

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
February 13, 2019

The first regular meeting of the month of February of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the Whittier Elementary School, 218 W Park Ave, Wheaton, IL, by Board President Brad Paulsen, on Wednesday, February 13, 2019, at 7:00 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Brad Paulsen
 Ginna Ericksen
 Jim Gambaiani
 Jim Mathieson
 Jim Vroman

Absent: Chris Crabtree
 Rob Hanlon

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Dr. Charlie Kyle
 Mrs. Erica Loiacono
 Mr. Rodney Mack
 Dr. Chris Silagi

PLEDGE OF ALLEGIANCE

Board Member Mathieson led the Board and community in the Pledge of Allegiance.

COMMUNICATION WITH THE HOST SCHOOL

Principal Katy Schafermeyer welcomed the Board to Whittier and recognized the staff and families in attendance at the meeting. A video was shown featuring students on “What Makes Whittier So Special”. The students were also thanked for the tour they gave to Board members prior to the meeting of Whittier School and instructional spaces.

MODIFICATIONS TO THE AGENDA

President Paulsen announced there would be no closed session at the end of the meeting. This item will be removed from the agenda.

PUBLIC COMMENTS – Agenda Items

None

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- Dr. Schuler noted the modification to the school calendar due to the four weather-related school closures which must be made up. This is per Illinois School Code. The Board approved calendars contain five emergency days at the end of the school year in the event of school closure. The new *tentative* last day of school is Tuesday, June 11th. The Board will need to officially approve the new last day of school at a Board Meeting later this spring once the winter weather conditions are no longer a concern.
- There was information in the Board Members' green folders on two upcoming events: the Celebrate Our Stars event on April 16th which features the Distinguished Educator Awards; and the District 200 Safety Drill on March 26th. This drill is a 2-part safety exercise which will involve the local first responders in DuPage County. The drill will take place at Wheaton North HS with the reunification occurring at Wheaton Warrenville South HS. The committee is looking for volunteers.
- A yellow postcard was mailed to all homes within D200 which contains information on four upcoming town hall listening sessions. The March sessions will feature the topic of school safety and will be done in partnership with local police and fire departments. The May sessions will feature school finance.

CONSENT AGENDA

1. Acceptance of Gifts from Lowell Elementary School PTA– Recommend acceptance of gifts from Lowell PTA as presented.
2. Acceptance of Gift to WNHS Athletic Department – Bill Neibch Senior Award/Scholarship – Recommend acceptance of gift to WNHS Athletic Department as presented.
3. Approval of Revised Policy 2.80 Board Member Oath and Conduct – Recommend approval of revised policy 2.80 as presented.
4. Approval of Revised Policy 2.120 Board Member Development – Recommend approval of revised policy 2.120 as presented.
5. Approval of Revised Policy 6.60 Curriculum Content – Recommend approval of revised policy 6.60 as presented.
6. Approval of Revised Policy 6.210 Instructional Materials – Recommend approval of revised policy 6.210 as presented.
7. Approval to Post World Civilization I and Advanced World Civilization Textbooks for Community Review – Recommend approval to post World Civilization I and Advanced World Civilization textbooks for community review as presented.
8. Approval to Post New Child Development Textbook for Community Review – Recommend approval to post new Child Development textbook for community review as presented.
9. Approval to Post Fashion Merchandising Textbook for Community Review – Recommend approval to post Fashion Merchandising textbook for community review as presented.
10. Approval to Post Elementary Social Studies Textbooks for Community Review – Recommend approval to post Elementary Social Studies textbooks for community review as presented.
11. Approval of Work Plans for Hubble, Monroe and Franklin Middle Schools – Recommend approval of work plans for Hubble, Monroe and Franklin Schools as presented.
12. Approval of Bids for 2019 Facility Improvements: Doors at 12 Buildings, Chair Lift, Sprinkler System Replacement, and ROE Building Permit Application – Recommend approval of bids for 2019 facility improvements as presented.
13. Approval of Audit Services – Recommend approval of audit services as presented.
14. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.

15. Approval of Minutes – January 16, 2019, Open and Closed, and Approval to Destroy Recordings of Closed Sessions Prior to September 2017 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to September 2017 as allowable by law.
16. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the personnel report as presented.

