

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
November 14, 2018

The first regular meeting of the month of November of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the Washington Elementary School, 911 Bridle Ln., Wheaton, IL, by Board President Jim Vroman, on Wednesday, November 14, 2018, at 7:00 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Jim Vroman
 Brad Paulsen
 Chris Crabtree
 Ginna Ericksen
 Jim Gambaiani
 Rob Hanlon
 Jim Mathieson

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Dr. Charlie Kyle
 Mrs. Erica Loiacono
 Mr. Rodney Mack
 Dr. Chris Silagi

PLEDGE OF ALLEGIANCE

Principal Jennifer Craig led the Board and community in the Pledge of Allegiance.

COMMUNICATION WITH THE HOST SCHOOL

Principal Jennifer Craig welcomed all to Washington School. Mrs. Craig acknowledged the Board for School Board Member Appreciation Day, giving each member a bag of handmade cards from 2nd grade students. Washington staff, students and PTA were recognized for their hard work and support. A video was shown featuring students focusing on writing and message production in a FIT environment.

MODIFICATIONS TO THE AGENDA

None

RECOGNITIONS AND ACHIEVEMENTS

WWSHS – IHSA State Tennis Doubles Champions and Boys Cross Country Champions

Dr. Schuler invited WWSHS Principal Dave Claypool to recognize tennis coach Patti Clousing and the South IHSA State Tennis Doubles Champions, as well as cross country coaches Chris Kuntz and Craig Lawrence and the IHSA Boys Cross Country State Champions.

PUBLIC COMMENTS – Agenda Items

The opportunity to speak to the Board is provided for members of the public who have a question or comment on an agenda item. The Board appreciates hearing from stakeholders, and values your thoughts and questions. The Board strives to make the best decisions for the District, and public input in a variety of venues is very helpful.

The Board must protect the civility and decorum of this meeting. Please be respectful for the duties of the Board and the democratic process in your comments tonight:

- ⇒ Please use the microphone, state your name, and address your comments to the Board
- ⇒ Please limit your comments to 3 minutes.
- ⇒ Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff.

If you feel your matter needs to be discussed in more detail, please attend the Board’s “Chance to Chat” or present your comments to us in writing.

Speaker	Greg Higgins
Topic	Jefferson ECC

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- PTA Council – Dr. Schuler thanks the Wheaton Warrenville PTA Council for hosting their annual breakfast, which included PTA council members, administrators and Board Members. The PTA was thanked for all of their support to the District. PTA membership forms were included in the green folders.
- There were incredible Veterans Day celebrations held in D200 schools. A number of comments were received from the community on the field of flags displayed at both North and South high schools. The Board was reminded of a specific decision made years back to have school on Veterans Day to educate our students and engage the community.
- The 5 essentials survey will be coming out soon. This is an annual survey which is open to all staff members, parents, and students (beginning at 4th grade). It was noted the District needs to have a 20% participation rate in order to receive the data from the survey.
- There are a number of new state officials which were elected last week, with quite a few that will represent the District. The legislative breakfast, which is hosted in conjunction with Districts 203 and 204 will be held in early spring after the new officials are seated.
- Information has been released on a new component in the evidence-based funding model put in place this year called the local property tax relief grant program. The State developed a list in rank order of school districts and what their reimbursement rate would be for the grant program. District 200 is ranked 450 on the list of school districts and has a reimbursement rate of 32%. That means for every \$100 that would be abated in property tax relief, the district would only be eligible to receive a \$32 grant allocation. Based on that reimbursement rate and our current funding level relative to our adequacy target, administration does not recommend that we pursue this grant program.
- A recap of the November election results was shared by Julie Oziemkowski, Director of School Improvement. It was noted that the District referendum question carried in every precinct across the school district. The 72% passage rate matches the 2017 post-referendum

survey support for the project (which includes: keep as proposed, unsure and need more information, or revise to reduce costs.)

