

**MINUTES**  
**BOARD OF EDUCATION MEETING**  
**COMMUNITY UNIT SCHOOL DISTRICT 200**  
**February 9, 2022**

The first regular meeting of the month of February of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at the Hubble Middle School, 3S600 Herrick Rd, Warrenville, IL by Board President Chris Crabtree, on Wednesday, February 9, 2022, at 7:00 PM.

**ROLL CALL**

Upon the roll being called, the following were present:

Board Members:      Mrs. Chris Crabtree  
                              Mr. Rob Hanlon  
                              Mr. Dave Long  
                              Mrs. Angela Blatner  
                              Mrs. Susan Booton  
                              Mr. Brad Paulsen  
                              Dr. Mary Yeboah

Also in Attendance:  Dr. Jeff Schuler, Superintendent  
                              Dr. Charlie Kyle  
                              Mrs. Erica Loiacono  
                              Mrs. Melissa Murphy  
                              Dr. Brian O’Keeffe  
                              Dr. Chris Silagi  
                              Mr. Jason Spencer

**PLEDGE OF ALLEGIANCE**

Board Member Blatner led the Board in the Pledge of Allegiance.

**MODIFICATIONS TO THE AGENDA**

None

**RECOGNITIONS & ACHIEVEMENTS**

Mr. Phil Culcasi, WWSHS Chemistry and Physics Teacher, Science Department Chair – National Board Recertification

Mr. Rob Harvey, WWSHS Head Girls Cross Country and Track & Field Coach – Illinois Track and Cross Country Coaches Association Hall of Fame Induction

The Board recognized Mr. Culcasi and Mr. Harvey for their achievements.

**BOARD PRESIDENT REPORT**

President Crabtree reported on the following:

- Had an opportunity to spend time at Franklin earlier this week; it is energizing to spend time in our schools; encouraged Board Members to spend time in their adopted schools, as it helps to refocus and remember why they choose to sit in the seats they do.

- Thank you to teachers and building staff for the heavy-lift they have endured during the last two years – the Board appreciates their time, energy, and commitment. Thank you to parents for their patience and understanding as we all continue down this road together. Thank you to students – the Board recognizes the challenges during these last years. The goal of the Board is to provide students with the best school experience they can, and they are committed to continuing to do what they can for students.
- Board meetings at other districts have resulted in taking pauses and adjourning meetings due to disruption. All were asked to model tonight for the students of the District, as working together can solve anything while working apart solves nothing.

## **SUPERINTENDENT REPORT**

Dr. Schuler reported the following:

- Decision at the Emergency Meeting on Sunday, Feb 6 – provided a recap of where we have been since the Board Emergency Meeting. The decision that was made was communicated to the community. Thank you to the building staff, as well as to the parents and the community.
- Plan to support students with specific IEP needs – the attention was shifted as kids came into the buildings on Monday to focus on supporting students. There are students with significant medical challenges and needs that are often supported by an Individualized Education Program (IEP) or healthcare plan. Thank you to Erica Ekstrom, Executive Director of Special Education, for working with building teams to putting protocols together and making adjustments to student plans where necessary.
- Plan to support students that have not returned to school – shifted attention to those students that have not returned to school; wanting to make sure we get those students connected to educational services and supports.
- Plan to support school culture and environment respecting family choice - continue to look at how we can support students and families in being able to return to our school buildings; supporting our school culture and environment; the unique opportunity to help students see the value of respecting individual choice. This has not been without challenges; and will continue to move forward through this.
- COVID-19 Data Update noted information on important data points, including:
  - D200 Student Partial & Full Vaccination Rates for HS, MS, and Elementary Levels
  - Current D200 New Student and Staff Cases
  - D200 COVID Data Dashboard (Quarantine & Case Data by School/Level)
  - Hospitalization: ICU and Non-ICU Bed Utilization
  - Zip Code Cases per 100,000 Residents
  - D200 Students Quarantined for Close Contact (Voluntary Quarantines)
  - D200 Test to Stay (Voluntary)
  - Ongoing COVID-19 Mitigations for CUSD 200
    - Isolation protocols for students who are COVID-19 positive or ill
    - Increased air changes (calibrated to room occupation and use of space)
    - MERV-13 filters in all univents, changed at regular intervals
    - Nightly ionization of air in all classroom spaces
    - Contact tracing and family notification for in-school close contacts
    - Test to Stay option for in-school close contacts
    - Investigation & additional mitigation protocol that exceeds public health requirements
  - Outbreak and Investigation – IDPH Definition and D200 Investigation Protocol
  - D200 Safe Hours for School Environment (MIT COVID-19 Indoor Safety Guideline Online App)

