

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
October 14, 2015

The first regular meeting of the month of September of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Pleasant Hill Elementary School, 1N720 Pleasant Hill Road, Winfield, IL, by Board President Jim Vroman, on Wednesday, October 14, 2015, at 7:30 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Brad Paulsen
 Joann Coghill
 Chris Crabtree
 Jim Gambaiani
 Barbara Intihar
 Jim Mathieson

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Mrs. Erica Loiacono
 Mr. Rod Mack
 Mrs. Joanne Panopoulos
 Dr. Robert Rammer

PLEDGE OF ALLEGIANCE

Mrs. Frederick led the Board and community in the Pledge of Allegiance.

COMMUNICATION WITH THE HOST SCHOOL

Mrs. Christy Frederick, Principal of Pleasant Hill Elementary School, welcomed the Board, community and administration to the school. Mrs. Frederick and Assistant Principal Kathie Bossier presented a PowerPoint that outlined work being done at the school to highlight "Pleasant Hill's Excellence in Action!"

MODIFICATIONS TO THE AGENDA

None

PUBLIC COMMENTS – Agenda Items

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name and address, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Jennifer Long
Topic	Wheaton Warrentville PTA Council Gifts

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- Thank you to the PTA for the monetary gifts last school year, but also for the human capital that is provided by all of the PTAs.
- The green folders for each Board member included:
 - A copy of the State of the District road show presentation being used with local community groups
 - The initial roster for the Citizens Advisory Council that will have their first meeting on October 21. There are 31 applicants.
 - The Report to the Membership from IASB for the Delegate Assembly in November. Board members are asked to review the resolutions for discussion and direction for Delegate Intihar at the November 11 Board Meeting.
 - A copy of a case study that was done on how District 200 built a Social Emotional Learning (SEL) model that is fiscally sustainable.
 - An invitation from Emerson School to a fund raising event on October 29 at the school to support the St. Baldricks Foundation.

CONSENT AGENDA

1. Acceptance of Gift to Pleasant Hill Elementary School – Recommend the acceptance of the gift to Pleasant Hill Elementary School as presented
2. Acceptance of Gift to WNHS Athletic Department – Recommend acceptance of the gift to the WNHS Athletic Department as presented.
3. Approval of revised Policies 2.150 Board Committees and 2.220 Board of Education Meeting – Recommend approval of the revised policies as presented and posted.
4. Approval of Revised Policy 2.260 Uniform Grievance – Recommend approval of revised policy 2.260 as presented and posted.
5. Approval to Post the 2016-2017 District Calendar for Public Review and Comment – Recommend approval to post the calendar for public review and comment.
6. Approval of Blackboard Connect Renewal – Recommend approval of the contract renewal as presented.
7. Approval of Statement of Completion, Emergency Generator for SSC – Recommend approval of the statement of completion as presented.
8. Approval of Change Orders for 2015 Paving Projects at Six (6) Schools – Recommend approval of the Change Orders as presented.
9. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.

10. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.
11. Approval of Minutes – September 16, 2015 Open, September 18, 2015 Special Meeting, and Approval to Destroy Recordings of Closed Sessions Prior to May 2014 as Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to May 2014 as allowable by law.

MOTION

Member Crabtree moved, Member Coghill seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ACTION ITEMS

Approval of Copier Lease and Maintenance Agreement

The Master Technology Plan presented at the March 2015 Committee of the Whole Meeting introduced the implementation of a print management solution for the elementary level in 2015-2016. The middle and high school levels will follow in 2016-2017. The district has looked at a print management solution in the past and is now something that needs to be addressed. The aging equipment, cost of printing supplies, and move toward a more digital delivery of instruction makes now the perfect time to address this need. The total cost of the lease is \$634,401.60, payable in equal monthly payments of \$10,573.36, and is allocated in the Technology Budget. It is recommended that the Board of Education approve the Lease and Maintenance agreements with Proven Business Systems.

Mr. Rodney Mack presented information about the copier lease. The presentation addressed the following:

- Master Tech Plan
- CUSD 200 Current Print/Copy Fleet
- What is Copy/Print Management?
- How it works
- What are the financial benefits?
- How we got here ...

This lease was part of the technology plan presented to the Board earlier this year. This plan will not increase the budget and will realize savings immediately. Staff will be monitoring how the copier/printers are being used over the next six months to make sure that any reductions in printers will not cause a burden for users. Adjustments will be made as necessary. The future savings will come from less usage, paper, toner and click charges per copy printed. The new units will be table top size and will not replace the large copy machines in each building. Reference checks were done on the vendor and staff is very pleased with the information received. The transition will begin very soon and be completed by December. Rules will be put in place to discourage color printing if not necessary and force 2 sided copying to reduce costs. In the spring staff will be monitoring usage at the high schools to determine the needs at that level for copier/printers. A decision will be made on a solution for those buildings for next year after that data is obtained.

