

ADMINISTRATION OF MEDICATION IN SCHOOL

DISTRICT 200 POLICY

Teachers and other non-administrative school employees, except nurses licensed by the State of Illinois, shall not be required to administer medication to students. Parent(s)/guardian(s) are responsible for administering medication to their children. Administering medication during school hours or during school-related activities is discouraged unless it is necessary for educational benefit and/or critical health and well being of the student.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

PARENT RESPONSIBILITIES

1. All prescription and non-prescription medications given at school require a doctor's order and parent permission. Parent/guardian must provide a completed "Physician's Order for Administration of Medication in School" form.
2. If there is a change in medication dosage during the year, the school must receive an updated physician's order in writing before the new dosage can be given.
3. Medication must be provided in its original container labeled by the pharmacist with the student's name, medication, and dosage as it is to be given at the school.
4. Medications must be brought to school by a parent or a designated adult and are never to be sent to school with the student. Exceptions are asthma medications self-carried and self-administered.

GUIDELINES FOR SELF-ADMINISTRATION OF ASTHMA MEDICATION

1. The student who participates in self-administration of asthma medication must demonstrate consistent responsibility regarding:
 - A. Understanding when it would be medically appropriate to take medication.
 - B. Knowing how to administer the medication and how frequently it can be taken.
 - C. Being familiar with expected effects and possible side effects of the medication.
 - D. Understanding that medication is not to be shared with anyone.
 - E. Seeking additional help from the teacher or health office if symptoms persist or if student is experiencing side effects.
2. The student's name must be marked on the inhaler in case it is misplaced.
3. The School will not keep a record of medication administration for the student.
4. The privilege will be revoked for safety reasons if the student does not demonstrate appropriate responsibility.