

MINUTES
BOARD OF EDUCATION MEETING
COMMUNITY UNIT SCHOOL DISTRICT 200
April 10, 2019

The first regular meeting of the month of April of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the Johnson Elementary School, 2S700 Continental Dr, Warrenville, IL, by Board President Brad Paulsen, on Wednesday, April 10, 2019, at 7:00 PM.

ROLL CALL

Upon the roll being called, the following were present:

Board Members: Brad Paulsen
 Chris Crabtree
 Rob Hanlon
 Ginna Ericksen
 Jim Gambaiani (arrived at 7:11 PM)
 Jim Mathieson
 Jim Vroman

Also in Attendance: Dr. Jeff Schuler, Superintendent
 Mrs. Faith Dahlquist
 Mr. Bill Farley
 Dr. Charlie Kyle
 Mrs. Erica Loiacono
 Mr. Rodney Mack
 Dr. Chris Silagi

PLEDGE OF ALLEGIANCE

Board Member Mathieson led the Board and community in the Pledge of Allegiance.

COMMUNICATION WITH THE HOST SCHOOL

Principal Derick Edwards welcomed the Board and administration to Johnson. A WeVideo was created and shown which focused on Johnson pride and featured staff and students highlighting some of the successes of the school.

MODIFICATIONS TO THE AGENDA

None

RECOGNITIONS AND ACHIEVEMENTS

Peter Ruffolo, WWSHS – 2019 National Scholastic Art Gold Medal Recipient

Dr. Schuler invited WWSHS Art Teacher Carrie Beck to recognize AP Photography Student Peter Ruffolo for this award.

PUBLIC COMMENTS – Agenda Items

Public comments are valuable and important to Board Members. We welcome the opportunity to listen to the concerns and issues that are important to our community. However, it is the Board’s policy not to directly discuss or take action on any items until the time has been taken to gather adequate information and objectively evaluate available options. Please understand that lack of action or response tonight does not imply any lack of interest in what is being said. In addition, to preserve confidentiality, the Board and its President reserve the right to request that items relating to either personnel or students be provided to the Board privately or in writing for consideration in a future closed session.

The Board must protect the civility and decorum of the meeting. Please be respectful for the duties of the Board, our District Leadership Team, and the democratic process in your comments tonight:

- Please use the microphone, state your name, and address your comments to the Board
- Please limit your comments to 3 minutes. A Board member will be timing the comments and raise his/her arm as the time limit is approaching
- Please be factual and courteous, and do not include statements that are personally disrespectful or condescending to members of the Board or staff

If you feel your matter needs to be discussed in more detail, please attend the Board’s next “Chance to Chat” on April 17, 2019 or present your comments in writing via email to the Board.

Speaker	Michelle Dalmaso
Topic	Lacrosse

SUPERINTENDENT REPORT

Dr. Schuler reported the following:

- IL State testing, IAR (Illinois Assessment of Readiness), began this week. The buildings, Department of Technology and Director of School Improvement were all acknowledged for the work that has been done to prep for this week.
- DuPage IASA held their annual recognition breakfast today. District 200 honored Board Members Vroman and Gambaiani for their eight years of service on the Board of Education, and for the amount of volunteer time that they have given to the schools and community.
- The City of Wheaton is hosting an event next Monday evening, April 15th, from 4-7 PM to thank outgoing Mayor Michael Gresk for his service. Mayor Gresk has been a big advocate of School District 200.
- Next Tuesday, April 16th, will be the annual Celebrate our Stars event, which is hosted by the Student Excellence Foundation. Six (6) distinguished educators from the District will be honored and pizza will be served.
- The District has been actively monitoring some difficult pieces of legislation, one specifically which mandates a specific amount of time for daily physical education (PE). D200 does have daily PE. It was noted the legislator that sponsored that piece of legislation agreed to hold it for the time being. The legislation mandating a five (5) clock hour minimum school day is still progressing and not finalized as of this meeting.

CONSENT AGENDA

1. Acceptance of Gifts from Longfellow Elementary School PTA– Recommend acceptance of gifts from Longfellow PTA as presented.

