

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
November 9, 2016

The first regular meeting of the month of November of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Lowell Elementary School, 312 S President Street, Wheaton, IL, by Board President Jim Vroman, on Wednesday, November 9, 2016, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Brad Paulsen
 Joann Coghill
 Chris Crabtree
 Jim Gambaiani
 Barbara Intihar
 Jim Mathieson

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mr. Bill Farley
 Mrs. Erica Loiacono
 Mr. Rod Mack
 Dr. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Mrs. Kathy Melton and members of the Lowell student council led the Board and community in the Pledge of Allegiance.

COMMUNICATION WITH THE HOST SCHOOL

Lowell Elementary School Principal Kathy Melton welcomed the Board and Dr. Schuler. Board members were thanked for their service and the example they provide were presented with cards from students of Lowell in honor of Board Member Appreciation Day on November 15. Mrs. Melton presented a piece on google buddy projects, which focuses on FIT (future of integration and technology), specifically on collaboration and creation and featured Lowell 3rd and 5th grade teachers and students

MODIFICATIONS TO THE AGENDA

None

RECOGNITIONS AND ACHIEVEMENTS

WWSHS 2016 Girls Golf Team was recognized for being State Champions. Dr. Schuler introduced Mr. Art Tang, the coach of the golf team, who introduced the members of the team and spoke of their accomplishments both on the course and academically. Dr. Schuler noted that this is the first state championship by any female athletic team of any sport at WWSHS.

PUBLIC COMMENTS – Agenda Items

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name and address, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Harold Lonks
Topic	Proposed Calendar and Tax Abatement Agreement

Speaker	Jennifer Long
Topic	PTA Council Gifts

Speaker	Greg Horodeck
Topic	Proposed Calendar

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- Board Member Appreciation Day is November 15th and the Board received proclamations and were recognized at both the City of Warrenville and City of Wheaton City Council Meetings this week for their service to the community. Dr. Schuler thanked all members for volunteering their time and commitment, and for leading by example within the community.
- Student Excellence Foundation hosted their second annual STEM night to celebrate the sciences and robotics. There were 1200 attendees at this event at Hubble last week for this event. Dr. Schuler thanked the Student Excellence Foundation.
- The Illinois School Board Conference next week will feature a District 200 graduate, Mawi Asgedom, as their keynote speaker. Mawi is a former refugee and product of the district who is a Harvard graduate and world renowned speaker. He is interested in visiting with the Board prior to this address and has invited the Director of the English Learner program as his personal guest based on the support he received working through the school experience at our district. Dr. Schuler noted there is no greater testament than that in terms of success.
- Fall enrollment figures by school were provided in the Board green folders. It was noted the figures are consistent in what the projections were for the year.

CONSENT AGENDA

1. Acceptance of Gifts to Whittier Elementary School – Recommend acceptance of the gifts to Whittier as presented.

2. Approval to Post High School Music Theory I Textbook for Public Review and Comment – Recommend approval to post the textbook as presented.
3. Approval to Post High School INCubatorEdu Curriculum for Public Review and Comment– Recommend approval to post the curriculum as presented.
4. Approval to Post High School Mobile Makers Curriculum for Public Review and Comment– Recommend approval to post the curriculum as presented.
5. Approval of Proposed School Calendars for 2017-18 and 2018-19 – Recommend approval of school calendars for 2017-18 and 2018-19 as presented.
6. Approve Revised Policy 1.20 District Organization – Recommend approval of revised policy 1.20 as presented.
7. Approve Revised Policy 2.20 Powers and Duties of the Board – Recommend approval of revised policy 2.20 as presented.
8. Approve Revised Policy 2.30 School Board Elections – Recommend approval of revised policy 2.30 as presented.
9. Approve Revised Policy 2.40 Board Member Qualifications – Recommend approval of revised policy 2.40 as presented.
10. Approve Revised Policy 2.50 Board Term of Office – Recommend approval of revised policy 2.50 as presented.
11. Approve Revised Policy 2.80 Board Oath and Conduct – Recommend approval of revised policy 2.80 as presented.
12. Approve Revised Policy 2.105 Ethics and Gifts – Recommend approval of revised policy 2.105 as presented.
13. Approve Revised Policy 2.160 Board Attorney – Recommend approval of revised policy 2.160 as presented.
14. Approve Revised Policy 2.200 Types of Board Meetings – Recommend approval of revised policy 2.200 as presented.
15. Approval of an Intergovernmental Agreement Between the City of Wheaton and Wheaton Warrenville Community Unit School District No. 200 Regarding Real Estate Valuation and Assessments in Tax Increment Financing (TIF) Districts – Recommend approval of an Intergovernmental Agreement between the City of Wheaton and Wheaton Warrenville Community Unit School District No. 200 as presented.
16. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
17. Approval of Minutes – October 12, 2016 Open, October 13, 2016 Special Meeting with Local Officials Open, November 1, 2016 Committee of the Whole and Approval to Destroy Recordings of Closed Sessions Prior to June 2015 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to June 2015 as allowable by law.
18. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.

