

**MINUTES**  
**BOARD OF EDUCATION MEETING**  
**COMMUNITY UNIT SCHOOL DISTRICT 200**  
**December 12, 2018**

The first regular meeting of the month of December of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the Franklin Middle School, 211 E Franklin St., Wheaton, IL, by Board President Brad Paulsen, on Wednesday, December 12, 2018, at 7:00 PM.

**ROLL CALL**

Upon the roll being called, the following were present:

Board Members:      Brad Paulsen  
                             Chris Crabtree  
                             Rob Hanlon  
                             Ginna Ericksen  
                             Jim Gambaiani  
                             Jim Mathieson  
                             Jim Vroman

Also in Attendance:  Dr. Jeff Schuler, Superintendent  
                             Mrs. Faith Dahlquist  
                             Mr. Bill Farley  
                             Dr. Charlie Kyle  
                             Mrs. Erica Loiacono  
                             Mr. Rodney Mack  
                             Dr. Chris Silagi

**PLEDGE OF ALLEGIANCE**

Principal Dave Bendis led the Board and community in the Pledge of Allegiance.

**COMMUNICATION WITH THE HOST SCHOOL**

Principal Dave Bendis welcomed the Board and administration to Franklin. Mr. Bendis introduced staff members that teach 7<sup>th</sup> and 8<sup>th</sup> grade Social Studies who provided information on PLC – Data Driven Assessments. It was noted the PLC (Professional Learning Communities) process never ends and is a work in progress.

President Paulsen noted this is the first meeting he took over as President, since Member Vroman announced at the November meeting, he would be stepping down as President. President Paulsen referenced the mission statement for District 200.

**MODIFICATIONS TO THE AGENDA**

None

**PUBLIC COMMENTS – Agenda Items**

None

## **SUPERINTENDENT REPORT**

Dr. Schuler reported the following:

- The Jefferson Early Childhood Center Groundbreaking Event will take place on Tuesday, January 15, 2019 at 2:45 p.m. Details of the event were shared. It was noted this event is open to the community.
- An article in Education Week discussed issues which school leaders should focus on heading into 2019, and included collective teacher efficacy (CTE). This has an impact on professional learning communities (PLC's) and reinforces the ongoing commitment to continue to improve on our craft.
- Longfellow Elementary 3<sup>rd</sup> grades celebrated the birthday of the State of Illinois. It was a nice opportunity for the community to come in and engage with the students and the school.
- Provided a summary from the sale of the series 2018 lease certificates. Received a 3.7% rate.
- The credit rating for the District was affirmed as AA+.
- A summary of the gifts approved by the Board from July-December 2018 totaled \$180,000 in donations that support D200 schools and programs. These donations were received from PTA's, Student Excellence Foundation as well as other donors.
- While the acceptance of the audit is on the agenda, there has been a delay across the state due to a state level report. The audit has not been received. The recommendation will be to table the item until the January 16, 2019 meeting. The BOE Finance Committee has reviewed the majority of the report.
- All of the District 200 buildings have released a reminder about the 5Essentials School Climate Survey this week. This survey is available to students beginning in grade 4. It is also available to teachers and parents. There is a required participation rate in order to receive the data which is collected.

## **CONSENT AGENDA**

1. Acceptance of Grant from ECOLAB to Hawthorne Elementary School – Recommend acceptance of the grant from ECOLAB to Hawthorne as presented.
2. Approval of Resolution of a Line Item Transfer Within the Transportation Fund – Recommend approval of resolution of a line item transfer within the transportation fund as presented.
3. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented
4. Approval of Minutes – November 14, 2018 Open and Closed, November 28, 2018 Special Meeting, and Approval to Destroy Recordings of Closed Sessions Prior to July 2017 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to July 2017 as allowable by law.
5. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.

## **MOTION**

Member Vroman moved, Member Ericksen seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

## **ACTION ITEMS**

Election of Board Officer(s)

The Board of Education President Vroman announced at the November meeting he would be stepping down as President. Per Board Policy 2.110, a vacancy in the Presidency is filled by the Vice President. Since Vice President Paulsen will be assuming the role as President, the Board will elect a new Vice President and Secretary, if needed.

President Paulsen asked for nominations for Board Vice President. Member Vroman nominated Chris Crabtree for Vice President. There were no other nominations, as such no second was required.

#### **MOTION**

Member Vroman moved that the Board nominate and elect Chris Crabtree as Vice President as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0.