- Next Steps:
  - Continued dialogue and discussion with Health Dept., community expertise, and state partners about steps forward
  - Discussion with the Board of Education on February 23 about a plan for the continued path forward
  - Continued support for our buildings and staff as we navigate through adjustments in the plan
  - Continued support for our families as we navigate through the adjustments to the plan

There were comments and/or questions on the following:

- Support for having the Board conversation on February 23<sup>rd</sup> and the importance of starting that dialogue.
- Concern over operational challenges to enforcing whatever approach is taken – not putting more pressure on teachers to execute; disruptions to learning.
- Concern over what we are seeing in the courts – mandates and appeals process; not interested in flip-flopping students back and forth.
- Intrigued by the Barrington District 220 presentation on updated mitigations; and what something similar could mean to our district.
- Clarifying requirements for athletics and following the mitigations inside of our buildings. As we move into the state series, follow IHSA guidelines (currently follow whatever is in place for the home team in an athletic contest).
- Suggestion for Board Members to think about and process if additional information is needed from staff for the conversation on Feb 23<sup>rd</sup>. Please let Dr. Schuler know what is needed. An example being would like to see something as a comparison from the surrounding states that have kids in school year-round without mask mandates.
- The difference between triggers and signals; and what signals do we think are important?
- Anything that the experts that have been spoken to could share would be helpful.

**PUBLIC COMMENTS – Agenda Items & Non-Agenda Items**

In accordance with Board Policy 2.230, members of the public wishing to offer public comment had the opportunity to do so. A public comment sign-up sheet was made available until 7:00 p.m. at the meeting site. The Board Meeting was available for viewing via live-stream on the District’s YouTube channel at [www.youtube.com/communityunitschooldistrict200](http://www.youtube.com/communityunitschooldistrict200).

Per Board Policy, the Board may shorten the time allocation for each person to less than three minutes to allow the maximum number of people the opportunity to speak. The Board shortened the time allocation for each person to speak to two minutes based on the number of community members that signed up to comment.

<u>Speaker</u>	<u>Topic</u>
Kelley Gillenwater	Masks - Abuse
Ryan Kipfer	School Board/Kids
Amanda Sievert	Mask & Education
Hannah Gates	No Mask
Madilyn Miedel	Masks
Elizabeth Cesarone	Mask
Jacob Veltri LaFemina	School/Masks
Louie LaFemina	School/Masks
Octavian Martinez	School/Mask

Shannon Lyman	Mask Optional
John Graham	Masks
Rachel Graham	Masking
Curt Bermel	Mask Optional
Michael Myers	Mask Optional
Patty Cross	Mask Optional
Mike LaFido	Mask Option
Elise Cahill	Solution
Willow Boecker	Mask Optional
Brooke Gennaro	Kids
Harold Lonks	Free Speech
Nathan Mead	Kids
Kim Anderson	Mask/Free Speech
Justin Kahn	Mask/Book
Brendan Davidson	Mask Optional
Joe Matuch	Thanks
Jessica Banaszek	Mask Mitigation
Jessica Hockett	Law
Amy Kipfer	Kids
Christy LaFemina	Kids/Choices
Erik Hjerpe	Mitigations
David Sohmer	Mandates

## **CONSENT AGENDA**

1. Acceptance of Gift to Wheaton North High School Fund-A-Falcon Program – Recommend acceptance of the gift to WNHS program as presented.
2. Approval to Post AP Spanish Literature and Culture Textbook for Community Review – Recommend approval to post AP Spanish Literature and Culture Textbook for community review as presented.
3. Approval to Post AP Art History Textbook for Community Review – Recommend approval to post AP Art History Textbook for community review as presented.
4. Approval to Post AP French Language and Culture Textbook for Community Review – Recommend approval to post AP French Language and Culture Textbook for community review as presented.
5. Approval to Post AP Physics Textbook for Community Review – Recommend approval to post AP Physics Textbook for community review as presented.
6. Approval to Post Introduction to Teaching Textbook for Community Review – Recommend approval to post Introduction to Teaching Textbook for community review as presented.
7. Approval to Post Accounting 1 & 2 Textbook for Community Review – Recommend approval to post Accounting 1 & 2 Textbook for community review as presented.
8. Approval to Post Forensic Science Textbook for Community Review – Recommend approval to post Forensic Science Textbook for community review as presented.
9. Approval to Post Web Design 1 & 2 Textbook for Community Review – Recommend approval to post Web Design 1 & 2 Textbook for community review as presented.
10. Approval to Post French 4 Textbook for Community Review – Recommend approval to post French 4 Textbook for community review as presented.
11. Approval of ROE Building Permits for 2022 Summer Architectural Capital Projects – Recommend approval of ROE building permits for 2022 summer capital projects as presented.

