



COMMUNITY UNIT SCHOOL DISTRICT 200

REOPENING PLANS

2020-2021



Reopening Plans

Since late May, a Reopening Core Team composed of administrators, School Board, teachers, support staff and union leadership have been meeting regularly to discuss and collaborate on several plans to reopen schools for the 2020-21 School Year and transition back to in-person learning as allowed in Phase 4 of the Reopen Illinois Plan. During this time, the student learning, social emotional learning, health and wellness, physical distancing, facilities and operations, and communications sub-teams have also been meeting to prepare specific plans on a variety of scenarios that were then reported back to the Reopening Core Team to make decisions. The Reopening Core Team and sub-teams are grounded in the following foundational beliefs:

- Protecting the health and safety of all students and staff to the greatest extent possible is the top priority.
- Safely bringing students and staff back to school but also ensuring our practices keep students in school.
- Ensuring appropriate rigor to promote student academic and social emotional growth. Interventions will be strengthened to address skill deficiencies that may have emerged due to the disruption in the educational process.
- Re-establishing relationships and ensuring that the social emotional needs of students and the basic wellness needs of families will be prominent in the learning, resource allocation and decision-making processes.
- Creating a reopening plan that is in compliance with state and local directives and guidance while incorporating the agility and flexibility to adjust for the potential of rapidly changing environments and expectations.

June 23, 2020 Illinois State Board of Education and Illinois Department of Public Health Joint Guidance *Starting the 2020-21 School Year*

On June 23, ISBE and IDPH released Joint Guidance regarding the 2020-21 School Year. The basis for the Joint Guidance is the June 18, 2020 education omnibus legislation (Public Act PA 101-0643) permitting blended remote learning. The guidance is focused on the following points:

- Allowing a safe transition back to in-person learning this fall to the greatest extent possible.
- Developing common and clear requirements, while preserving the flexibility of each school district, to implement a reopening plan that meets the needs of the community and the students they serve.
- Utilizing a hybrid of in-person and remote learning, if needed, to protect the health and safety of students, teachers and families.
- Addressing public health requirements for personal protective equipment (PPE) and physical distancing requirements including:
 - Face coverings
 - Capacity limits in one space
 - Symptom screening
 - Schoolwide cleaning and disinfection

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General Information

District 200 will establish protocols and procedures to maintain safe learning environments, through collaboration with the Illinois State Board of Education (ISBE), the Illinois Department of Public Health (IDPH) and the DuPage County Health Department (DCHD).

To ensure we are fully supporting and maintaining safe learning environments for students and staff, District 200 will:

- Regularly review updated guidance from ISBE, IDPH and DCHD.
- Utilize a new, more rigorous E-Learning Plan in the event of an outbreak in a classroom or entire school.
- Engage families and staff to address concerns that may need to be addressed or identify additional preparations for classroom and non-classroom environments as needed. Communicate with parents, staff, students and the community on a timely and regular basis to ensure they remain informed of our plans.
- Communicate and collaborate with community partners to ensure we are supporting students, families and the greater community.



Promoting Healthy Hygiene Practices

Schools will teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff.

- Students and staff will sanitize or wash hands before and after eating; after coughing or sneezing; after being outside; and after using the restroom.
- Students will wash their hands or use hand sanitizer upon entry to the classroom.
- Staff will model and practice handwashing and appropriate use of face coverings.
- Students and staff will use hand sanitizer when handwashing is not practicable.
- Hand sanitizer will be widely available throughout the building for student and staff use. Routines will be developed for students and staff to regularly wash their hands or use hand sanitizer both inside and outside the classroom.
- Food service workers will use gloves and facial coverings, as required by public health guidelines.
- Schools will be stocked with adequate supplies to support healthy hygiene behaviors, including soap and hand sanitizers.

FACE COVERINGS

Face coverings must be worn at all times in school buildings, even when social distancing is maintained. Face coverings do not need to be worn outside if physical distance is maintained. Schools will develop strategies and practices for students and staff to take safe, periodic breaks throughout the day to remove face coverings. Families and staff who have concerns about the use of face coverings should contact their building principal. More information about face coverings can be found later in this document.



Cleaning, Disinfecting, and Ventilation

All District 200 cleaning, disinfecting and ventilation practices will follow the procedures and expectations outlined below that align with ISBE, IDPH and DCHD guidelines. These procedures will be updated with any change in guidelines and students. Families will be informed of any changes procedures and expectations regarding transportation.

CLEANING

- Hand hygiene practices such as handwashing and or sanitizing during key times each day will be promoted.
- Ensure that students and staff with sensitive skin reactions to hand sanitizer, can use soap and water.
- As necessary, desks will be cleaned with soap and water after certain activities.
- Students' use of the restroom will be closely supervised to avoid gatherings.
- Schools will discourage the use of items that are difficult to clean.

