recommend approval of revised policy 6.180 as presented.
10. Approve Revised Policy 6.230 Library Media – Recommend approval of revised policy 6.230 as presented.
11. Approve Revised Policy 6.340 Student Testing – Recommend approval of revised policy 6.340 as presented.
12. Approve Revised Policy 7.30 Student Assignment – Recommend approval of revised policy 7.30 as presented.
13. Approve Revised Policy 7.70 Compulsory Attendance – Recommend approval of revised policy 7.70 as presented.
14. Approve Revised Policy 7.150 Policy Interview – Recommend approval of revised policy 7.150 as presented.
15. Approve Revised Policy 7.220 Bus Conduct – Recommend approval of revised policy 7.220 as presented.
16. Approve Revised Policy 7.240 Code of Conduct – Recommend approval of revised policy 7.240 as presented.
17. Approve Revised Policy 7.310 Student Publications – Recommend approval of revised policy 7.310 as presented.
18. Approve Revised Policy 7.325 Fund Raising – Recommend approval of revised policy 7.325 as presented.
19. Approve Revised Policy 7.330 Building Use – Recommend approval of revised policy 7.330 as presented.
20. Approve Revised Policy 7.340 Student Records – Recommend approval of revised policy 7.340 as presented.
21. Approve Revised Policy 8.20 Facility Use – Recommend approval of revised policy 8.20 as presented.
22. Approve Revised Policy 8.80 Gifts to the District – Recommend approval of revised policy 8.80 as presented.
23. Approve Revised Policy 8.90 Parent Organizations – Recommend approval of revised policy 8.90 as presented.
24. Adoption of Resolution to Begin the 2017-18 Budget Cycle – Recommend the adoption of the resolution as presented.
25. Approval of Resolution and Final Contract for Guaranteed Energy Savings with Performance Services – Recommend approval of resolution and final contract with Performance Services as presented.

26. Approval to Open Previously Closed Minutes – Recommend approval of the recommendation to open previously closed minutes in their entirety, open some previously closed minutes with redactions, and keep some minutes closed as listed in the recommendation that was attached to the report presented.
27. Approval of Minutes – December 14, 2016 Open and Closed, and Approval to Destroy Recordings of Closed Sessions Prior to August 2015 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to August 2015 as allowable by law.
28. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
29. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.

There was no additional information provided from Dr. Schuler, other than to note that the high volume of policies is due in part to the review of the policy manual by the Board HR/Policy Committee.

#### **MOTION**

Member Crabtree moved, Member Coghill seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

#### **POLICY POSTING CONSENT AGENDA**

1. Approval to Post Revised Policy 4.40 Incurring Debt for Public Review and Comment – Recommend approval to post revised policy 4.40 as presented.
2. Approval to Post Revised Policy 4.50 Payment Procedures for Public Review and Comment – Recommend approval to post revised policy 4.50 as presented.
3. Approval to Post Revised Policy 4.52 Revolving Funds for Public Review and Comment – Recommend approval to post revised policy 4.52 as presented.
4. Approval to Post Revised Policy 4.90 Activity Funds – Recommend approval to post revised policy 4.90 as presented.
5. Approval to Post Revised Policy 4.150 Facilities Management for Public Review and Comment – Recommend approval to post revised policy 4.150 as presented.

There was no additional information provided regarding the policies which were posted. Member Paulsen thanked the members of the HR/Policy Committee for all of their work in this area.

#### **MOTION**

Member Paulsen moved, Member Intihar seconded to accept the Policy Posting Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

## ACTION ITEMS

### Approve Policy 4.152 Capital Renewal Funding

In an effort to plan for and fund future capital projects, the district evaluated the Sherman Dergis model to accomplish this goal. The model was used to provide Board Committees the information necessary to evaluate the concept and recommend it for use.

The policy was created to provide the mechanism to allocate funds in future budgets as identified in the Sherman Dergis Model.

Dr. Schuler noted no public comments were received regarding the policy. There were conversations with a number of groups in the community and this component has generally been met with positive feedback.

There was discussion on the following:

- Revising the name of the policy that is referred, 4.22, to “Board Fund Balance Policy” which is the correct name of the policy.
- Does adopting this policy commit the board to this funding?
- Committing the board to following the philosophy vs. committing to the actual dollar amount being set aside annually.
- The board must fund the capital improvements.
- This commits the board to using the methodology.
- Adopting this policy does not tell us the how to, but rather what has to be done.
- If the proposed referendum is not successful, future boards must fund \$4M from the operating budget.
- Other potential resources to fund the capital renewal allowance.
- There will be serious impact should the referendum not be successful.
- Fiscal responsibility is a must.

It was recommended that the Board of Education approve revised policy 4.152 as presented.

