

**MINUTES**  
**BOARD OF EDUCATION MEETING**  
**COMMUNITY UNIT SCHOOL DISTRICT 200**  
**May 9, 2018**

The first regular meeting of the month of May of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the School Service Center, 130 W Park Ave, Wheaton, IL, by Board President Jim Vroman, on Wednesday, May 9, 2018, at 7:00 PM.

**ROLL CALL**

Upon the roll being called, the following were present:

Board Members:      Jim Vroman  
                             Brad Paulsen  
                             Chris Crabtree  
                             Ginna Ericksen  
                             Jim Gambaiani  
                             Rob Hanlon  
                             Jim Mathieson (arrived at 7:20 pm)

Also in Attendance: Dr. Jeff Schuler, Superintendent  
                             Mrs. Faith Dahlquist  
                             Mr. Bill Farley  
                             Mrs. Erica Loiacono  
                             Mr. Rodney Mack  
                             Dr. Joanne Panopoulos  
                             Dr. Robert Rammer

**PLEDGE OF ALLEGIANCE**

Mr. Rodney Mack led the Board and community in the Pledge of Allegiance.

**MODIFICATIONS TO THE AGENDA**

None

**PUBLIC COMMENTS – Agenda Items**

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

⇒ Please use the microphone, state your name, and address your comments to the Board

⇒ Please limit your comments to 3 minutes.

⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Jay McCracken
Topic	Policy 7.40

Speaker	Sydney Westrate
Topic	Policy 7.40

Speaker	Leah Bowen
Topic	Policy 7.40

Speaker	Gabi Reczek
Topic	Policy 7.40

Speaker	Amber Williams
Topic	Policy 7.40

Speaker	Jan Shaw
Topic	WWEA Contract

Speaker	Christine Kania
Topic	Policy 7.40

Speaker	Karie Eriksen
Topic	Policy 7.40

Speaker	Susan Rieske
Topic	Policy 7.40

Speaker	Harold Lonks
Topic	Consent Agenda/WWEA Contract

Speaker	Bryce Abend
Topic	Policy 7.40

Speaker	Gretchen Hall
Topic	Policy 7.40

Speaker	Claire Miller
Topic	Policy 7.40

Speaker	Read Schuchardt
Topic	Policy 7.40

Speaker	Tom Spacek
Topic	Policy 7.40

Speaker	David Sohmer
Topic	Policy 7.40

Speaker	Daniel Myers
Topic	Policy 7.40

Speaker	Laura Moore
Topic	Policy 7.40

Speaker	Matthew Dominguez
Topic	Policy 7.40

Speaker	Tom MacAdam
Topic	Policy 7.40

### **SUPERINTENDENT REPORT**

Dr. Schuler reported the following:

- Dr. Schuler recognized and thanked District 200 teachers and nurses. This week included both Teacher Appreciation Day and Nurse Appreciation Day.
- The Board green folders included the booklet from the annual PTA Scholarship Breakfast which took place at the end of April. This includes information regarding the senior students that were recognized, along with their future plans.
- The U.S. News and World Report published their annual rankings of high schools in Illinois and across the country. This list is based on a combination of metrics which were detailed. In the 2018 list of top ranked schools in Illinois, Wheaton Warrenville South High School was ranked 21<sup>st</sup> and Wheaton North High School was ranked 34<sup>th</sup>.
- Dr. Schuler and Board Member Crabtree had an opportunity to join Madison Elementary School to review a problem based learning experience, which included student interaction with the environment and animals. Both the project and the way the students' utilized technology were great. Similar experiences were noted at Lowell and Whittier schools.
- Dr. Rammer provided information to the Board regarding the upcoming graduation ceremonies taking place on May 26<sup>th</sup> at College of DuPage.

### **CONSENT AGENDA**

1. Acceptance of Gifts from Sandburg Elementary School PTA– Recommend acceptance of gifts from Sandburg PTA as presented.
2. Acceptance of Gift from Washington Elementary School PTA – Recommend acceptance of gift from Washington PTA as presented.
3. Acceptance of Gifts from the Student Excellence Foundation - Recommend acceptance of gifts from the Student Excellence Foundation as presented.
4. Approval of Revised Policy 2.260 Uniform Grievance – Recommend approval of revised policy 2.260 as presented.
5. Approval of Revised Policy 4.40 Incurring Debt – Recommend approval of revised policy 4.40 as presented.
6. Approval of Revised Policy 5.20 Workplace Harassment – Recommend approval of revised 5.20 as presented.
7. Approval to Post High School Applications in Writing Textbook for Public Review and Comment– Recommend approval to post the high school textbook as presented.

