

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
October 12, 2016

The first regular meeting of the month of October of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Bower Elementary School, 4S241 River Road, Warrenville, IL, by Board President Jim Vroman, on Wednesday, October 12, 2016, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Brad Paulsen
 Joann Coghill
 Chris Crabtree
 Jim Gambaiani
 Barbara Intihar (arrived at 7:38 PM)
 Jim Mathieson

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mr. Bill Farley
 Mrs. Erica Loiacono
 Mr. Rod Mack
 Dr. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Mrs. Erica Loiacono led the Board and community in the Pledge of Allegiance.

COMMUNICATION WITH THE HOST SCHOOL

Bower Elementary School Principal Mark Kohlmann welcomed the Board and Dr. Schuler and thanked the students and staff of Bower. He showed a video that featured students on what makes Bower unique, a “Best of Bower” show.

MODIFICATIONS TO THE AGENDA

None

RECOGNITIONS AND ACHIEVEMENTS

WWSHS was recognized for being a 2016 Illinois Democracy School, which prepares young people to be effective citizens. Dr. Schuler introduced Mr. Daryl Fitts, the Social Studies Department Chair at WWSHS, who described the process of how the school received this recognition and introduced some members of the staff that were on the application committee.

PUBLIC COMMENTS – Agenda Items

None

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- Congratulations to the staff of WWSHS for receiving their award and for embracing and teaching civic responsibility.
- There are upcoming events which feature the roadshow version of the State of our Schools presentation, including the Rotary Clubs, Lions Club, Realtor Breakfast, and other Chamber of Commerce events.
- There is a meeting tomorrow with College of DuPage new leadership to look at some of the issues regarding transitioning from high school, specifically challenges related to math. The new leadership is very committed to working with area Superintendents to advance new ideas in order to support the students.
- The first meeting for the new school year for the Citizens Advisory Committee (CAC) is next Wednesday, October 19th. The agenda was sent to committee members as well as board members this evening and includes the minutes from the previous meeting.
- Dr. Schuler and Faith Dahlquist are halfway through the sharper focus visits to the buildings, which includes meeting with staff to provide information as to where the district is at with key initiatives as well as in the Master Facility Plan process.

CONSENT AGENDA

1. Acceptance of Gifts from Lincoln PTA – Recommend acceptance of the gifts from Lincoln PTA as presented.
2. Acceptance of Gift from Longfellow PTA – Recommend acceptance of the gift from Longfellow PTA as presented.
3. Acceptance of Gift to WNHS Athletic Department, Boys Soccer Program – Recommend acceptance of gift to WNHS Athletic Department as presented.
4. Approval to Post Revised Policy 1.20 District Organization for Public Review and Comment – Recommend approval to post revised policy 1.20 as presented.
5. Approval to Post Revised Policy 2.20 Powers and Duties of the Board for Public Review and Comment – Recommend approval to post revised policy 2.20 as presented.
6. Approval to Post Revised Policy 2.30 School Board Elections for Public Review and Comment – Recommend approval to post revised policy 2.30 as presented.
7. Approval to Post Revised Policy 2.40 Board Member Qualification for Public Review and Comment – Recommend approval to post revised policy 2.40 as presented.
8. Approval to Post Revised Policy 2.50 Board Term of Office for Public Review and Comment – Recommend approval to post revised policy 2.50 as presented.
9. Approval to Post Revised Policy 2.80 Board Oath and Conduct for Public Review and Comment – Recommend approval to post revised policy 2.80 as presented.
10. Approval to Post Policy 2.105 Ethic and Gifts for Public Review and Comment – recommend approval to post policy 2.105 as presented.
11. Approval to Post Policy 2.160 Board Attorney for Public Review and Comment – recommend approval to post policy 2.160 as presented.
12. Approval to Post Revised Policy 2.200 Types of Board Meetings for Public Review and Comment – recommend approval to post policy 2.200 as presented.
13. Approval of Revised Board Policy 2.70 Board Vacancies – recommend approval of policy 2.70 as presented.
14. Approval of Revised Policy 7.270 Administering Medicine to Students – recommend approval of policy 7.270 as presented.
15. Approval to Post Proposed District Calendars for 2017-2018 and 2018-2019 for Public Review and Comment – recommend approval to post the 2017-18 and 2018-19 proposed calendars as presented.