12. Approval of Bills Payable and Payroll – Recommend approval of the bills payable and payroll as presented.
13. Approval of Minutes – January 12, 2022, Open, January 26, 2022, Open and Approval to Destroy Recordings of Closed Sessions Prior to September 2020 As Allowable by Law – Recommend approval of the minutes as presented and approval to destroy recordings of closed sessions prior to September 2020 as allowable by law.
14. Approval of Personnel Report to Include Employment, Resignation, Retirement, and Leave of Absence of Administrative, Certified, Classified, and Non-Union Staff – Recommend approval of the personnel report as presented.

There were no comments and/or questions on the consent agenda.

### **MOTION**

Member Booton moved, Member Hanlon seconded to accept the Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0.

**The motion carried 7-0.**

### **POLICY APPROVAL CONSENT AGENDA**

1. Approval of Revised Policy 2:105 Ethics and Gift Ban for Public Review and Comment – Recommend approval of revised policy 2:105 as presented.
2. Approval of Revised Policy 2:110 Qualifications, Term, and Duties of Board Officers – Recommend approval of revised policy 2:110 as presented.
3. Approval of Revised Policy 2:120 Board Member Development – Recommend approval of revised policy 2:120 as presented.
4. Approval of Revised Policy 2:20 Powers and Duties of the Board of Education – Recommend approval of revised policy 2:20 as presented.
5. Approval of Revised Policy 2:220 Board of Education Meeting Procedure – Recommend approval of revised policy 2:220 as presented.
6. Approval of Revised Policy 2:260 Uniform Grievance Procedure – Recommend approval of revised policy 2:260 as presented.
7. Approval of Revised Policy 3:40 Superintendent – Recommend approval of revised policy 3:40 as presented.
8. Approval of Revised Policy 3:50 Administrative Personnel Other Than the Superintendent – Recommend approval of revised policy 3:50 as presented.
9. Approval of Revised Policy 3:60 Administrative Responsibility of the Building Principal – Recommend approval of revised policy 3:60 as presented.
10. Approval of Revised Policy 4:175 Convicted Child Sex Offender; Screening; Notifications – Recommend approval of revised policy 4:175 as presented.
11. Approval of Revised Policy 4:60 Purchases and Contracts – Recommend approval of revised policy 4:60 as presented.
12. Approval of Revised Policy 5:20 Workplace Harassment Prohibited – Recommend approval of revised policy 5:20 as presented.
13. Approval of Revised Policy 5:200 Terms and Conditions of Employment and Dismissal – Recommend approval of revised policy 5:200 as presented.
14. Approval of Revised Policy 5:220 Substitute Teachers – Recommend approval of revised policy 5:220 as presented.
15. Approval of Revised Policy 5:30 Hiring Process and Criteria – Recommend approval of revised policy 5:30 as presented.
16. Approval of Revised Policy 6:120 Education of Children with Disabilities – Recommend approval of revised policy 6:120 as presented.