CONSENT AGENDA

1. Acceptance of Gifts to Emerson Elementary School – Recommend acceptance of the gift to Emerson as presented.
2. Acceptance of Gifts from Lincoln Elementary School PTA – Recommend acceptance of gifts from Lincoln PTA as presented.
3. Approval of Change Orders for 2018 Summer Construction Projects – Recommend approval of change orders for 2018 summer construction projects as presented.
4. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented
5. Approval of Minutes – October 10, 2018, October 12, 2018 Special Meeting with Local Officials, and October 24, 2018 Committee of the Whole, and Approval to Destroy Recordings of Closed Sessions Prior to June 2017 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to June 2017 as allowable by law.
6. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the Personnel Report as presented.

MOTION

Member Paulsen moved, Member Hanlon seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ACTION ITEMS

Approval to Post 2019-2020 and 2020-2021 Calendars for Public Review and Comment

The 2018-2019 Calendar Committee has been working on a proposal for the school calendar for the 2019-2020 and 2020-2021 school years. The process started with a survey that went out to all parents, faculty and staff of CUSD 200. The survey results were shared at the last board meeting on October 10, 2018. The Board of Education gave clear direction to get feedback from the high school teachers and students on finals before Winter Break. Surveys went out to the high school teachers and the high school students in grades 10-12. The Calendar Committee used the survey feedback to create calendars for the 2019-2020 and 2020-2021 school years.

The Calendar Committee recommends having a traditional calendar for the 2019-2020 School Year and then implementing finals before Winter Break in the 2020-2021 School Year. The Board made it clear at the last meeting on October 10, 2018 that they wanted an option for finals before Winter Break. There is also an option to move finals before Winter Break for the 2019-2020 school year. This is supported by the data from the student survey.

Dr. Schuler introduced Dr. Charlie Kyle, Assistant Superintendent for Administrative Services, who provided a presentation of the 2019-20 and 2020-21 Calendar Committee Proposal, which included the following:

- 2018-19 Calendar Committee
- Calendar Committee Goal
- Initial Survey Results
- October 10, 2018 Board Meeting
- High School Staff Survey Results

- High School Student Survey Results
- November Calendar Committee Meeting
- Calendar Committee Recommendation
- Overview of the Traditional Calendar 2019-20
- Overview of the 2020-21 Calendar

The Board was reminded this agenda item is approval to post the calendars, not approval of the calendars.

There were questions and/or discussion on the following:

- Consideration for the families and/or staff that have vacations planned for the upcoming year.
- Continued review of the reshaping of final exams by BOE Teaching & Learning Committee.
- Potential to pilot logistics of the imbalanced semester.
- Taking the time to ensure implementation is done right.
- Any impact on electives/one semester classes; Percentage of one semester classes.
- Staggered start by level – issues.
- Impact on sports/activities if earlier start date and/or finals in December.
- Impact on AP classes.

It was recommended that the Board give direction as to which calendars they intend to post for public review for the 2019-2020 and 2020-2021 school years. It was determined the traditional calendar would be posted for the 2019-20 year and the 2020-21 calendar to be posted would include implementing finals prior to winter break.

MOTION

Member Ericksen moved, Member Crabtree seconded to approve the 2019-20 and 2020-21 calendars for public review and comment as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0.

The motion carried 7-0.

Adoption of the 2018 Levy

The School Code empowers the Board of Education to levy taxes to support the public school system. This is an annual process. If the tentative levy request exceeds 105% of the previous year's aggregate extension, a public notice and hearing are needed before the official levy is adopted. The Board of Education is limited to an increase no greater than the Consumer Price Index (CPI) from the previous year under the Property Tax Extension Limitation Law (PTELL or "tax cap").

Annually, the Board of Education reviews a levy proposal prepared by the Administration. This levy proposal was previously presented to the Board Finance Committee. The recommended levy, which provides for a 3.7% increase, is listed below.