2. Approval to Post English I Textbooks – Recommend approval to post English I textbooks as presented.
3. Approval of French 2 Textbook Bien dit! 2– Recommend approval of French 2 textbook Bien dit! 2 as presented.
4. Approval of German 2 Textbooks Genial Klick Level 3 – Recommend approval of German 2 textbooks Genial Glick Level 3 as presented.
5. Approval of Spanish 2 Textbook Asi se dice! 2 – Recommend approval of Spanish 2 textbook Asi se dice! 2 as presented.
6. Approval of Resolution for Representatives for DWC (DuPage/West Cook) High Incident Cooperative – Recommend approval of resolution for representatives for DWC High Incident Cooperative as presented.
7. Approval of Resolution Regarding Petition for Detachment and Annexation– Recommend approval of resolution regarding petition for detachment and annexation as presented.
8. Approval of Dissolving Intergovernmental Agreement of eLo (Expanding Learning Opportunities)– Recommend approval of dissolving intergovernmental agreement of eLo as presented.
9. Approval of First Amendment to Tower Construction and Lease Agreement – Recommend approval of first amendment to Tower Construction and Lease agreement as presented.
10. Approval of Athletic Trainer Services Contract Extension – Recommend approval of athletic trainer services contract extension as presented.
11. Approval of Truck Lease – Recommend approval of truck lease as presented.
12. Approval to Set the Last Student Attendance Day for 2018-2019 – Recommend approval to set the last student attendance day for 2018-2019 as presented.
13. Approval of Consolidated Action Plan – Recommend approval of consolidated action plan as presented.
14. Approval of ABM Industry Groups, LLC Custodial Cleaning Services Contract Renewal – Recommend approval of ABM Industry Groups, LLC Custodial Cleaning Services contract renewal as presented.
15. Approval of Bids for 2019 Facility Improvements: Flooring Work at four (4) Buildings and ROE Building Permit Applications – Recommend approval of bids for 2019 facility improvements: flooring work at four buildings and ROE building permit applications as presented.
16. Approval of Bids for 2019 Facility Improvements: Tennis Court Repairs at Wheaton Warrenville South High School and ROE Building Permit Application – Recommend approval of bids for 2019 facility improvements: tennis court repairs at WWSHS and ROE building permit application as presented.
17. Approval of Resolution and Final Contract for Guaranteed Energy Savings with Performance Services – Recommend approval of resolution and final contract for guaranteed energy savings with Performance Services as presented.
18. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
19. Approval of Minutes – March 13, 2019 Open and Closed, and Approval to Destroy Recordings of Closed Sessions Prior to November 2017 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to November 2017 as allowable by law.
20. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified and Non-Union Staff – Recommend approval of the personnel report as presented.

There were questions/comments on the following:

- Approval of textbooks – there was one public comment received which supported the purchase.
- # 6 – DuPage/West Cook (DWC) has programs to support hearing and visually impaired students which District 200 does access.
- # 8 - Expanding Learning Opportunities (eLo) cooperative with Districts 203 and 204 is dissolving, but will run through the next school year.
- # 13 – Consolidated Action Plan is a new process that the state is using for the processing of grants.
- The Board was provided with a spreadsheet of all bids that were being approved at the meeting, representing \$7.2 million in capital improvements for summer work.

There was discussion on the following:

- Blended learning and online opportunities for the future
- Canvas vs. Google Classroom
- Performance Services and energy savings – will bring to Facility Committee

MOTION

Member Crabtree moved, Member Vroman seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0.

The motion carried 7-0.

CONSENT AGENDA 2

1. Approval of Bids for 2019 Facility Improvements: Roofing Work at five (5) Buildings and ROE Building Permit Applications – Recommend approval of bids for 2019 facility improvements: roofing work at five buildings and ROE building permit applications as presented.

This item was moved to consent agenda 2 in order for Board Member Mathieson to abstain and be eligible to vote on the other consent agenda items.