17. Approval of Revised Policy 6:135 Accelerated Placement Program – Recommend approval of revised policy 6:135 as presented.
18. Approval of Revised Policy 6:15 School Accountability – Recommend approval of revised policy 6:15 as presented.
19. Approval of Revised Policy 6:20 School Year Calendar and Day – Recommend approval of revised policy 6:20 as presented.
20. Approval of Revised Policy 6:220 Bring Your Own Technology (BYOT) Program; Responsible Use and Conduct – Recommend approval of revised policy 6:220 as presented.
21. Approval of Revised Policy 6:300 Graduation Requirements – Recommend approval of revised policy 6:300 as presented.
22. Approval of Revised Policy 6:340 Student Testing and Assessment Program – Recommend approval of revised policy 6:340 as presented.
23. Approval of Revised Policy 7:10 Equal Educational Opportunities – Recommend approval of revised policy 7:10 as presented.
24. Approval of Revised Policy 7:150 Agency and Policy Interviews – Recommend approval of revised policy 7:150 as presented.
25. Approval of Revised Policy 7:250 Student Support Services – Recommend approval of revised policy 7:250 as presented.
26. Approval of Revised Policy 7:260 Exemption from Physical Education – Recommend approval of revised policy 7:260 as presented.
27. Approval of Revised Policy 7:310 Restrictions on Publications; Elementary Schools – Recommend approval of revised policy 7:310 as presented.
28. Approval of Revised Policy 7:340 Student Records – Recommend approval of revised policy 7:340 as presented.
29. Approval of Revised Policy 7:345 Use of Educational Technologies; Student Data Privacy and Security – Recommend approval of revised policy 7:345 as presented.
30. Approval of Revised Policy 7:70 Attendance and Truancy – Recommend approval of revised policy 7:70 as presented.
31. Approval of Revised Policy 7:80 Release Time for Religious Instruction/Observance – Recommend approval of revised policy 7:80 as presented.

There were comments and/or questions on the following:

- The above policies were posted for public review and comment since the January meeting. There was no feedback received from the public.

## **MOTION**

Member Paulsen moved, Member Long seconded to approve the Policy Approval Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0.

**The motion carried 7-0.**

## **POLICY POSTING CONSENT AGENDA**

1. Approval to Post Revised Policy 4:160 Environmental Quality of Buildings and Grounds for Public Review and Comment – Recommend approval to post revised policy 4:160 for public review and comment as presented.
2. Approval to Post Revised Policy 4:170 Safety for Public Review and Comment – Recommend approval to post revised policy 4:170 for public review and comment as presented.
3. Approval to Post Revised Policy 5:10 Equal Employment Opportunity and Minority Recruitment for Public Review and Comment – Recommend approval to post revised policy for public review and comment as presented.

4. Approval to Post Revised Policy 5:100 Staff Development Program for Public Review and Comment – Recommend approval to post revised policy 5:100 for public review and comment as presented.
5. Approval to Post Revised Policy 5:125 Personal Technology and Social Media; Usage and Conduct for Public Review and Comment – Recommend approval to post revised policy for public review and comment as presented.
6. Approval to Post Revised Policy 5:150 Personnel Records for Public Review and Comment – Recommend approval to post revised policy 5:150 for public review and comment as presented.
7. Approval to Post Revised Policy 5:185 Family and Medical Leave for Public Review and Comment – Recommend approval to post revised policy 5:185 for public review and comment as presented.
8. Approval to Post Revised Policy 5:250 Leaves of Absence for Public Review and Comment – Recommend approval to post revised policy 5:250 for public review and comment as presented.
9. Approval to Post Revised Policy 5:330 Sick Days, Vacation, Holidays, and Leaves for Public Review and Comment – Recommend approval to post revised policy 5:330 for public review and comment as presented.
10. Approval to Post Revised Policy 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition for Public Review and Comment – Recommend approval to post revised policy 5:50 for public review and comment as presented.
11. Approval to Post Revised Policy 5:90 Abused and Neglected Child Reporting for Public Review and Comment – Recommend approval to post revised policy 5:90 for public review and comment as presented.
12. Approval to Post Revised Policy 6:180 Extended Instructional Programs for Public Review and Comment – Recommend approval to post revised policy 6:180 for public review and comment as presented.
13. Approval to Post Revised Policy 6:50 School Wellness for Public Review and Comment – Recommend approval to post revised policy 6:50 for public review and comment as presented.
14. Approval to Post Revised Policy 7:160 Student Appearance for Public Review and Comment – Recommend approval to post revised policy 7:160 for public review and comment as presented.
15. Approval to Post Revised Policy 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment for Public Review and Comment – Recommend approval to post revised policy 7:180 for public review and comment as presented.
16. Approval to Post Revised Policy 7:190 Student Behavior for Public Review and Comment – Recommend approval to post revised policy 7:190 for public review and comment as presented.
17. Approval to Post Revised Policy 7:20 Harassment of Students Prohibited for Public Review and Comment – Recommend approval to post revised policy 7:20 for public review and comment as presented.
18. Approval to Post Revised Policy 7:200 Suspension Procedures for Public Review and Comment – Recommend approval to post revised policy 7:200 for public review and comment as presented.
19. Approval to Post Revised Policy 7:210 Expulsion Procedures for Public Review and Comment – Recommend approval to post revised policy 7:210 for public review and comment as presented.
20. Approval to Post Revised Policy 7:240 Conduct Code for Participants in Extracurricular Activities for Public Review and Comment – Recommend approval to post revised policy 7:240 for public review and comment as presented.