Dr. Schuler commented that the two posted high school curriculum items, mobile makers and INCubatorEdu are very exciting, and are aligned with FIT (future of instruction and technology). Presentations on these curriculum items will take place at the December board meeting.

It was noted that the proposed 2017-18 calendar does not represent a change in what the district has followed in the past regarding the start date, however the start date is later due to when the first full week of August begins.

MOTION

Member Crabtree moved, Member Paulsen seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

CONSENT AGENDA 2

1. Approval to Post Revised Policy 2.125 Board Member Expenses for Public Review and Comment – Recommend approval to post revised policy 2.125 as presented.
2. Approval to Post Revised Policy 2.210 Organizational Board Meetings for Public Review and Comment – Recommend approval to post revised policy 2.210 as presented.
3. Approval to Post Revised Policy 2.220 Board Meetings for Public Review and Comment – Recommend approval to post revised policy 2.220 as presented.
4. Approval to Post Revised Policy 2.250 Access to District Public Records – Recommend approval to post revised policy 2.250 as presented.
5. Approval to Post Revised Policy 3.10 Goals and Objectives for Public Review and Comment – Recommend approval to post revised policy 3.10 as presented.
6. Approval to Post Revised Policy 3.50 Administrative Personnel for Public Review and Comment – Recommend approval to post revised policy 3.50 as presented.
7. Approval to Post Revised Policy 4.10 Fiscal Business Management for Public Review and Comment – Recommend approval to post revised policy 4.10 as presented.
8. Approval to Post Revised Policy 4.30 Revenue and Investments for Public Review and Comment – Recommend approval to post revised policy 4.30 as presented.
9. Approval to Post Policy 4.55 Use of Credit Cards for Public Review and Comment – Recommend approval to post policy 4.55 as presented.
10. Approval to Post Revised Policy 4.60 Purchasing and Contracts for Public Review and Comment – Recommend approval to post policy 4.60 as presented.
11. Approval to Post Revised Policy 4.70 Resource Conservation for Public Review and Comment – Recommend approval to post policy 4.70 as presented.
12. Approval to Post Revised Policy 4.110 Transportation for Public Review and Comment – Recommend approval to post policy 4.110 as presented.
13. Approval to Post Revised Policy 4.120 Food Service for Public Review and Comment – Recommend approval to post policy 4.120 as presented.
14. Approval to Post Policy 4.175 Sex Offender for Public Review and Comment – Recommend approval to post policy 4.175 as presented.
15. Approval to Post Policy 4.180 Pandemic for Public Review and Comment – Recommend approval to post policy 4.180 as presented.
16. Approval to Post Revised Policy 5.20 Harassment for Public Review and Comment – Recommend approval to post revised policy 5.20 as presented.
17. Approval to Post Revised Policy 5.50 Drug free Workplace for Public Review and Comment – Recommend approval to post revised policy 5.50 as presented.
18. Approval to Post Revised Policy 5.90 Abused and Neglected Child Reporting for Public Review and Comment – Recommend approval to post revised policy 5.90 as presented.
19. Approval to Post Revised Policy 5.120 General Ethics for Public Review and Comment – Recommend approval to post revised policy 5.120 as presented.
20. Approval to Post Revised Policy 5.130 Internal Information for Public Review and Comment – Recommend approval to post revised policy 5.130 as presented.
21. Approval to Post Revised Policy 5.150 Personnel Records for Public Review and Comment – Recommend approval to post revised policy 5.150 as presented.
22. Approval to Post Revised Policy 5.170 Copyright for Public Review and Comment – Recommend approval to post revised policy 5.170 as presented.
23. Approval to Post Revised Policy 5.185 Family and Medical Leave for Public Review and Comment – Recommend approval to post revised policy 5.185 as presented.

24. Approval to Post Revised Policy 5.250 Leaves for Public Review and Comment – Recommend approval to post revised policy 5.250 as presented.
25. Approval to Post Revised Policy 5.260 Student Teachers for Public Review and Comment – Recommend approval to post revised policy 5.260 as presented.

Dr. Schuler reminded the Board that policy changes come from two sources: one is from the most recent issue of PRESS, which had the most changes in their history; and second is from the Board HR/Policy committee, which is continuing to work on the policy manual update.