DISINFECTING

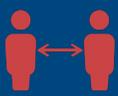
- Custodians will disinfect bathrooms at least twice during the day in addition to normal cleaning schedule.
- Custodial schedules (day/night) will be adjusted to focus on deep cleaning of spaces including hard surfaces and high touch areas.
- All classrooms will be equipped with hand sanitizer, wipes, disinfectant bottles and paper towels that are EPA approved and effective for COVID-19.
- Hand sanitizer dispensers (wall type) will be installed in every classroom and in common spaces.
- EPA approved disinfecting products will be used to disinfect hard surfaces throughout the day and after school.
- At 6-12, classroom teachers will use the disinfectant to spray the desks at the end of each period.
- Students will use the supplied paper towels to wipe off their desk before leaving the classroom.
- Upon entering the classroom, students will also have the option to clean their desk if they would like to.
- At PreK - 5th grades, desks will be disinfected and wiped down by staff when necessary
- Custodians will clean lunchroom areas and assist in classrooms as possible.
- Staff is strongly encouraged to leave building at the end of the day to allow for cleaning to begin.

VENTILATION

- Complete 100% HVAC outdoor air building flush before staff and students return to school.
- Operate all building HVAC systems under normal schedules starting August 3, 2020, to ensure good airflow and proper operation of all systems.
- HVAC schedules will be expanded to start an hour earlier than in previous years to allow flushing of fresh air into schools.
- Increase outdoor air ventilation rates to maximize dilution of the return air.
- Increase in filtration efficiencies.
- Change all filters and clean coils, drains and the interior of all air handling units and unit ventilators.
- As much as possible, windows should be open to allow for fresh air in buildings.

WATER

- Each school has a touchless filtered water bottle filler for student and staff use. These stations will be cleaned and sanitized on a regular basis.
- Drinking fountains will be shut down.



Implementing Physical Distancing Inside and Outside the Classroom

PHYSICAL DISTANCING AND PERSONAL PROTECTIVE EQUIPMENT

- Physical Distancing (six feet) amongst student seats
- Physically distancing spaces for all staff
- Marked Spaces: Hallways, Offices, Floors, Rooms, Stairways
- District Provided Face Coverings for Students
- District Provided Face Coverings for Staff
- District Provided Shields for Staff and other PPE as determined necessary by specific assignment
- Reduced Class Sizes
- Schools will monitor bathrooms and common spaces to prevent overcrowding and physical distancing

Early Childhood and Elementary

ARRIVAL AND DEPARTURE

- Upon arrival at designated times, students will go directly to their home classrooms.
- Schools will designate routes for entry and exit.
- Staff will supervise entry points and release of students from buses.
- Physical distancing is to be maintained to the greatest extent possible.
- Face coverings must be worn during entry and exit.
- Hand sanitizer will be available at entry/exit points.

CLASSROOM SPACE

- Student seats will be physically distanced from one another.
- Student seats will face the same direction.
- Classroom rugs will be removed.
- Art and Music will take place in homerooms.

NON-CLASSROOM SPACES

- When outside, students can remove masks when six-foot physical distancing is maintained.
- Hallways will be marked with physical distancing tape.
- Movement throughout the building should take place with face coverings at all time.
- Bathroom breaks will be structured and bathroom capacities will be considered.

Middle & High School

ARRIVAL AND DEPARTURE

- Schools will designate routes for entry and exit.
- Staff will supervise entry points and release of students from buses.
- Physical distancing is to be maintained to the greatest extent possible.
- Face coverings must be worn during entry and exit.
- Hand sanitizer will be available at entry/exit points.

CLASSROOM SPACE

- Student seats will be physically distanced from one another.
- Student seats will face the same direction.
- Classroom rug will be removed.

NON-CLASSROOM SPACES

- When outside, students can remove masks when six-foot physical distancing is maintained.
- Hallways will be marked with physical distancing tape.
- Movement throughout the building should take place with face coverings at all times.



Face Coverings

All individuals in school buildings that serve students in early childhood classes through grade 12, must wear face coverings at all times unless they are younger than 2 years of age, have trouble breathing, or are unconscious, incapacitated, or otherwise unable to remove the cover without assistance.

Face coverings must be worn at all times in school buildings even when social distancing is maintained. Face coverings do not need to be worn outside if physical distance is maintained. Schools will develop strategies and practices for students and staff to take safe, periodic breaks throughout the day to remove face coverings.

Families and staff who have concerns about the use of face coverings should contact their building principal.

HOW CLOTH FACE COVERINGS WORK

Cloth face coverings may prevent the person wearing the mask from spreading respiratory droplets when talking, sneezing, or coughing. If everyone wears a cloth face covering when out in public, such as going to the grocery store, the risk of exposure to viruses can be reduced. Since people may spread the virus before symptoms start, or even if people never have symptoms, wearing a cloth face covering may protect others around you. Face coverings worn by others may protect you from getting the virus from people carrying the virus.

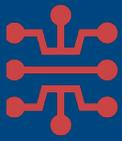
GENERAL CONSIDERATIONS FOR THE USE OF CLOTH FACE COVERINGS

When using a cloth face covering, make sure:

- The mouth and nose are fully covered.
- The covering fits snugly against the sides of the face so there are no gaps.
- You do not have any difficulty breathing while wearing the cloth face covering.
- The cloth face covering can be tied or otherwise secured to prevent slipping.
- Wash your cloth face covering after each use in the washing machine or by hand using a bleach solution. Allow it to completely dry.

Masks with a one-way valve should not be worn.

As shared by ISBE and IDPH, the State of Illinois will provide each public school student with a face covering. In addition, District 200 will provide an additional face covering to each student and staff member. Students and staff who elect to wear their own personal face covering must ensure that the mouth and nose are fully covered and the covering fits snugly against the sides of the face so there are no gaps.



