



## Community Unit School District 200 2020 - 2021 Payroll Schedule

Timesheet Pay Period	Timesheets Due to Payroll Dept	Pay Day
		<b>07/10/20</b>
		<b>07/24/20</b>
07/01/20 through 07/15/20	07/24/20	<b>08/10/20</b>
07/16/20 through 07/31/20	08/10/20	<b>08/25/20</b>
08/01/20 through 08/15/20	08/25/20	<b>09/10/20</b>
08/16/20 through 08/31/20	09/10/20	<b>09/25/20</b>
09/01/20 through 09/15/20	09/25/20	<b>10/09/20</b>
09/16/20 through 09/30/20	10/09/20	<b>10/23/20</b>
10/01/20 through 10/15/20	10/23/20	<b>11/10/20</b>
10/16/20 through 10/31/20	11/10/20	<b>11/20/20</b>
11/01/20 through 11/15/20	11/20/20	<b>12/10/20</b>
11/16/20 through 11/30/20	12/10/20	<b>12/22/20</b>
12/01/20 through 12/15/20	12/22/20	<b>01/08/21</b>
12/16/20 through 12/31/20	01/08/21	<b>01/25/21</b>
01/01/21 through 01/15/21	01/25/21	<b>02/10/21</b>
01/16/21 through 01/31/21	02/10/21	<b>02/25/21</b>
02/01/21 through 02/15/21	02/25/21	<b>03/10/21</b>
02/16/21 through 02/28/21	03/10/21	<b>03/25/21</b>
03/01/21 through 03/15/21	03/25/21	<b>04/09/21</b>
03/16/21 through 03/31/21	04/09/21	<b>04/23/21</b>
04/01/21 through 04/15/21	04/23/21	<b>05/10/21</b>
04/16/21 through 04/30/21	05/10/21	<b>05/25/21</b>
05/01/21 through 05/15/21	05/25/21	<b>06/10/21</b>
05/16/21 through 05/31/21	06/10/21	<b>06/25/21</b>

Please review all timesheets for accuracy and ensure that proper signatures and account numbers are included before submitting to Payroll. Promptly submit all timesheets by the due dates listed above. **Timesheets for hourly work must BE SUBMITTED NO LATER than NINETY (90) days of work performed.**

June timesheets for all 10-month employees should be processed immediately to assist in final payouts

**Payroll Department Contacts:**

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