MOTION

Member Intihar moved, Member Coghill seconded to accept the Consent Agenda 2 as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ACTION ITEMS

Acceptance of the 2015-16 Financial Audit

Annually, District 200 auditors prepare an independent audit of the financial statements of CUSD 200. They also express an opinion based on the combined financial statements of the District. Susan Jones and Andrea Meade from Miller Cooper & Co., Ltd. addressed the Board of Education to discuss the findings and opinions of the 2015-16 Financial Audit. The final audit was provided, along with the Communications to the Board of Education.

There was discussion on the following:

- The State of Illinois categorical payment for the fourth quarter that has yet to be received and the fact that these are vouchered funds which the district is deferring and not recognizing as revenue (\$2.7M)
- AFR statement filed with the State of Illinois will include the status of “recognition” for District 200, which is the highest recognition that a district can receive
- Accrual basis vs. cash basis accounting
- Activity fund balances for specific schools will be further reviewed by staff
- The Business Office staff was recognized for being great to work with, for their transparency and for being prepared
- Calendar year vs. fiscal year in terms of IMRF
- Capital asset tracking - requirement of auditing standards and the cost/benefit of making a procedural changes to eliminate the comment would not be justified

It was recommended that the Board of Education accept the 2015-16 Financial Audit prepared by Miller Cooper & Co., Ltd.

MOTION

Member Crabtree moved, Member Mathieson seconded to approve the resolution to adopt the 2016-17 budget as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Adoption of the 2016 Levy

The school code empowers the Board of Education to levy taxes to support the public school system. This is an annual process. If the tentative levy request exceeds 105% of the previous year's aggregate extension a public notice and hearing are needed before the official levy is adopted. The Board of Education is limited to an increase no greater than the Consumer Price

Index (CPI) from the previous year under the Property Tax Extension Limitation Law (PTELL or "tax cap").

Annually the Board of Education reviews a levy proposal prepared by the administration. This levy proposal was previously presented to the Board Finance Committee. The recommended levy, which provides for a 4.54% increase is listed below.

Although the proposed levy increase is 4.54%, it is anticipated that as in previous years, the tax cap will significantly reduce the actual extension. The tax cap will limit tax growth by the consumer price index for 2015 of 0.7%, plus any new construction growth in the district. Given the slight increase in the rate of inflation as well as unpredictable new construction values, including expiring TIFs, we recommend that the Board make every effort to access all funds available under the tax cap. Additionally, uncertain status of funding from the State of Illinois necessitates that the Board request access to the funding levels allowed under the cap.

FUND 2016 LEVY REQUEST

Education \$108,000,000

Special Ed \$ 3,000,000

Tort \$0

O & M \$12,500,000

Transportation \$5,500,000

IMRF \$1,300,000

Social Security \$2,600,000

Life Safety \$ 0

Working Cash \$0

TOTAL \$132,900,000

The proposed 2016 tax levy (excluding debt services) increase is less than the 105% (less than 5%) of the previous year (2015) aggregate extension, which was \$127,127,738.32. Therefore, the Board of Education is not required to hold a public hearing on the tax levy. The anticipated Debt Service (Bond & Interest) levy is \$19,632,969.

The formal levy resolutions and forms that must be adopted by the Board and filed with the County Clerk were attached to the report. This will complete the levy process.

It was recommended that the resolution and certificates for the 2016 Tax Levy be adopted as presented, that the Certificate of Tax Levy be executed, and that all forms be filed with the County Clerk.

Mr. Farley provided a PowerPoint presentation on the 2016 Levy that included the following:

- Levy Terms – Tax Caps (PTELL), CPI, EAV and Tax Rate
- Consumer Price Index (CPI)
- 10 Year CPI History – Levy Year
- How will the CPI finish in 2016?
- CPI/Extension History
- EAV History
- 2015 Township EAV – Milton, Winfield and Naperville Townships
- 2015 EAV Description – Residential, Farms, Commercial, Industrial & Railroad
- New Construction
- EAV, CPI & Tax Rate
- Five Year History of Tax Rates
- 2015 Levy Breakdown
- How Much Should We Receive?

- 2016 Levy Proposal – 4.5%
- Proposed vs. Actual Levy
- Unknowns – State Funding, State Pension Cost Shift, Potential Property Tax Freeze, Capital Projects & Health Care Costs (including ACA)
- Recommendation: Levy request which provides access to the PTELL allowed CPI of 0.7% plus new growth

There was discussion on the following:

- The unpredictable nature of the 4th quarter CPI number
- Property values are starting to come back up in the area
- New construction saw a high in 2010 and is starting to rise again
- The two TIF's that are retiring and anticipating funds from them
- The actual levy is always lower than the proposed
- The individual taxpayer increase percentage
- Impact of teacher contract increase and retirements as related to levy percentage
- Rate increase – impact on the levy number
- Potential burden on taxpayers with levy adoption
- Unanimous approval of budget in September assumed the levy adoption presented tonight

