

**MINUTES**  
**BOARD OF EDUCATION MEETING**  
**COMMUNITY UNIT SCHOOL DISTRICT 200**  
**September 10, 2014**

The first regular meeting of the month of September of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at Bower Elementary School, 4S241 River Road, Warrenville, IL, by Board President Barbara Intihar, on Wednesday, September 10, 2014, at 7:30 PM.

**ROLL CALL**

Upon the roll being called, the following were present:

Board Members:        Barbara Intihar  
                              Jim Vroman  
                              Brad Paulsen  
                              Joann Coghill  
                              Jim Mathieson  
                              Rosemary Swanson

Absent:                    Jim Gambaiani

Also in Attendance:    Dr. Jeff Schuler, Superintendent  
                              Mrs. Faith Dahlquist  
                              Mr. Bill Farley  
                              Mr. Rodney Mack  
                              Mrs. Joanne Panopoulos  
                              Dr. Robert Rammer

**PLEDGE OF ALLEGIANCE**

Dr. Schuler led the Board and community in the Pledge of Allegiance.

President Intihar welcomed Superintendent Jeff Schuler and stated that the Board is looking forward to working with him for many years.

**COMMUNICATION WITH THE HOST SCHOOL**

Mr. Mark Kohlmann, Principal of Bower Elementary School, welcomed the Board, Administration and Community to the school. Mr. Kohlmann stated that Bower is proud to have hosted the welcome reception for Dr. Schuler and his first Board meeting in District 200. The staff and PTA of Bower were recognized for everything they do for students and always considering what is best for them. Mr. Kohlmann thanked the Board for approving the improvements to the berm behind the school and stated that since the completion of this work Bower has remained high and dry. A video created by staff and students was shown that highlights what Bower is all about.

**MODIFICATIONS TO THE AGENDA**

Member Swanson wished President Intihar a happy birthday.

## **SUPERINTENDENT REPORT**

Dr. Schuler reported the following:

- Thank you to everyone for the warm welcome to the district.
- Dr. Schuler has been working with Mrs. Intihar on his entry plan and it will be sent to all Board members on Friday.
- Since he started in the district, Dr. Schuler has spent a lot of time visiting schools and will see all 21 facilities within about three weeks.
- Board of Education has been recognized by the Illinois Association of School Boards (IASB) with a School Governance Award. This award acknowledges those school boards that have engaged in activities and modeled behaviors that lead to excellence in local school governance in support of quality public education, the hallmarks of IASB's mission statement. This is the second time the Board of Education has received this recognition. The Board will receive this award at the DuPage Division Dinner meeting of IASB on October 16 and will be recognized at the IASB Annual Conference in November.
- Senator Connelly and Representative Ives are working on a campaign in regards to SB16. If this bill is passed it will have a devastating impact on District 200. The district would lose approximately 81% of the current funding. Dr. Schuler and staff will be working with them to try and begin a communication campaign and possibly a town hall meeting to raise awareness in the community.

## **PUBLIC COMMENTS – Agenda Items**

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name and address, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board's "Chance to Chat" or present your comments to us in writing.

|         |           |
|---------|-----------|
| Speaker | Gary Tonn |
| Topic   | Budget    |

## **CONSENT AGENDA**

1. Acceptance of Gifts from Bower PTA – Recommend acceptance of the gifts as presented.
2. Acceptance of Gifts from Lowell PTA - Recommend acceptance of the gifts as presented.
3. Acceptance of Gifts to Longfellow Elementary School - Recommend acceptance of the gifts as presented.
4. Acceptance of Gifts from Pleasant Hill PTA - Recommend acceptance of the gifts as presented.

