

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
January 16, 2019

The first regular meeting of the month of January of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the Longfellow Elementary School, 311 W Seminary Ave., Wheaton, IL, by Board President Brad Paulsen, on Wednesday, January 16, 2019, at 7:00 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Brad Paulsen
 Chris Crabtree
 Rob Hanlon
 Ginna Ericksen
 Jim Gambaiani
 Jim Vroman

Absent: Jim Mathieson

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Dr. Charlie Kyle
 Dr. Chris Silagi

PLEDGE OF ALLEGIANCE

Principal Sean Walsh led the Board and community in the Pledge of Allegiance.

COMMUNICATION WITH THE HOST SCHOOL

Principal Sean Walsh welcomed the Board and administration to Longfellow School. Mr. Walsh acknowledged the PTA for all of their support, including the transformation of the LLC. The Longfellow LLC Director presented a news report that was written, filmed, featured and produced by Longfellow students. The Student Excellence Foundation was thanked for the grant which provided the school with the tools to make the production possible.

MODIFICATIONS TO THE AGENDA

None

PUBLIC COMMENTS – Agenda Items

None

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- The groundbreaking event at Jefferson ECC was a great event with a great turnout, including parents, students, members of the community, and elected officials. Dr. Schuler noted there were a lot of people to thank, including the Board for their vision and wisdom; and the communications department for coordinating the event.
- There were two recognitions to note: 1) WWSHS cross country coach Chris Kuntz was selected as the 3A XC coach of the year; 2) WWSHS junior Caitlin Chex was selected as the recipient of this year's Superintendent Art Award, which was chosen at the winter art show at WWS in December. The WNHS recipient will be chosen at the spring art show in May 2019.
- Beginning January 29th, there will be a series of Winter Twitter chats targeted for staff. This 5-week Tuesday series will be from 8:00-8:30 p.m. and will cover five different topics. Each one will be moderated by a member of the Senior Leadership Team. The first one on January 29 will discuss Amplifying Student Voice. Board members are welcome to follow along.
- There are eleven D200 buildings participating in a grant opportunity – Cycles of Inquiry, which involves a time study for the building administrators. This opportunity is through the DuPage Regional Office of Education (ROE). The participating principals of those schools will receive professional development dollars for their building.
- D200 Director of School Improvement, Julie Oziemkowski, has joined the Wheaton Warrenville Early Learning Collaborative for the District and did an update on key data metrics that have been monitored. One key data point – there has been a significant increase in the percentage of students of need accessing the full-day Kindergarten program. Over a four-year time frame, the percentage of students of need accessing the full-day program has increased from 30-75%.

CONSENT AGENDA

1. Adoption of Resolution to Begin the 2019-20 Budget Cycle – Recommend adoption of the resolution to begin the 2019-20 budget cycle as presented.
2. Approval of Resolution to Authorize Transfer (repayable inter-fund loan) from Working Cash Fund to Transportation Fund – Recommend approval of resolution to authorize transfer (repayable inter-fund loan) from working cash fund to transportation fund as presented.
3. Approval to Open Previously Closed Minutes – Recommend approval to open previously closed minutes as presented.
4. Approval of Reviewed Board Policies – Recommend approval of reviewed board policies as presented.
5. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
6. Approval of Minutes – December 11, 2018 Special Meeting Open and Closed, December 12, 2018 Open and Closed, December 20, 2018 Special Meeting Open and Closed, and Approval to Destroy Recordings of Closed Sessions Prior to August 2017 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to August 2017 as allowable by law.
7. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the personnel report as presented.

MOTION

Member Vroman moved, Member Ericksen seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

POLICY POSTING CONSENT AGENDA

1. Approval to Post Revised Policy 2.80 Board Member Oath and Conduct for Public Review and Comment– Recommend the approval to post revised policy 2.80 as presented.
2. Approval to Post Revised Policy 2.120 Board Member Development for Public Review and Comment– Recommend the approval to post revised policy 2.120 as presented.
3. Approval to Post Revised Policy 6.60 Curriculum Content for Public Review and Comment– Recommend the approval to post revised policy 6.60 as presented.
4. Approval to Post Revised Policy 6.210 Instructional Materials for Public Review and Comment– Recommend the approval to post revised policy 6.210 as presented.