8. Approval to Post High School College Literacy Skills Textbook for Public Review and Comment – Recommend approval to post the high school textbook as presented.
9. Approval of High School, Middle School, and Elementary School Student Handbooks for the 2018-19 School Year – Recommend approval of the high school, middle school, and elementary school student handbooks as presented. (Moved to Action Item #3)
10. Approval of the District Representative Appointment to the DuPage Area Occupational Education System (DAOES)(TCD) Board of Directors for the 2018-19 School Year – Recommend approval of the district representative appointment to DAOES Board of Directors as presented.
11. Approval of Chartwells Food Service Management Contract Renewal – Recommend approval of the Chartwells Food Service Management Contract Renewal as presented.
12. Approval of the First Amendment to the Community Unit School District 200 403 (B) Plan – Recommend approval of the first amendment to the 403(B) plan as presented.
13. Approval of Resolution Appointing Treasurer and Approving the Treasurer’s Bond – Recommend approval of resolution appointing Treasurer and approving the Treasurer’s bond as presented.
14. Approval of Treasurer’s Bond Coverage– Recommend approval of treasurer’s bond coverage as presented.
15. Approval of Staff Laptop Lease – Recommend approval of staff laptop lease as presented.
16. Approval of Leases for Dell Chromebooks and Docking Stations– Recommend approval of leases for Dell Chromebooks and docking stations as presented.
17. Approval to Set the Last Student Attendance Day for 2017-18 – Recommend approval to set the last student attendance day for 2017-18 as presented.
18. Adoption of Board of Education Meeting Calendar for 2018-19 – Recommend adoption of the Board of Education meeting calendar for 2018-19 as presented.
19. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented
20. Approval of Minutes – April 11, 2018 Open and Closed, April 25, 2018 Committee of the Whole Open and Closed, and Approval to Destroy Recordings of Closed Sessions Prior to December 2016 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to December 2016 as allowable by law.
21. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.

Member Crabtree requested to move consent agenda item #9, Approval of High School, Middle School, and Elementary School Student Handbooks for the 2018-19 School Year, from the consent agenda to an action item.

Dr. Schuler noted the following:

- The generous donations from two PTAs, as well as the Student Excellence Foundation are on the agenda. The foundation gifts represent over \$136,600 to the District.
- Clarification on the Board of Education calendar for 2018-19 (item #18). The Chat with the Board in January was pushed back a week due to the long weekend.

There was discussion/comments on the following:

- The number of chromebooks being replaced/refreshed and the impact on universal access at the elementary level.
- Utilization of technology – adequate number of devices? Is D200 monitoring usage in the individual buildings?

- FIT learning environment as it relates to leases/devices.

## **MOTION**

Member Paulsen moved, Member Ericksen seconded to accept the Consent Agenda as modified, with removal of item #9 from the consent agenda to action items. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0.

**The motion carried 7-0.**

## **CONSENT AGENDA 2**

1. Approval of the Resolution Designating Depositories – Recommend approval of the resolution designating depositories as presented.

## **MOTION**

Member Hanlon moved, Member Crabtree seconded to accept the Consent Agenda 2 as presented. Upon a roll call vote being taken, the vote was: AYE 6 ( Hanlon, Crabtree, Ericksen, Gambaiani, Paulsen, Vroman), NAY 0, ABSTAIN 1 (Mathieson). **The motion carried 6-0-1.**

## **ACTION ITEMS**

Approval of a Resolution Providing for the Issue of not to Exceed \$25,000,000 General Obligation Refunding School Bonds, Series 2018, of Community Unit School District Number 200, DuPage County, Illinois, and for the Levy of a Direct Annual Tax Sufficient to pay the Principal and Interest on said Bonds

On February 26, 2014, the Board of Education passed a resolution regarding the intention to restructure bond and interest debt when bonds became callable in an effort to reduce and make consistent annual payments of Principal and Interest. The process includes four separate phases with the first phase completed in 2015. The Board completed the second phase in May of 2016.

The Board Finance Committee has met with representatives of PMA Securities to review refunding options for the third phase of the process. Based on the current interest rate environment, the Finance Committee is recommending that the Board of Education consider refunding approximately \$25M of the 2008A Bonds. These bonds currently have an average interest rate of 4.89%.

In order to accomplish this the Board must approve the Resolution Providing for the Issue of not to Exceed \$25,000,000 General Obligation Refunding School Bonds, Series 2018, of Community Unit School District Number 200, DuPage County, Illinois, and for the Levy of a Direct Annual Tax Sufficient to pay the Principal and Interest on said Bonds. It is anticipated that the interest rate on the refunding will be below 3%, and have an approximate net present value savings of \$900K.