Limited Sharing & Technology

SHARING OF MATERIALS

- The sharing of an individual's personal materials is discouraged.
- Any materials that are to be used by multiple students will be cleaned prior to use.
- Classroom community materials (pencils, crayons, etc.) will no longer be allowed.
- Students will have their own individual materials and at times may have a personal instructional manipulative bag.

TECHNOLOGY

- Students in grades 1-12 will have an individual device assigned to them.
- Families will be asked during the registration process if they have access to the internet at home.
- For families who do not have internet access at home, the District will work with families to obtain access so that students can engage in E-Learning experiences.



Training Staff

ALL STAFF WILL BE PROVIDED TRAINING OR DIRECTION IN THE FOLLOWING HEALTH AND SAFETY AREAS:

- Enhanced cleaning practices
- Physical distancing guidelines
- Use of face coverings
- Screening practices
- COVID-19 specific symptom identification
- Health-related protocols
- Professional learning for staff



Checking for Signs & Symptoms

Daily, students and staff must self-check for symptoms of COVID-19 and self-certify prior to coming in to a school building that they are not displaying any COVID-19 symptoms.

COVID-19 SYMPTOMS INCLUDE

- Fever of 100 F or greater or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache (not due to a chronic condition)
- New loss of taste or smell
- Sore throat
- Congestion or runny nose (not due to known allergies)
- Nausea or vomiting
- Diarrhea

ADDITIONAL PRACTICES

- Parents/guardians of student/students who have been in close contact with someone who has a confirmed positive for COVID-19 within the past 14 days or anyone experiencing symptoms of COVID-19 should not come to school and should inform their school nurse immediately.
- Staff members who have been in close contact with someone who has a confirmed positive for COVID-19 within the past 14 days or anyone experiencing symptoms of COVID-19 should not report to school and should inform Kristy Kuntz in the Human Resources Department.
- Close contact, according to the CDC, is defined as being within 6 feet of another person for longer than 15 minutes.
- Students or staff who show symptoms at school will be sent to the school nurse's evaluation room. The next page details plans for when a student or staff member becomes sick.



Planning for When a Student or Staff Member Becomes Sick

SENDING STUDENTS TO THE HEALTH OFFICE

- Staff should call or email the Health Office prior to sending a student to the Health Office to ensure physical distancing.
- Small cuts and bumps, minor complaints and lost baby teeth should be managed in the classroom whenever possible. Classroom teachers will be provided with first aid kits.
- Staff concerned about a minor student complaint can call the Health Office.
- Snacks (except for students with diabetes) will be relocated to another location in the school other than the Health Office.
- Health Office visits will be resolved as quickly as possible to avoid prolonged contact.

STUDENTS OR STAFF WHO SHOW SIGNS OF ILLNESS AT SCHOOL

COVID-19 symptoms may appear 2-14 days after exposure to the virus. If students or staff describe or display any of the symptoms below, staff should call the Health Office to refer the student for further assessment. People with these symptoms may have COVID-19 and may be sent home with a recommendation to see their health care provider:

- Fever of 100 F or greater or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache (not due to a chronic condition)
- New loss of taste or smell
- Sore throat
- Congestion or runny nose (not due to known allergies)
- Nausea or vomiting
- Diarrhea

HEALTH OFFICE RESPONSE

- Health office staff will wear appropriate PPE in conjunction with universal precautions and proper hand hygiene when working with students per CDC guidelines.
- Staff members that present symptoms will be sent home with a recommendation to see their health care provider. Staff members should contact Kristy Kuntz in the Human Resources Department.
- Students that present symptoms will receive a surgical mask if tolerated and developmentally appropriate, and will be taken to a separate, evaluation room.
- The student's parents will be called to pick up their child. If a parent cannot be reached, the Health Office will begin calling emergency contacts.
- Students and staff will follow CDC guidelines for returning to school.

PICKING UP YOUR CHILD FROM SCHOOL

- Parents and guardians are asked to call the school office to inform them they have arrived to pick up their child.
- A staff member will escort the student to the parent and/or guardian's car and ask the parent/guardian to sign out their child.

RETURN TO SCHOOL, RETURN TO WORK (IDPH DECISION TREE)

If you have experienced COVID-like symptoms, and have had a positive test, you can return to school after ALL these things have happened:

- At least 10 days have passed since your symptoms first appeared
- AND At least 24 hours have passed with no fever and without fever-reducing medication
- AND Other symptoms have improved (for example, your cough or shortness of breath have improved)
- If you have experienced COVID-like symptoms, but not had a test you can return to school after ALL these things have happened:
 - At least 10 days have passed since your symptoms first appeared
 - AND At least 24 hours have passed with no fever and without fever-reducing medication
 - AND Other symptoms have improved (for example, your cough or shortness of breath have improved)

If you have had a positive test for Covid 19 and remain asymptomatic, you can return to school after:
At least 10 days have passed since the date of your first positive COVID-19 diagnostic test assuming you have not subsequently developed symptoms since the positive test.