The Board was reminded that the latest issue of PRESS contained 34 policies to be reviewed and updated. The Board HR/Policy Committee reviews the recommended changes prior to being submitted to the full Board for posting and approval. There will be additional policies on future policy posting consent agendas.

MOTION

Member Crabtree moved, Member Ericksen seconded to accept the Policy Posting Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

ACTION ITEMS

Acceptance of the 2017-18 Financial Audit

Annually, District 200 auditors prepare an independent audit of the financial statements of CUSD 200. They also express an opinion based on the combined financial statements of the District. The Board is asked on an annual basis to accept the independent audit as presented by Miller Cooper & Co., Ltd. Betsy Allen from Miller Cooper & Co., Ltd. addressed the Board of Education to discuss the findings and opinions of the 2017-2018 Financial Audit. The final audit was provided, along with the Communications to the Board of Education.

It was noted the audit is being presented for acceptance late in the season due to an issue at the state level which delayed the process. The audit was reviewed by the Board Finance Committee, with questions asked and answered.

There were questions/comments/discussion on the following:

- Changes due to GASB Statement 75 implementation.
- State level error – THIS (Teachers Health Insurance Security Fund).
- Impact of timing of receipt of State Categorical payments as relates to total net deficit.
- Fund balance increase from last year (currently at 31.9%).
- Notes to the financial statements.
- Teachers' Retirement System – District proportionate share vs. State proportionate share.
- New Evidence-Based Funding model (EBF).
- Transportation is most of what is deferred – paid quarterly by the State.
- The debt service refinancing will be picked up in FY19 audit.
- D200's AA+ Stable Bond Rating and State Board of Education Designation – Financial Recognition (the highest ranking possible).

- Significant accounting policies which will be applicable in future years.
- Unmodified clean opinion for audit – the highest level of assurance given.

It is recommended that the Board of Education accept the 2017-2018 Financial Audit prepared by Miller Cooper & Co., Ltd.

MOTION

Member Vroman moved, Member Gambaiani seconded to accept the 2017-18 Financial Audit prepared by Miller Cooper & Co., Ltd. as presented. Upon a roll call being taken, the vote was: AYE 6, NAY 0.

The motion carried 6-0.

Approval to Bid Summer 2019 Projects

At the December meeting, staff reviewed with the Board of Education the progress on the Financial and Facilities Management Goal. This included targeted capital projects for the summer of 2019, and the funding plan.

A summary outlining the location and planned work for the summer of 2019 was attached to the Board report. The overall estimate for this work is \$8.4M, however, the Board is not bound to accept all of the projects identified and bid. Bids will be structured with alternates to allow for prioritization by scope of work and available funds.

Projects identified include roofing projects, tuck pointing, door replacement, flooring projects, mechanical systems upgrades/replacement and several projects that fall into the “other” category.

There was discussion on the following:

- Last summer, there was \$4.3 million in work that was done.
- The District is also pursuing state grants on some of the projects.
- Policy 4.22 – Board fund balance policy, which allows for funds over the 25% floor to be used for capital expenditures.
- Policy 4.152 - Sherman-Dergis methodology, which forecasts the amount that should be allocated for capital projects.
- Assumption of a balanced budget for next year.
- General contracting for most work; performance contracting for mechanical work.

It was recommended that the Board of Education approve the bidding of Summer 2019 projects.

MOTION

Member Crabtree moved, Member Ericksen seconded to approve the bidding of Summer 2019 projects as presented. Upon a roll call being taken, the vote was: AYE 6, NAY 0.

The motion carried 6-0.

ORAL REPORTS

Social-Emotional Learning Feature

The Board of Education is committed to providing students with social-emotional learning that enhances students’ abilities in school, careers, and life. The Board of Education has identified social-emotional learning as a goal area for 2018-2019. In an effort to recognize the work of our schools in this area, a social-emotional learning feature will be reported on at many of our meetings.

Dr. Chris Silagi provided a report focused on human connections and relationships between D200 buildings at different levels. Two examples were given: 1) WNHS partnering with Monroe MS to develop their Lotus program; and 2) similar work being done at Hubble MS and Johnson Elementary through the 8th-grade reading team traveling to engage with the younger students. Both approaches are prime examples of providing opportunities for students that allow for school connectedness through positive teacher/peer relationships.