**The motion carried 7-0.**

President Paulsen asked for nominations for Board Secretary. Member Mathieson nominated Rob Hanlon for Secretary. There were no other nominations, as such no second was required.

#### **MOTION**

Member Mathieson moved that the Board nominate and elect Rob Hanlon as Secretary as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0.

**The motion carried 7-0.**

#### Acceptance of the 2017-18 Financial Audit

Annually, District 200 auditors, Miller Cooper & Co., Ltd., prepare an independent audit of the financial statements of CUSD 200. They also express an opinion based on the combined financial statements of the District. The Board is asked on an annual basis to accept the independent audit as presented by Miller Cooper & Co., Ltd.

The District is waiting to receive the final 2017-2018 Financial Audit documents. The auditors have not yet been able to complete the final document due to the delay of a required document provided by the State.

Due to the delay in completing the final document, it was recommended that the Board of Education table this Action Item to the January 16, 2019 meeting.

#### **MOTION**

Member Gambaiani moved, Member Hanlon seconded to table the 2017-2018 Financial Audit prepared by Miller Cooper & Co., Ltd. until the January 16, 2019 meeting as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0.

**The motion carried 7-0.**

#### Approval of the 2019-20 and 2020-21 School Calendars

The 2018-2019 Calendar Committee has been working on a proposal for the school calendar for the 2019-2020 and 2020-2021 school years. This process began with a survey that went out to all parents, faculty and staff of CUSD 200. The survey results were shared at the October 10, 2018 Board Meeting. The Board of Education gave clear direction to get feedback from the high school teachers and students on finals before Winter Break. Surveys went out to the high school teachers and the high school students in grades 10-12. The Calendar Committee used the survey

feedback to create calendars for the 2019-2020 and 2020-2021 school years. The proposed Calendars were presented at the November 14, 2018 Board of Education Meeting as well as posted for public review and comment.

The proposed 2019-2020 and 2020-2021 Calendars were attached to the Board Report. Overall, there were 18 emails received on the proposed 2019-2020 and 2020-2021 Calendars. The feedback received was mixed with a variety of concerns that were summarized during the Board Meeting by Dr. Charlie Kyle, Assistant Superintendent for Administrative Services.

Dr. Kyle noted the following:

- The 18 emails received included feedback on keeping the calendar as is, do not like the summer ending earlier, utilization of Pleasant Hill as a polling place, semester one being too short, the elementary school students attending a full week for the first week of school, any change in calendar is tough on divorced families.

There was discussion on the following:

- Surveyed parents, students and staff for feedback.
- 80% of students prefer finals before winter break.
- The misconception of starting a full week early – it would be starting two days earlier than the current calendar.
- Representation on the calendar committee included all levels (elementary, MS and HS).
- Final exams and how they have been changing.
- DuKane conference – all schools have finals prior to winter break.
- Continued monitoring of elementary first full week of attendance and unbalanced semesters.

It was recommended that the Board of Education approve the 2019-2020 and 2020-2021 Calendars

## **MOTION**

Member Crabtree moved, Member Gambaiani seconded to approve the 2019-2020 and 2020-2021 Calendars as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0.

**The motion carried 7-0.**

## **ORAL REPORTS**

### Social-Emotional Learning Feature

The Board of Education is committed to providing students with social-emotional learning that enhances students' abilities in school, careers, and life. The Board of Education has identified social-emotional learning as a goal area for 2018-2019. In an effort to recognize the work of our schools in this area, a social-emotional learning feature will be reported on at many of our meetings.

Dr. Chris Silagi provided a report focused on preventative practices and emotional wellness at the District 200 high schools. Both high schools have collaborated with Robert Crown and Serenity House Counseling Services to provide education on alcohol and drug use, vaping, and addiction. Providing this education to students allows the District to utilize the expertise of counseling and educational agencies that exist in the community and surrounding area. It was noted that preventative practices such as drug and addiction education are an important part of social-emotional programming, and play an integral role in the work to improve the emotional wellness of students.

There was discussion on the following:

- Discussions regarding the potential legalization of marijuana in IL and how SEL would be impacted.

### Student Learning Feature

District 200 created a reading framework that drives K-8 reading instruction. Variations of the framework have been created for kindergarten, grades 1-2, grades 3-5 and grades 6-8.