## MOTION

Member Mathieson moved, Member Crabtree seconded to approve policy 4.152 Capital Renewal Funding as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0.  
**The motion carried 7-0.**

### Adoption of a Resolution Providing for and Requiring the Submission of the Proposition of Issuing School Building Bonds to the Voters of the District at the Consolidated Election to be Held on April 4, 2017

Following the Engage 200 Community Engagement process and hearing feedback from the community, the Board of Education adopted Vision 2018, a strategic plan that outlines the goals and priorities for the next several years. One of the commitments the Board made to the community is to provide safe, secure and well maintained facilities that support 21st century programs and promote learning.

Included in that commitment was to maintain a Facilities Master Plan that identifies and prioritizes district-wide facility and technology needs for the delivery of instruction and co-curricular programming, and to include an appropriate solution for an early childhood education facility in the Facilities Master Plan.

For the past year and a half, the district has engaged in a facility master planning process. This process incorporated the existing capital planning tool, and engaged in an educational review of all facilities by our architects. The process involved multiple public meetings to share information and gather feedback. At the December meeting, the Board of Education posted the Sherman Dergis Policy, reviewed the project deliverable, a financing model as recommended by the Finance Committee, and a draft of a potential ballot question.

By January 17, 2017, the Board of Education must adopt a resolution providing for and requiring the submission of the proposition of issuing School Building Bonds to the voters of Community Unit School District Number 200, DuPage County, Illinois, at the consolidated election to be held on the 4th day of April, 2017. This resolution allows the District to alter, repair, equip and improve the sites of the District's elementary and high school buildings, including, but not limited to, improving secure entrances, roofs, mechanical, electrical and plumbing systems, library learning centers, and a technology lab; build additions to, alter, repair, equip and improve the sites of Edison, Franklin and Monroe Middle Schools; build and equip a new building to replace the District's early learning center. Since funds are not available for this purpose, it will be necessary to borrow money through the issuance of bonds in the amount of \$132.5 million. This resolution must be filed with the Board of Election Commissioners of DuPage County on or before January 26, 2017 in order for the question to appear on the April 4, 2017 ballot.

The recommended wording of the ballot question is as follows:

Shall the Board of Education of Wheaton Warrenville Community Unit School District Number 200, DuPage County, Illinois, alter, repair, equip and improve the sites of the District's elementary and high school buildings, including, but not limited to, improving secure entrances, roofs, mechanical, electrical and plumbing systems, library learning centers, and a technology lab; build additions to, alter, repair, equip and improve the sites of Edison, Franklin and Monroe Middle Schools; build and equip a new building to replace the District's early learning center; and issue bonds of said School District to the amount of \$132,500,000 for the purpose of paying the costs thereof?

A copy of the resolution was attached to the board report.

Dr. Schuler stated that information has been shared over the last 18 months. A facility master plan was developed, which included community feedback. Adopting this resolution to issue school building bonds is the last legal step to place this question on the April 4<sup>th</sup> ballot.

Member Crabtree read the resolution:

**RESOLUTION providing for and requiring the submission of the proposition of issuing School Building Bonds to the voters of Community Unit School District Number 200, DuPage County, Illinois, at the consolidated election to be held on April 4, 2017.**

Board Members had an opportunity to ask questions or comment on the proposed resolution, which included the following:

- Does the facility plan include space for a potential middle school boundary change with regard to Franklin? (It was noted the plan allows for the space, however this issue will be determined at a time in the future). This item could potentially be a parking lot item for a future board.
- This is all about giving the community their chance to vote.
- This process started with Engage 200 and has engaged all board members and committees, district staff, and the community.

- The master facility plan is a quality plan that was developed with multiple resources and provides for 21<sup>st</sup> century learning.
- The financial plan includes adoption of the policy for future budgeting of capital projects.
- The board has done a lot of due diligence to get to this point.
- The current debt obligation of the district, potential increase in debt service, substantial increase in personal property tax over the years and the impact on taxpayers must be considered.
- It is the fiduciary responsibility of the board to place this question on the ballot.
- The board and district have done work to address capital improvements in the district, while losing \$6M annually in state budget cuts for the last 8 years.

It was recommended that the Board adopt a Resolution Providing for and Requiring the Submission of the Proposition of Issuing School Building Bonds to the Voters of the District at the Consolidated Election to be Held on April 4, 2017.

### **MOTION**

Member Intihar moved, Member Paulsen seconded to adopt the resolution as presented and read by title. Upon a roll call being taken, the vote was: AYE 6 (Intihar, Paulsen, Coghill, Crabtree, Mathieson, Vroman), NAY 1 (Gambaiani). **The motion carried 6-1.**

#### Approval of the Resolution to Authorize Transfer (Repayable Inter-fund Loan) from Working Cash Fund to Education Fund

Annually, the Board approves inter-fund loans from the Working Cash Fund to the operating funds to cover cash shortfalls so that expenses may be paid. Although the District has submitted a balanced budget, the cash balances will be negative without a loan transfer. The delayed State categorical payments make the cash flow situation more difficult to project. A loan in the amount of \$22,825,000 was requested from the Working Cash Fund to the Education Fund. The amount requested is the balance in the Working Cash Fund account after accounting for the loans to IMRF and Transportation Funds and anticipated interest income on investments. Similar to last year, the Board will be asked to approve an inter-fund loan from the Building Fund to the Education Fund at a later date.