Student Learning Feature

D200 is developing blended learning opportunities for high school students in which there is a combination of face-to-face learning (traditional instruction) and online learning that allows for some flexibility in traditional student attendance requirements. Blended learning is also an introduction to online learning.

At the high school level this year, a Military History class is offered in which students attend class 2-3 times a week and have flexibility in their use of time the other days of the week.

Mrs. Faith Dahlquist provided a brief report on the blending learning opportunity. There was discussion on the following:

- The benefits of a blended learning environment for students.
- The potential offering of additional blended learning classes for students next year.
- The number of students participating in this class.
- The supervision aspect as more sections are added of classes.
- How to evaluate and determine if this type of learning is successful – what will be measured?
- Student feedback has been positive.
- Student choice: face-to-face learning vs. blended learning environment.

Financial and Facilities Management Goal Update

The four-year ramp plan was introduced at the December meeting. The Citizens Advisory Committee (CAC) spent some time looking at the concept, as this relates to funding of other opportunities that have been discussed – including full-day kindergarten, high school later start, etc. The feedback received from CAC was that this is an important commitment for the Board.

The Finance Committee reviewed the ramp plan and the assumptions that were used for the upcoming five-year financial projections.

There was discussion on the following:

- The finance committee assessment – next couple of years and future years.
- Next step – rolling the four-year ramp plan into the five-year financial projections.
- Reviewing and measuring the capital needs/work to be done on an annual basis.
- The need to look at the educational objectives in the upcoming years.

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

REPORTS FROM BOARD MEMBERS

Board Committee Reports

Meeting notes were attached to the Board report for the Board Human Resources/Policy Committee, Community Engagement Committee, Finance Committee and Teaching and Learning Committee.

Other Reports from Board Members

- Member Vroman updated the Board on the letter sent to IASB Deputy Director Schwarm regarding the approval of resolutions by simple majority. There is one vote cast per District. Resolutions can be adopted if a number of large unit Districts are opposed to it. Member Vroman is going to share the response with some benchmark Districts. Any change to the current practice would be an amendment to the constitution for IASB.

TOPICS FOR FUTURE DISCUSSION

5-Year Financial Projections

Master Technology Plan and Future of Instruction and Technology (FIT) Plan

ANNOUNCEMENTS

January 26, 2019 – Chat with the Board, 9:00-10:30 AM, SSC

January 30, 2019 – Committee of the Whole, 7:00 PM, SSC

NEXT REGULAR MEETING

February 13, 2019, 7:00 PM, Whittier Elementary School

PUBLIC COMMENTS – Non-Agenda Items

None

CLOSED SESSION

Closed Session Items are Listed for Possible Action – Student Disciplinary Cases
5 ILCS 120/2 (c)(9)

MOTION

Member Erickson moved, Member Hanlon seconded to adjourn the meeting to closed session for the purpose of discussing Student Disciplinary Cases 5 ILCS 120/2 (c)(9). Upon a roll call being taken, the vote was AYE 6, NAY 0.

The motion carried 6-0.

Action is expected following the Closed Session.

The meeting was adjourned to Closed Session at 8:42 PM.

RECONVENE IN OPEN SESSION

Open session was reconvened at 9:20 PM.

ROLL CALL

Board Members: Brad Paulsen
Chris Crabtree
Rob Hanlon
Ginna Ericksen
Jim Gambaiani
Jim Vroman

Absent Jim Mathieson

ACTION ON CLOSED SESSION ITEM

Approval of Student Discipline Recommendation for Student E2018-19-02

The Board of Education is authorized to expel students guilty of gross disobedience or misconduct for a period not to exceed two years. The Board, in Closed Session, reviewed information regarding a student discipline issue for Student E2018-19-02.

It was recommended that the Board approve the administrative recommendation related to the student disciplinary matter reviewed in Closed Session.

MOTION

Member Paulsen moved, Member Hanlon seconded to approve the administrative recommendation related to the student disciplinary matter reviewed in Closed Session for Student E2018-19-02. Upon a roll call being taken, the vote was: AYE 6, NAY 0. **The motion carried 6-0.**

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Crabtree moved, Member Vroman seconded to adjourn the meeting. Upon a voice call being taken, all were in favor and **the motion carried 6-0.**

The meeting was adjourned at 9:24 PM.

Rob Hanlon, Secretary

Brad Paulsen, President