Although the proposed levy increase is 3.7%, it is anticipated that, as in previous years, the tax cap will reduce the actual extension. The tax cap will limit tax growth by the consumer price index for 2017 of 2.1%, plus any new construction growth in the District. While the actual new construction values are unknown at the time of this request, a levy request greater than the CPI is needed to capture the new growth. Additionally, the 2018-19 Budget anticipated both accessing the CPI and new growth; therefore, it is recommended that the Board access the funds available under the tax cap.

FUND 2018 LEVY REQUEST

Education \$113,200,000
Special Ed \$2,875,000
Tort \$0
O & M \$13,600,000
Transportation \$5,600,000
IMRF \$1,000,000
Social Security \$2,700,000
Life Safety \$ 0
Working Cash \$0
TOTAL \$138,975,000

The proposed 2018 tax levy (excluding debt services) increase is less than the 105% (actual increase is less than 5%) of the previous year's (2017) aggregate extension, which was \$134,021,844.88. Therefore, the Board of Education is not required to hold a public hearing on the tax levy. The anticipated Debt Service (Bond & Interest) levy is \$20,733,020.

The formal levy resolutions and forms that must be adopted by the Board and filed with the County Clerk were attached to the board report. This will complete the levy process.

It was recommended that the resolution which was attached to the board report and certificates for the 2018 Tax Levy be adopted as presented, that the Certificate of Tax Levy be executed, and that all forms be filed with the County Clerk.

Mr. Farley provided a presentation on the 2018 Levy which included the following:

- Levy Terms – Tax Caps (PTELL), CPI, EAV, Tax Rate
- Consumer Price Index (CPI)
- 10 Year CPI History for Levy Year
- EAV History
- 2017 Township EAV – Milton, Winfield, Naperville
- 2017 EAV Description – Residential, Farms, Commercial, Industrial, Railroad
- New Construction
- CIP/Levy Aggregate Extension History
- EAV, CPI & Tax Rate
- Five Year History of Tax Rates
- 2017 Levy Breakdown
- Debt Service – Levy Year After Phase 4
- How Much Should We Receive?
- 2018 Levy Proposal
- Considerations
 - Levy Collection included in 2018-19 Budget
 - Capture New Construction – Amazon
 - Funding of Projects Identified in Capital Plan
- Recommendation: Levy request which provides access to the PTELL allowed CPI of 2.1% plus new growth

There were questions and/or discussion on the following:

- Important to levy higher than CPI to capture new growth.
- Request to see the 2017 EAV description chart for benchmark districts.

- Levy would not be any different if Jefferson referendum had not passed.
- Financing of new Jefferson building will not change the levy.
- State law does not allow for a “catch up” in the future to capture new growth.
- Amazon is coming onto property tax as new growth; abatement will start this year since it will be fully assessed.
- New residential areas in the District & possibility of capturing as new growth.

MOTION

Member Gambaiani moved, Member Mathieson seconded to adopt the 2018 Levy as presented, that the Certificate of Tax Levy be executed, and that all forms be filed with the County Clerk as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0.

The motion carried 7-0.

Acceptance of IASB Resolutions and Direction for Delegate Voting

Each year the Illinois Association of School Boards (IASB) holds an annual conference. At the annual conference, Boards of Education submit resolutions for consideration by the delegates. Resolutions that are adopted then become items the IASB works to change or implement.

Board members received the resolutions at the September 26, 2018 Committee meeting and after discussion needed to direct the delegate how to vote during the delegate assembly. Based on BOE feedback provided at the October 10, 2018 meeting, there is a concern with supporting Resolution Number Two. It was recommended that the District 200 Board take a position against that resolution.

Staff noted the following:

- All school districts receive one vote.
- Administration is recommending to direct the delegate to vote against resolution #2 and support the other resolutions.
- President Vroman has volunteered to represent the District as the delegate.

It was recommended that the Board of Education approve the IASB Resolutions and direct the delegate to vote against Resolution Number Two at the Delegate Assembly at the IASB Joint Annual Conference on November 17, 2018.

MOTION

Member Crabtree moved, Member Ericksen seconded to approve the IASB resolutions and direct the delegate (President Vroman) to vote against resolution number two at the delegate assembly at the IASB joint annual conference on November 17, 2018 as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0.