There was discussion/comments on the following:

- Textbook review cycle
- The use of textbooks vs. electronic books/pieces
- Approval of bids – only a portion of the summer bids at this point

MOTION

Member Vroman moved, Member Ericksen seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 5, NAY 0. **The motion carried 5-0.**

POLICY POSTING CONSENT AGENDA

1. Approval to Post Revised Policy 6.50 School Wellness for Public Review and Comment– Recommend the approval to post revised policy 6.50 as presented.
2. Approval to Post Revised Policy 7.100 Health, Eye, and Dental Examinations, Immunizations; and Exclusion of Students for Public Review and Comment– Recommend the approval to post revised policy 7.100 as presented.
3. Approval to Post Revised Policy 7.200 Suspension Procedures for Public Review and Comment– Recommend the approval to post revised policy 7.200 as presented.
4. Approval to Post Revised Policy 7.250 Student Support Services for Public Review and Comment– Recommend the approval to post revised policy 7.250 as presented.
5. Approval to Post Revised Policy 7.290 Suicide and Depression Awareness and Prevention for Public Review and Comment– Recommend the approval to post revised policy 7.290 as presented.
6. Approval to Post Revised Policy 7.305 Student-Athlete Concussions and Head Injuries for Public Review and Comment– Recommend the approval to post revised policy 7.305 as presented.
7. Approval to Post New Policy 7.260 Exemption from Physical Education for Public Review and Comment– Recommend the approval to post new policy 7.260 as presented

The Board was reminded that PRESS is a subscription through IASB (Illinois Association of School Boards). A team of attorneys from around the state regularly review changes in school code and law. This is to ensure that District 200 policies are in line with PRESS changes. The latest issue of PRESS contained 34 policies to be reviewed and updated. The Board HR/Policy Committee reviews the recommended changes prior to being submitted to the full Board for posting and approval.

There was discussion/comments on the following:

- Posting for public review and comment – modifications and reposting
- Policy 6.50 – the history of this customized policy
- Policy vs. handbook – practices and beliefs; balance between the two
- Administrative procedures/regulations

- PRESS and Illinois School Code - a framework of policies; required elements; optional statements
- Addressing food allergies – administrative regulation; handbook
- Policy 7.200 – notification of parents

MOTION

Member Erickson moved, Member Vroman seconded to accept the Policy Posting Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 5, NAY 0.

The motion carried 5-0.

ACTION ITEMS

Approval to Post Elementary Social Studies Standards

The Illinois State Board of Education has adopted new IL Social Science Learning Standards (Social Studies). These Standards define what students in Illinois public schools should know and be able to do as a result of their elementary schooling. The IL Standards are based on the C3 Framework (College, Career, and Civic Life). The C3 Framework was developed to serve as a guide for states to upgrade their social studies standards, establishing fewer, clearer, and higher standards for instruction.

The IL Social Science Standards focus on the disciplines of civics, history, economics, financial literacy, and geography. The use of inquiry skills are applied while teaching and learning these disciplinary concepts. An inquiry process encourages teachers to harness children’s natural curiosity about history and the world around them. Using this process, students will learn and analyze foundational knowledge, develop questions, apply research tools, evaluate evidence, then develop and share conclusions.

The disciplinary concepts of: civics, history, economics, financial literacy and geography are taught in conjunction with inquiry skills. Specific content at each grade level is determined by District 200 and reflects social science.

A committee of District 200 teachers and administrators, including representation from every elementary school, has been meeting to plan for implementation of the standards for the Fall of 2019. The process has included reviewing the standards, developing content maps and inquiry activities for each grade-level, posting and seeking feedback of the standards from the community, and then finally Board approval.

A link was provided for more information on the IL Social Science Learning Standards and Mandates: <https://www.isbe.net/Pages/Social-Science.aspx> and the standards for Grades K-5 were attached to the Board report.

Mrs. Faith Dahlquist provided information on the standards. This included information and discussion on the following:

- 6 core areas of IL social science standards
- Big instructional shift - change in inquiry skills teaching
- Modification of fifth-grade themes
- The first round of training – March 1st countywide institute day
- Role of LLC Directors

It is recommended that the Board of Education approve the posting of the standards for community review.