21. Approval to Post Revised Policy 7:30 Student Assignment and Intra-District Transfer for Public Review and Comment – Recommend approval to post revised policy 7:30 for public review and comment as presented.
22. Approval to Post Revised Policy 7:60 Residence for Public Review and Comment – Recommend approval to post revised 7:60 for public review and comment as presented.

There were comments and/or questions on the following:

- President Crabtree read the numbers of those policies to be posted for public review and comment.
- Policy 4:160 – was pulled from the policy posting consent agenda in January. A sentence that was questioned regarding pesticides was removed. Clarification that did come directly from the law, however, after consulting with PRESS, they did not feel we needed to have the sentence in our policy.
- Policy 5:100 – why staff development in #1 is limited to grades K-8? That is the way the law is articulated in the school code, in terms of those are all required Professional Development elements.
- Policy 5:250 – question regarding child bereavement leave and whether that is paid. If an individual does have the time, the District pays it. The specific law is written that it is not required to be paid, however our local practice is if the individual does have the time, we allow it to be paid.
- Policy 5:185 – FMLA, specific section on if it is employee and spouse, there is still a limit to time. FMLA speaks to an actual medical situation where an individual has a certain amount of time off after birth or adoption of a child and the prescribed window for that. It is specific to the duration of the allowed medical window of time.
- Policy 7:290 – pulled off the agenda before the meeting and will be brought back to the HR/Policy committee.
- Policy 7:20 – as it relates to 7:180 – how kids report bullying and intimidation, and how this information is regularly provided to parents. Once handbooks are posted, that is communicated to parents through a newsletter and they are online, available on the D200 website. Depending on the level, there are different ways the handbook information is conveyed to students at the start of every school year.

## **MOTION**

Member Hanlon moved, Member Booton seconded to approve the Policy Posting Consent Agenda as presented. Upon a roll call vote being taken, the vote was: AYE 7, NAY 0.

**The motion carried 7-0.**

## **ACTION ITEMS**

### **ORAL REPORTS**

#### Department of Innovation & Technology – Infrastructure Update

Mr. Jason Spencer, Executive Director of Innovation and Technology provided a department update regarding District Technology Infrastructure, which included a PowerPoint presentation and information on the following:

- DoIT Celebrations
  - Current Landscape
  - Celebrations
- DoIT Infrastructure Categories
  - Universal Access
  - Core Infrastructure Hardware



- Operational Systems and Software
  - Classroom Hardware Cycles
  - Cybersecurity
- 2022 – Goals and Priorities (Infrastructure)
  - 1 – Supporting Universal Access
  - 2 – Ensuring a Functioning Network
  - 3 – Adhering to SOPPA Compliance
  - 4 – Monitoring the Hardware needs of Being 1:1
  - 5 – Implementing Cybersecurity Measures
  - 6 – Drafting a Ransomware/Data Breach Protocol
- Universal Access – Connectivity
  - Hotspots and funding
- Network/Upgrades/Updates
  - MDF switch upgrades
- SOPPA Compliance – Phase 1
  - D200 digital tools monitored
  - Learn Platform used to monitor digital tools
- Monitor 1:1 Devices
  - Breakage - rate; repairs; current fee system
- Cybersecurity Measures
  - Security monitoring; penetration test; phishing campaign
  - Recommendations: 2-factor authentication; password requirements/blacklist; critical network infrastructure monitoring; educating staff; conducting penetration tests (internal and external)
- Ransomware Attack / Data Breach Protocol
  - General overview – proactive plan; form response team; prioritize agencies to be contacted and next-step guidance; prioritize systems to bring online first; maintain sufficient backups of all critical information and data
- DoIT Budget Projection
  - Lease Payments and Classroom Equipment, Network Hardware, Online Digital Tools
  - FY 2022, FY 2023
  - Total Department Budget for FY 2022, FY 2023, FY 2024
- Vision 2022 Dashboard Status
  - Making Progress

There was additional information/comments on the following:

- This presentation focused on the boxes and wire infrastructure side of the department.
- The current landscape includes: some students still find themselves in periods of at-home learning, cybersecurity threats to public institutions are increasing, and there is an increased need for staff access to digital tools due to students finding themselves in different learning environments.
- Celebrations include: every student has a device to take home to continue learning anytime and anywhere, a number of important steps have been taken to keep the data of staff and students safe, and a number of essential digital tools have been identified that allow staff to create new and meaningful learning opportunities that match all student learning environments.
- Core infrastructure hardware is anything that keeps the network running.
- Operational systems and software include the District student information system, the business office/finance software, etc.