16. Approval of the Renewal of Scantron Achievement Series and Analytics Data Warehouse Subscription – recommend approval of the renewal of Scantron Achievement Series and analytics data warehouse subscription as presented.
17. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
18. Approval of Minutes – September 14, 2016 Open, September 16, 2016 Special Meeting Open, September 28, 2016 Committee of the Whole and Approval to Destroy Recordings of Closed Sessions Prior to May 2015 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to May 2015 as allowable by law.
19. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.

President Vroman noted that there was an item removed from the Consent Agenda from the original posting: “Approval to Post Revised Policy 2.70 – Vacancies on the Board for Public Review and Comment”. The item was posted on the 9-14-16 agenda and therefore was available for approval on tonight’s agenda.

Dr. Schuler commented that the acceptance of gifts agenda items include in excess of \$6,000 to the district, and thanked PTA groups and other community groups for their generosity.

Board members were reminded there is an extensive list of policies as part of the consent agenda, which will continue through the next several meetings due to the review and update of the policy manual by the Board Human Resources/Policy Committee.

There was a question regarding the joint agreement with the City of Wheaton (consent agenda item #4). It was noted this is for the police liaison program.

There was also a question regarding the Legislative Breakfast and whether the meeting was called to order by the Board President or the Superintendent. It was requested to have the minutes reflect that the meeting was called to order by Dr. Schuler at the request of Board President Jim Vroman.

MOTION

Member Crabtree moved, Member Paulsen seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ORAL REPORTS

Acceptance of Community Survey Findings

Dr. Schuler introduced Mr. Ken DeSieghardt of Patron Insight to review the findings from the community survey which was conducted by the company. Copies of the 2016 Resident Telephone Survey as well as the 2016 Community Online Survey were distributed to board members and senior leadership team.

The presentation included the following:

- The survey was conducted with 400 people that live within the District 200 boundaries, that are registered voters
- Calls were placed to landlines or cell phones
- There is a margin of error of plus or minus 5%

- The findings included data on the following
 - Grading the performance of the school district
 - Identification of patron hot buttons
 - Strengths and areas needing improvement
 - Reaction to project ideas being considered for a possible referendum
 - High priority projects
 - Support for potential referendum scenarios resulting in various tax increase levels
 - Sources of school district news
 - Demographics of participants
- The summary of ratings that people gave the district are featured in the report and include the following factors that typical patrons think of first, when they consider the performance of the school district:
 - Safety of students in the district
 - Performance of district teachers
 - Preparation of students for college, vocational or career training, or employment
 - Quality of education
 - Value received for the tax dollars spent
 - The quality of technology available for students
 - Performance of school principals
 - Overall grade
 - The district's record on fulfilling the promises it makes
 - Efforts of the district to report its plans and progress to citizens
 - Class sizes, meaning the number of students in each classroom
 - The district's responsiveness to citizen concerns
 - Efforts of the district to involve citizens in decision-making
 - Performance of the Superintendent
 - Performance of the District 200 Board of Education

Discussion was on the following:

- Whether the survey is representative of the community in terms of demographics? Yes.
- The technique used to determine the 400 random calls
- This is a good foundation of support for the district and the people in the district
- There was not a lot of "I don't know" or "no opinion" comments, generated a lot of conversation
- Participants were very engaged and clearly had a sense of the projects in the plan
- The district has historically used the following percentages in terms of breakdown of community: 75% do not have children in schools and 25% do. Is the survey representative of these numbers?
- Reference the executive summary on pages 1-3 and the summary on pages 49-50 for an overview of survey and the key areas to take from the survey
- The online survey should be considered as supplemental information. The results of this are fairly close to the telephone survey
- The number of questions in the telephone survey vs. the online survey
- Now that this report is in hand, what is the next step?

