

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
June 13, 2018

The first regular meeting of the month of June of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the Monroe Middle School, 1855 Manchester Rd, Wheaton, IL, by Board President Jim Vroman, on Wednesday, June 13, 2018, at 7:00 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Brad Paulsen
 Chris Crabtree
 Ginna Ericksen
 Jim Gambaiani
 Rob Hanlon

Absent: Jim Mathieson

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mrs. Erica Loiacono
 Mr. Rodney Mack
 Dr. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Dr. Chris Silagi led the Board and community in the Pledge of Allegiance.

MODIFICATIONS TO THE AGENDA

None

PUBLIC COMMENTS – Agenda Items

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Sydney Westrate
Topic	Policy 7.40

Speaker	Dan Myers
Topic	Policy 7.40

Speaker	Gabi Reczek
Topic	Policy 7.40

Speaker	Jan Shaw
Topic	Administrative Raises

Speaker	Jennifer Kang
Topic	Policy 7.40

Speaker	John DiCosola
Topic	Policy 7.40

Speaker	Tom Spacek
Topic	Policy 7.40

Speaker	Sheryl Oleniczak
Topic	Policy 7.40

Speaker	Beth McMillan
Topic	Policy 7.40

Speaker	Rusty Popp
Topic	Policy 7.40

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- A summary list of gifts/donations that have been approved by the Board during the 2017-18 year was in the folders for Board Members. There was over \$312,600 in donations from PTA groups, grant opportunities, Student Excellence Foundation and other entities or individuals.
- Lowell Elementary School is celebrating their 100 year anniversary in this next year. There will be buttons, parades and other activities taking place through the fall of 2018 to commemorate this event.

- Follow up to the last meeting – parameters resolution for restructuring/refunding of debt service plan (phase 3) – the District participated in an updated ratings call – the credit rating as a school district was brought up a notch (AA+), which is one notch below the highest rating. This helped when the bonds went out through the competitive market – bonds were bought at a rate, which increased the projected savings by over half a million dollars.
- The summer facilities projects kicked off this week. There will be construction projects at fourteen of the District buildings, many of which are actively under way. Dr. Schuler thanked Director of Facility Services, John Robinson, for managing the project work.
- ESY (Extended School Year) for students started today. Due to the construction work at Bower, ESY for grades 1-10 will be taking place at Monroe Middle School.
- Dr. Schuler introduced Dr. Katie Schafermeyer, the candidate for new principal at Whittier Elementary School, which is part of the personnel report in the Consent Agenda.

CONSENT AGENDA

1. Acceptance of Gift from Rotary Club of Wheaton (A.M.) – Recommend acceptance of gift from Rotary Club of Wheaton (A.M.) as presented.
2. Acceptance of Gift from the Wheaton Community High Schools Alumni Club Youth Wrestling Fund of the DuPage Foundation – Recommend acceptance of gift from the Wheaton Community High Schools Alumni Club Youth Wrestling Fund of the DuPage Foundation as presented.
3. Acceptance of Gift for STEP (Social Thinking Enhancement Program) Summer Camp - Recommend acceptance of gift for STEP Summer Camp as presented.
4. Approval of High School Applications in Writing Textbook – Recommend approval of HS Applications in Writing textbook as presented.
5. Approval of High School College Literacy Skills Textbook – Recommend approval of HS College Literacy Skills textbook as presented.
6. Approval of FastBridge System – Recommend approval FastBridge System as presented.
7. Approval of Mileage Reimbursement Rate for 2018-19 School Year– Recommend approval of mileage reimbursement rate for 2018-19 school year as presented.
8. Approval of IHSA Annual Renewal– Recommend approval of IHSA annual renewal as presented.
9. Approval to Purchase Drivers Education Vehicles from Lease – Recommend approval to purchase drivers education vehicles from lease as presented.
10. Approval of Driver Education Simulators Request for Proposal– Recommend approval of driver education simulators request for proposal as presented.
11. Approval of Waste and Recycling Services Contract Bid– Recommend approval of waste and recycling services contract bid as presented.
12. Approval of Snack Vending Contract Renewal– Recommend approval of snack vending contract renewal as presented.
13. Approval of the Resolution Ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said School District – Recommend approval of resolution ascertaining the prevailing rate of wages for laborers, workmen and mechanics employed on public works of school district as presented.
14. Approval of Liability Insurance Renewal with CLIC– Recommend approval of liability insurance renewal with CLIC as presented.
15. Approval of Workers’ Compensation Renewal with SELF – Recommend approval of workers’ compensation renewal with SELF as presented.
16. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented
17. Approval of Minutes – May 9, 2018 Open and Closed, June 1, 2018 Special Meeting Open and Closed, and Approval to Destroy Recordings of Closed Sessions Prior to January 2017

As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to January 2017 as allowable by law.

18. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented. (Moved to Action Item #3)

Member Gambaiani requested to move consent agenda item #18 - Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff - from the consent agenda to an action item.

Dr. Schuler noted the following:

- Clarification on Driver Education at the high school level – the new state funding bill did change a few things on the previous mandate list, however the mandate was not lifted which requires the district to offer driver education. The bill offered flexibility on outsourcing the “behind the wheel” portion of the class. The waiver allows the district to use simulators to account for a portion of the “behind the wheel” hours, which reduces the hours students would otherwise be in the car with staff. This reduces the annual staff cost by 33% on an annual basis. While the simulators represent a big one time expenditure, a cost analysis on outsourcing does not indicate it would be cheaper to do so.

There was discussion/comments on the following:

- Confirmation there is consistency among both high schools offering open driver education spots to freshman students if there is availability.

MOTION

Member Paulsen moved, Member Ericksen seconded to accept the Consent Agenda as modified, with removal of item #18 from the consent agenda to action items. Upon a roll call vote being taken, the vote was: AYE 6, NAY 0.

The motion carried 6-0.

ACTION ITEMS

Approval of 2018-19 Student Parent Handbook

Student/Parent handbooks should be approved annually by the Board of Education. It is good practice and highly recommended by legal counsel that these handbooks contain an acknowledgement sign-off portion so that there is a clear record that the handbook is available and provided to students and parents. Should there ever be a dispute as to whether a handbook (and the requisite notices contained therein) were provided, the executed acknowledgement language may easily refute such claim.

Draft versions of the elementary, middle and high school handbooks were attached and all contained revised sign-off language provided by the District's legal counsel. The benefit of such acknowledgement language stating affirmatively that parents and students received and reviewed the content of the handbook is that it informs the person executing the acknowledgement that the onus is on him/her to review and seek out clarification about the content, if needed.

Staff noted the following:

- This item was on the May Board agenda and was voted down. The feedback from that meeting was used to address the concerns, including the language used in the actual sign off which spoke of parents reviewing and understanding all of the areas within the handbook, and also the consumable nature of the handbooks.

- In order to address the issues: a) the sign off has been modified to reflect that the parents/students have received and reviewed a copy of the handbook and understand they are accountable to the disciplinary policies in the handbook; and b) the review of the handbooks is on the community engagement plan for next year in order to address some of the concerns on the ease and use of the handbooks.

There were questions and/or discussion on the following:

- The expectation that parents and students need to sign off they have read “and reviewed” the content of the handbooks is not a realistic expectation.
- The location of the disciplinary section within the handbook.
- It is not a legal requirement to include the sign off, however school code has a number of required notifications. The ROE audit confirmed this information.
- District legal counsel has suggested that having this language included in the sign off helps ensure that the District has provided the required notifications to both parents and students.
- District staff review the disciplinary portion of handbook with students annually.
- The Board will be in a stronger position having the language in the sign off that is being recommended.
- Student handbooks affect every student and every family in the district.
- Would like to see creative thinking as it relates to content and presentation of handbooks.
- The Board being a part of the process vs. the approval at the end.
- Will be a part of the Community Engagement committee next year.

It was recommended that the 2018-2019 student/parent handbooks be approved as presented.

MOTION

Member Crabtree moved, Member Hanlon seconded to approve the 2018-19 Student Parent Handbooks as presented. Upon a roll call being taken, the vote was: AYE 5 (Hanlon, Ericksen, Gambaiani, Paulsen, Vroman), NAY 1 (Crabtree). **The motion carried 5-1.**

Approval of Vision 2022

In October 2017, a process began to gather feedback and input into creating a strategic plan that builds from Vision 2018 and becomes Vision 2022. Several drafts and revisions have been shared with various groups of stakeholders.

Vision 2022 has been built in collaboration with staff, parents, community members and the Board. This plan will be used to guide work for the next four years. Part of this plan includes communication of the progress on this plan to the community through a public dashboard as well as annual reports to the Board at public meetings.

Dr. Schuler introduced Mrs. Faith Dahlquist to provide an update and recommendation on the Vision 2022 plan. The final draft of the Vision 2022 document was provided, as was an updated dashboard.

There was additional information on the following:

- Some revisions were based on the feedback from the May meeting.
- Links will be provided for greater detail on the dashboard metrics.
- Trying to find balance between simple and providing detailed information that the community may want.