Mrs. Faith Dahlquist provided a brief report explaining the framework and how it supports differentiation, individualization, and personalization (District FIT focus for the year). This report included the following:

- Why a framework?
- A little history on reading instruction in D200
- D200 Tier One Reading Framework
  - Kindergarten
  - Grades 1-2
  - Grades 3-5
  - Grades 6-8
- How does this drive instruction in 2018?

There was discussion on the following:

- Dyslexia – how we are explicitly teaching phonics in grades 1-2?
- Impact on test scores due to the reading framework.
- PACE – differentiating schedules and how that is being managed.

### Financial and Facilities Management Goal Update

Mr. Bill Farley, Assistant Superintendent of Business Operations, provided an update to the Board on the progress of the Financial and Facilities Management Goal. This update included the following:

- Vision 2022 Goal Work Plan 2018-19
- Board Policies 4.10, 4.22, 4.152
- Future Debt – Post Phase 4 Refunding
- Targeted Work – Post-2017 Referendum
- Projects Completed 2017 & 2018
- Potential Projects – Summer 2019
- Four Year Funding
- Board Feedback

There was discussion on the following:

- Looking for Board feedback on the concept being introduced.
- Looking at a four-year ramp plan – budget allocation, fund balance, Sherman-Dergis, and Jefferson ECC lease payment.
- This concept was reviewed by the Finance Committee.
- Sherman-Dergis is a forecasting model.
- 4<sup>th</sup> phase of debt restructure is anticipated for late spring.
- There are inflationary figures built in the capital improvement plan.
- The need to see revenue as well as expense line items – some of which cannot be controlled due to outside factors.

- This is a phase-in approach.
- The ability to make major programmatic elements may be impacted.

## **DISCUSSION ITEM**

### Student Fee Discussion

Last year, as part of the discussion on student fees, the Board of Education reviewed an analysis of extracurricular fees. The Board expressed an interest in getting a few additional pieces of information for the process this year. The goal is to make sure all data elements are provided and available to the Board for review.

The High School Athletic Directors have been asked to put together a list of all expenditures and revenues for each sport, as well as tracking what parents and students are doing in terms of fundraising, by sport. Information was also pulled together relative to student activities. This information was shared with the Board of Education to allow for review and further discussion at the January Board of Education meeting.

There was discussion on the following:

- Can the activities information be provided in the same format as the sports information?
- Expectations for fundraising – District message vs. parent message. Do some parents view fundraising as a requirement in order to participate?
- Monitoring of what fundraising money is being used for – building level vs. district level.
- Inequities between buildings?
- Providing opportunities for all kids.
- What is intent and what are we trying to achieve?
- Activities – the number of students and cost per student.
- Coaching salaries – impact on fee income.
- Percentage of costs – what percentage the District is covering & what shift in percentage constitutes a reset of fee amounts?
- Lacrosse - bringing this sport into the model funded through the District.
- Conducting a fundraising survey.
- Utilizing CAC (Citizens Advisory Committee) for review of this topic.

## **WRITTEN REPORTS**

### Monthly Financial Reports

### FOIA Report

## **REPORTS FROM BOARD MEMBERS**

### Board Committee Reports

Meeting notes were attached to the Board report for the Board Teaching and Learning Committee.

### Other Reports from Board Members

- Member Vroman provided an update on the Delegate Assembly which he attended at the IASB Joint Annual Conference in November. There was discussion regarding approaching IASB leadership relative to changing the protocol for adopting resolutions. This is related to the one vote per district policy that is currently in place.

## TOPICS FOR FUTURE DISCUSSION

5-Year Financial Projections

## ANNOUNCEMENTS

January 26, 2019 – Chat with the Board, 9:00-10:30 AM, SSC

January 30, 2019 – Committee of the Whole, 7:00 PM, SSC

## NEXT REGULAR MEETING

January 16, 2019, 7:00 PM, Longfellow Elementary School

## PUBLIC COMMENTS – Non-Agenda Items

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Harold Lonks
Topic	Sports Fees

## CLOSED SESSION

Closed Session Items are Listed for Possible Action - The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity 5 ILCS 120/2 (c)(1)

## MOTION

Member Erickson moved, Member Vroman seconded to adjourn the meeting to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity 5 ILCS 120/2 (c)(1). Upon a roll call being taken, the vote was AYE 7, NAY 0.

**The motion carried 7-0.**

There is no action expected following the Closed Session.

The meeting was adjourned to Closed Session at 9:11 PM.

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**Rob Hanlon, Secretary**

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**Brad Paulsen, President**