MOTION

Member Vroman moved, Member Ericksen seconded to approve the posting of the Elementary Social Studies Standards for community review as presented. Upon a roll call being taken, the vote was: AYE 5, NAY 0.

The motion carried 5-0.

ORAL REPORTS

Social-Emotional Learning Feature

The Board of Education is committed to providing students with social-emotional learning that enhances students' abilities in school, careers, and life. The Board of Education has identified social-emotional learning as a goal area for 2018-2019. In an effort to recognize the work of our schools in this area, a social-emotional learning feature will be reported on at many of our meetings.

Dr. Chris Silagi provided a report focused on student voice through the use of a student survey. The SEL learning team at Sandburg developed a student survey to gather information directly from students about the social-emotional culture in their school. This survey was given to students in grades 2-5 in the fall and will be given again in the spring. The focus is on problem-solving, self-management, goal setting, respect, collaboration, and other skills and competencies. After analyzation, Principal Bacon and staff created time for students to focus on empathy, respect and problem solving with others.

There was discussion on the following:

- The amount of time in a typical week devoted to SEL – all instructional learning is tied to SEL
- State testing questions and any tie to SEL
- D200 focus on SEL as related to other school districts
- Sharing SEL successes with other schools in the District

Update on Progress of Vision 2022

During the last school year, a vision and four-year strategic plan was created (Vision 2022). Periodically, senior administration will give updates on progress toward implementation.

Mrs. Faith Dahlquist provided a brief report on the progress of Vision 2022. The goal was to provide a big picture update. It was noted there is a lot of good, meaningful work taking place in the District and good solid progress is being made in the strategic plan.

A PowerPoint was shown with each slide representing a component of the Vision 2022 plan, showing the goals that were targeted for 2018-19 and the progress that has been made to date. Members of the Senior Leadership Team (SLT) provided updates on the individual goals of the plans.

There was discussion on the following:

- Co-curricular vs. extracurricular – definition of and the difference between the two; gathering data
- Assessment changes beginning in fall 2019

- Elementary level – improvements in math and reading levels
- The importance that every student is engaged in at least one extracurricular activity vs. a small pocket of students engaged in a large number of activities
- Number of devices for students and District – appropriate number? (This will be part of the Feb. technology update)
- Potential modifications to curriculum – reviewing MS electives; HS speech and communication, message production; next components of FIT
- INCubator program in District 200 schools
- Artificial intelligence
- D200 Financial model
- HS curriculum position – looking to reinstate position that was vacated by current WWS Assistant Principal

Financial Forecast

Mr. Bill Farley, Assistant Superintendent for Business Operations, provided the 5 Cast five-year financial forecast for the District. It was noted this planning/forecasting tool has been used by the District for a number of years. A draft of this presentation was reviewed with the Board Finance Committee. The presentation included the following:

- Fiscal Metrics
- 5 Cast Planning Tool Uses
- Data Elements
- Revenue Budget (FY 2019)
- Local Revenue: Tax Base Assumptions – CPI
- Local Revenue: Tax Base Assumptions – New EAV Growth
- Key Revenue Assumptions
 - Other Local Revenue
 - State Funding
 - Federal Revenue
 - Revenue – Sensitivity
 - Tax Levy
 - Categorical Payments
- Expense Budget (FY 2019)
- Key Expenditure Assumptions
 - Salaries & Staffing FY 19-24
 - Health and Dental Benefits
 - Purchased Services, Supplies, Capital Outlay, Tuition
- Additional Assumptions
 - Capital Spending
 - No legislative changes in school funding
 - No change to PTELL (tax cap)
 - Does not include potential TRS pension shift
 - Includes known & projected retirements in future years (replacements @ \$50K)
 - Current FY19 budget is accurate basis for projections
- Aggregate Revenue and Expenditure Projections
- Aggregate Revenue and Expenditure Projections – Adjusted Expenditures
- Aggregate Revenue and Expenditure Projections – Adjusted Expenditures 2

Information was added on the following:

- Revenue/expenditure budget – does not include IMRF budget

- D200 operating expense per student is below the state average
- Fund balance for FY18 came in at 31.9%
- Standard & Poor Bond Rating AA+; stable outlook
- State Board of Education designation – Financial Recognition (highest possible)
- A balanced budget for FY19 – 9th consecutive year
- CPI came in at 1.9% this year
- Fees are projected at the current level, but are under review for next year
- TIF information
- Fund balance assumptions – includes the \$3M transfer of fund balance in FY20, \$2M in FY21 and \$1M in FY22

There was discussion on the following:

- TIFs, EAV and impact to the individual taxpayer
- No additional adjustments need for CPPRT
- Categorical payments – catch up by the state
- The use of O&M capital renewal budget and fund balance for capital projects
- Adjusted expenditures 1 and 2 – assumptions; fund balance
- Scenario planning – does not mean the District will run deficit budgets
- Reboot of Sherman-Dergis based on work that has taken place and is scheduled to take place
- Much improved scenario – the District is chipping away at work that is getting done in the buildings
- The purpose of the financial forecasting model is to identify areas that need further review

DISCUSSION ITEM

Fee Discussion

The Board continued the discussion on student fees, which has been an ongoing item for nearly two years. The Board was asked to determine what is the end game and the need to be clear to the administration what is being asked out of the conversation.

There were two new pieces of information shared – student activity revenue/expenditure information for both high schools was put in the same format as the athletics information. Also the fundraising and direct parent contribution data and percentages were provided.

There was discussion on the following:

- Slight variation between the two high schools
- Showchoir difference between schools – WWS hosts Choral Classic annually and huge expenditure to put that on; also there are 2 groups at WWS
- The educational benefits/scholarship opportunities for students through these programs and athletics
- Information should be monitored, but not proposing cuts
- Finance committee does not propose any significant increase in fees
- Administrative regulation regarding oversight of funds – purpose is not to build up balances; auditing on a quarterly basis
- Tracking information in a consistent way and increasing the frequency of internal audit
- CAC feedback was provided on fees and fundraising
- Fundraising – importance to see the intent of use for the money being targeted
- A modest increase in athletic/activity fee is warranted for the upcoming year

- Fundraising – the District is not in a position to absorb another million dollars annually – if you remove fundraising, has to be replaced with something else
- The greatest percentage of expenditures is related to coaches/stipends
- A lot of expenses cannot be controlled (officials, etc.)
- Potential increase in fees should be tied to some of outside expenses due to out of pocket cost
- LaCrosse – bring into the mix and fund as other IHSA fully sanctioned sports

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

REPORTS FROM BOARD MEMBERS

Board Committee Reports

Meeting notes were attached to the Board report for the Board Human Resources/Policy Committee and the Facilities Committee.

Other Reports from Board Members

- Member Ericksen provided an update on the following:
 - January CAC (Citizens Advisory Committee) discussion on student fees and fundraising. The group had a lot of the same conversations that the Board has had, with no conclusions reached.
 - The Student Excellence Foundation Board Meeting update included information on the annual Celebrate Our Stars event which will honor D200 educators (nominations are being accepted through February 24th); INCubator program mid-year pitches; grant deadline is coming up soon.
 - A visit to both Partners and TCD (Technology Center of DuPage) - both were very informative and worthwhile.
- Member Vroman noted the HR/Policy Committee and members of SLT met with an IASB representative to review PRESS and PRESS Plus.
- A request was made for CAC meeting information/notes to be passed onto the Board.

TOPICS FOR FUTURE DISCUSSION

Master Technology Plan and Future of Instruction and Technology (FIT) Plan

ANNOUNCEMENTS

February 27, 2019 – Committee of the Whole, 7:00 PM, SSC

NEXT REGULAR MEETING

March 13, 2019, 7:00 PM, Wheaton North High School

PUBLIC COMMENTS – Non-Agenda Items

None

CLOSED SESSION – This item was removed from the agenda during “Modifications to the agenda”

Closed Session Items are Listed for Possible Action - The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity

5 ILCS 120/2 (c)(1)

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Mathieson moved, Member Vroman seconded to adjourn the meeting. Upon a voice call being taken, all were in favor and **the motion carried 5-0.**

The meeting was adjourned at 10:10 PM.

Rob Hanlon, Secretary

Brad Paulsen, President