MOTION

Member Ericksen moved, Member Hanlon seconded to accept the Consent Agenda 2 as presented. Upon a roll call vote being taken, the vote was: AYE 6 (Ericksen, Hanlon, Crabtree, Gambaiani, Vroman, Paulsen), NAY 0, ABSTAIN 1 (Mathieson).

The motion carried 6-0-1.

ACTION ITEMS

Adoption of Resolution Authorizing Non-reemployment of Full-time, First, Second, and Third-year, Non-tenured Certified Staff

Illinois School Code requires that probationary (non-tenured) certified staff be notified 45 calendar days before the end of the school year if they are not to be reemployed for the following school year.

A resolution was attached to the board report which addresses non-renewals and/or honorable dismissals for the end of the 2018-2019 school term.

There was discussion on the following:

- It was noted the Board takes action on this item annually and the staff listed are all honorable dismissals
- Timeframe for decisions regarding non-reemployment and when to rehire staff

- Tenure status
- Does not represent all 1-3 year hired teachers

It was recommended that the Board of Education adopt a Resolution Authorizing Non-reemployment of Full-time, First, Second, and Third-year, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School Code, Section 24-11.

MOTION

Member Vroman moved, Member Ericksen seconded that the Board of Education adopt a Resolution Authorizing Non-reemployment of Full-time, First, Second, and Third-year, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School Code, Section 24-11 as presented. Upon a roll call being taken, the vote was: AYE 7, NAY 0.

The motion carried 7-0.

Adoption of Resolution Authorizing Non-reemployment of Part-time, Non-tenured Certified Staff

Illinois School Code requires that probationary (non-tenured) certified staff be notified 45 calendar days before the end of the school year if they are not to be reemployed for the following school year.

A resolution was attached to the board report which addresses non-renewals and/or honorable dismissals for the end of the 2018-2019 school term. It was noted the Board takes action on this item annually.

It was recommended that the Board of Education adopt a Resolution Authorizing Non-reemployment of Part-time, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School Code, Section 24-11.

MOTION

Member Paulsen moved, Member Hanlon seconded to adopt a Resolution Authorizing Non-reemployment of Part-time, Non-tenured Certified Staff, and authorizing notification according to the requirements of the Illinois School Code, Section 24-11 as presented. Upon a roll call being taken, the vote was: AYE 7 NAY 0. **The motion carried 7-0.**

Approval of 2019-2020 Fee Schedule

During the 1994-1995 school year, the District instituted a basic fee schedule at all school levels that was put into effect as of the 1995-1996 school year. Annually, the administration reviews the fee schedule in preparation for the upcoming school year. A recommendation is then brought to the Board of Education for approval. Over the last ten years, fees have been added for driver education, technology, and TCD; increases have been approved for the driver education, technology, and high school student parking fees; and athletic and performing arts have been incorporated into the registration fee.

In March of 2010, the Board of Education was asked to approve the fee list for high school course consumables. In the past, the Board approved a blanket statement allowing for consumable fees to be assessed at cost. The Board was asked to approve a defined list, as these fees were to be assessed upon student registration for these courses, vs. being collected in the classroom. In addition, the cost of workbooks was added to the list of consumables.

For the 2018-2019 school year, there was no increase to the registration or technology fees, and the consumable and workbook fees were assigned based on need, and at cost, respectively.

During the current year, a review of the athletic fee and activity costs was completed at both the committee and Board levels. Following this review, it was recommended that a \$10 increase be made to the high school athletic fee. The Student Services Department conducted a review of the All-Day Kindergarten program and recommended that the annual tuition be reduced by \$400.

The recommended fee schedule for the 2019-2020 school year was attached to the board report. It was recommended that the registration fees for 2019-2020 remain the same as for 2018-2019, and that the District continue to include an early registration incentive for fees paid before July 1, 2019.

The high school course fee list was also included in this report. Proposed consumable fees are based on need; workbook fees are assigned at cost.

The recommended fee schedule was a culmination of a large number of discussions and was reviewed by the Finance Committee.