RESPONSE TO POSITIVE COVID-19 CASE AND CONTACT TRACING

Administrative Procedure Developed

- Contact tracing will be completed in coordination between the DuPage County Health Department and Health Services staff.
- Interview people with known COVID positive results to determine who they have been in close contact with (within 6 feet for 15 minutes or longer)
- Notification to those close contacts by phone and letter (close contact letter)
- Notification to those in the classroom (classroom letter)
- Refer close contacts for testing
- Have close contacts continue to monitor for symptoms daily: Quarantine Process



New Health Office Protocols

Due to the COVID-19 pandemic and guidance from ISBE, IDPH and DCHD, the Health Office will have new protocols in place for the 2020-21 School Year. The health office staff will wear appropriate PPE in conjunction with universal precautions and proper hand hygiene when working with students per CDC guidelines.

NEW OFFICE SPACES

Health offices will allow for two spaces for student care. One space will be dedicated to healthy students coming to the office for routine needs, medication, diabetic checks, first aid/injury assessment, etc. A second space will be dedicated to students/staff who are ill and are evaluated for possible infection.

MAINTAINING PHYSICAL DISTANCING BETWEEN STUDENTS AND STAFF

- Staff should call or email the Health Office prior to sending a student to the Health Office to ensure physical distancing.
- Small cuts and bumps, minor complaints and lost baby teeth should be managed in the classroom whenever possible. Classroom teachers will be provided with first aid kits.
- Staff concerned about a minor student complaint can call the Health Office.

The Health Office will continue to monitor communicable diseases in each building and report to the Health Services Chair. The Health Office will collaborate with attendance secretaries for absenteeism. DCHD will continue to be contacted with any reported communicable disease. Any follow up, contact tracing, and/or notifications per the DCHD will continue to be followed.

ASTHMA MEDICATIONS AT SCHOOL

- Students will self-carry inhalers when recommended by a doctor.
- Asthma treatments using inhalers with spacers (with or without a face mask, according to each student's individualized treatment plan) are preferred over nebulizer treatments whenever possible.
- Based on limited available data, it is uncertain whether aerosols generated by nebulizer treatments are potentially infectious. Nebulizer treatments at school should be reserved for children who cannot use or do not have access to an inhaler.

PICKING UP YOUR CHILD FROM SCHOOL

- Parents and guardians are asked to call the school office to inform them they have arrived to pick up their child.
- A staff member will escort the student to the parent and/or guardian's car and ask the parent/guardian to sign out their child.



Transportation

All District 200 transportation services will follow the procedures and expectations outlined below that align with ISBE, IDPH and DCHD guidelines. These procedures will be updated with any change in guidelines. Students and families will be informed of any changes in procedures and expectations regarding transportation.

- All individuals on a bus must wear a face covering.
- No more than 50 individuals should be on a bus at one time.
- Physical distancing must be maintained to the greatest extent possible.
- Students must complete self-certified COVID-19 symptom and temperature checks before boarding a bus.
- Drivers and monitors must wear approved and appropriate PPE and perform regular hand hygiene.
- Drivers and monitors must complete self-certified COVID-19 symptom and temperature checks before boarding a bus.
- Drivers and monitors who become ill during their route should contact their supervisor immediately, and the school and District should be notified.
- All physical changes to school transportation vehicles must meet Illinois Department of Transportation (IDOT) and Secretary of State rules and regulations.
- District 200 and transportation providers will install visual guides as needed to ensure that students comply with expectations set forth by ISBE, IDPH and DCHD (e.g., floor decals, colored tape, or signs to indicate where students should not sit or stand may be used to assist with the enforcement of guidelines).
- Seating charts will be used on all routes. To the extent possible, schools will place students in the same household in a seat together. There may be instances where students from different households will be placed on a seat together.
- Schools and transportation providers will to the best of their ability monitor students at school loading and unloading zones.
- IEP or 504 teams will determine individual transportation needs for students who require special accommodations.
- Considerations will be given to the provision of appropriate supplies to prevent the spread of COVID-19 (e.g., hand sanitizers, gloves, face coverings, tissues, and trash receptacles).
- Sanitization will be completed daily or between use on all vehicles used for student transportation. Transportation providers will disinfect vehicles using only products that meet the EPA criteria and manufacturers' guidelines.
- The District will likely suspend the Space Available Program during Phase 4 (current phase) due to current capacity limits.



Food Service

All District 200 food service will follow the procedures and expectations outlined below that align with ISBE, IDPH and DCHD guidelines. These procedures will be updated with any change in guidelines. Students and families will be informed of any changes procedures and expectations regarding transportation.

- Cafeterias or areas where food service occurs each breakfast and lunch period cannot exceed the maximum gathering size of no more than 50.
- The District will monitor students to help ensure physical distancing while students wait in line.
- If possible, schools will deliver meals to classrooms or have students eat outdoors while ensuring physical distancing is implemented.
- For students eating in the classroom, an allergy-free area will be provided, as needed.
- Each room will be disinfected after eating and prior to resuming classroom activities.
- Meals will be individually plated. Buffets, salad bars, and the sharing of food and utensils will be prohibited.
- All items will be provided to students in lieu of students serving themselves.
- Food service will include disposable food service items (e.g., utensils, dishes).
- Continued vigilance will be in place regarding food allergies and dietary needs.
- All food service items will be handled with gloves and washed with dish soap and hot water or in a dishwasher if available.
- Cafeteria areas where students consume meals will be thoroughly cleaned and disinfected between groups and after meals.
- Food service personnel will use appropriate PPE, including gloves and face coverings, while preparing and distributing food. Frequent hand hygiene is also required. Individuals will wash their hands after removing their gloves or after directly handling food service items that have been used.
- Students must perform hand hygiene prior to and after eating a meal or consuming any food items.
- Face coverings will be removed during eating, so 6-ft physical distance will be strictly maintained as much as possible.
- The same expectations will apply to food that is consumed at times other than mealtimes, such as by pre-school students and at snack times.
- Schools will have large garbage canisters available to accommodate refuse from food consumption that will take place in the classroom.
- Hand washing is encouraged when possible, and hand sanitizer stations will be available in classrooms.