5. Acceptance of Gifts to Whittier Elementary School - Recommend acceptance of the gifts as presented.
6. Acceptance of Gifts to Edison Middle School - Recommend acceptance of the gifts as presented.
7. Approval to Post Revised Policy 7.20 Bullying, Intimidation, and Harassment for Public Review and Comment – Recommend approval to post the policy as presented.
8. Approval of Revised Board Policy 5.30 Personnel Hiring Process and Criteria – Recommend approval of the policy as posted.
9. Approval of Revised Board Policy 7.60 Resident Student – Recommend approval of the policy as posted.
10. Approval of Resolution Naming Dr. Jeff Schuler as the Alternate Representative to the DuPage/West Cook Cooperative Governing Board – Recommend approval of the resolution appointing Dr. Schuler to the DuPage/West Cook Cooperative Governing Board as presented.
11. Approval of High School Junior English Materials – Recommend approval of the materials as posted and presented.
12. Approval of Annual Application for Recognition of Schools – Recommend approval of the application for Recognition of Schools as presented.
13. Approval of the Renewal of Scantron Achievement Series Subscription and Initial Pinnacle Insight Data Dashboard Subscription and Implementation – Recommend approval of the subscriptions and implementation as presented.
14. Approval to Dispose of Technology Surplus Assets – Recommend approval to dispose of the surplus technology assets as presented.
15. Approval of Annual Vendor Contracts Generating Revenue – Recommend approval of the vendor contracts as presented.
16. Approval of Change Orders for 2014 Summer Construction Projects – Recommend approval of the change orders as presented.
17. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
18. Approval of Minutes – August 13, 2014 Open and Approval to Destroy the Recordings of Closed Sessions Prior to April 2013 as Allowable by Law - Recommend that the minutes be approved as presented and the approval to destroy the closed session recordings as permissible by law. The closed session minutes will remain closed.
19. Approval of Personnel Report to Include Employment, Resignation, Retirement and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff - Recommend the approval of the Personnel Report as presented.

## **MOTION**

Member Vroman moved, Member Coghill seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

Member Mathieson thanked the school PTA's and Booster Clubs and stated that without their contributions it would be difficult for the district to provide many things to the schools.

Member Vroman stated that the Board appreciates all of the recent landscape donations to Whittier School and confirmed that all of the work was coordinated through the Facilities Department and Mr. Farley's office.

## **ACTION ITEMS**

### Adoption of the 2014-15 Community Unit School District 200 Budget

The Illinois School Code, ch. 105, ILCS 5/17-1, requires the Board of Education to adopt an annual budget within the first quarter of each fiscal year (by September 30). A 30-day public inspection period and a public hearing must precede the budget adoption. The 2014-15 tentative budget has been available for public inspection since July 9, 2014 and a public hearing was held on August 13, 2014.

The final 2014-15 Budget document that must be filed with the Illinois State Board of Education (ISBE) was attached to this report. The final document includes the changes presented to the Board of Education at the August 13th meeting. In addition, two revenue changes were made to the final 2014-15 Budget. In an effort to balance the Education Fund, \$215,000 in tax revenue from the Operations and Maintenance Fund was reallocated to the Education Fund.

Additionally, the revenue for summer school tuition in the Education Fund was increased by \$20,000. With these changes, both funds are in balance. The ISBE form also includes the TRS on-behalf payments.

The 2014-15 operating budget as presented is balanced. It is recommended that the Board of Education approve the attached resolution to adopt the 2014-15 Budget, and filing the corresponding budget form with ISBE.

Mr. Farley reported that staff is asking the Board to complete the budget process by approving the budget. Mr. Farley reviewed the timeline of the budget process to date. The presented budget is balanced as a result of moving some money between funds as stated in the Board Report.

There was discussion about the following:

- Early retirement penalties
- The operating budget from 2013-14 was never in the negative but some funds were over spent and some were under spent so money was moved between funds to balance them.
- No new money in the budget for facility work, just the amount included in the Capital Renewal Fund – this summer work came from a bond sale.
- New budget includes \$3000 for math materials that the NEW 200 Foundation has agreed to fund.

Member Swanson stated that staff did a great job creating the budget, and with the assistance of the Finance Committee, the Board was able to have good discussion at the last meeting. Member Swanson requested that Mr. Farley respond to the questions raised during Public Comment.

Mr. Farley responded as follows:

Q: What makes up the TRS Line Item in the budget other than the .0058 district contribution?

A: District THIS contribution, TRS Federal, Board Paid Administration TRS and any penalties related to ERO or 6%

Q: What is teacher other?

A: Teachers that are not regular education classroom such as special education, ELL, guidance, LLC Directors, etc

Q: Teachers are not overpaid in comparison to like districts and have given concession in the budget process. Aides salaries are staying the same and are in the middle of bargaining, were they cut or can we expect a low raise?

A: Since this item is part of collective bargaining we cannot discuss at this time.

Mr. Farley invited Mr. Tonn to speak with him after the meeting if he had additional questions.

Board members encouraged community members to contact them with questions through the Board email listed on the web page.

## **MOTION**

Member Swanson moved, Member Paulsen seconded to approve the resolution to adopt the 2014-15 Budget and filing the corresponding budget form with ISBE as presented. Upon a roll call vote being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

President Intihar stated that as this school progresses the staff and Board will have to look for areas to reduce the budget for next year. All programs and extra and co-curriculars will have to be examined. Board members are encouraged to think of areas they think could experience cuts with the least impact to students.