- The colors used on the dashboard were based on website accessibility compliance.
- Calendar/timeline of reports for the Board.
- Next steps include short and long-term plan development around Vision 2022 – referenced upcoming meeting with administrators utilizing the “appreciative inquiry cycle” around eight different areas which will be further discussed with the Senior Leadership Team of the District to finalize both short and long-term strategic plans to accomplish Vision 2022.

There were comments/discussion on the following:

- Timeline to have the strategic plans in place.
- Appreciation for all of the time and effort that has gone into the development of the dashboard.
- The Board will collectively reach consensus on the grade to award each element of the dashboard
- Linking the eight areas administrators will discuss with the bullet points of the four Vision 2022 areas.
- Goal Work Plans for the Board– process, timeline.
- Ensuring the dashboard will be viewable on mobile devices.

It was recommended that the Board of Education approve Vision 2022 as presented.

MOTION

Member Ericksen moved, Member Crabtree seconded to approve Vision 2022 as presented. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Approval of Personnel Report to include Employment, Resignation, Retirement and Leave of Absence of Administrative, Certified, Classified and Non-Union staff (Moved from Consent Agenda #18)

The Superintendent or his/her designee is responsible for recruiting personnel, in compliance with Board of Education policy, and making hiring recommendations to the Board of Education.

The candidates presented on the attached Personnel Report have been screened and are determined to be the best qualified consistent with budget and staffing requirements.

There were comments/discussion on the following:

- All financial increases to staff take away from funding for facilities work.
- The number of administrators that the District has lost to other districts in the last two years.
- The need to retain quality people and how this directly impacts the students.
- The need to compensate administrators fairly and competitively based on the job they do.

It was recommended that the Board of Education approve the Personnel Report as presented.

MOTION

Member Paulsen moved, Member Ericksen seconded to approve the Personnel Report as presented. Upon a roll call being taken, the vote was: AYE 4 (Paulsen, Ericksen, Hanlon, Vroman), NAY 1, (Gambaiani), ABSTAIN 1 (Crabtree). **The motion carried 4-1-1.**

ORAL REPORTS

Community Engagement Update & Planning

Through the Engage 200 process, our community encouraged the Board and District to continue targeted community engagement efforts. Since that time, the Board has significantly increased and maintained their community engagement efforts, including the addition of the Citizens Advisory Committee, increased social media presence and creation of videos. Staff has maintained a Community Engagement Work Plan since the end of the 2014-15 School Year.

The Community Engagement Work Plan outlines the District & Board's efforts to maintain our Vision 2018 commitment to continuously engage our community to determine its priorities, foster partnerships and promote learning.

The report and work plan were for informational purposes only. Staff requested feedback from the Board of Education regarding the proposed work plan. Based on the last several years of community engagement efforts, is there anything we should add to this plan? Is there anything we should remove from the plan?

A presentation was provided at the meeting by Mrs. Erica Loiacono, which included the following information:

- Vision 2022 Draft
- 2017-18 Celebrations – Social Media
 - Student-driven Projects
 - Individual posts from Board Highlights
 - District 200 Facilities Team
 - Live In Your Community Schools
- 2017-18 Celebrations – Business INCubator
- 2017-18 Celebrations – Inside Your Schools
- 2018-19 Community Engagement Plan Highlights
 - Establish opportunities to engage community members, especially senior citizens, in our schools
 - New website launch in July
 - Community Calendar
 - Two community mailings to all homes in District
 - Support & engage parents through ongoing workshops on relevant, timely topics
 - Six parenting workshops including a feature film
 - Student handbooks (feedback, design, finalize, Board approval)
 - Provide community lens into classrooms (focus on what students need for future success)
 - State of our Schools – change to video format
 - #LiveInYourCommunitySchools
 - Focus on FIT Commercials
 - Inside Your Community Schools videos
 - Social Media tracking = more strategic
 - Communicate progress on Vision 2022 & strategic goals through regular community communication, dashboard & annual Board reports
 - Expected Jefferson groundbreaking – August 2018
 - Produce Summer 2018 Facilities work video & highlight completed facility projects in Board Highlights
 - Vision 2022 – Overview video tied in with back to school communications
 - Vision 2022 Dashboard – share updates with community (print, e-news & social media)

- Lowell Elementary 100 year anniversary (year-long community engagement opportunity)
- Feedback, Additions, Remove?