Mr. Farley updated the Board that the district has received the majority of the fourth quarter categorical payment (minus approximately \$200K) from the State of Illinois. The state is still behind the first two categorical payments for this fiscal year.

It was recommended that the Board of Education approve the resolution to authorize transfer (repayable inter-fund loan) from Working Cash Fund to Education Fund.

### **MOTION**

Member Mathieson moved, Member Paulsen seconded to approve the resolution to authorize transfer (repayable inter-fund loan) from working cash fund to education fund as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

#### Approval of the Resolution to Authorize Transfer (Repayable Inter-fund Loan) from Working Cash Fund to IMRF Fund

Annually, the Board approves inter-fund loans from the Working Cash Fund to the operating funds to cover shortfalls so that expenses may be paid. The Illinois Municipal Retirement Fund (IMRF) is responsible for contributions to the various pension systems such as IMRF, social

security and medicare. A loan amount of \$900,000 was requested and expected to be repaid with next year's tax receipt.

No additional information was provided.

It was recommended that the Board of Education approve the resolution which was provided to authorize transfer (repayable inter-fund loan) from Working Cash Fund to IMRF Fund.

## **MOTION**

Member Crabtree moved, Member Mathieson seconded to approve the resolution to authorize transfer (repayable inter-fund loan) from working cash fund to IMRF fund as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

## **ORAL REPORT**

### Student Achievement on PARCC

Dr. Schuler introduced Mrs. Faith Dahlquist, Assistant Superintendent for Educational Services, who gave a PowerPoint presentation on the results from Spring 2016 PARCC testing, which included the following information:

- District Snapshot of Academic Progress
- District and School Report Cards – Academic Progress Page
- Who Sees the Results?
- Who Took the Test?
- PARCC Proficiency Levels
- State Comparisons – English Language Arts (ELA)
- State Comparisons – Mathematics
- How Has the Test Changed?
- Data Compared to Last Year
- Some Important Considerations When making Comparisons
- Comparison District Data – 2016 School Report Card
- 2016 PARCC ELA (Benchmark Districts Comparison)
- 2016 PARCC Math (Benchmark Districts Comparison)
- The Illinois Report Card Site Scatter Plots
- Grade 6 Composite by % Low Income
- Grade 5 ELA by % Limited English Proficiency
- HS Composite by % Limited English Proficiency
- Questions ?

There was discussion on the following:

- Is there a way to track if a particular class does well because they have always done well?
- Only 57% are ready for the next level. What about the other 43%? (Mrs. Dahlquist clarified that a “3” on this exam equals not ready for the next level).
- Only 9 states are currently using PARCC. The state only has 2 more years with PARCC.
- What test will the state switch to after the 2 years? May not be comparing apples to apples.
- The importance of the district using their own local assessments.
- Third grade is the first grade level that has been using Common Core since the start. Third grade is showing the highest level. Hoping to see other grades improve to this level.



- Why are the math levels on the low end?
- Math coaches are excited about the math vocabulary.
- Is the focus on low income students?
- Scatter plots and what they mean.
- Title One schools that have the math coaches are helping all students, not just the low income students.
- Thoughts on the future focus of student achievement and areas of concentration.

## **WRITTEN REPORTS**

### Monthly Financial Reports

### FOIA Report

These reports were provided for information only.

## **REPORTS FROM BOARD MEMBERS**

### Board Committee Reports

The minutes from the Board Committees that have met, including the Human Resources/Policy Committee, Facilities Committee, and the Community Engagement Committee were attached and posted for review with the board packet.

### Other Reports from Board Members

Board Members were thanked for their reports on the IASB Joint Annual Conference.

## **TOPICS FOR FUTURE DISCUSSION**

### Review of Master Technology Plan

### 5 Year Financial Forecast

Member Crabtree noted that the board has been providing the community with a picture of what will happen should the referendum be successful. What will happen if the referendum is not successful? The board should supply the community with some of this information. This item was requested to be placed as a future agenda item.

## **ANNOUNCEMENTS**

January 21, 2017 – Chat with the Board, 9:00-10:30 AM, SSC

January 25, 2017 – Committee of the Whole, 7:30 PM, SSC

## **NEXT REGULAR MEETING**

February 8, 2017, 7:30 PM, Hawthorne Elementary School

## **PUBLIC COMMENTS – Non-Agenda Items**

None

## **ADJOURNMENT**

### **MOTION**

There being no further business to come before the Board in Open Session, Member Crabtree moved, Member Paulsen seconded to adjourn the meeting. Upon a voice call being taken, all were in favor and **the motion carried 7-0.**

The meeting was adjourned at 9:44 PM.

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**Chris Crabtree, Secretary**

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**Jim Vroman, President**