Dr. Schuler addressed the next steps advising board members to take some time to digest the information and move forward with the same diligence. The following will occur in the next weeks:

- The Finance Committee will be meeting to discuss funding strategy
- The Facilities Committee will be meeting to dive into the project buckets
- The Community Engagement Committee will be meeting to discuss the continued engagement strategy and roadmap for communicating to the public
- The next Committee of the Whole meeting will be dedicated to the Master Facility Plan and pulling the elements from the three committees together

There was additional discussion:

- The possibility of a capital campaign and a feasibility study to determine the potential success of the campaign
- The importance of the individual committee meetings and using these to bring information to the full Board in order to make decisions
- How much of a capital campaign would be needed to fund various projects? Can we determine that number?
- The type of question that can be asked in a referendum
- The concept of a capital campaign, how it works, legal aspect, naming practices etc.
- The public perception of what the Early Learning Center is, not just a preschool
- Does the community understand that by law we need to offer an Early Learning Center for both regular and special education students?
- Presenting the survey results to the CAC and identifying any questions that arise from this group

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

REPORTS FROM BOARD MEMBERS

Board Committee Reports

Finance Committee – President Vroman and Member Mathieson reported that the committee met on September 28th. Bob Lewis of PMA Securities provided information to the committee based on \$150M bond issuance in a referendum scenario. There was also discussion on utilizing a future planning model to identify capital needs, the Sherman-Dergis Formula. This model is currently being used by the City of Wheaton.

It was requested that the finance committee be able to lay out how the district can put money away every year to avoid having to run a referendum for future capital needs

Facilities Committee – Member Paulsen and Member Gambaiani reported the committee met on September 23rd and discussed the Master Facility Plan project buckets and the Sherman-Dergis formula. The committee is scheduled to meet again next week to discuss aligning the project buckets with funding scenarios.

Teaching and Learning Committee – Member Crabtree and Member Intihar reported the committee met on September 22nd and previewed the student achievement presentation. The committee also asked district administration to talk to the staff regarding final exams. There was also a discussion on high school counseling practices and how they match up with best practice.

HR/Policy Committee – President Vroman reported the committee is continuing with review of the district policy manual. This will be an ongoing process during the current school year.

Other Reports from Board Members

- Member Intihar recognized fellow board members for contributing toward a sponsorship from the Board of Education to the Student Excellence Foundation.
- Member Mathieson inquired about the September Legislative Breakfast and the feedback from legislators on the topics discussed. Dr. Schuler commented that there was no consensus from legislators on most topics, pension reform or school funding. Their perspective on what was going to happen in the future depended on what angle it was being viewed from. Consistently, there is a lot of “wait and see” until after November election. There is a report due to be issued in February by the commission put together by the Governor regarding the funding formula. It was also noted to carefully watch the Lame Duck Session, as things have a habit of sliding through that have not had much conversation. Dr. Schuler added that the representatives do a nice job of reaching out proactively when an issue comes into their radar that will have an effect on the district.
- President Vroman expressed his appreciation to fellow board members for being recognized by the Illinois Association of School Boards with the 2016 Governance Award.
- President Vroman also recognized a request from a fellow board member to potentially reschedule the October Committee of the Whole meeting to avoid a conflict with a potential World Series game. A google survey will be sent to board members to check availability during the last week of October and first week of November.

TOPICS FOR FUTURE DISCUSSION

- Facility Master Plan

ANNOUNCEMENTS

October 25, 2016 – Chat with the Board, 8:00-9:30 AM, WNHS

October 26, 2016 – Committee of the Whole, 7:30 PM, SSC (Note: the date of the meeting may change and any change will be posted and communicated to board members)

NEXT REGULAR MEETING

November 9, 2016, 7:30 PM, Lowell Elementary School

PUBLIC COMMENTS – Non-Agenda Items

None

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Mathieson moved, Member Paulsen seconded to adjourn the meeting. Upon a voice call being taken, all were in favor and **the motion carried 7-0.**

The meeting was adjourned at 9:27 PM.

Chris Crabtree, Secretary

Jim Vroman, President