



Community Unit School District 200 2020 - 2021 Payroll Schedule

Timesheet Pay Period	Timesheets Due to Payroll Dept	Pay Day
		07/10/20
		07/24/20
07/01/20 through 07/15/20	07/24/20	08/10/20
07/16/20 through 07/31/20	08/10/20	08/25/20
08/01/20 through 08/15/20	08/25/20	09/10/20
08/16/20 through 08/31/20	09/10/20	09/25/20
09/01/20 through 09/15/20	09/25/20	10/09/20
09/16/20 through 09/30/20	10/09/20	10/23/20
10/01/20 through 10/15/20	10/23/20	11/10/20
10/16/20 through 10/31/20	11/10/20	11/20/20
11/01/20 through 11/15/20	11/20/20	12/10/20
11/16/20 through 11/30/20	12/10/20	12/18/20
12/01/20 through 12/15/20	12/22/20	01/08/21
12/16/20 through 12/31/20	01/08/21	01/25/21
01/01/21 through 01/15/21	01/25/21	02/10/21
01/16/21 through 01/31/21	02/10/21	02/25/21
02/01/21 through 02/15/21	02/25/21	03/10/21
02/16/21 through 02/28/21	03/10/21	03/25/21
03/01/21 through 03/15/21	03/25/21	04/09/21
03/16/21 through 03/31/21	04/09/21	04/23/21
04/01/21 through 04/15/21	04/23/21	05/10/21
04/16/21 through 04/30/21	05/10/21	05/25/21
05/01/21 through 05/15/21	05/25/21	06/10/21
05/16/21 through 05/31/21	06/10/21	06/25/21

Please review all timesheets for accuracy and ensure that proper signatures and account numbers are included before submitting to Payroll. Promptly submit all timesheets by the due dates listed above. **Timesheets for hourly work must BE SUBMITTED NO LATER than NINETY (90) days of work performed.**

June timesheets for all 10-month employees should be processed immediately to assist in final payouts

Payroll Department Contacts:

	Email	Phone #
Roxanne Mildice, Director of Payroll	roxanne.mildice@cusd200.org	(630) 682-2012
Donna Barrow, Payroll Coordinator	donna.barrow@cusd200.org	(630) 682-2011
Becky Lanter, Payroll Clerk	rebecca.lanter@cusd200.org	(630) 682-2030