2020-2021 Learning Options

Early Childhood, Elementary and Transition Center: All Students Attend School for a Full Day of Attendance

Guidance from the Illinois State Board of Education and the Illinois Department of Public Health around physical distancing requirements will ultimately guide the decision point for the frequency of in-person instruction and our ability to have students back on a daily basis or a reduced capacity (hybrid) approach. It is also important to note that if local flexibility is provided, the DuPage County Health Department will play a more significant role in the approval and execution of our School Reopening Plans.

	Early Childhood	Elementary	Transition Center
Conditions to Allow this Plan	All EC students can return to school daily with physical distancing measures and appropriate PPE.	All K-5 students can return to school daily with physical distancing measures and appropriate PPE.	All Transition Center students can return to school with physical distancing measures and appropriate PPE.
Instructional Plan	Some spaces would be repurposed to allow for pullout related services and interventions. Students will continue traditional EC programming and curriculum.	More classroom teachers may be needed for each grade level span to limit the density in each classroom. Students will continue to receive instruction in all core subject areas. Special programming such as EL services, special education services, PACE, art, music and PE may look different due to building space usage	All Transition Center students will receive in-person instruction daily either in the community or at the Transition Center. Students will continue to receive instruction in all core Transition Center and independent domain areas. Service delivery and instructional locations may look different due to building space usage.
Technology Considerations	Limited devices will be available at Jefferson.	Devices will be available for each student at school.	Devices will be available for each student at Transition Center.

Physical Distancing	<p>Student work stations will be six feet apart as much as possible.</p> <p>Minimize the time of and monitor student transitions throughout the classroom and building.</p>	<p>In general education classroom spaces, student seats will be distanced between one another to allow for physical distancing. The majority of student seats will be six feet apart.</p> <p>In intervention spaces, student seats will be six feet apart.</p> <p>Art and Music will take in the general education classroom.</p> <p>PE will be outside when weather permits, and allow for six feet physical distancing when indoors.</p> <p>Minimize the time of and monitor student transitions throughout the classroom and building.</p>	Physical distancing measures will be put into place. Additional details are still being planned.
Required PPE	<p>Face masks are required for students and staff.</p> <p>Schools will implement breaks throughout the day where masks can be removed.</p>	<p>Face masks are required for students and staff.</p> <p>Schools will implement breaks throughout the day where masks can be removed.</p>	Face masks are required for students and staff unless an IEP accommodation for facial coverings needs to be made per a doctor and IEP team recommendation.
Health/Safety Protocols	<p>Health protocols established regarding response to symptomatic students.</p> <p>Additional room for health assessment of symptomatic students.</p>	<p>Health protocols established regarding response to symptomatic students.</p> <p>Additional room for health assessment of symptomatic students.</p>	<p>Health protocols established regarding response to symptomatic students.</p> <p>Additional room for health assessment of symptomatic students.</p>
Symptom Screening	Home screening/symptom screening should be completed prior to school each day.	Home screening/symptom screening should be completed prior to school each day.	Home screening/symptom screening should be completed prior to school each day.

Staff Training	All staff will be provided training or direction in the following health and safety areas: enhanced cleaning practices; physical distancing guidelines; use of face coverings; screening practices; COVID-19 specific symptom identification; health-related protocols; and professional learning for staff.	All staff will be provided training or direction in the following health and safety areas: enhanced cleaning practices; physical distancing guidelines; use of face coverings; screening practices; COVID-19 specific symptom identification; health-related protocols; and professional learning for staff.	All staff will be provided training or direction in the following health and safety areas: enhanced cleaning practices; physical distancing guidelines; use of face coverings; screening practices; COVID-19 specific symptom identification; health-related protocols; and professional learning for staff.
Material Sharing	Limit the sharing of materials and clean in between uses.	Limit the sharing of materials. Individual manipulative bags for students will be provided. Materials will be cleaned when appropriate.	Limit the sharing of materials. Individual manipulative bags for students will be provided. Materials will be cleaned when appropriate.
Cleaning, Disinfecting, and Ventilation	<p>Enhanced cleaning procedures before, after and during the school day will be implemented.</p> <p>Desks will be cleaned before and after eating.</p> <p>Spaces will have increased ventilation, including the COVID-19 sick room.</p>	<p>Enhanced cleaning procedures before, after and during the school day will be implemented.</p> <p>Desks will be cleaned before and after eating.</p> <p>Spaces will have increased ventilation, including the COVID-19 sick room.</p>	<p>Enhanced cleaning procedures before, after and during the school day will be implemented.</p> <p>Desks will be cleaned before and after eating.</p> <p>Spaces will have increased ventilation, including the COVID-19 sick room.</p>
Promoting Healthy Hygiene Practices	<p>Students will receive lessons on handwashing and hygiene practices.</p> <p>Signage will be placed around the school regarding healthy hygiene practices.</p> <p>Hand sanitizer will be widely available.</p> <p>Jefferson will create structured bathroom breaks.</p>	<p>Students will receive lessons on handwashing and hygiene practices.</p> <p>Signage will be placed around the school regarding healthy hygiene practices.</p> <p>Hand sanitizer will be widely available.</p> <p>Schools will create structured bathroom breaks.</p>	<p>Students will receive lessons on handwashing and hygiene practices.</p> <p>Signage will be placed around the school regarding healthy hygiene practices.</p> <p>Hand sanitizer will be widely available.</p> <p>Transition will create structured bathroom breaks.</p>

