



# TEACHER RECOMMENDATION FORM



To:\* \_\_\_\_\_  
(Faculty)

Date: \_\_\_\_\_

From: \_\_\_\_\_  
(Student)

**\*Deadline to submit to teachers is October 1<sup>st</sup>! Teachers may not accept form after this date!**

Thank you for agreeing to help with my college plans by writing a letter of recommendation for me.

Letter is needed no later than (date): \_\_\_\_\_ (2 weeks prior to app deadline)

*Upon completion of my recommendation, letter please upload it to my student NAVIANCE account through the Edocs tab and complete the Common Application Teacher Recommendation form.*

Please contact Mr. Coan if you have any questions on this process or need your NAVIANCE account set up.

*Thank you for everything you have done to help me!*

### PLEASE CHECK ONE OF THE FOLLOWING

I had \_\_\_\_\_ class with you in \_\_\_\_\_ (year/s).

Grade earned in that class:

A      B      C      D

I was involved in \_\_\_\_\_ activity with you in \_\_\_\_\_ (year/s).

Office or position held in that club/activity \_\_\_\_\_.

**I feel that my greatest accomplishment in your class/activity was:**

OVER

**My outstanding achievements or activities as a student or participant with you include:**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Please list four to six adjectives that best describe you**

\_\_\_\_\_

\_\_\_\_\_

**A challenge I overcame in your class/activity was:**

**My favorite activity, assignment(s), unit(s) or project(s):**

**Why?**

**What I felt I gained most from my experience in your class or activity:**

**My favorite memory from your class was:**

**I would especially appreciate it if you could mention:**

**Thank you for your assistance and support!!!!**