Member Paulsen thanked the businesses that supported the district through the NEW 200 foundation by donating a portion of their sales on September 23, 2014 as part of the Shop & Dine event. Member Mathieson requested that the district send thank you letters to the vendors that participated.

## **WRITTEN REPORTS**

Monthly Financial Reports

FOIA Report

2014 Teacher Administrator Compensation Report

2014 IMRF Employee >\$75,000 Compensation Report

These reports were provided for information only.

## **REPORTS FROM BOARD MEMBERS**

Engage 200 Update

Member Vroman reported that one thing that came from the Engage 200 process was that the district would develop a communication plan to be more transparent. Erica Loiacono has been working on the plan and reported that as a part of the plan an Engage 200 Report will be delivered to all District 200 homes within the next two weeks. The report will be a complete overview of the Engage 200 process and detail why the Board embarked on such a process, what the district learned from the community and the recommendations that emerged from the process. The community will be reminded that the Board will use the recommendations to drive their goal setting process this fall.

Other Reports from Board Members

Member Vroman stated that at the last Board meeting he brought up all the road work around the schools right when school was opening. Mr. Farley had reported that Wheaton and Warrenville work well with the district to avoid projects that disrupt the school startup. The work near Pleasant Hill School that is occurring now could not be helped because Winfield just got the

grant to do this project. Wiesbrook was advised on September 10 by Milton Township that extensive work along the road in front of the school was going to take place now. Member Vroman requested that the Facility Committee address this with the community leaders and request enough lead time to prepare for the disruptions.

Mrs. Dahlquist reported on the Expanding Learning Opportunities (eLo) project with the consortium that District 200 joined with Naperville School District and Indian Prairie School District. Eight courses were offered for this semester. The Consortium hired a director to keep track and make certain that all is going well. The director is also developing a professional growth plan for the teachers. There is a website and there is a link on the district web page to access the information about eLo. Conversations are beginning regarding additional courses to be added. There are currently 209 students enrolled, 25 of which are District 200 students. District 200 had hoped for higher enrollment numbers but has learned from other districts that the first year is typically low. Costs to the district, after the initial cost are based on the district enrollment which is based on the percentage of seats.

Member Swanson reported that she had two recent opportunities to meet with Senator Roskam. One was a town hall meeting and the second time was a small group of about six and was organized by IASB. Prior to the meetings Member Swanson spoke with staff to get priorities and made a sheet of initiatives and budget shortfalls. The group discussed health care costs and special ed funding. There was discussion about SB16. Member Swanson expressed with certainty that the issues that District 200 would like to see addressed are budgetary issues, unfunded mandates, and special education funding. The Board of Education needs relief and flexibility when dealing with mandates and budget constraints at the same time. This is all tied to local control. Senator Roskam seemed to understand the conversation and needs.

President Intihar reported that the Board needs to decide the committee assignments. Before this happens the Board will need to develop the goals for this school year. Board members are asked to review the Vision, Mission, Beliefs and the Engage 200 report and be prepared to develop the goals at the Board workshop.

## **TOPICS FOR FUTURE DISCUSSION**

Student Achievement

Levy

Engage 200

District Goals

## **ANNOUNCEMENTS**

Committee of the Whole – September 24, 2014, SSC

## **NEXT REGULAR MEETING**

October 8, 2014, 7:30 PM, Hawthorne Elementary School

## **PUBLIC COMMENTS – Non-Agenda Items**

None

## **CLOSED SESSION**

Closed Session Items are listed for possible action. \*\*\* Personnel Items 5ILCS120/2(c)(1). Action is expected following the Closed Session.

**MOTION**

Member Paulsen moved, Member Coghill seconded to adjourn the meeting to Closed Session for the purpose of discussing Personnel Items 5ILCS120/2(c)(1). Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

The meeting was adjourned to Closed Session at 8:32 PM.

**RECONVENE IN OPEN SESSION**

**MOTION**

Member Vroman moved, Member Paulsen seconded to reconvene in Open Session. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

The meeting was reconvened at 8:59 PM.

Approve the Issuance of a Notice of Remedial Warning

It is recommended that the Board approve the Issuance of a Notice of Remedial Warning as presented.

**MOTION**

Member Vroman moved, Member Mathieson seconded to approve the Issuance of a Notice of Remedial Warning to Employee R2014-15-01 as discussed in Closed Session. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

**ADJOURNMENT**

**MOTION**

There being no further business to come before the Board in Open Session, Member Mathieson moved, Member Swanson seconded to adjourn the meeting. Upon a voice call vote being taken, all were in favor and **the motion carried.**

The meeting was adjourned at 9:01 PM.

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**Brad Paulsen, Secretary**

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**Barbara Intihar, President**