Board Secretary Crabtree read the resolution:

RESOLUTION providing for the issue of not to exceed \$25,000,000 General Obligation Refunding School Bonds, Series 2018, of Community Unit School District Number 200, DuPage County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

Staff noted the following:

- This item was reviewed in great detail at the finance committee.
- This is part of a four-phase debt restructure (Phase 3).

Mr. Bob Lewis of PMA Securities, Inc. reviewed a PowerPoint and provided detail on the Financing Options for Refinancing/Restructuring, which included the following:

- Market Update
  - Variables that Impact the Municipal Bond Market
  - Historical Interest Rates 2008-Present
- Current Debt & Restructuring Overview
  - Existing Go Debt Service (Principal + Interest) Post Phases 1 and 2
  - Benefits and Timing for Restructuring
  - Summary of Outstanding Principal
- Phase 3 Detail
  - Tax-Exempt Current Refunding Plan Before & After All Phases of the Restructuring
  - Phase 3 Refunding – Estimated Savings
  - Tax-Exempt Current Refunding Plan Before & After All Phases of the Restructuring - Debt Service Detail
  - Potential Timeline of Key Events for 2018 Refunding
  - Estimated Costs of Issuance

There were questions and/or discussion on the following:

- Phases of debt restructure are dependent on call dates of municipal bonds (typically 8-10 years after issuance).
- The finance committee and PMA have been looking at options for phase 4.
- Retaining of market risk until the bonds are sold.
- New present value benefit concept.
- Anticipated fed rate increases have been factored into debt service detail chart.
- The potential impact of GDP deflator, tariffs and other risk factors.
- Description of parameters resolution – not to exceed figure.
- District credit rating – factors which may impact the increase in credit rating (increased EAV being one factor).
- The firm that has the lowest true interest cost will be the firm that is awarded the bond sale.

There were additional comments/discussion on the following:

- Confirmation that Jefferson ECC cost is not part of the graphs and not reflected in the charts. This will come from operating funds.
- The impact of the State of IL financial situation on the markets.
- Members of the finance committee support this recommendation.

It is recommended that the Board of Education approve the attached Resolution Providing for the Issue of not to Exceed \$25,000,000 General Obligation Refunding School Bonds, Series 2018, of Community Unit School District Number 200, DuPage County, Illinois, and for the Levy of a Direct Annual Tax Sufficient to pay the Principal and Interest on said Bonds.

#### **MOTION**

Member Paulsen moved, Member Gambaiani seconded to approve the Resolution Providing for the Issue of not to Exceed \$25,000,000 General Obligation Refunding School Bonds, Series 2018, of Community School District Number 200, DuPage County, Illinois, and for the Levy of

a Direct Annual Tax Sufficient to pay the Principal and Interest on said Bonds as presented. Upon a roll call being taken, the vote was: AYE 7 NAY 0. **The motion carried 7-0.**

### Approval of WWEA Contract

The current collective bargaining agreement with the Wheaton Warrenville Education Association (WWEA) expires on June 30, 2018.

The Board of Education established the District's parameters for the bargain in October 2017. The Board was apprised of and reviewed the progress of the bargaining progress six times in executive session during the course of the process.

The four year tentative agreement covers the 2018-19; 2019-20; 2020-21; 2021-22 school years. It eliminates the salary schedule steps and clarifies teacher meeting and professional development times. A summary of the collective bargaining tentative agreement was attached to the Board Report.

There were comments/discussion on the following:

- This process began with the work of the compensation committee over the last two years.
- Needed to determine the best way to compensate teachers, how to maintain a highly qualified staff, fiscal sustainability, and move forward with the goals of the school district.
- Huge thank you to both of the bargaining teams – WWEA and District 200 Bargaining teams which serve the interests of the district, community and teachers.
- Reviewed the process/timeline that took place for the Board and the bargaining teams.
- Reviewed the highlights of the collective bargaining agreement – including length of agreement, language, compensation, lane structure, micro credentials, and stipends.
- New concepts of the salary model allow to ensure opportunities are tied to the goals of the organization and the community.

There were questions and/or discussion on the following:

- Board members expressed appreciation for the teachers, the negotiating teams, the process and the dedication of all involved.
- The stability this agreement creates for the District.
- This was a collective negotiation which represents many steps along the way that lead to this result.
- Micro credentials have a direct impact on student achievement.
- The financial impact of the contract on the District.
- It is appropriate to approve this contract during Teacher Appreciation Week.