MOTION

Member Intihar moved, Member Crabtree seconded to approve the lease and maintenance agreements with Proven Business Systems. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

Approval of Phase III Authorization of Contract with Perkins+Will

In June of 2015, the Board of Education approved moving forward with Perkins+Will Architects on a Facility Master Planning process. The contract was structured to give the Board of Education the opportunity to review and approve moving forward at certain milestone points in the process. The approval of the first two phases in June included: development of the planning team, establishment of goals as well as benchmarking, facility tours, visioning, data collection and assessments. Perkins+Will presented an update to the Board of Education on the progress of Phase I & II of the process at the September Committee of the Whole Meeting. The Board of Education is now being asked to approve moving to Phase III of the Facility Master Planning process. This phase involves additional community engagement sessions which build upon the initial State of the District session held in September. The general intent of these Community Engagement Sessions is to review the established vision driving the master plan, highlight findings and issues at each campus, and thoughtfully articulate a range of possible solutions (all vetted in advance with the Oversight Committee). Information will be gathered that will inform the eventual solutions. As with all meetings, we will document results that can be shared with the Oversight Committee and Board of Education as well as the community at large. The cost of Phase III is \$123,052 plus estimated reimbursable expenses of \$3,882. It is recommended that the Board of Education approve Facility Master Planning Phase III work at cost of \$123,052 plus estimated reimbursable expenses of \$3,882 with Perkins+Will Architects.

Mr. Farley distributed a summary report of the work done by Perkins+Will during Phase I and II of the Master Facility Plan. Dr. Schuler stated that some of the work in this report will take place in Phase III if the Board approves that tonight. Future community engagement sessions are planned in December and February. At that time another report will be brought to the Board to decide whether to move to Phase IV or not.

Member Paulsen, Facility Committee member, stated that the Facility Plan is now moving from the stage of getting input and reporting findings to putting guiding principles into action. This information will be shared with the community to provide feedback and gather their thoughts. The community will help develop the plan. This is the stage where the vision will begin to be seen.

It was suggested that as Board members visit schools they keep an eye open to observe some of the things raised in the summary report. It is a different way to look at the buildings and see some of the obstacles the facilities are causing for education. Board members could report to the entire Board about things they see that impact education.

MOTION

Member Paulsen moved, Member Intihar seconded to approve the Facility Master Planning Phase III work at a cost of \$123,052 plus estimated reimbursable expenses of \$3,882 with Perkins+Will Architects. Upon a roll call vote being taken, the vote was: AYE 5 (Paulsen, Intihar, Coghill, Crabtree, Vroman), NAY 2 (Mathieson, Gambaiani). **The motion carried 5-2.**

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

These reports were provided for information only.

REPORTS FROM BOARD MEMBERS

Board Committee Reports

Member Crabtree reported that the Teaching and Learning Committee met and reviewed the presentation for the October 28 Committee of the Whole. The presentation will include information about the Dashboard on attendance. Dr. Schuler stated that the district received a letter from the State Superintendent regarding issues surrounding attendance and the impact on education such as discipline.

Other Reports from Board Members

Member Paulsen reported that he attended the morning Rotary meeting this morning where Dr. Schuler presented the roadshow version of the State of the District report. It was very well done and a great opportunity to share information with a group of community members that do not have students in the district. Member Intihar added that she attended the noon Rotary and it was well received. Dr. Schuler did an excellent job keeping it concise but getting the word out.

Member Crabtree stated that the PTA Council is sponsoring an event on October 19 at 7:00 PM at Monroe. It is called MWAH, which stands for Messages Which Are Hopeful. It is a performing arts troupe that delivers inspirational messages of hope and love from young people to young people, empowering them with the knowledge, courage and strength to deal with life's challenges. Everyone should attend this and please spread the word. President Vroman attended the PTA Council meeting for the same conversation. On October 15 the Board will be hosting the local government entities to share the message as well.

President Vroman reported that the Board hosted a Chat with the Board session on October 8 at WWSHS. A couple of students reported about the student council and shared their thoughts about the district. Two parents attended and brought up foreign language at the elementary and middle school levels.

TOPICS FOR FUTURE DISCUSSION

Student Learning Dashboard

Curriculum Updates

FIT Update

ANNOUNCEMENTS

October 28, 2015 Committee of the Whole, 7:30 PM, SSC

NEXT REGULAR MEETING

November 11, 2015, 7:30 PM, Jefferson Early Childhood Center

PUBLIC COMMENTS – Non-Agenda Items

None

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Intihar moved, Member Coghill seconded to adjourn the meeting. Upon a voice call being taken, all were in favor and **the motion carried 7-0.**

The meeting was adjourned at 8:43 PM.

Chris Crabtree, Secretary

Jim Vroman, President