- Classroom hardware includes projectors and Chromebooks.
- Cybersecurity includes ensuring data of staff and students is secure.
- All students have universal access to technology; however, some students may be faced with not having consistent access to Wi-Fi. Hotspots are provided to assist with this issue. Hotspots are currently funded via a federal grant. It is uncertain whether that funding will go beyond the 2021-22 school year.
- Due to new upgrades on switches that were required, the District was able to reduce annual maintenance costs of approximately \$23,000 annually.
- IL SOPPA law – requires that any digital tool that a teacher is using with students must be vetted for data and privacy requirements. Learn Platform software is used to ensure the digital tools have been vetted by staff. This is part of Phase 1. Phase 2 will carry into the next couple of years and will work to ensure all digital tools are instructionally recommended and represent the best choice.
- Other ancillary costs associated with being a 1:1 tech district include the costs associated with keeping all devices maintained. A spreadsheet was provided to the board which noted breakage rates for devices, the fee schedule for repairs, as well as how much it is costing the District to maintain a 1:1 learning environment.
- The older Chromebooks that are due to be replaced next year are not being repaired.
- The most common repairs are for screens.
- The need to keep an eye on repair costs for devices as this is a potential budgetary concern and part of being in a 1:1 environment.
- Cybersecurity basic monitoring includes making sure our Firewall and filters are configured properly, are updated, and tested regularly. Also, ensure that the same security and web filtering that is done on student Chromebooks when they are in-District also follows the student/device when they are at home.
- The District performed a comprehensive penetration test this year. An outside vendor was hired to hack into the network to determine how vulnerable the District systems are to access from malicious third parties. External tools were reviewed (examples being the student information system and the finance/business software). One vulnerability was found with an external tool and has since been patched.
- Two-factor authentication in the District was noted as having prevented access to critical systems and information.
- Vulnerability was noted in the internal systems (network access) due to weak password settings and sharing the same password for multiple systems.
- Overall, the District received a very high grade from the penetration test. The vulnerabilities that were identified are very manageable fixes with a bit of education.
- The importance of continuing to educate staff about phishing scams.
- Looking to move to 14-16 character password phrases for staff, and will blacklist commonly used passwords.
- Based on industry standards, plan to conduct smaller internal penetration tests annually, and full external penetration tests every three years.
- There will always be infrastructure projects that need to be worked on, there will always be tools that teachers will need, and there will always be devices that students need in their hands.
- The significant increase in the lease payments and classroom equipment for the department budget projection is due to the lease payment from the Chromebooks when the District went to 1:1 learning. The first lease payment was paid using ESSER funds.
- The request to get all network hardware caught up in a predictable cycle explains the million dollar increase in the network hardware budget from FY22 to FY23.

- There are a number of pieces of equipment that have reached their end of life.
- Online digital tools are very vital to the learning experience and are used very often by the teaching staff.
- The noted changes represent an approximate \$2.1 million difference in the FY22 vs. FY23 budget. ESSER may be able to defray some of these costs.
- The nature of technology is always changing – there will always be something to do and something else to achieve.

There were questions/comments/discussions on the following:

- The monthly cost associated with the hotspots will have to be covered if we are not able to secure future funding – approximately \$6,000 per month.
- Any maintenance cost for new switches as a result of the upgrades?
- Other department cost savings that do not fall into one of the three buckets (lease payments and classroom equipment, network hardware, and online digital tools).
- Request for a breakdown of the numbers in the overall total department budget.
- Appreciation for addressing cybersecurity issues.
- Number of repairs for devices – request for the two HS to get together to discuss the numbers, what may be driving that, and what can be done to be better. There is a noticeable difference in device repair numbers between the two schools.
- Cybersecurity and the importance of conversations taking place regularly with outside agencies – law enforcement, insurance company, etc. for learning all of the key contact persons on both ends.
- Backup strategies as part of the data breach protocol and the importance of the District performing test restores as being a good practice to follow.
- Network hardware – the cost of maintaining old equipment and patching all the equipment far outweighs the cost of putting it on a scheduled plan replacement schedule.
- Digital tools and the application portfolio – suggestion to communicate practices and some guidelines – letting staff know what is being used elsewhere and suggest they check it out. The benefit being the fewer things we have to support is cheaper and better for the District.
- The technology budget as a percent of the operating budget – D200 vs. comparative districts? Is the District under or over-investing compared to our counterparts? It is a good metric to keep our eyes on.
- Phishing campaign - only sent to staff to date. The failure rate was approximately 12 % and trending in a good direction. Follow-up email messages were sent to those that failed to explain what was done and how to prevent this in the future.
- Penetration tests – comment that three years is a long time between full external penetration tests.
- The possibility that the government is potentially paying for penetration tests for schools.
- Suggestion to run incident response scenarios like test scenarios as part of the data breach protocol proactive plan.
- Spoofing – looks like it is coming from a legitimate email address.
- These numbers were included in the 5-year financial projections, but may not be in the right buckets – may be shifting dollars between local and fed.
- The importance of investing in our infrastructure, especially being in a 1:1 learning environment.
- Device repair costs – what are students responsible for and how does that work for students that do not have the means to pay for the repairs? Working with the families that may have a financial hardship, setting up payment schedules, etc.

- Screen protection and looking for ways to reduce the number of repairs; moving from a non-touchscreen to a touch screen and the fragility of the screen itself.
- Would it be beneficial to charge parents a fee at the beginning of the year and refund this at the end of the year once the device is returned in good condition? An idea to make the first repair free for screens knowing that screens account for 90% of the breakages.
- Concern over the growing costs of repairs for devices.
- Studying what incentivizes kids and parents and would aid in them taking ownership of devices? Is this a case of growing pains? Since this is the first year, students are not used to taking devices back and forth from home. Will this level off once this becomes routine?
- Is DoIT working with Educational Services to determine which of the digital tools being used are most effective for learning?
- Hotspots – do we know how much of that is families that have no internet access at home vs. those that due to the pandemic had increased users at home?
- Educating the community on services available to receive internet that is paid for by government resources or private monies.
- Infrastructure overhaul – how often is that needed? The concept is to get on a replacement cycle.

## **WRITTEN REPORTS**

Monthly Financial Reports

FOIA Report

Board Communication Log

Citizens Advisory Committee (CAC) Report

## **REPORTS FROM BOARD MEMBERS**

Board Committee Reports

The Board Social Emotional Learning Committee, Finance Committee, Facilities Committee, Equity/Proactive Practices Committee, and Human Resources/Policy Committee had met since the last regular board meeting. The notes from the meeting were attached to the agenda item.

- SEL Committee and Dress Code –policy number connected to the dress code or the handbook content? Noted in policy 7:160, but more specifically, revisions to the dress code will be student handbook driven.

Other Reports from Board Members

- There were comments on the following:
  - The potential for an appeal to happen in the next two weeks before the February 23<sup>rd</sup> meeting discussion
  - The impact of a potential appeal in our schools and classrooms
  - The potential for another emergency meeting for the Board
  - The fluidity of the situation right now
  - Staying strong as a Board
  - Correcting misinformation out there in the community regarding the appeal

## **TOPICS FOR FUTURE DISCUSSION**

Update on Elementary FLES Program

Vision 2026 Strategic Plan

**NEXT REGULAR MEETING**

March 9, 2022, 7:00 PM, Hubble Middle School

**ANNOUNCEMENTS**

February 23, 2022, Committee of the Whole, 7:00 PM, Hubble Middle School

**CLOSED SESSION**

Pursuant to 5 ILCS 120/2 (c)(10) The Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students

**MOTION**

Member Crabtree moved, Member Booton seconded to adjourn the meeting to closed session for the purpose of discussing The Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students 5 ILCS 120/2 (c)(10). Upon a roll call being taken, the vote was AYE 7, NAY 0. **The motion carried 7-0.**

There was no action expected following the Closed Session.

The meeting adjourned to Closed Session at 9:53 PM.

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**Dave Long, Secretary**

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**Chris Crabtree, President**