It was recommended that the Board of Education approve the collective bargaining agreement with the WWEA for the 2018-19 through the 2021-22 school years as presented.

### **MOTION**

Member Ericksen moved, Member Paulsen seconded to approve the collective bargaining agreement with WWEA for the 2018-19 through the 2021-22 school years as presented. Upon a roll call being taken, the vote was: AYE 6 (Ericksen, Paulsen, Crabtree, Hanlon, Mathieson, Vroman) NAY 1 (Gambaiani). **The motion carried 6-1.**

Approval of High School, Middle School, and Elementary School Student Handbooks for the 2018-2019 School Year (Moved from Consent Agenda #9)

Annually, the Board must approve student handbooks. The current handbooks have been reviewed by administrators at all three levels. As is required by School Code, the District's Parent Teacher Advisory Committee met on May 19, 2018 to review the changes recommended by the level administrators. The recommended revisions to the handbooks were also reviewed twice by the Board Human Resources/Policy Committee. Other than edits for clarification, the only substantive changes were a result of modifications to Board policies, School Code, or suggestions from the ROE Compliance Audit conducted earlier in the school year.

The major purpose of these handbooks is to comply with School Code or policy requirements around notifications to parents and students.

Additional information was provided, which included the following:

- For clarification, the purpose of the handbooks is to comply with state codes and state law. Handbooks are a resource guide which provide a place for general student information for respective schools at respective levels.
- The goal is to have all of the information in one place for parents and students to reference.
- Content where appropriate is level specific; and where required by law/school code, there is language in all three levels that is identical in verbatim.
- This represents a year-long process which reflects revisions by administrators, the ROE audit, parent and teacher advisory committee.
- Every year there are more requirements and more things to add to the handbooks.
- All handbooks will be available online for reference.
- Middle school and high school handbooks will be included as a part of the planners which are distributed to students/families.

There were comments/discussion on the following:

- Placement of the disciplinary portion of the handbook – beginning vs. page 39.
- The concern over having parents and students read and sign off on entire handbook.
- Can the handbooks have two sections – one including those areas that fall under school code and the other general day-to-day information?
- Parents and students should be accountable for all information included in the handbook.
- Items listed in disciplinary prohibited conduct section.
- Consent forms – lack of uniformity across levels.
- The impact of online registration dates for 2018-19 as it relates to permission forms.
- Potential restructuring of document so that it can be consumed in easier fashion.
- Every parent in the district has to review this document.
- Can the consent form be modified to eliminate some of the concerns?
- Any restructuring of document would have to be brought back through the parent committee.

It was recommended that the high school, middle school, and elementary handbooks be approved as presented.

**MOTION**

Member Crabtree moved, Member Hanlon seconded to approve the high school, middle school, and elementary school handbooks as presented. Upon a roll call being taken, the vote was: AYE 1 (Vroman), NAY 5 (Crabtree, Hanlon, Ericksen, Gambaiani, Paulsen), ABSTAIN 1 (Mathieson). **The motion failed 1-5-1.**



## **DISCUSSION ITEMS**

### Discussion of Policy 7.40 - Nonpublic School Students, Including Parochial and Home-Schooled Students

Policy 7.40 was recently revised by the Board of Education through the Board's standard policy review process. Prior to and at the April 25th Committee of the Whole Meeting, the Board of Education received input from members of the community about the recent policy change. The Board's HR/Policy Committee met on May 1st to discuss the recent policy change and review the questions raised by community members. Members of the HR/Policy Committee will provide a review of the items discussed at that meeting relative to Policy 7.40.

Additional information was provided, which included the following:

- The reason for the change in policy from 20 to 25 credits was based on IHSA change.
- Students cannot be enrolled in more than one school.
- Certification of grades, courses and attendance is the member school responsibility.
- IHSA – identified credits toward graduation.
- Decision was made to be consistent across all grade levels.
- Given the community feedback, there are options to consider to revise the policy – this may include reverting back to previous policy for middle and elementary school levels.

There were comments/discussion on the following:

- Not advisable to compromise the eligibility of an entire team.
- As written, the students can participate in high school activities, not athletics.
- The role high school administrators play in verification of information and eligibility.
- Parent concern over cut sports and nonpublic school student inclusion.
- Other DVC schools handling of this issue.
- Different ways to reach the 25 credits include online class offerings.
- The Board has an obligation to maintain the integrity of the high school graduation requirements and District 200 degree.
- Clarification on definition of “credit toward graduation”.
- Does IHSA govern more than sports? Are other activities or competitions affected by this?
- The District needs to be in compliance with IHSA.