Lunch/Food Service	Snack time and water breaks will take place in the classroom with monitoring by staff.	Students will eat in their classrooms. Food service will be grab and go food service only.	In accordance with student IEPs and Transition curriculum, students will continue with meal preparation instruction. However, instruction will shift to individual meals solely, and students will limit sharing of kitchen equipment.
Transportation	Transportation is available but is limited to 50 students per bus route.	Transportation is available but is limited to 50 students per bus route.	Transportation is available but is limited to 50 students per bus route.

Early Childhood Schedule

MONDAY, TUESDAY, THURSDAY, FRIDAY

Morning Session: 9:15 a.m. – 11:45 a.m.

Afternoon Session: 1:00 p.m. – 3:30 p.m.

*Three day per week program will run Tuesday, Thursday, and Friday

Wednesday: Allow for Deep Cleaning

CORE INSTRUCTIONAL AREAS

Language Arts, Math, Science, Social Studies, the Arts, Physical Development and Health, and Social/Emotional Development

RELATED SERVICES

Provided in accordance with each student's IEP

SNACK

Snacks in classroom

GROSS MOTOR

20 minutes daily

SHOW YOUR SMILE (MASK BREAKS): throughout the day

Elementary Schedule

MONDAY, TUESDAY, THURSDAY, FRIDAY

9:30 a.m. – 3:30p.m.

½ Day Kindergarten: AM 9:30 – 12:00, PM 1:00 – 3:30

Wednesday: Allow for Deep Cleaning

9:30 – 12:30

Rotating for ½ day Kindergarten Sections – AM/PM

BEFORE AND AFTER SCHOOL CARE AVAILABLE

7:30 a.m. – 9:30 a.m.

3:30 p.m. – 5:30 p.m.

12:30p.m. – 4:00 p.m. (Wednesday)

CORE ACADEMICS AND SEL

English Language Arts, Reading, Math, Science, Social Studies, SEL

PACE

- Math: 50 minutes daily
- Reading: 30 minutes, two days a week for 3rd grade. 30 minutes, three days a week for 4th and 5th grade

SPECIALS (30 MINUTES DAILY): CAN ALLOW FOR COMMON PLAN TIME

- PE three times a week
- Music one time a week
- Art one time a week

LUNCH / RECESS

30 minutes each, lunch in common spaces or classroom

SHOW YOUR SMILE (MASK BREAKS): THROUGHOUT THE DAY

Transition School Day

8:30 AM – 2:30 PM: M, T, TH, F
W: E-LEARNING DAY

INSTRUCTIONAL PROGRAMMING COMPONENTS REMAINS THE SAME:

- Independent Living
- Community Participation
- Employment & Vocational Training
- Interpersonal Relationships
- Communication
- Self-Determination & Self-Advocacy
- Health
- Leisure

RELATED SERVICES

Provided in accordance with each student's IEP

MEALS & MEAL PREPARATION

Students will prepare individual meals with individual materials.

COMMUNITY TRIPS

Conditions within the community and a student's readiness will determine our ability to offer this opportunity

Middle School and High School: Students Follow a Hybrid Schedule

	Middle School/High School
Conditions to Allow this Plan	Students in grades 6-12 will follow a hybrid schedule to reduce capacity at the building and allow for 6-foot physical distancing.
Instructional Plan	A Blended Learning model would be used. With a Blended Learning program, a calendar would be created that denotes “At School Days” and “Online Days” in which students would be placed in two cohorts and follow an A/B schedule. Students will be in two cohorts and attend 2-3 days a week and learn at home 2-3 days a week.
Technology Considerations	1:1 Technology - All students will be issued a Chromebook that they can use at school and at home.
Physical Distancing	Student work stations are six feet apart Minimize the time of and monitor student transitions throughout the classroom and building.
Required PPE	Face masks are required for students and staff. Schools will implement breaks throughout the day where masks can be removed.
Health/Safety Protocols	Health protocols established regarding response to symptomatic students. Additional room for health assessment of symptomatic students.
Symptom Screening	Home screening/symptom screening should be completed prior to school each day.
Staff Training	All staff will be provided training or direction in the following health and safety areas: enhanced cleaning practices; physical distancing guidelines; use of face coverings; screening practices; COVID-19 specific symptom identification; health-related protocols; and professional learning for staff.
Material Sharing	Limit the sharing of materials and clean in between uses.
Cleaning, Disinfecting, and Ventilation	Enhanced cleaning procedures before, after and during the school day will be implemented. Spaces will have increased ventilation, including the COVID-19 sick room. Approved cleaning list for wipe down of desks.