MOTION

Member Intihar moved, Member Paulsen seconded to adopt the 2016 Levy as presented, that the Certificate of Tax Levy be executed, and that all forms be filed with the County Clerk. Upon a roll call being taken, the vote was: AYE 6 (Intihar, Paulsen, Coghill, Crabtree, Mathieson, Vroman), NAY 1 (Gambaiani). **The motion carried 6-1.**

Approval of Agreement for Partial Abatement of Real Estate Taxes

The district was approached by Duke Realty regarding a potential industrial development in the southeast corner of the district. The proposed e-commerce warehouse that would be built would be over 900K square feet, employ over 1,200 full time employees with an annual payroll of \$35M. In order for the project to be viable, a major roadway improvement including the extension of utilities and the creation of an intersection on Route 59 would be required.

It is estimated that the taxes generated by the development of this property would generate approximately \$700,000 in additional tax dollars to the school district. The vacant property currently generates approximately \$700.

Given the costs associated with the Route 59 connection, Duke Realty has partnered with the City of Aurora, the City of Warrenville, IDOT and the school district to assist in the construction of the intersection. The request made of the school district would be \$650,000, to be paid over a two year period. The agreement outlining the terms of the abatement was provided for review.

There was discussion of the following:

- Estimated \$11M over 15 years in additional property tax dollars to the district and 1200 new jobs in the area
- Collecting taxes and abating it back
- Is there more undeveloped land in that area?
- This is not in a TIF district
- Will payout be proportional if first year is not tax year?

It was recommended that the Board of Education approve the Agreement for Partial Abatement of Real Estate Taxes in the amount of \$650,000 with Duke Realty as presented.

MOTION

Member Intihar moved, Member Mathieson seconded to approve the agreement for partial abatement of real estate taxes as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Acceptance of IASB Resolutions and Direction for Delegate Voting

Each year the Illinois Association of School Boards (IASB) holds an annual conference. At the annual conference, Boards of Education submit resolutions for consideration by the delegates. Resolutions that are adopted then become items the IASB works to change or implement. Board members received the resolutions in order to direct the delegate (Member Intihar) how to vote during the delegate assembly.

There was discussion on one resolution #1 and the impact on District 200 Transition students with regard to credits and graduation. Dr. Schuler confirmed this would not impact district students, as those students that go on to our transition center have not completed requirements for graduation and have not yet earned the diploma. These students do not earn a diploma from the district until completion of the Transition Program.

It was recommended that the Board of Education approve the IASB Resolutions and direct Member Intihar on how to vote at the Delegate Assembly at the IASB Joint Annual Conference on November 19, 2016.

MOTION

Member Crabtree moved, Member Paulsen seconded to accept the IASB Resolutions and direct Member Intihar to vote as recommended at the Joint Annual Conference as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

These reports were provided for information only.

REPORTS FROM BOARD MEMBERS

Board Committee Reports

The minutes from the four Board Committees that have met, including the Facilities Committee, Community Engagement Committee, HR/Policy Committee, and Finance Committee are available and posted for review with the board packet.

Other Reports from Board Members

Member Paulsen had an opportunity to be a teacher at Sandburg as part of their STEAM Fair. This included working as an architect with fourth grade classes on a project to build a house and collect rain water out of it. It gave him great respect for the work our teachers do in the schools.

TOPICS FOR FUTURE DISCUSSION

- Facility Master Plan

ANNOUNCEMENTS

November 30, 2016 – Committee of the Whole, 7:30 PM, SSC

NEXT REGULAR MEETING

December 14, 2016, 7:30 PM, Emerson Elementary School

PUBLIC COMMENTS – Non-Agenda Items

None

CLOSED SESSION

MOTION

There being no further business to come before the Board in Open Session, Member Intihar moved, Member Paulsen seconded to adjourn the meeting to Closed Session for the purpose of discussing the Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students 5ILCS120/2(c)(10). Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Action will be taken following the Closed Session. The meeting was adjourned to Closed Session at 9:07 pm.

RECONVENE IN OPEN SESSION

Roll call was taken and open session was reconvened at 9:25 pm. All Board Members were present.

ACTION ON CLOSED SESSION ITEMS

Approval of Determination of Residency for Student R2016-17-01 and Owed Tuition

MOTION

Member Crabtree moved, Member Intihar seconded to Approve the determination that student R2016-17-01 is a non-resident of District 200 for the 2016-17 School Year and direct staff to collect tuition for the period of August 17, 2016 through the end of the first semester, January 13, 2017. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Intihar moved, Member Coghill seconded to adjourn the meeting. Upon a voice call being taken, all were in favor and **the motion carried 7-0.**

The meeting was adjourned at 9:26 PM.

