



Community Unit School District 200 2022 - 2023 Payroll Schedule

Timesheet Period *		Pay Date
*Applies to employees normally paid by timesheet or contractual employees performing work that requires a timesheet to be completed	Timesheets Due to Payroll by:	Pay date is the same for <u>all</u> employees
		07/08/22
		07/25/22
07/01/22 through 07/15/22	07/25/22	08/10/22
07/16/22 through 07/31/22	08/10/22	08/25/22
08/01/22 through 08/15/22	08/25/22	09/09/22
08/16/22 through 08/31/22	09/09/22	09/22/22
09/01/22 through 09/15/22	09/22/22	10/07/22
09/16/22 through 09/30/22	10/07/22	10/25/22
10/01/22 through 10/15/22	10/25/22	11/10/22
10/16/22 through 10/31/22	11/10/22	11/18/22
11/01/22 through 11/15/22	11/18/22	12/09/22
11/16/22 through 11/30/22	12/09/22	12/22/22
12/01/22 through 12/15/22	12/22/22	01/10/23
12/16/22 through 12/31/22	01/10/23	01/25/23
01/01/23 through 01/15/23	01/25/23	02/10/23
01/16/23 through 01/31/23	02/10/23	02/24/23
02/01/23 through 02/15/23	02/24/23	03/10/23
02/16/23 through 02/28/23	03/10/23	03/24/23
03/01/23 through 03/15/23	03/24/23	04/10/23
03/16/23 through 03/31/23	04/10/23	04/25/23
04/01/23 through 04/15/23	04/25/23	05/10/23
04/16/23 through 04/30/23	05/10/23	05/25/23
05/01/23 through 05/15/23	05/25/23	06/09/23
05/16/23 through 05/31/23	06/09/23	06/23/23
06/01/23 through 06/15/23	06/23/23	07/10/23
06/16/23 through 06/30/23	07/10/23	07/25/23

Please review all timesheets for accuracy and ensure that proper signatures and account numbers are included before submitting to Payroll.

Promptly submit all timesheets by the due dates listed above.

June timesheets for all 10-month employees should be processed immediately to assist in final payouts.

Payroll Department Contacts:

Roxanne Mildice, Director of Payroll
 Donna Barrow, Payroll Coordinator
 Anne Cripe, Payroll Clerk

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