There were additional comments on the following:

- The last increase to the athletic fee was in 2011.
- The increase in costs for athletics – referees, ambulance costs, transportation, etc.
- The desire to track overall fees/costs to run the programs and adjust fees accordingly in the future.
- All high school sanctioned sports will be charged the athletic fee, including lacrosse.
- There will not be a rental fee charge to those participating in the swimming program.

There was discussion on the following:

- Other miscellaneous fees for individual sports.
- Fundraising – how much, the process for approval and communication to parents/families of athletes.
- Can parents be informed of the approximate cost/financial expectations for participation in an individual sport prior to accepting a spot on the team?
- The role that the high school Athletic Directors play in fundraising approval.
- Working with staff, coaches, etc. to provide information to parents and students regarding financial impact to participate in individual sports.
- What is covered in the athletic fees in terms of equipment?
- Parity between the two high schools?
- Providing information to the board on fundraising by sport – how much and how it is being spent.
- Monitoring and internal auditing of fees and activity funds.
- Trying to stay within the 25% cost.
- Outside costs to participate in club programs.
- Reducing surprises for families, allowing for families to plan and kids to participate.
- The free and reduced program – applies to athletics.
- External costs that cannot be controlled by the District – referee costs, ambulance fees, etc.
- There has been a slight decrease in participation of some sports.
- ADK - Will the trajectory of enrollment change now that the fee is being reduced? Monitoring of this information.
- The Board is being asked to approve the fee schedule, not a fundraising recommendation.

It was recommended that the Board of Education approve the 2019-2020 Student Fee Schedule.

MOTION

Member Gambaiani moved, Member Mathieson seconded to approve the 2019-2020 student fee schedule as presented. Upon a roll call being taken, the vote was: AYE 7 NAY 0.

The motion carried 7-0.

DISCUSSION ITEM

Discussion of Board Policies

The administration and Board HR/Policy committee have been reviewing the policy manual as the District migrates to PRESS Plus. Dr. Schuler noted that as the process moves forward, if there are minor wording changes, edits or clarifications, those policies will come before the Board in one list for the approval of revisions. As the Board committee has been reviewing policies, there are some that require feedback and discussion from the full Board. These policies were discussed at the meeting.

This included the following discussion:

- Policy 2.200 – community conversation meetings
- Policy 2.210 – affirmation of legal counsel, architects and auditors at organizational meetings
- Policy 2.220 – order of the agenda; the role of public comment
- Policy 2.240 – administrative procedures
- Policy 4.150 – naming criteria for facilities; dollar threshold that comes to the Board for facility improvements
- Policy 5.30 – specific language regarding nepotism
- Policy 6.130 – program for the gifted language clarification

There were additional comments and/or discussion on the following:

- Advertising on school facilities – donor vs. advertising.
- Role of PRESS and bringing D200 policies aligned with PRESS.
- Policies that are specific to District 200, such as fund balance and Sherman-Dergis, will remain.
- Policy at the Board level vs. administrative procedure/regulations language.
- Request for all Board members to be made aware of administrative procedures and where to locate them.
- Ensuring that administrative procedures are being followed.

ORAL REPORTS

Student Learning Feature

Mrs. Faith Dahlquist highlighted the student use of WeVideo, a cloud-based online video editing software, as a means for message production. This included the following:

- WeVideo Features
- D200 FIT Vision
- Tech Integration at District 200
 - WeVideo
 - Adobe Spark
 - Flipgrid
 - Seesaw
 - Screencastify
 - Pear Deck

- WeVideo Workflows for Staff and Students
- WeVideo Essentials – Business Subscriptions
- Example shared from Johnson 5th grade assignment
- Communication Beyond the Written Word
 - Images, Music, Timing

There were additional comments and/or discussion on the following:

- Tools such as WeVideo will help amplify student voice, especially for English Learners (EL).
- Collaboration with technology staff and integration in the learning process.

Social-Emotional Learning (SEL) Feature

The Board of Education is committed to providing students with social-emotional learning that enhances students' abilities in school, careers, and life. The Board of Education has identified social-emotional learning as a goal area for 2018-2019. In an effort to recognize the work of our schools in this area, a social-emotional learning feature will be reported on at many of our meetings.