Dr. Schuler summarized the discussion noting the interest suggests the Board and District revisit this issue and map out a process going forward based on the feedback that was provided. This item will be on the June 13<sup>th</sup> Board agenda.

### Vision 2022 and District Dashboard

Vision 2022 was created through a collaborative process involving many community and staff member groups. The content and format were revised during meetings of the Board, principals, high school department chairs, elementary math coaches, reading coaches, district Fit committee, and district PTA. The Citizens Advisory Council met twice on Vision 2022 and provided many valuable changes. Feedback was also obtained from the staff by having each principal present Vision 2022 and then offer time for questions and comments. There were 192 formal questions forwarded to Senior Leadership Team for further dialog. Two face to face sessions were also provided for the community to give feedback. One of these sessions was recorded and placed on the website as well as a form that community members could complete to have further dialog with a member of Senior Leadership Team. This item is presented for discussion only.

Vision 2022 and the associated dashboard will be discussed again in June. At that time, formal approval will be sought.

Vision 2022 was designed to provide focus and clarity for the D200 staff and community as to the main work of D200 over the next four years. A glossary of terms used in Vision 2022 was created to provide more detail as well. A dashboard to communicate progress on these key areas was also designed and will be updated on the website as additional data and progress is reported.

Mrs. Faith Dahlquist provided a presentation to the Board on the Vision 2022, which included the following information:

- Current Strategic Plan – Vision 2018
- Plan on a Page/Goal Work Plans/Dashboard
- The Purpose and Audience for Vision 2022
- What is the focus...?
- Highlights of Vision 2022
- How was Vision 2022 Built?
- Mission of Vision 2022
- Changes from Feedback:
  - Overall
  - Student Learning
  - Learning Support Systems
  - Community & Parent Engagement
  - Financial & Facilities Management
- Developing the Dashboard
  - Option A
  - Option B
- Calendar of Reports for Board
- Discussion

Additional information was provided, which included the following:

- The Citizens Advisory Committee (CAC) review of Vision 2022.
- The layout change of the Vision 2022 document.
- Glossary of terms/acronyms.
- How often will the dashboard be updated?
- How to present something both simple and meaningful.

There were comments/discussion on the following:

- The variables we don't know or cannot predict.
- The need to know your audience and provide something that is concise and simple.
- Option A vs. B dashboard – pros and cons and ideas on how to improve the look and report the information.
- How other Districts use a dashboard to report information.
- It was noted there is a different raw product that comes to the District each and every year.

Dr. Schuler summarized there is Board level monitoring of the items/metrics as well as extensive evaluation and reports that will support each of the metrics. There can be a quick picture for the community in general to access in order to review the health of the organization.

## **WRITTEN REPORTS**

### Monthly Financial Reports

### FOIA Report

These reports were provided for information only.

## **REPORTS FROM BOARD MEMBERS**

### Board Committee Reports

- Meeting notes were attached to the Board report for the Board Community Engagement Committee, Finance Committee, and Human Resources/Policy Committee, which have all met since the last business meeting.
- Secretary Crabtree provided examples of final exam revisions that were reported in the Teaching and Learning Committee on May 8<sup>th</sup>. It was also noted that conversations are still taking place at the high schools regarding final exams.
- Member Mathieson requested that the Board member that attends the monthly Citizens Advisory Committee (CAC) meeting provide an update at the Board meeting that month.

### Other Reports from Board Members

None

## **TOPICS FOR FUTURE DISCUSSION**

Vision 2022 and District Dashboard

Budget Update – Early Childhood Center

Community Engagement Report

2018-19 Budget

## **NEXT REGULAR MEETING**

June 13, 2018, 7:00 PM, School Service Center (SSC)

## **PUBLIC COMMENTS – Non-Agenda Items**

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- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Lynn Miller
Topic	WWEA Contract

Speaker	Bob Rammer
Topic	District 200

### **CLOSED SESSION**

Closed Session Items are Listed for Possible Action – The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity 5 ILCS 120/2 (c)(1).

### **MOTION**

Member Hanlon moved, Member Ericksen seconded to adjourn the meeting to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity 5 ILCS 120/2 (c)(1)). Upon a roll call being taken, the vote was AYE 7, NAY 0. **The motion carried 7-0.**

There was no action expected following the Closed Session.

The meeting was adjourned to Closed Session at 10:59 PM.

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**Chris Crabtree, Secretary**

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**Jim Vroman, President**