The motion carried 7-0.

ORAL REPORTS

All-Day Kindergarten Update

This oral report was a follow up to a board member's inquiry about the current status of All-Day Kindergarten (ADK). An oral report was given on the current status of the program. Additionally, historical enrollment data was provided.

Dr. Chris Silagi provided the update, which included the following:

- Most literature supports all-day kindergarten, particularly for at-risk students.
- The benefits of all-day kindergarten for students that come with readiness skills is not as significant.

- The district was coming off the end of significant budget cuts when the ADK option was provided to parents several years ago.
- Difference in half-day vs. full day program – 2.5 hours per day.
- Full day kindergarten students receive art and music.
- Fee for ADK students - \$4,000; Students that qualify for free and reduced lunch by federal guidelines fee is \$200.
- All District 200 schools have at least one section of ADK, and five schools have two sections.
- There is a slight decline in ADK numbers for the District.

There was discussion on the following:

- How the number of ADK sections are determined.
- Any buildings at capacity that cannot be accommodated?
- Are any students going elsewhere due to options provided by D200?
- Number of sections has increased if you count all ADK as two sessions (since a.m. and p.m.).
- Costs associated with moving to all full-day kindergarten program– includes adding extra FTE's, teaching assistants, art and music section increases, transportation.
- Do we educationally see the benefit for students for ADK? For those at risk? Increase in achievement for our students?
- What benchmark districts are offering for kindergarten.
- Cost for ADK vs. participation rate.
- Space in buildings to run a full-day program?

This is a topic which will be kept on the radar for future consideration.

Student Learning Feature

The elementary math coaches have launched a year-long plan for support and professional development for all elementary teachers to develop math fact fluency without anxiety. This brief report outlined the need for this initiative as well as plans to support and monitor implementation.

Mrs. Faith Dahlquist provided an update on student learning, which included the following:

- MF2-A (Math Fact Fluency without Anxiety).
- Looking at how math is taught in other countries and areas.
- The goal is to reduce anxiety.
- Put out a video and sending bi-weekly updates to staff.
- Using games and activities to teach math.

Social-Emotional Learning Feature

The Board of Education is committed to providing students with social-emotional learning that enhances students' abilities in school, careers, and life. The Board of Education has identified social-emotional learning as a goal area for 2018-2019. In an effort to recognize the work of our schools in this area, a social-emotional learning feature will be reported on at many of our meetings.

Dr. Chris Silagi provided an oral report which focused on the Guidelines for Success at Madison Elementary School. These three guidelines serve as common school-wide expectations for students who are directly taught and modeled by school staff. Students are recognized each trimester for outstanding achievement toward these guidelines.

DISCUSSION ITEM

Discussion of Early Learning Center Next Steps

Staff updated the Board of Education on the schedule for the Early Childhood Center. This included the following:

- Meetings with CM (construction management) and architects have taken place.
- The need to be very thoughtful as to how to move forward.
- Laying out of two options: expedited/accelerated vs. non-expedited.
- Working with partners to look at options.
- Winter conditions and the profound impact on timing.
- Canvassing of votes – 21 days.
- Awarding of construction contracts.
- Extra cost (of bids) due to delay in the project (\$14,000).
- Nicholas and Associates work with contractors to hold bids.
- Key issues with the expedited schedule (well fields and foundation work/movement of dirt).
- Additional costs with the expedited schedule - \$740,000.
- Capital plan at Jefferson – if delay in start of the project, work needing to be done.
- Non-expedited plan – building pad in April.
- Are costs of materials guaranteed?
- The downside of transitioning Jefferson in the middle of the school year.
- Honoring the building costs that were shared in the referendum communications.
- Costs associated with delay of the project – direct mailers, other miscellaneous costs (advertising, social media costs).
- Certainty of leasing bank commitment to the same number?

A special meeting was discussed which would approve the lease agreement and the construction contracts/bids would be awarded. This would precede the site mobilization. The preferred building option which was noted was the non-expedited schedule which would avoid the additional \$750,000 cost. Board members agreed to a special meeting on Wednesday, November 28, 2019.