Dr. Chris Silagi provided a report focused on relationships and school connectedness, including the following:

- The most essential component to SEL - building school connectedness
- Definition of school connectedness
- Benefits of school connectedness
- Priority at every grade level
- The relationship strand of the SEL framework
- D200 – meaningful teacher and peer relationships build school connectedness
- SEL teams – elementary and secondary teams
- Development of instructional resources – training in September 2019

There was discussion on the following:

- Including school/building counselors in this piece
- Trauma training
- The SEL framework report will be detailed at the April COW meeting

Early Learning Collaborative

The Wheaton/Warrenville Early Childhood Collaborative (WWECC) was established in 2013. It is a group of over 50 community agencies, early childhood providers and supporters of early childhood in DuPage County working together to effectively coordinate high-quality services. The Collaborative focuses on providing opportunities for learning success and improved Kindergarten readiness for all Community Unit School District 200 children birth to age five, especially those most vulnerable.

Elise Schramm, Director of the WWECC, provided a presentation which highlighted how the Wheaton Warrenville Early Childhood Collaborative is currently improving kindergarten and school readiness for District 200 students, and also provided an overview of the Collaborative, outcomes that support District 200 students, and provided information about current funding sources for the Collaborative.

This included the following:

- Who We Are - Mission of the WWECC

- Why Invest in Early Childhood?
- Strategic Focus/Why Here?
- Goals
 - Improve communication among early childhood service providers
 - Increase parent education about child development needs
 - Increase professional development for service providers
 - Increase children’s Kindergarten/school readiness
- Data-Driven Outcomes
- WWECC Outcomes
- Annual Family Day of Play
- WWECC Outcome – PEG (Preschool Expansion Grant) , PI (Prevention Initiative) and Head Start Programs
- Funding History and Challenges (Years 1-8)

There were additional comments and/or discussion on the following:

- This program is also for non-vulnerable communities
- Developmental screenings for children
- D200 testing of incoming Kindergarteners
- Relationship between WWECC and Jefferson ECC
- Other DuPage County ECC locations

WRITTEN REPORTS

Monthly Financial Reports

FOIA Report

ELC Construction Report

REPORTS FROM BOARD MEMBERS

Board Committee Reports

Meeting notes were attached to the Board report for the Board Human Resources/Policy Committee and the Finance Committee.

Other Reports from Board Members

- Member Vroman provided a follow-up on the IASB delegate assembly discussion as related to the adoption of resolutions and the process. The current practice of adopting resolutions by a simple majority and one vote per district can only be rectified by amending the constitution of IASB. Member Vroman is advocating for this Board and other Boards of Education to pursue this action.
- President Paulsen attended the parenting seminar “Taming the Anxiety Beast”, which provided great information and had good attendance.

TOPICS FOR FUTURE DISCUSSION

Phase 4 Refunding

Social-Emotional Learning (SEL) Update

Annual Professional Development Report

ANNOUNCEMENTS

April 17, 2019 – Chat with the Board, 8:00-9:30 AM, WWSHS

April 24, 2019 – Committee of the Whole, 7:00 PM, SSC

April 30, 2019 – Board Reorganization Meeting, 6:00 PM, SSC

NEXT REGULAR MEETING

May 8, 2019, 7:00 PM, SSC

PUBLIC COMMENTS – Non-Agenda Items

None

CLOSED SESSION

Closed Session Items are Listed for Possible Action - The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity 5 ILCS 120/2 (c)(1)

MOTION

Member Paulsen moved, Member Vroman seconded to adjourn the meeting to closed session for the purpose of discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity 5 ILCS 120/2 (c)(1). Upon a roll call being taken, the vote was AYE 7, NAY 0.

The motion carried 7-0.

There was no action expected following the Closed Session.

The meeting was adjourned to Closed Session at 9:32 PM.

Rob Hanlon, Secretary

Brad Paulsen, President