Additional information was provided, which included the following:

- The importance and impact of community engagement to the District.
- Communication opportunities are added to the plan as identified throughout the year by the Board and other staff members.
- Community engagement quadrant on Vision 2018 and Vision 2022 strategic plans demonstrate dedication of the Board to community engagement effort.
- Reinforces what is happening in our schools.
- Business INCubator program has brought 100 new volunteers into District schools.
- The partnership with the City of Wheaton and their production studio – used for Inside Your Community Schools videos which are produced and broadcast throughout the year.
- Continued work with and feedback from the Citizens Advisory Committee (CAC) regarding community engagement plan components and efforts.

There were comments/discussion on the following:

- Emphasis on highlighting the diversity in the District.
- Working with local park districts to bring senior citizens into the schools – field trips – in an effort to engage that population.
- The trajectory level of community engagement efforts in the last five years.
- It is important to explain to the community why and how education is changing.
- Complimentary of taking the information that was learned at the Fall IASB conference and implementing it in District 200.
- School Board Governance Application/Award – questions are asked that focus on importance of Board communication to the community and the appreciation for the tools that are provided to the Board to communicate with residents.

DISCUSSION ITEMS

Discussion of Policy 7.40 - Nonpublic School Students, Including Parochial and Home-Schooled Students

Policy 7.40 was recently revised earlier this Spring through the Board of Education's policy review process. At the May Board of Education Meeting, the changes to Policy 7.40 were reviewed and the Board received public comment from Community Members requesting that the Board review this issue again.

At the meeting, Administration reviewed the background information that led to the recommended changes to Policy 7.40 and questions that have been raised through Community and Board of Education feedback.

Feedback from the discussion will guide changes to Policy 7.40 that will be brought back to the Board of Education for posting in July.

Additional information was provided, which included the following:

- The document that was attached to the Board packet was developed to capture some questions that Board members have and the feedback from the May meeting, as well as feedback from the community in the last few months since the revision of policy 7.40.
- There is a gap between the current practice and requirements from IHSA that credits count toward graduation.

- Background in the driving factor/objective for the change to policy 7.40.
- Other related policies – including 6.300, 6.310, and 6.320.
- The goal to receive some direction from the Board in order to drive the district moving forward.
- There are elements to change immediately, as well as elements to study in the long-term.

There were comments/discussion on the following:

- How is participation in sports for the upcoming year affected if current students are grandfathered into the previous policy 7.40?
- Timeline for posting and approving a revision to the policy.
- The feedback and questions from the community are appreciated.
- Elementary and middle school activities vs high school governed activities/sports.
- Relationship with home-schooled families.
- IHSA ineligibility – cannot ignore this issue.
- Cannot assume that if the Board grandfathers the current students while revisiting policy 7.40, this will be a permanent change back to the old policy/process.
- The integrity of a diploma received from District 200.
- Requirements for graduation and clarification on granting credit for graduation.
- Administrative regulations (AR) – development date, definition and intent.
- Pass/fail credits – limitations on number of classes/credits?
- Ensuring that related policies are relevant and is the current practice of the District.
- Encouraging members of the homeschool community to submit applications to join the CAC.
- The role of the CAC in reviewing this policy – using this committee (which represents the totality of the system) vs. separate committee.
- This issue involves a lot of difficult conversations and decisions.
- The request for further explanation on the process/impact on school administrators at high school level – what procedures they need to follow, time required, workload, etc. to deal with this issue.
- While the immediate impact is on the home-school community, there is an impact of this policy on the entire system.

WRITTEN REPORTS

Monthly Financial Reports

Early Learning Center – Budget Update

- Member Paulsen updated the Board on the progress of the Facilities Committee: members of the committee participated in a virtual walkthrough of the building at Legat Architects. Also met with Nicholas and Associates, as well as Legat, to review the proposed alternate bids. These are designed to provide flexibility and choice at the Board level. These are important tools to enable the District to stay within budget.

Wellness Policy Report

FOIA Report

These reports were provided for information only.

REPORTS FROM BOARD MEMBERS

Board Committee Reports

- Meeting notes were attached to the Board report for the May 8, 2018 Teaching and Learning Committee.

Other Reports from Board Members

None

TOPICS FOR FUTURE DISCUSSION

Early Childhood Center – Authorization to Go Out for Bid
2018-19 Budget Development

NEXT REGULAR MEETING

July 11, 2018, 7:00 PM, School Service Center (SSC)

PUBLIC COMMENTS – Non-Agenda Items

None

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Hanlon moved, Member Ericksen seconded to adjourn the meeting. Upon a voice call being taken, all were in favor and **the motion carried 6-0.**

The meeting was adjourned at 9:25 PM.

Chris Crabtree, Secretary

Jim Vroman, President