Promoting Healthy Hygiene Practices	Students will receive lessons on handwashing and hygiene practices. Signage will be placed around the school regarding healthy hygiene practices. Hand sanitizer will be widely available.
Lunch/Food Service	Lunch and food service will take place in spaces of fewer than 50 people with six foot physical distancing.
Transportation	Transportation is available but is limited to 50 students per bus route.

Middle School & High School Hybrid Schedule

Cohort Student Group	Monday	Tuesday	Wednesday	Thursday	Friday
COHORT A WN, Franklin, & Monroe: A-L WWS, Edison, & Hubble: A-K	In-Person Learning	E- Learning	E-Learning with Synchronous Learning for Periods 1-8 Deep Cleaning	In-Person Learning	E-Learning
COHORT B WN, Franklin, & Monroe: M-Z WWS, Edison, & Hubble: L-Z	E- Learning	In-Person Learning		E- Learning	In-Person Learning

Middle School and High School Hybrid Model

MIDDLE SCHOOLS - 8:00 A.M. TO 3:00 P.M.

HIGH SCHOOLS - 7:20 A.M. TO 2:15 P.M.

During E-Learning students will work independently on class discussions, assignments, projects, and recorded (asynchronous) videos etc. assigned from their in-person teachers. On Wednesday's both students groups will participate in live (synchronous) learning and have opportunities to collaborate with peers. Certain special education programs will be prioritized for four day a week of in-person instruction and E-Learning on Wednesdays.

Intermittent E-Learning with Enhancement Caused by a Resurgence or Due to an Outbreak

	Early Childhood	Elementary	Middle School/ High School	Transition Center
Conditions to Allow this Plan	<p>If the state returns to Phase 3, E-Learning will be necessary.</p> <p>Students may be required to move to E-Learning per the direction of DuPage County Health Department if determined to be a close contact of a confirmed COVID-19 case.</p>	<p>If the state returns to Phase 3, E-Learning will be necessary.</p> <p>Students may be required to move to E-Learning per the direction of DuPage County Health Department if determined to be a close contact of a confirmed COVID-19 case.</p>	<p>If the state returns to Phase 3, E-Learning will be necessary.</p> <p>Students may be required to move to E-Learning per the direction of DuPage County Health Department if determined to be a close contact of a confirmed COVID-19 case.</p>	<p>If the state returns to Phase 3, E-Learning will be necessary.</p> <p>Students may be required to move to E-Learning per the direction of DuPage County Health Department if determined to be a close contact of a confirmed COVID-19 case.</p>
Instructional Plan	<p>Students would continue to receive learning activities Tuesday - Friday.</p> <p>Students will be assigned to a District 200 Early Childhood Special Education Teacher; will have scheduled times for synchronous learning experiences; as well as choice boards for the organization of additional learning activities.</p> <p>Related service staff will continue to provide synchronous and asynchronous lessons based on IELP needs.</p> <p>Attendance would be taken daily.</p>	<p>K-5 students will continue to receive daily instruction in multiple content areas.</p> <p>District 200 will be prioritizing English Language Arts and Math instruction as daily requirements and teachers would provide daily synchronous learning for all students for these prioritized areas.</p> <p>Students would also continue to receive instruction in Social Studies, Science, Art, Music, and PE throughout the week.</p> <p>The total amount of daily instructional time will be 5 clock hours and attendance would be taken daily.</p>	<p>Gr. 6-12 students will continue to follow the Blended Learning model.</p> <p>Previous “in-class” days would move to synchronous learning opportunities.</p> <p>Previous “E-Learning” days would remain asynchronous learning opportunities.</p> <p>The total amount of daily instructional time will be 5 clock hours and attendance would be taken daily.</p>	<p>Services and instruction would be provided synchronously and asynchronously, along with digital resources and assignments in accordance with students’ IEPs.</p> <p>The total amount of daily instructional time will be 5 clock hours and attendance would be taken daily.</p>
Technology Considerations	The District will provide a laptop for students to use at home for E-Learning.	The District will provide a Chromebook for students to use at home for E-Learning.	The District will provide a Chromebook for students to use at home for E-Learning.	The District will provide a device for students to use at home for E-Learning.