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

REPORTS FROM BOARD MEMBERS

Board Committee Reports

Meeting notes were attached to the Board report for the Board Facilities Committee, Teaching and Learning Committee, Social Emotional Learning Committee, and Finance Committee.

Other Reports from Board Members

- An update was provided on the District 200 Transition Program:
 - WWSHS hosted an options fair which offers post-secondary planning for students with disabilities. This was a great event that was very well attended.
 - The expansion of the Bridge Street facility for the transition program was noted. This marks a great celebration of collaboration with the community and opportunities for the students of that program.

- The audit is not available due to new accounting disclosures. It was noted the year's revenue over expenditures number is approximately \$4 Million; The fund balance is approximately \$11 Million; and the budget is balanced.
- President Vroman announced he will be stepping down as Board President effective at the December Board Meeting. New Officer(s) will be elected as Vice President Paulsen will move into the President role, per Board Policy.

TOPICS FOR FUTURE DISCUSSION

FY18 Audit

5-Year Financial Projections

ANNOUNCEMENTS

December 11, 2018 – Board of Education Self Evaluation Workshop with IASB, Executive Session, 6:00 PM, SSC

NEXT REGULAR MEETING

December 12, 2018, 7:00 PM, Franklin Middle School

PUBLIC COMMENTS – Non-Agenda Items

None

CLOSED SESSION

Closed Session Items are listed for possible action - Security Procedures, School Building Safety and Security, and the Use of Personnel and Equipment to Respond to an Actual, a Threatened, or a Reasonably Potential Danger to the Safety of Employees, Students, Staff, the Public, or Public Property 5 ILCS 120/2 (c)(8); and Student Disciplinary Cases 5 ILCS 120/2 (c)(9).

MOTION

Member Hanlon moved, Member Ericksen seconded to adjourn the meeting to closed session for the purpose of discussing Security Procedures, School Building Safety and Security, and the Use of Personnel and Equipment to Respond to an Actual, a Threatened, or a Reasonably Potential Danger to the Safety of Employees, Students, Staff, the Public, or Public Property 5 ILCS 120/2 (c)(8); and Student Disciplinary Cases 5 ILCS 120/2 (c)(9). Upon a roll call being taken, the vote was AYE 7, NAY 0. **The motion carried 7-0.**

Action was expected following the Closed Session.

The meeting was adjourned to Closed Session at 9:53 PM.

RECONVENE IN OPEN SESSION

Open session was reconvened at 10:43 pm.

ROLL CALL

Board Members: Jim Vroman
 Brad Paulsen
 Chris Crabtree
 Ginna Ericksen
 Jim Gambaiani
 Rob Hanlon
 Jim Mathieson

Also in Attendance: Dr. Jeff Schuler, Superintendent
Dr. Charlie Kyle, Asst. Superintendent for Administrative Services

ACTION ON CLOSED SESSION ITEM

Approval of Student Discipline Appeal for Student S2018-19-01

A parent filed a request to appeal a suspension of their student. A hearing of that appeal was convened by the Board appointed hearing officer. The report of that hearing was submitted to the Board for consideration and action. The Board, in Closed Session, reviewed information regarding the appeal of disciplinary action against Student S2018-19-01.

It was recommended that the Board take action on the student discipline appeal following the closed session review.

MOTION

Member Vroman moved, Member Paulsen seconded to Approve the Student Discipline Appeal Recommendation Determined in Closed Session for Student S2018-19-01. Upon a roll call being taken, the vote was: AYE 7, NAY 0. **The motion carried 7-0.**

ADJOURNMENT

MOTION

There being no further business to come before the Board in Open Session, Member Mathieson moved, Member Hanlon seconded to adjourn the meeting. Upon a voice call being taken, all were in favor and **the motion carried 7-0.**

The meeting was adjourned at 10:45 PM.

Chris Crabtree, Secretary

Jim Vroman, President