Virtual Academy (Full E-Learning) Due to a Family Choice

	Early Childhood	Elementary	Middle School/ High School	Transition Center
Conditions to Allow this Plan	This model is designed for families who would like to access District 200 learning but don't yet feel comfortable sending their student(s) back to school in August.	This model is designed for families who would like to access District 200 learning but don't yet feel comfortable sending their student(s) back to school in August.	This model is designed for families who would like to access District 200 learning but don't yet feel comfortable sending their student(s) back to school in August.	This model is designed for families who would like to access District 200 learning but don't yet feel comfortable sending their student(s) back to school in August.
Instructional Plan	<p>Students will attend school remotely Tuesday - Friday.</p> <p>Students will be assigned to a District 200 Early Childhood Special Education Teacher and will have scheduled times for synchronous learning experiences; as well as, choice boards for the organization of additional learning activities.</p> <p>Related service staff will continue to provide synchronous and asynchronous lessons based on IELP needs.</p> <p>A semester long commitment is the standard, yet re-entry will be considered based upon individual cases, as well as program and ISBE guidelines.</p> <p>Attendance would be taken daily.</p>	<p>Students will attend school remotely, following a standard school schedule.</p> <p>Students will be assigned to a District 200 elementary teacher; will have scheduled daily times for synchronous learning experiences; and will be provided digital resources and assignments that can be completed at home.</p> <p>A trimester or year-long commitment is required.</p> <p>The total amount of daily instructional time will be 5 clock hours and attendance would be taken daily.</p>	<p>Students will attend school remotely using a mixture of District-created content and purchased online content.</p> <p>Students will be supported by a District 200 certified teacher.</p> <p>Wrap-around support services will be provided for students (social work, counseling, related services).</p> <p>A semester or yearlong commitment is required.</p> <p>The total amount of daily instructional time will be 5 clock hours and attendance would be taken daily.</p>	<p>Students will attend school remotely, following a standard school schedule.</p> <p>Students will be assigned to a District 200 elementary teacher; will have scheduled daily times for synchronous learning experiences; and will be provided digital resources and assignments that can be completed at home in accordance with their Individualized E-Learning Plan.</p> <p>The total amount of daily instructional time will be 5 clock hours and attendance would be taken daily.</p>
Technology Considerations	The District will provide a laptop for students to use at home for E-Learning.	The District will provide a Chrome-book for students to use at home for E-Learning.	The District will provide a Chrome-book for students to use at home for E-Learning.	The District will provide a device for students to use at home for E-Learning.

Early Childhood Virtual Academy

VIRTUAL ACADEMY INSTRUCTION:

- 2.5 clock hours of learning daily with a dedicated teacher for each group of students
- Teachers will provide weekly schedules that will include specific times for live teaching (synchronous learning) and independent work via a choice board
- Daily live instruction (synchronous) in Literacy, Math, and Social Emotional Learning
- Choice Board activities (asynchronous) in Literacy, Math, Social Emotional Learning, Science, Arts, Fine and Gross Motor, and Language Development
- Whole class, small group, and one-on-one learning opportunities
- Related services will be provided virtually
- Dedicated early childhood administrator
- Sample schedules will be posted on the District 200 website soon

PROGRESS REPORTS AND ATTENDANCE:

- Progress reports will align to Illinois Early Learning and Developmental Standards
- Daily attendance will be taken

Elementary Virtual Academy

INSTRUCTION:

- 5 clocks hours of learning daily with a dedicated teacher for each group of students.
- Half day kindergarten would be 2.5 hours of learning with a dedicated teacher for each group of students
- Core academic subjects: Language Arts, Reading, Math, Science, Social Studies, PE, Art, Music, Special Education and EL Services
- Daily live instruction (synchronous) in Language Arts, Reading and Math
- Live instruction in other subjects throughout the week
- Increased digital resources in reading, math, science, social studies
- Whole class, small group, and one-on-one learning opportunities
- Teachers will provide weekly schedules that will include specific times for live teaching and independent work times
- Dedicated elementary administrator
- Considerations will be made to organize classes by middle school feeder patterns/home school
- A PACE specialist dedicated to Virtual Academy for reading and math programming
- Sample schedules will be posted on the District 200 website soon

GRADING AND ATTENDANCE:

- Grading will align to district practices
- Use of teacher created assessments and district assessments
- Daily attendance will be taken

Middle School Virtual Academy

INSTRUCTION:

- 5 clocks hours of learning daily
- Core academic subjects taught by D200 Teachers: Language Arts, Math, Science, Social Studies, PE, Art, Music, Special Education and EL Services
- We prefer and will prioritize creating a team of teachers that will work with groups of students to provide live teaching
- It is possible courses may be need to be offered by Edgenuity an online course provider due to low enrollment. This will be mostly self-directed/asynchronous work
- Will follow a standard schedule that will be provided to families
- Secondary Administrator

GRADING AND ATTENDANCE:

- Grading will align to district practices
- Use of teacher created assessments and district assessments
- Daily attendance will be taken

EXTRACURRICULARS:

- Students in the Virtual Academy can participate in extracurriculars that will be offered

High School Virtual Academy

The High School Virtual Academy can take two paths dependent on the number of students that enroll in each course	
OPTION 1: ONLINE COURSE PROVIDER	OPTION 2: DISTRICT 200 INSTRUCTORS
Self-directed with some flexibility - Supervised by a D200 teacher - Online curriculum is being researched and vetted by District 200 teachers	Self-directed with some flexibility - Supervised by a D200 teacher - Online curriculum is being researched and vetted by District 200 teachers
COMMON TO BOTH	
- Grading and attendance practices - Course enrollment based on current schedule, graduation requirements, and similar course alternatives - 5 hours of daily - Students in the Virtual Academy can participate in extracurriculars that will be offered - AP courses will be offered - Secondary administrator	

Glossary of Educational Terms

Asynchronous Learning is an approach where teachers and students are not online at the same time. The teacher provides learning resources and tasks so students can access the conversation and content anytime.

Hybrid Schedule is a combination of in-person learning and online learning in which students attend school 2-3 days a week and learn at home 2-3 days a week with asynchronous learning opportunities.

Intervention is anything a school does above and beyond what all students receive to help certain students succeed academically.

Synchronous Learning is an approach where teachers and students are online at the same time with a set schedule. The teacher provides learning and resources during a set class time.

Virtual Academy is designed for families who would like to access District 200 learning but are not comfortable sending their student(s) back to in-person instruction. Learning occurs at home with an online school option supervised by a District 200 certified teacher.